

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE J	PAGE OF PAGES 1   111
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 01-Nov-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY COMMANDER NAVFAC ATLANTIC 6506 HAMPTON BLVD NORFOLK VA 23508-1278	CODE N62470	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N62470-15-R-4007	
		X	9B. DATED (SEE ITEM 11) 19-Sep-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  BASE OPERATIONS SUPPORT (BOS) CONTRACT AT, CAMP LEMONNIER, DJIBOUTI, AFRICA  This amendment is issued to disseminate request for information questions received, and update various sections of the Solicitation as noted on the Continuation Page.  (SEE CONTINUATION PAGE)  CS: Jennifer Jordan Jennifer.s.jordan@navy.mil 757-322-4649				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  02-Nov-2016

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

AMENDMENT 0003

This amendment is issued to disseminate request for information questions received, and update various sections of the Solicitation. Revised sections of C and J **are in red font.**

The listed Section annexes files are added and incorporated in this Amendment.

**UPDATED AND REVISED SECTION C**

0200000 C Management and Administration A3  
 0501070 C Passenger Terminal & Cargo Handling A3  
 0700000 C Ordnance A3  
 1501000 C Facility Management A3  
 1601000 C Utility Management A3  
 1604000 C Wastewater A3

**UPDATED AND REVISED J ATTACHMENTS POSTED ON NECO:**

0501070 J Passenger Terminal & Cargo Handling A3  
 1002000 J Supply Services A3  
 1200000 J MWR A3  
 1503020 J Pest Control A3  
 1503050 J Grounds Maint & Landscaping A3  
 1601000 J Utility Management A3  
 J-0200000-12 ELINS A3  
 J-1601000-09 Utility Specification Attributes A3  
 J-1601000-10 UEM-DI Meter Group and Direct Condition Rating Guidance A3

## SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

ANNEX 0200000

<b>0200000 – Management and Administration</b> Amendment 0003	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
2	Management and Administration
2.1	Definitions and Acronyms
2.2	General Information
2.2.1	Government Regular Working Hours
2.2.1.1	Observed Federal Holidays

<b>0200000 – Management and Administration</b> Amendment 0003	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
2.2.1.2	Djiboutian Holidays
2.2.1.3	Kenyan Holidays
2.2.1.4	Restriction to Contractor Working Hours
2.2.2	Requirements Hierarchy
2.3	General Administrative Requirements
2.3.1	Required Conferences and Meetings
2.3.1.1	Performance Evaluation Meetings
2.3.2	Training for Maintenance and Operation of New and Replacement Systems and Equipment
2.3.3	Partnering
2.3.3.1	Formal Partnering
2.3.3.2	Contract Partnering Administration
2.3.3.3	Contract Partnering Session Attendees
2.3.4	Permits and Licenses
2.3.5	Insurance
2.3.5.1	Certificate of Insurance
2.3.5.2	Minimum Insurance Amounts
2.3.6	Protection of Government Property
2.3.7	Directives, Instructions, and References
2.3.8	Invoicing Procedures
2.3.9	Forms
2.4	Government-Furnished Property, Materials and Services
2.4.1	Government-Furnished Facilities (GFF)
2.4.2	Government-Furnished Utilities
2.4.3	Government-Furnished Materials (GFM)
2.4.4	Government-Furnished Equipment (GFE)
2.4.5	Government-Furnished Services (GFS)
2.4.5.1	Government-furnished Email and Internet Services
2.4.5.2	Government-Furnished Medical and Dental Services
2.4.5.3	Government-Furnished Navy Exchange Privileges and MWR Recreation Services
2.4.6	Government-Furnished Fuel
2.4.7	Camp Simba (Manda Bay) Berthing
2.5	Contractor-Furnished Items
2.6	Management
2.6.1	Work Reception
2.6.2	Work Control
2.6.3	Work Schedule
2.6.4	Deliverables
2.6.5	Service Interruptions
2.6.6	<b>NAVFAC MAXIMO</b>
2.6.6.1	<b>MAXIMO Data</b>
2.6.6.2	<b>MAXIMO Method of Data Entry</b>
2.6.6.3	<b>MAXIMO Access</b>
2.6.6.4	<b>MAXIMO Training</b>
2.6.7	Quality Management System (QMS)
2.6.7.1	Quality Management (QM) Plan
2.6.7.2	Quality Inspection and Surveillance
2.6.7.3	Quality Inspection and Surveillance Report
2.6.8	Property Management Plan
2.6.9	System and Equipment Replacement

<b>0200000 – Management and Administration Amendment 0003</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
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2.7.1	Hiring of HCNs
2.7.2	Key Personnel
2.7.2.1	Project Manager (PM)
2.7.2.2	Quality Manager
2.7.2.3	Site Safety and Health Officer (SSHO)
2.7.2.4	Environmental/Energy Manager
2.7.2.5	24/7 Available Personnel
2.7.3	Employee Requirements
2.7.3.1	Employee Certification and Training
2.7.3.2	Employee Appearance
2.7.3.3	Employee Conduct
2.7.3.4	Identification as Contractor Employee
2.7.3.5	Removal of Employees
2.7.3.6	Employee Screening
2.7.4	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)
2.7.5	Synchronized Pre-Deployment and Operational Tracker (SPOT)
2.8	Security Requirements
2.8.1	OPSEC and INFOSEC Training
2.8.2	Employee Listing
2.8.3	Vehicles
2.8.4	Passes and Badges
2.8.5	Access to Buildings
2.8.6	Access Arrangements
2.8.6.1	Escort Arrangement for Secured Areas
2.8.7	Security Clearances
2.8.8	Access to Sensitive Unclassified Information
2.8.9	Employee Status
2.9	Contractor Safety Program
2.9.1	Accident Prevention Plan (APP)
2.9.2	Activity Hazard Analysis (AHA)
2.9.3	Safety and Occupational Health (SOH) Risks and Compliance Plans
2.9.3.1	Alcohol and Drug Abuse Prevention Plan
2.9.3.2	Chemical Hazard Communication Program
2.9.3.3	Confined Space Program
2.9.3.4	Critical Lift Plan
2.9.3.5	Fall Prevention and Protection Plan
2.9.4	Crane Operations
2.9.4.1	Crane Inspections
2.9.4.2	Rigging Gear
2.9.4.3	Crane Operators
2.9.5	Accident and Damage Reporting
2.9.5.1	Accident Reporting and Notification Criteria
2.9.6	Fire Protection
2.9.7	Monthly On-Site Labor Report
2.9.8	Safety Inspections and Monitoring
2.9.9	Safety Certification
2.9.10	Safety Apparel on Jobsites
2.9.11	Emergency Medical Treatment

<b>0200000 – Management and Administration</b> Amendment 0003	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
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2.10.1	Energy Management Program
2.10.1.1	Water Conservation Plan
2.10.1.2	Energy Efficient Products
2.10.2	Environmental Protection
2.10.2.1	ODS Requirements for Refrigerant Recycling
2.10.2.2	Non-Hazardous Waste Disposal
2.10.2.3	Hazardous Waste Disposal
2.10.2.4	Spill Prevention, Containment, and Clean-up
2.10.2.5	Hazardous Material Management
2.10.2.6	Protection of Endangered and Threatened Species (Flora and Fauna)
2.10.2.7	Noise Control
2.10.2.8	Salvage
2.10.2.9	Asbestos Containing Material (ACM)
2.10.3	Sustainable Procurement and Practices
2.10.3.1	Environmentally Preferable Products
2.10.3.2	Use of Recovered Materials
2.10.3.3	Use of Bio-based Products
2.11	Disaster Preparedness
2.12	Other General Administrative and Logistics Requirements
2.12.1	Food Facilities
2.12.2	Food Charges
2.12.3	Laundry
2.12.4	Off CLDJ Local Area Travel
2.12.5	Contractor Security
2.12.6	Contingency Plan
2.12.7	Liberty, Force Protection and Security Requirements
2.13	Technical Library
2.14	Warranty Management
2.15	Recurring Work Procedures
2.15.1	Service Orders
2.15.2	Notification to the Government for Work Above the Recurring Work Limitations
2.15.3	Recurring Work Exhibit Line Item Numbers (ELINs)
2.16	Non-recurring Work
2.16.1	Unit Priced Task (UPT) Work (Non-Negotiated)
2.16.1.1	Acceptance and Performance
2.16.1.2	Invoicing and Receiving Payment
2.16.2	Unit Priced Labor (UPL) Work (Negotiated)
2.16.2.1	Non-recurring Preparation of Proposals
2.16.2.1.1	Labor Requirements
2.16.2.1.2	Material and Equipment Requirements
2.16.2.2	Issuance of Final Task Order
2.16.3	Non-recurring ELINS
2.17	Demobilization
2.17.1	Demobilization Plan
2.18	Inventory Data Quantity Variation

<b>0200000 - Management and Administration</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0200000-01.
2.2	General Information	
2.2.1	Government Regular Working Hours	<p>The Government's regular working hours at Camp Lemmonnier and Chebelley Air Field are from 0800-1700 Monday through Friday and from 1200 to 1700 on Saturday, except observed Federal holidays.</p> <p>The Government's regular working hours at Camp Simba, Manda Bay, are from 0800-1700 Monday through Friday and from 0800 to 1200 on Saturday.</p> <p>Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. Work in certain annexes or sub-annexes require Contractor continuous operations, 24 hours a day, every day of the year including holidays. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.</p>
2.2.1.1	Observed Federal Holidays	<p>The Government observes the following holidays: New Year's Day, Thanksgiving Day, and Christmas Day, and observes the remaining seven Federal holidays; Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, and Veterans' Day as permitted by operational schedules and Task Force Commander/CLDJ directives.</p> <p>The Government recognizes the above holidays but does not observe them at Camp Simba, Manda Bay.</p>
2.2.1.2	Djiboutian Holidays	New Year's Day, Labor Day, Lailat al Miraj (Night of Ascension), Djiboutian Independence Day, Eid al-Fitr (End of Ramadan), Eid al-Adha (Feast of Sacrifice), El am Hejir (Islamic New Year), Milad un Nabi (Birth of the Prophet Muhammad), Christmas Day.
2.2.1.3	Kenyan Holidays	New Year's Day, good Friday, Easter Monday, Labor Day, Madaraka Day, Eid Al Fitr, Geast of the Sacrifice, Mashujaa Day, Jamhuri Day, Christmas Day, Boxing Day
2.2.1.4	Restriction to Contractor Working Hours	Except as otherwise specified, all work shall be performed during Government regular working hours. If the Contractor wishes to work outside of the Government's regular working hours for the Contractor's convenience, the Contractor shall submit a written Request to Work Outside Government's Regular Working Hours per Section F.
2.2.2	Requirements Hierarchy	<p>Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1, and so on.</p> <p>Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.</p>
2.3	General Administrative Requirements	

<b>0200000 - Management and Administration</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.3.1	Required Conferences and Meetings	The Contractor may be required to attend administrative and coordination meetings.
2.3.1.1	Performance Evaluation Meetings	The Contractor shall meet with the Government's representative at least weekly throughout the life of the contract. A mutual effort will be made to resolve all problems identified at the lowest level. A monthly performance review meeting will be held and attended by both Government and Contractor representatives. The Contractor shall record in writing minutes of, and reference documents used at, these meetings which shall be mutually reviewed and accepted by the Government and Contractor during the following meeting. Should the Contractor not concur with the monthly performance evaluation, the Contractor shall notify the KO in writing of any areas of disagreement within five working days of the review.
2.3.2	Training for Maintenance and Operation of New and Replacement Systems and Equipment	When construction, renovation, or repair work is performed by means other than this contract, the Contractor shall attend Government provided training, as applicable, for maintenance and operation of new and replacement systems and equipment at no additional cost to the Government.
2.3.3	Partnering	<p>To increase the likelihood of successful performance of this contract, the Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC EURAFSWA, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of each organization in an effort to achieve quality contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps.</p> <p>Partnering should accomplish three goals:</p> <ul style="list-style-type: none"> <li>- The first goal is to develop a cohesive team with common purpose, commitment and established communication processes.</li> <li>- The second goal of partnering is contract specific, identifying risks and opportunities for the team to address.</li> <li>- The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership.</li> </ul>
2.3.3.1	Formal Partnering	The initial session should be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award. The initial Partnering Meeting will be at least one day in duration and held at a neutral location off the installation that is acceptable to the Contractor and to the Government. Follow-on sessions should be scheduled every three to six months and typically last a full day. The frequency, duration, and locations of follow-on sessions should be agreed to by both parties during the initial Partnering Meeting. The Contractor shall pay all costs associated with the partnering effort including facilitator, meeting room, and other incidental items. Before the partnering session, the Contractor shall coordinate with the facilitator the requirements for incidental items (audio-visual equipment, computer(s), two easels, flipchart paper, colored markers, note paper, pens/pencils, colored flash cards, etc.) and have these items available at the partnering session. The Contractor will provide copies of any documents used for the Partnering Meeting for distribution to all attendees. The facilitator must be acceptable to both the Contractor and the Government. The participants shall pay their own costs for meals,

<b>0200000 - Management and Administration</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		lodging, and transportation associated with partnering.
2.3.3.2	Contract Partnering Administration	<p>Upon award, the ACO will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. Commence discussions with the Contractor to select a facilitator and location that are acceptable to both partners. A partnership agreement, The Charter, should be in place as early as possible so issues arising, even before work begins, can be resolved using the issues resolution process. Replacement of Core Management Team members (stakeholders who attended the initial session and manage the contract work day-to-day) is discouraged since it will disrupt the synergy that has been developed. If replacement of a team member proves to be unavoidable, a follow-on partnering session must be held to officially turn the responsibilities of the position over to the new member.</p> <p>The Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p>
2.3.3.3	Contract Partnering Session Attendees	<p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President</p> <ul style="list-style-type: none"> <li>* Contract/Project Manager</li> <li>* Supervisor/Superintendent</li> <li>* Quality Assurance Manager</li> <li>* Site Safety and Health Officer</li> <li>* Business/Operations Manager</li> </ul>
2.3.4	Permits and Licenses	The Contractor shall obtain all required permits, licenses, and authorizations to perform work under this contract and comply with all the applicable Federal, CLDJ, and Host Nation and regulations. The Contractor shall submit copies of Permits and Licenses per Section F.
2.3.5	Insurance	The Contractor shall submit a Certificate of Insurance per Section F as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.
2.3.5.1	Certificate of Insurance	The Certificate of Insurance shall provide for at least 30 calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.
2.3.5.2	Minimum Insurance Amounts	<p>The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage:</p> <ol style="list-style-type: none"> <li>1. Comprehensive General Liability: \$500,000 per occurrence</li> <li>2. Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage</li> <li>3. Workmen's Compensation: As required by Federal and state worker's compensation and occupational disease statutes</li> <li>4. Employer's Liability coverage: \$100,000, except in states where</li> </ol>

<b>0200000 - Management and Administration</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		worker's compensation may not be written by private carriers  5. Other as required
2.3.6	Protection of Government Property	During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government. This includes restoration of damage to facilities and equipment that are the direct result of the Contractor's failure to perform the performance objectives as specified in this contract.
2.3.7	Directives, Instructions, and References	Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in J-0200000-02. The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.
2.3.8	Invoicing Procedures	Refer to Section G for invoicing instructions. Refer to Invoice Form in J-0200000-03 for sample.
2.3.9	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-04.
2.4	Government-Furnished Property, Materials and Services	In accordance with FAR 52.245, GOVERNMENT PROPERTY and NAVFAC Clause 5252.245-9300, GOVERNMENT-FURNISHED PROPERTY, MATERIALS AND SERVICES, and the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, materials, equipment and services for use in connection with this contract as stated below.  A list of Government Furnished Property, Materials, and Services is provided in J-0200000-05.  The Contractor and the Contracting Officer shall conduct a joint inventory before commencing work under this contract to determine the exact numbers and serviceability of Government furnished property. The Contractor shall then certify the findings of this inventory, assume accounting responsibility, and subsequently report inventory discrepancies to the Contracting Officer. Government furnished equipment shall not be removed from the installation unless approved by the Contracting Officer in writing.
2.4.1	Government-Furnished Facilities (GFF)	The Government will make available land within the Camp Lemonnier installation for the Contractor to use for a Contractor camp compound.  The current facilities located on the current Contractor camp compound are owned by the incumbent Contractor, and under the stipulations of the current contract the incumbent Contractor must demobilize the facilities from the installation or negotiate a transfer to the follow-on Contractor upon the termination of the contract.  The existing Contractor camp compound consists of a berthing area of approximately 6 acres containing and an operations area of approximately 9.5 acres. The berthing area consists of the following facilities: ... 117 Dry Container Living Units (CLU) - 3 person ... 124 Wet CLU's - 2 person ... 9 Ablution Units

<b>0200000 - Management and Administration</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>... 8 Multi-purpose Units</p> <p>The operations areas consists of the following facilities:</p> <p>... Management Offices (7,208 SF)</p> <p>... Shop Offices (8,050 SF)</p> <p>... Trades Facility (3,866 SF)</p> <p>... Technical Library (933SF)</p> <p>... Supply Building (15,373 SF)</p> <p>... Materials Warehouse (6,981 SF)</p>
2.4.2	Government-Furnished Utilities	<p>The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Information concerning the location of existing outlets may be secured from the KO. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site. The Contractor shall provide and maintain backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electric lines. The Contractor shall meet all Federal, local, and installation codes and regulations for backflow prevention devices and electrical transformer provisions. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government.</p> <p>The Government will provide electrical, potable water, and wastewater utilities to the Contractor camp compound located in the designated area on Camp Lemonnier.</p>
2.4.3	Government-Furnished Materials (GFM)	There will be no Government Furnished Material.
2.4.4	Government-Furnished Equipment (GFE)	<p>The Government will provide the Contractor the use of GFE listed in J-0200000-05. The listing of GFE shall not be construed as being sufficient or adequate to meet the requirements of this contract. Upon completion or termination of the contract, all GFE shall be returned to the Government in the same condition as received, except for normal wear and tear.</p> <p>All GFE shall be managed in accordance with the guidelines set forth in the Government-Furnished Property clauses of this contract and maintained in accordance with the appropriate technical specifications of this contract. The Contractor shall ensure GFE inventory is updated monthly in MAXIMO no later than ten working days following the end of the month. The listing shall include as minimum:</p> <ol style="list-style-type: none"> <li>1. GFE type</li> <li>2. Property number</li> <li>3. Property nomenclature, serial number, and model number</li> <li>4. Quantity and unit price</li> <li>5. Purchase order number and date</li> </ol>
2.4.5	Government-Furnished Services (GFS)	The Government will provide services as described below.
2.4.5.1	Government- Furnished Email and Internet Services	The Government will provide email and internet services for the Contractor's use in the performance of this contract only. A separate ISP will provide personal email services for all CLDJ berthing facilities.

<b>0200000 - Management and Administration</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.4.5.2	Government- Furnished Medical Services	<p>The Government will provide emergency medical services only as required.</p> <p>The Contractor shall screen prospective employees with the objective to exclude those with admitted chronic disorders from traveling to Djibouti. The Contractor should advise prospective employees of the limited medical services available at CLDJ and explain the Contractor's policy concerning the extent of liability and coverage for required treatment. Every reasonable attempt shall be made to prevent personnel with chronic disorders, which may require treatment, such as pregnancy, cardiovascular problems, diabetes, tuberculosis, mental health problems, alcoholism, and other medical disorders that would prevent the individual working effectively in the environment at CLDJ. The CLDJ CO will have the discretion to direct the return of any Contractor personnel who require repeated medical treatments. The Contractor shall provide first aid for minor and emergency treatment at worksites and berthing areas.</p>
2.4.5.3	Government- Furnished Navy Exchange Privileges and MWR Recreation Services	The Government will make available Navy Exchange privileges and MWR recreation facilities to authorized Contractor personnel in accordance with CLDJ regulations. These privileges may be revoked individually or as a group.
2.4.6	Government Furnished Fuel	The Government will provide all fuel required for contract operations.
2.4.7	Camp Simba (Manda Bay) Berthing	Berthing facilities will be provided by the Government for Contractor employees (FN and US Citizens) at Camp Simba (Manda Bay). Due to the nature of the operation and mission at this location, sub-contracted Host Country Nationals are not eligible for direct hire employment that requires them to live on the site.
2.5	Contractor-Furnished Items	<p>Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, spares, critical spares, supplies, components, and facilities to perform the requirements of this contract. The KO may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO may at any time require Samples, Material Safety Data Sheets (MSDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.</p> <p>The Contractor shall maintain sufficient material and equipment on hand to support all work requirements. Lack of availability of material or equipment will not relieve the Contractor from the requirement to complete all work within the time limits specified.</p>
2.6	Management	The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met.
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to service orders and task orders 24 hours per day, seven days per week. The Contractor shall have the capability to

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		<p>receive simultaneous requests for services via local phone, facsimile, email, or in person from Government designated Facility Management Representatives (FMR) for CLDJ facilities and from residents for personal living spaces. Work reception locations and contact information shall be published or otherwise made available to all customers receiving services.</p> <p>Work reception personnel shall be fluent in the English language and trained to extract necessary information from the requester in order to produce an accurate description of the work.</p>
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO. An electronic status update of any item of work must be provided within two hours of the inquiry during regular working hours, and by 0900 the following work day for inquiries after regular working hours.
2.6.3	Work Schedule	The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the KO of any difficulty in scheduling work due to Government controls.
2.6.4	Deliverables	<p>Records and reports are specified in Section C and listed as deliverables in Section F. The Contractor shall submit accurate and complete documents within the required timeframes as specified in Section F.</p> <p>Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.</p> <p>The Contractor shall establish and maintain a secure website for posting an electronic copy of all deliverables listed in Section F. The Contractor shall allow only authorized Government and Contractor personnel to access the website. Government personnel access shall be limited to viewing and downloading of deliverables, but restricted from posting to the website. The Contractor shall notify the Government by email whenever there are new or updated deliverables posted to the website. Each deliverable posting on the website and each email notification shall include the title of the deliverable, the spec item requiring the deliverable, and the date and time the deliverable was posted. All deliverables shall be available to authorized Government personnel 24 hours/day and 365 days/year for the duration of the contract.</p>
2.6.4.1	Contingency Plans	<p>The Contractor shall submit contingency plans for Government approval for each annex per Section F. Each contingency plan shall at a minimum address how the Contractor will maintain services in the event of :</p> <ul style="list-style-type: none"> <li>... System failures (hardware/software)</li> <li>... Equipment failures</li> <li>... Staffing interruptions/shortages</li> </ul>

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		<ul style="list-style-type: none"> <li>... Installation lockdown (FPCON)</li> <li>... Social strife</li> <li>... Inventory lead times (spares, critical spares, materials)</li> <li>... Travel</li> <li>... Logistics</li> <li>... Natural disasters</li> <li>... Sabotage</li> <li>... Overall risk</li> </ul>
2.6.5	Service Interruptions	If any utilities or other services must be discontinued (even temporarily) due to scheduled contract work, the Contractor shall notify the KO, affected tenants, and customers in accordance with local procedures. If the discontinued service is due to an emergency breakdown the Contractor shall notify the KO, affected tenants and customers as soon as practicable.
2.6.6	NAVFAC MAXIMO	<p><b>MAXIMO is the Computerized Maintenance Management System (CMMS) used by the Government for work order history, asset management, and condition assessment. The Contractor shall provide all required data for NAVFAC MAXIMO as identified below:</b></p> <p><del>The Government uses NAVFAC MAXIMO for work order and asset management. The Contractor shall provide all required data for NAVFAC MAXIMO as identified below:</del></p> <p><del>Required data fields for Service Provider Information indicated in J-0200000-06, Asset information indicated in J-0200000-07, Asset Specification information indicated in J-0200000-08 and Characteristic Meter information indicated in J-0200000-09 shall be provided for all work performed in 1502000 Facility Investment, 1602000 Electrical, 1604000 Wastewater, 1606000 Water, and 1700000 BSVE. Further instructional information detailing the process for submitting the specified information for NAVFAC MAXIMO Data Reporting is provided in J-1501000-02 and J-1601000-02.</del></p> <p><del>The Service Provider, Asset, Characteristic Meter Reading and AssetSpec Interfaces are used for multiple processes (for loading data into MAXIMO) by the Government and the format may be updated annually. Service Provider interface provides work order information, the Asset interface provides common asset information, AssetSpec interface provides asset specific information and the Characteristic Meter Reading interface provides asset condition information.</del></p> <p><del>As part of the update the Contractor may be asked to modify the file to add/move columns in their submission. The Contractor also shall provide up to 10 extra data elements or columns with as many as 150 characters per element for the Government to define during contract performance at no additional cost to the Government. The Government will provide the Contractor 60 calendar days notice of modifications to the Service Provider, Asset, Characteristic Meter Reading or AssetSpec Interfaces file format.</del></p> <p><del>The Contractor shall manually enter required work order, asset, condition meter and specification data directly into NAVFAC MAXIMO. The Contractor shall ensure all information is updated by the end of each</del></p>

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		<p>workday for all work performed.</p> <p><del>Note: The Government's MAXIMO is not available for the Contractor's use as a work management system.</del></p>
2.6.6.1	MAXIMO Data	<p>Required data fields for work orders are indicated in the Service Provider Information provided in J-0200000-06. Asset inventory data requirements are indicated in the Asset Information provided in J-0200000-07, including additional data for Utilities assets listed in Specification Information in J-0200000-08. Required data for documenting condition assessments is indicated in the Characteristic Meter Reading Information provided in J-0200000-09.</p> <p>Specified data shall be provided for all work performed in 1501000 Facility Management, 1502000 Facility Investment, 1601000 Utilities Management, 1602000 Electrical, 1604000 Wastewater, 1606000 Water, and 1700000 BSVE. Further instructional information detailing the process for submitting the specified information for NAVFAC MAXIMO Data Reporting is provided in J-1501000-02 and J-1601000-02.</p> <p>The Service Provider, Asset, Specification, and Characteristic Meter Reading Interfaces are used in multiple processes for loading data into MAXIMO by the Government and the format may be updated periodically.</p> <p>As part of the update the Contractor may be asked to modify the file to add/move columns in their submission. The Contractor also shall provide up to 10 extra data elements or columns with as many as 150 characters per element for the Government to define during contract performance at no additional cost to the Government. The Government will provide the Contractor 60 calendar days notice of modifications to the Service Provider, Asset, Specification, or Characteristic Meter Reading Interfaces file format.</p>
2.6.6.2	MAXIMO Method of Data Entry	<p>The Contractor shall provide data for NAVFAC MAXIMO using the methods detailed below:</p> <p><b>DIRECT ENTRY:</b> The Contractor shall manually enter required work order and condition assessment data directly into NAVFAC MAXIMO. The Contractor shall ensure all information is updated by the end of each workday for all work performed.</p> <p>If the Contractor does not have access to NAVFAC MAXIMO at contract start, work order and condition assessment data shall be submitted in a pipe delimited flat-file following the NAVFAC MAXIMO Data Reporting process per Section F. Any failures in processing of the flat-file shall be corrected and resubmitted by the Contractor. In order to demonstrate the ability to properly format the flat-file, the Contractor shall provide a Sample Pipe Delimited Flat-file prior to contract performance per Section F. Flat file submission of work order and condition assessment data will be allowed for a period not to exceed six months unless an extension is approved in writing by the KO.</p>
2.6.6.3	MAXIMO Access	<p>The process for obtaining access and establishing MAXIMO accounts are detailed in the NAVFAC MAXIMO System Access Procedures provided in J-0200000-10.</p>

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		<p>Once accounts have been established, MAXIMO can be accessed at <a href="https://maximo.navfac.navy.mil">https://maximo.navfac.navy.mil</a>.</p> <p>The Contractor shall provide all necessary computer equipment and Internet Service Provider (ISP) accounts to access MAXIMO for Direct Entry of required data.</p> <p>A maximum of five MAXIMO accounts will be approved for the Contractor. Changes of personnel requiring MAXIMO accounts more than once per year may result in required compensation to the Government for the administrative costs in processing account requests.</p> <p>The Contractor shall provide a list of personnel requiring MAXIMO accounts per Section F.</p>
2.6.6.4	MAXIMO Training	<p>The Government will provide or make available initial training on NAVFAC MAXIMO to Contractor personnel responsible for direct entry of work order, asset, specification, and condition assessment data. Additional training will be provided by the Government when there are significant changes to the NAVFAC MAXIMO software or data entry requirements. Training due to changeover of personnel will be the responsibility for the Contractor. The Contractor will be provided a general user guide, local instructions, and other materials by the Government as reference material for the use of NAVFAC MAXIMO.</p>
2.6.6.1	System Access	<p><del>MAXIMO System Access Procedures are provided in J 0200000 10.</del></p> <p>The Contractor shall submit a complete list of personnel requiring access to the MAXIMO system per Section F. The Contractor shall provide information on each employee as required by Government information technology personnel.</p> <p>The Contractor shall be responsible for all costs associated with obtaining and maintaining a CAC or alternate token card.</p> <p><del>Each person requesting an account will need a PKI cert in order to access the website. IA training is required to access government sites.</del></p>
2.6.6.2	System Training	<p><del>The Government will provide one, three day training session on the systems identified above. In addition, the Government will provide technical assistance to the Contractor's functional systems manager for five working days prior to full performance start date.</del></p> <p>Periodically, the Government will provide no cost training on new systems and system enhancements to a limited number of Contractor personnel who are expected to provide training to remaining Contractor personnel. The Contractor shall send employees to Government directed training on forthcoming systems either on site or at a location specified by the Government. All costs of attendance at either on site or off site training, including, but not limited to, wages, travel, and per diem shall be borne by the Contractor. Historically, there has been a requirement for approximately five man days of such off site training per year.</p>
2.6.7	Quality Management System (QMS)	<p>The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and</p>

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		<p>correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address:</p> <ul style="list-style-type: none"> <li>... Accurate documentation of work processes, procedures, and output measures.</li> <li>... A systematic procedure for assessing compliance with performance objectives and standards.</li> <li>... Accurate documentation of quality inspections and surveillance conducted throughout the execution of work.</li> <li>... Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.</li> </ul>
2.6.7.1	Quality Management (QM) Plan	<p>The Contractor shall develop and submit a QM Plan per Section F. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance.</p> <p>The Contractor's QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> <li>• Policy and objectives of Quality Management System (QMS)</li> <li>• Quality organization <ul style="list-style-type: none"> <li>○ List of personnel</li> <li>○ Responsibilities &amp; lines of authority</li> <li>○ Training and qualifications</li> </ul> </li> <li>• Approach to assuring quality of services provided and conformance with performance objectives and standards</li> <li>• Methods and procedures for effective planning, operation and control of processes and performance of work</li> <li>• Procedures for inspection and surveillance of services <ul style="list-style-type: none"> <li>○ Scheduling and performance of inspection and surveillance</li> <li>○ Measurement, data collection and analysis</li> <li>○ Corrective action, preventive action, and continuous improvement</li> <li>○ Oversight of subcontracted work</li> </ul> </li> <li>• Documentation and records management</li> <li>• Communication with government (customers)</li> </ul>
2.6.7.2	Quality Inspection and Surveillance	<p>The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract.</p>
2.6.7.3	Quality Inspection and Surveillance Report	<p>The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section F. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month&gt;&gt;. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.</p>
2.6.8	Property Management	<p>The Contractor shall establish and maintain a plan that meets the contract</p>

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	Plan	clause requirements of Specification Item 2.4, Government-Furnished Property, Materials and Services, of this Annex. This plan shall identify the Contractor's policies, procedures, and practices in receiving and performing physical inventories, repairing and maintaining, preserving and protecting, and reporting the disposition of accepted government property in its possession. The Property Management Plan shall be submitted per Section F.
2.6.9	System and Equipment Replacement	The Contractor shall maintain the integrity and performance of existing energy saving, water conservation or other sustainability design features of systems and equipment in the performance of repair and replacement work. Except where otherwise specified, replacement components shall be of the same model/style or equivalent as the component being replaced. Substitutes for replacement components must be accepted by the KO prior to use. The KO will furnish available information for the existing systems and equipment.
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Hiring of HCNs	The Contractor shall comply with the USAFRICOM Statement of Requirement to employ a minimum of 1037 Djiboutian nationals under this contract. Attachment J-0200000-11 provides historical information on rates required to be paid for these personnel under this prior contract. The rates starting on Page 21 of Attachment J-0200000-11 are the most current. This information is provided for reference and informational purposes only. The Contractor will be required to utilize a Djiboutian Government approved labor broker to negotiate actual rates applicable under the contract. The Contractor is encouraged to provide job training programs geared to expanding the expertise of the HCN workforce and providing upward mobility job opportunities with a goal of integrating them into mid-level or higher positions currently held by TCNs.
2.7.2	Key Personnel	<p>The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.</p> <p>The Contractor shall submit an Organizational Chart per Section F showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the PM, Quality Manager, SSHO, and on-site supervisor(s) and who they will report directly to for this contract. The key personnel shall be revised as applicable for the contract.</p> <p>Key personnel shall speak, read, and comprehend English to the extent that they can read and understand printed regulations, detailed written orders, operating procedures, training instructions, and materials and carry on work related conversations.</p>
2.7.2.1	Project Manager (PM)	<p>The Contractor shall provide a PM and designated alternate, as applicable, who has the have full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be on-site during the Government's regular working hours and shall be available on-site within 30 minutes after the Government's regular working hours.</p> <p>The PM shall have at least five years of experience in managing a</p>

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		<p>workforce providing services on contracts of similar size, scope and complexity.</p> <p>The PM and designated alternate must possess a Secret clearance.</p>
2.7.2.2	Quality Manager	<p>The Contractor shall provide a Quality Manager or designated alternate shall be on-site within during the Government's regular working hours and shall be available on-site within two hours after after the Government's regular working hours. The Quality Manager must report directly to a senior corporate official and shall not report directly to the Project Manager.</p> <p>The Quality Manager shall have fulfilled the following pre-requisite training and experiences before being hired as the Quality Manager under this contract:</p> <p>The Quality Manager shall have at least five years of experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager shall not be the same person as the SSHO.</p>
2.7.2.3	Site Safety and Health Officer (SSHO)	<p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being performed to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the Contracting Officer for acceptance in consultation with the Safety Office.</p> <p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor's safety program on this contract. The SSHO shall have fulfilled the following pre-requisite training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years experience if he possesses a Certified Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO shall not be the same person as the project manager.</p>

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2.7.2.4	Environmental/Energy Manager	<p>The Contractor shall provide an Environmental/Energy Manager whose primary duty and responsibility is to ensure Contractor operations adhere to the goals and policies of the Environmental Management System, the Installation Energy Plan, and other specified Sustainability requirements affecting this contract. The Environmental/Energy Manager shall develop, implement and monitor environmental strategies, policies and programs that promote sustainable development and examine the contract activities to establish where improvements can be made and ensure compliance with environmental legislation and energy policy.</p> <p>The Environmental/Energy Manager shall have a minimum two years experience with environmental procedures similar to those of this contract; familiarity with Environmental Management Systems (EMSs); and knowledge of environmental regulations and federal energy laws and policy (including energy and water reduction requirements and renewable energy requirements) that are applicable to operations similar to those of this contract.</p>
2.7.2.5	24/7 Availability Personnel	Particular annexes may specify personnel requirements that involve 24/7 availability. The Contractor shall ensure that personnel assigned to these positions are available at all times while on the installation and have designated alternates with proper training and certifications available within specified response times when they are off-site.
2.7.3	Employee Requirements	The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read, and comprehend English to the extent that they can perform the contract requirements and comply with installation emergency procedures.
2.7.3.1	Employee Certification and Training	The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for Government review within 4 hours of request.
2.7.3.2	Employee Appearance	The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. <del>All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment.</del> Employee identification shall not be substituted for station required passes or badges.
2.7.3.3	Employee Conduct	Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.
2.7.3.4	Identification as Contractor Employee	Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.
2.7.3.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or

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		inconsistent with the best interests of National Security.
2.7.3.6	Employee Screening	All U.S. and TCN employees shall hold a current passport and host country Visa, as required.
2.7.4	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)	<p>The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p> <p>Per Section F, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p>
2.7.5	Synchronized Pre-Deployment and Operational Tracker (SPOT)	The Contractor shall comply with the latest SPOT business rules for Contractor personnel performing in the USAFRICOM Area of Responsibility for all deployed personnel and equipment used in the performance of this contract. SPOT business rules can be found at: <a href="http://www.acq.osd.mil/log/PS/spot.html">http://www.acq.osd.mil/log/PS/spot.html</a> .
2.8	Security Requirements	The Contractor shall comply with all CLDJ security regulations and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the KO when required to enter a Government site. The Contractor shall ensure that all security/entrance clearances are obtained.
2.8.1	OPSEC and INFOSEC Training	Contractor personnel must receive operations security and information security awareness training. The CNIC annual OPSEC refresher training and CNIC annual INFOSEC training will satisfy these requirements and are available through the CNIC Security Office.
2.8.2	Employee Listing	The Contractor shall maintain a current Employee List and submit per Section F. The list shall include employee's name, nationality, identification number, occupation, supervisor, status and level of security clearance.
2.8.3	Vehicles	The company name shall be displayed on each of the Contractor's vehicles in a manner and size that is clearly visible. Vehicles shall meet all safety standards and shall carry proof of insurance and state registration, if applicable.
2.8.4	Passes and Badges	All Contractor employees shall obtain the required employee passes. Each employee shall wear the Government issued badge over the outer clothing in clear view. When an employee leaves the Contractor's service, the employee's Passes and Badges shall be returned the same day as separation.
2.8.5	Access to Buildings	The Contractor shall monitor and control access into restricted areas under their responsibility, allowing only those individuals who have been properly cleared into restricted areas or other controlled access areas. The Contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas will have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas will wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The Contractor

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		shall secure all buildings and facilities entered during non-duty hours and will secure all building and facilities under the Contractor's cognizance at the end of each work day or shift period.
2.8.6	Access Arrangements	The Contractor shall make all arrangements through the appropriate office necessary to obtain access to buildings, facilities and other work areas, and when necessary, arrange for them to be opened and closed by the controlling authority. The Contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result from its action or inaction.
2.8.6.1	Escort Arrangement for Secured Areas	<p>The Contractor shall make arrangements for Government escort into secured areas requiring escort. The KO will provide information on applicable buildings, spaces and the appropriate point of contact.</p> <p>The Contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 15 minutes. The Contractor shall notify the Government Performance Assessment Representative (PAR) and appropriate point of contract if an escort is not available after 15 minutes and access to accomplish the work is denied. Unscheduled requirements, e.g., service orders, may require a longer wait for an escort.</p>
2.8.7	Security Clearances	<p>The Contractor shall obtain all required corporate and personnel Security Clearances prior to commencement of work. The Contractor shall ensure that a list of all personnel with Security Clearances is maintained current, including clearances that are pending.</p> <p>Required personnel clearances are addressed in individual annex specifications. For example, specific security clearances required for 0501050 Airfield Facilities Air Operations Manager, CDDAR Manager, and Senior Supervisor are discussed in Spec Item 2.2 of that annex.</p>
2.8.8	Access to Sensitive Unclassified Information	<p>The Contractor personnel whose work involves access to sensitive unclassified information shall undergo a National Agency Check Investigation (NACI) to verify their suitability. If the Contractor personnel currently have a favorably adjudicated NACI the Contractor shall notify the Government Command Security Manager who will validate this in the Joint Personnel Adjudication System (JPAS).</p> <p>The Contractor shall request from the Government for access to the E-QIP Direct program for the Contractor employees to complete the SF-85 form on line for an NACI. The Security Manager will determine suitability. Upon a favorable NACI, the Contractor personnel shall provide the completed Personnel Security Investigation (PSI) to the Security Manager along with the original signed release statements, applicant fingerprint card (FD87), and an OF-306 Declaration for Federal Employment per Section F. The Contractor shall be responsible for providing the fingerprint card.</p> <p>The request shall be renewed annually or for the duration of the contract if less than one year.</p>
2.8.9	Employee Status	The Contractor shall notify the KO of any changes to any employee's status to include, but not limited to, termination, convictions/arrests, adverse actions taken on the job for any reason or any other documented misbehavior that may affect, or have the potential to affect, security standing in terms of access to <del>Federal</del> facilities or IT systems.

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2.9	Contractor Safety Program	<p>The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1 and Public Law 91-596, Occupational Safety and Health Act.</p> <p>Any reference to "USACE" facilities, property, or equipment specified in EM 385-1-1 should be interpreted as Government facilities, property, and equipment.</p>
2.9.1	Accident Prevention Plan (APP)	<p>The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSHO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site.</p> <p>The APP shall follow the format and include all elements addressed in Appendix A of EM 385-1-1. The APP shall incorporate Activity Hazard Analyses (AHAs) and compliance plans addressing all applicable Safety and Occupational Health (SOH) risks that are relevant to the site specific hazards and controls for each activity and type of work that may be encountered in the performance of this contract.</p> <p>The Contractor shall submit an APP for acceptance per Section F. The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and applicable compliance plans, programs, and procedures as specified below.</p> <p>The Contractor shall not commence work until the APP has been accepted and no activity shall be started on site until the applicable AHAs and compliance plans have been accepted.</p> <p>Once accepted by the Contracting Officer, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.</p>
2.9.2	Activity Hazard Analysis (AHA)	<p>The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., non-recurring work task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:</p> <ul style="list-style-type: none"> <li>... For contract modifications to recurring work requirements where changes are germane to the original contract, the Contractor shall revise applicable AHAs within 15 calendar days after modification is signed.</li> <li>... For contracts with non-recurring work ELINs, the Contractor shall submit an AHA on non-recurring work task orders, with the associated proposal, whenever the service environment or</li> </ul>

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		<p>required task is different from the recurring work priced services.</p> <p>... For construction (including renovation or alteration) task orders placed on the non-recurring work portion of contract, the Contractor shall submit a separate AHA for each task order with the associated proposal.</p> <p>The Contractor shall follow the Risk Management Process for the development of Activity Hazard Analysis (AHA) in accordance with paragraph 01.A.14 and Appendix A of EM 385-1-1. A formatted outline of an AHA is provided in Figure 1-2 of EM 385-1-1.</p> <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor's overall APP. If changes to the AHAs are required, such changes shall be submitted to the KO for review and acceptance.</p>
2.9.3	Safety and Occupational Health (SOH) Risks and Compliance Plans	<p>Based on a risk assessment of recurring and non-recurring work requirements and on mandatory OSHA compliance programs, the Contractor shall develop, provide and implement all applicable compliance plans, as necessary for the situation or types of work to be performed under this contract. Compliance plans, programs, and procedures along with their respective references are detailed in Appendix A, paragraph 3.i of EM 385-1-1.</p> <p>These plans shall be submitted with the APP and shall be updated as situations change. Additional compliance plans, programs, and procedures shall be developed as applicable when new types of work are required under this contract.</p> <p>Additional requirements for specific compliance plans are provided below.</p>
2.9.3.1	Alcohol and Drug Abuse Prevention Plan	The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.
2.9.3.2	Chemical Hazard Communication Program	The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and applicable OSHA requirements in 29 Code of Federal Regulations (CFR) 1910.120 and 29 CFR 1926.59.
2.9.3.3	Confined Space Program	The Contractor shall develop an activity/site-specific confined space program to include elements addressed in paragraph 34.A of EM 385-1-1 and comply with relevant requirements in 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, OSHA Directive CPL 2.100 and any other Federal, state and local regulatory standards.
2.9.3.4	Critical Lift Plan	<p>The Contractor shall develop a critical lift plan to explain how it will conduct lifts for any of the following conditions:</p> <ol style="list-style-type: none"> <li>1) Lifts over 75 percent of the capacity of the crane or hoist (or lifts over 50 percent of the capacity of a barge mounted mobile crane's hoists) at any radius of lift;</li> <li>2) Lifts involving more than one crane, hoist, or LHE</li> <li>3) Lifts of personnel;</li> <li>4) Lifts involving non-routine rigging or operation, sensitive equipment, or unusual safety risks</li> </ol>

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		<p>5) Lifts involving hazardous materials (e.g., explosives, highly volatile substances);</p> <p>6) Lifts where the center of gravity could change;</p> <p>7) Lifts without the use of outriggers using rubber tire load charts;</p> <p>8) Lifts using more than one hoist on the same crane, hoist, or LHE;</p> <p>9) Lifts involving Multiple Lift Rigging (MLR) Assemblies or other non-routine or technically difficult rigging arrangements;</p> <p>10) Lifts involving submerged loads. Exception: lifts that were engineered to travel in guided slots throughout the lift and have fixed rigging and/or lifting beams, i.e., intake gates, tailgates/logs);</p> <p>11) Lifts out of the operator's view. (Exception: if hand signals used by a signal person in view of the operator or radio communications are available and in use, load does not exceed two tons AND is determined a routine lift by the lift super.)</p> <p>The critical lift plan shall include elements addressed in paragraph 16.H of EM 385-1-1, paragraph 1.7.2 of NAVFAC P-307, and comply with requirements in ASME B30.22, ASME B30.3; ASME B30.5, and ASME B30.8.</p> <p>The Contractor shall complete and maintain a copy of the Crane Operating Checklist For Critical Lifts, provided within the Forms in J-0200000-04, for each lift.</p>
2.9.3.5	Fall Prevention and Protection Plan	<p>The Contractor shall develop a site specific fall prevention and protection plan to protect and prevent its service workers from falling from heights of 1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.D of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. The fall prevention and protection plan shall include a Rescue and Evacuation Plan in accordance with EM 385-1-1, Section 21.N. A competent person for fall protection shall prepare and sign the plan.</p>
2.9.4	Crane Operations	<p>All operations of Cranes, Multi-Purpose Machines and Material Handling Equipment shall comply with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926.</p> <p>The Contractor shall comply with paragraph 1.7.2 of NAVFAC P-307 and notify the Contracting Officer at least 24 hours prior to bringing any crane (including delivery vehicles with crane boom attachments), multi-purpose machines, material handling equipment, or construction equipment that may be used in a crane-like application to lift suspended loads on board a Navy Installation. Written documentation of the last weight test of the crane and all related weight handling equipment (e.g. attachments, rigging gear, etc.) shall be maintained on site.</p> <p>A joint verification with the Government representative must be performed to ensure that a legible and indelible completed copy of Appendix P, Figure P-1 of NAVFAC P-307 is maintained on the crane, multi-purpose machine, and material handling equipment or construction equipment used in a crane-like application to lift suspended loads. The following certification and testing documentation shall be on site prior to entry and use on any Navy Installation:</p> <p>1) Crane, multi-purpose machine, material handling equipment or construction equipment used in a crane-like application to lift suspended</p>

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		<p>load certification</p> <p>2) Load testing</p> <p>3) Yearly, monthly and daily inspection logs</p> <p>4) Rope/sling certifications</p> <p>5) Operator certifications/designations</p> <p>6) Designation of person performing log inspections</p> <p>7) Cranes that are permanently located on a Navy Installation shall have a quarterly joint verification.</p>
2.9.4.1	Crane Inspections	<p>The Contractor shall ensure all inspections are performed in accordance with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926 (daily, monthly, quarterly, yearly), and retain the current documentation of inspections. Documents shall be kept on site. Daily pre-use inspections and testing shall be performed on all load hoisting and lowering mechanisms, boom hoisting and lowering mechanisms, swinging mechanisms, travel mechanisms (if to be used that day), and safety devices. Cranes that have to be re-rated shall be in accordance with SAE Recommended Practices, Crane Load Stability Test Code J765 and documentation maintained on site. The Contractor shall have an operational anti-two block device or a two-block damage prevention feature for all points of two blocking and a boom hoist disconnect, shutoff, or hydraulic relief to automatically stop the boom hoist when the boom reaches a predetermined high angle.</p>
2.9.4.2	Rigging Gear	<p>The Contractor shall ensure rigging gear and below the hook lifting devices and personnel comply with the following requirements:</p> <p>1) Personnel performing rigging shall have an understanding of all signs, notices, and operating instructions, and be familiar with the applicable hand signals prescribed by the ASME B30 standard for the type of crane in use.</p> <p>2) Personnel performing rigging shall be familiar with the rigging requirements in EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926.</p> <p>3) The Contractor shall inspect rigging gear in accordance with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926 and paragraph 1.7.2 of NAVFAC P-307. Certification records shall be made available for review upon request.</p>
2.9.4.3	Crane Operators	<p>Crane operators shall meet the personnel qualifications requirements in paragraph 16.B of EM 385-1-1 and paragraph 1.7.2 of NAVFAC P-307. For mobile cranes with Original Equipment Manufacturer (OEM) rated capacities of 2,000 pounds or greater, designate crane operators as qualified by a source that qualifies crane operators (i.e., union, a government agency, or an organization that tests and qualifies crane operators).</p>
2.9.5	Accident and Damage Reporting	<p>The Contractor shall notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Notification shall also be provided for any mishap occurring in any of the following high hazard areas: electrical (to include Arc Flash, electrical shock, etc.); uncontrolled release of hazardous energy (includes electrical and non-electrical); weight or load handling equipment (LHE) or rigging; fall-from-height (any level other than same surface); and underwater diving. These mishaps shall be investigated in depth to identify all causes and to recommend hazard</p>

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		<p>control measures.</p> <p>Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F. Required or special forms are provided within the Forms in J-0200000-04.</p> <p>For any weight handling equipment accident (including rigging gear accidents) the Contractor shall conduct an accident investigation to establish the root cause(s) of the accident and comply with additional requirements and procedures for accidents in accordance with NAVFAC P-307, Section 12. The Contractor shall submit a WHE Accident Report (Crane and Rigging Gear) per Section F. No crane operations are allowed to proceed until cause is determined and corrective actions have been implemented to the satisfaction of the Contracting Officer.</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F.</p> <p>For a near miss involving crane or rigging operations, the Contractor shall report verbally to the Contracting Officer as soon as management becomes aware but not later than 4 hours of such event and comply with additional requirements and procedures for near-misses in accordance with NAVFAC P-307, Section 12. A near miss occurs when an accident was avoided by mere chance or when intervention prevented an ongoing sequence of events that would have resulted in an accident (e.g. unplanned encroachment, improper crane set-up, improperly rigged load, etc.). The Contractor shall submit a Crane and Rigging Gear Near Miss Report per Section F.</p>
2.9.5.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> <li>1) Death, regardless of the time between the injury and death, or the length of the illness;</li> <li>2) Days away from work (any time lost after day of injury/illness</li> </ol>

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		<p>onset);</p> <ol style="list-style-type: none"> <li>3) Restricted work;</li> <li>4) Transfer to another job;</li> <li>5) Medical treatment beyond first aid;</li> <li>6) Loss of consciousness; or</li> <li>7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.</li> </ol> <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents, even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.)</p>
2.9.6	Fire Protection	The Contractor shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.9.7	Monthly On-Site Labor Report	The Contractor shall submit a Monthly On-Site Labor Report per Section F. This report is a compilation of employee-hours worked each month broken down by each annex and sub-annex for all site workers, both prime and subcontractor.
2.9.8	Safety Inspections and Monitoring	<p>The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure:</p> <ul style="list-style-type: none"> <li>... The site is safe and free of job-site hazards</li> <li>... Proper PPE is being utilized and worn.</li> <li>... Safe work practices and processes are being followed.</li> <li>... Workers are familiar with the hazards covered in the respective AHA for that work activity.</li> <li>... All equipment and tools are in good condition and being used safely.</li> </ul> <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and</p>

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		<p>effectiveness of the Contractor's safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor's representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.</p>
2.9.9	Safety Certification	The Contractor shall submit copies of all the required Federal, state, county, city and industry Safety Certifications for work performed under this contract per Section F. These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.
2.9.10	Safety Apparel on Jobsites	The Contractor personnel shall wear appropriate high-visibility safety apparel (garment, vest, or harness of retro-reflective and fluorescent material) meeting ANSI/ISEA 107-2010 requirements. Appropriate garment shall be based on the worker hazards and tasks, complexity of the work environment or background, and vehicular traffic and speed. As a minimum, the Contractor personnel shall wear ANSI/ISEA 107-2010 Class I compliant apparel.
2.9.11	Emergency Medical Treatment	The Contractor shall arrange for their own emergency medical treatment. The Government has no responsibility to provide emergency medical treatment to Contractor personnel.
2.10	Environmental Management and Sustainability	<p>The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy.</p> <p>Goals:</p> <ul style="list-style-type: none"> <li>... Reduce purchase and use of toxic and hazardous materials;</li> <li>... Expand purchase of green products and services; increase recycling;</li> <li>... Reduce energy and water use;</li> <li>... Increase use of alternative fuels and renewable energy;</li> <li>... Integrate green building concepts in major renovations and new construction;</li> <li>... Prevent pollution at the source; and</li> <li>... Continual improvement.</li> </ul> <p>Policy:</p> <ul style="list-style-type: none"> <li>... Protect public health and the environment by being an</li> </ul>

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		<p>environmentally responsible member of the community;</p> <ul style="list-style-type: none"> <li>... Preserve our natural, historic and cultural resources;</li> <li>... Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing products made from recycled materials;</li> <li>... Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities;</li> <li>... Prevent or minimize pollution at its source as we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste;</li> <li>... Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations;</li> <li>... Enhance our program as we develop and implement an Environmental Management System; and</li> <li>... Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.</li> </ul> <p>The Contractor shall maintain monitoring and measurement information to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the KO when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions, assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.</p>
2.10.1	Energy Management Program	<p>The Contractor shall comply with CLDJINST 4100.1, the installation's energy management program. The Contractor PM, or designee, shall represent the Contractor's interest at all meetings of the activity's Energy Management Board.</p> <p>The Contractor shall attend periodic meetings with the Installation Energy Manager, where energy and water efficiency goals and project status will be discussed to ensure that any Contractor work complements and optimizes efficiency efforts.</p>
2.10.1.1	Water Conservation Plan	The Contractor shall develop, submit and implement a Water Conservation Plan per Section F.
2.10.1.2	Energy Efficient Products	The Contractor shall use life-cycle cost analysis in making decisions about investments in products, services, construction and other projects to lower Federal Government's costs and reduce energy consumption. The Contractor shall elect lifecycle cost effective Energy Star and other energy-efficient products when acquiring energy-using products. For product groups where Energy Star labels are not yet available, select products that are in upper 25 percent of energy efficiency as designated by the Federal Energy Management Program. Use of high energy consuming

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		tools or equipment is subject to approval by the KO prior to use.
2.10.2	Environmental Protection	The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements. All environmental protection matters shall be coordinated with the KO. Inspection of any of the facilities operated by the Contractor may be accomplished by the Installation Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. The Contractor shall comply with the instructions of the cognizant Navy Medical Department with respect to avoidance of conditions which create a nuisance or which may be hazardous to the health of military or civilian personnel. The Contractor is responsible for ensuring that its employees receive applicable environmental and occupational health and safety training, and are kept up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience.
2.10.2.1	ODS Requirements for Refrigerant Recycling	<p>The Contractor shall develop a plan to explain how it will manage refrigerants and ozone depleting substances and the maintenance and repair of equipment containing refrigerants and ozone depleting substances in compliance with applicable federal, state, and local environmental regulations. This plan shall address relevant procedures, requirements, and protocols to ensure compliance with the requirements of 40 CFR 82 – Protection of Stratospheric Ozone. See Section F.</p> <p>The Contractor shall employ an electronic data management system to document the status of refrigerants and ozone depleting substances from the cradle-to-the grave and shall generate and maintain all records necessary to document Contractor and facility compliance with federal, state, and local regulations pertaining to refrigerants and ozone depleting substances. Compliance records shall be maintained up to date and made available to the Government per Section F.</p> <p>The Contractor shall periodically provide reports regarding refrigerant and ozone depleting substance management to the Installation Environmental Office for the purpose of regulatory reporting. See Annex 18.</p> <p>Technicians must be certified through an EPA approved program. Copies of the certifications shall be maintained at the employee's place of business and/or carried as a wallet card by the technician.</p> <p>Records are maintained for all refrigerant removal operations performed prior to small appliance or motor vehicle air condition appliance disposal. The recovery date, technician's name and a statement that all refrigerant that had not previously leaked was removed in accordance with 40 CFR 82 shall be included in the disposal records.</p> <p>Records kept for all refrigerant recovery operations/services performed on equipment that normally contains 50 pounds or more refrigerant will include the service date, service description, amount of refrigerant purchased, and amount of refrigerant added.</p>

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		<p>Refrigerant leaks on equipment, which normally contain 50 pounds or more refrigerant, are repaired within 30 days of leak discovery. Leak repairs for equipment normally containing 50 pounds or more refrigerant are documented, including the date of leak discovery and date repaired, technician's name, amount of refrigerant vented, and amount purchased and added. Satisfactory leak repair verification tests are documented within 30 days of repair.</p> <p>Records detailing accidental venting of ODS are maintained; these records shall include as a minimum the date, type, location, amount vented, and reason for venting.</p> <p>Records detailing the type and amount of refrigerant purchases shall be kept.</p> <p><del>Only excess Class I</del> All ODS is to be returned to DLA and not private contractors (R-11, 12, 113, 114, 500, 502). All <del>reclaimed</del>-recovered <del>Class I</del>-ozone depleting refrigerants and halons listed above shall be stored in approved containers, made for the intended purpose and <del>transported</del> shipped by the Contractor to the Defense Logistics Agency (DLA) at the following address:</p> <p style="text-align: center;">DLA Distribution Richmond, VA SW0400 ODS Cylinder Operations Open Shed 6 Chippenham Pkwy Entrance, Gate 13* Richmond, VA 23297-5900</p> <p><del>Once the Contractor has delivered</del> shipped the refrigerant to DLA in Richmond, the Contractor shall provide an <del>Class I</del> ODS Report per Section F.</p> <p>Contractor ODS records shall be available to the KO upon request.</p>
2.10.2.2	Non-Hazardous Waste Disposal	<p>The Contractor shall dispose all wastes in accordance with OEBGD, applicable Federal and local laws regulations, and base-wide instructions, standards, and permit requirements.</p> <p>All non-hazardous, non-regulated debris and rubbish resulting from the work under this contract shall be disposed of at the installation waste handling facility.</p> <p>All regulated, non-hazardous waste shall be disposed of in accordance with OEBGD, applicable Federal and local laws, regulations, and base-wide instructions.</p>
2.10.2.3	Hazardous Waste Disposal	<p>The Contractor shall dispose of all hazardous waste in accordance with the OEBGD, CLDJ Hazardous Waste Management Plan, and applicable Federal and local laws and regulations. No disposal of hazardous waste onboard the installation is allowed.</p> <p>The Contractor shall inform the CLDJ Environmental Officer of any material that may be hazardous and not acceptable for disposal off-site at the municipal landfill.</p>
2.10.2.4	Spill Prevention,	The Contractor shall prevent, contain, clean up, and report all spills on

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	Containment, and Clean-up	Government property caused by the Contractor, in a manner that complies with applicable Federal and local laws and regulations, and with the Installation Spill Control Plan at no additional cost to the Government.
2.10.2.5	Hazardous Material Management	<p>The Contractor shall support the Consolidated Hazardous Material Reutilization and Inventory Management Program (CHRIMP).</p> <p>The Contractor shall receive approval from the KO prior to bringing hazardous material on Government Property or prior to any other use in conjunction with this contract. For approval to use any hazardous material, allow a minimum of 10 working days for processing the request. The Contractor shall post Material Safety Data Sheets (MSDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked, the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</p> <p>The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA.</p> <p>Notwithstanding any other hazardous material used in this contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment with radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocyanates, lead-based paint are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials. Low mercury lamps used within fluorescent lighting fixtures are allowed as an exception without further Contracting Officer approval. The Contractor shall notify the Radiation Safety Officer (RSO) prior to excepted items of radioactive material and devices being brought on base.</p>
2.10.2.6	Protection of Endangered and Threatened Species (Flora and Fauna)	The Contractor shall not disturb endangered and threatened species and their habitat. The Contractor shall carefully protect in-place and report immediately to the KO endangered and threatened species discovered in the course of work. The Contractor shall stop work in the immediate area of the discovery until directed by the KO to resume work.
2.10.2.7	Noise Control	The Contractor shall comply with all applicable Federal and local laws, ordinances, and regulations relative to noise control.
2.10.2.8	Salvage	All material and equipment removed or disconnected that is sound and of value shall remain the property of the Government. The Contractor shall deliver this material and equipment at the Contractor's expense to an area designated by the KO.
2.10.2.9	Asbestos Containing Material (ACM)	Asbestos containing insulation, flooring, and other building materials may be encountered by the Contractor during the performance of work under this contract, and the Contractor shall remain alert to this possibility. If ACM is encountered or suspected in the performance of work, the Contractor shall avoid removing, sanding, abrading, or disturbing the material. The Contractor shall verbally notify the KO within one hour and follow-up with written ACM Notification within 24 hours.

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.10.3	Sustainable Procurement and Practices	<p>The Contractor shall develop, submit, and implement a Sustainable Procurement and Practices Plan per Section F. This plan shall identify how the Contractor will comply with all applicable Federal, state and local laws and regulation, including E.O. 13423, E.O. 13514, Installation Energy Management Program and Water Conservation Programs and energy reduction requirements. The plan shall specifically address the following components:</p> <ul style="list-style-type: none"> <li>... Recycled Contents Products</li> <li>... Energy/Water efficiency</li> <li>... Energy Efficient Tools and Equipment</li> <li>... Alternate Fuels and Alternate Fuel Vehicles</li> <li>... Biobased Products</li> <li>... Non-Ozone Depleting Products</li> <li>... Environmental Preferred Products and Services</li> <li>... Low/Non-Toxic and Hazardous Materials</li> </ul> <p>The Contractor shall submit an annual Sustainable Delivery of Services Report per Section F.</p>
2.10.3.1	Environmentally Preferable Products	<p>The Contractor shall procure and use products that are energy-efficient (Energy Star or Federal Energy Management Program (FEMP)-designated), water efficient, bio-based, environmentally preferable (e.g., Electronic Product Environmental Assessment Tool (EPEAT)-registered), non-ozone depleting, contain recycled content, or are non-toxic or less toxic alternatives, where such products and services meet performance requirements.</p>
2.10.3.2	Use of Recovered Materials	<p>The Government has an affirmative procurement program to promote the purchase of products containing recovered materials. The intent is to reduce the solid waste stream and conserve natural resources by establishing markets for recycled content products and encouraging manufacturers to produce quality products containing recovered materials. Participate in this program by using, for Environmental Protection Agency (EPA) designated items, recovered materials to the maximum extent practicable without jeopardizing the intended end use of the item. The percentage of recovered materials content levels for use in the performance of this contract will be, at a minimum, the amount recommended in the EPA Comprehensive Procurement Guideline (CPG) Product Index website (<a href="http://www.epa.gov/epawaste/conserves/tools/cpg/index.htm">http://www.epa.gov/epawaste/conserves/tools/cpg/index.htm</a>).</p> <p>Use of EPA designated products is not required for products that are either not available within a reasonable period of time, are not available at a reasonable price, are not available from a sufficient number of sources to maintain a satisfactory level of competition, or fail to meet performance standards based on technical verification. EPA designation of products is an on-going process. Listings of EPA designated products containing recovered materials are found in 40 CFR 247. Make recommendation and submit Recovered Material Certification, per Section F, when a product containing recovered materials is equal to or better than the original and could be used for this contract. All changes of products must be</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		accepted by the KO before it is used.
2.10.3.3	Use of Bio-based Products	The Contractor shall make maximum use of biobased products in accordance with the FAR Clause 52.223-2 -- AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS. Information about these products is available at <a href="http://www.usda.gov/bioprefered">http://www.usda.gov/bioprefered</a> .
2.11	Disaster Preparedness	The Contractor shall comply with the installation's Contingency Instruction, contingency response plan, and Chemical, Biological, Radiological and Nuclear Defense Plan. The Contractor shall support the installation contingency response plan as directed by the KO.
2.12	Other General Administrative and Logistics Requirements	
2.12.1	Food Facilities	Non-HCN/LN Contractor personnel may eat at CLDJ dining facilities. HCN/LNs shall not be permitted to eat or work in food facilities without specific Government approval.
2.12.2	Food Charges	Contractor personnel eating at the CLDJ dining facility shall pay the BDFFA rate for all meals consumed.
2.12.3	Laundry	Only Contractor employees residing on the installation may use CLDJ laundry facilities.
2.12.4	Off CLDJ Local Area Travel	All vehicles leaving CLDJ shall have a minimum of two persons in each vehicle.
2.12.5	Contractor Security	The Contractor shall be responsible for maintaining security in the Contractor berthing and work areas.
2.12.6	Contingency Plan	The Contractor shall prepare a contingency plan to address how CLDJ contract services will be provided in the event of a lockdown scenario where HCN workers are not allowed on site.
2.12.7	Liberty, Force Protection and Security Requirements	All Contractor personnel residing on the installation are subject to the CLDJ liberty, force protection, security regulations and requirements.
2.13	Technical Library	<p>The Contractor shall maintain a technical library as specified in Annex 150100 Facility Management.</p> <p>Existing technical library contents, including facility drawings, operation &amp; maintenance manuals, warranties, Government publications, record drawings and other appropriate material, will be furnished by the Government.</p> <p>The Contractor shall continually update library material to ensure all data is current, complete, accurate and suitable for intended use. The Contractor shall monitor the use of the libraries to ensure materials are returned and data integrity is not compromised. The Contractor shall maintain the libraries until completion or termination of the contract and make the libraries available for inspection by prospective offerors for successive contracts. The technical library contents are the property of the Government and shall be turned over to the KO upon completion or termination of the contract.</p>
2.14	Warranty Management	Prior to performing repair work, the Contractor shall report to the KO any defect in workmanship, material, or parts, and any improper installation of equipment and components that are covered by a warranty. The Contractor is responsible for knowing which equipment and components are covered by the original warranty and the warranty duration. The KO

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		will provide available warranty documents.
2.15	Recurring Work Procedures	
2.15.1	Service Orders	<p>The purpose of a service order is to provide the Government with a means of issuing unplanned work up to a defined Limit of Liability (LOL) for work requirements occurring outside of the normal recurring work. Performance objectives and standards for service orders related to work throughout this contract are specified in 1502000 Facility Investment, except where unscheduled services are detailed within a technical annex. The Government may utilize service orders to accomplish any work up to the service order LOL at the discretion of the KO. The Government may combine multiple repair requirements received for the same trade in the same building or structure at the same time into one service order as long as the service order LOL is not exceeded.</p> <p>The Government may issue service orders for work requirements at any location within the identified project location(s) described in Spec Item 1.2 of Annex 0100000. Service order work is not limited to work performed to existing facilities, structures, assets, equipment and systems identified in the respective Section J attachments or spec items for each Annex. Any facilities, structures, assets and equipment added or newly installed during the course of the contract will become part of the service order program at no additional cost to the Government as long as the volume of work does not exceed the Inventory Quantity Variation detailed in Annex 0200000 Spec Item 2.18.</p> <p>Service orders are utilized to accomplish a wide variety of work and may include; repairs to existing facility assets and equipment as well as newly installed facility assets and equipment, work to facilities and structures located on the installation but not listed in the facilities listing, facilities and equipment that are not maintained through a recurring work schedule or program, labor hour support for non-contract projects, and any work requirements typical to the annexes and sub-annexes contained in the statement of work.</p> <p>Historical data and supporting information provided is intended to illustrate the type of service orders issued and examples of work that has been performed in the past and is not to be construed as a limiting factor to services ordered and performed in the future. As part of the service order program the Contractor shall expect to be issued and respond to service order work requirements that may not be listed in the historical data and supporting information but fall within the LOL.</p>
2.15.2	Notification to the Government for Work Above the Recurring Work Limitations	The Contractor is fully responsible for work up to the recurring work limits. Recurring work limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the recurring work limits, the Contractor shall notify the KO within two hours of identification for further direction. The Government may issue a task order in accordance with the non-recurring work portion of the contract detailed below or accomplish the work by means other than this contract.
2.15.3	Recurring Work Exhibit Line Item Numbers (ELINs)	Recurring work ELINs are provided in J-0200000-12.
2.16	Non-recurring Work	Non-recurring work is identified in each applicable annex or sub-annex.

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		Non-recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all non-recurring task work as ordered by the KO per Section G and DoD EMALL requirements in Section H. Non-recurring work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J on an as needed basis.
2.16.1	Unit Priced Task (UPT) Work (Non-Negotiated)	A UPT is defined as a non-recurring work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The fixed price for the task order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.
2.16.1.1	Acceptance and Performance	The Contractor shall possess the capability to accept and perform non-recurring work via an electronic medium with supported commands utilizing their Government Purchase Card (GPC). DoD EMALL is the electronic medium for authorized Government personnel to place orders for service to the Contractor. DoD EMALL is located at <a href="http://www.emall.dla.mil">www.emall.dla.mil</a> <b>Error! Hyperlink reference not valid.</b> under NAVFAC contract. The Contractor is required to report all non-recurring work quantities ordered via EMALL monthly to the KO.
2.16.1.2	Invoicing and Receiving Payment	Payment for completed EMALL orders will be made using the GPC. Reference "payment by third party" clause FAR 52.232-36. The Contractor shall possess the capability to invoice and receive payment for non-recurring work via an electronic medium with supported command representatives utilizing their GPC. No partial or advance payments will be provided.
2.16.2	Unit Priced Labor (UPL) Work (Negotiated)	The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each task order. UPL work is defined as non-recurring work that utilizes negotiated labor hours and materials to accomplish a task not required by the recurring work portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes the fixed price for the task order. Common procedures for processing UPL work are included below as examples.
2.16.2.1	Non-recurring Work Preparation of Proposals	In response to the Government's Request for Proposal (RFP), the Contractor shall submit a non-recurring work proposal to the KO within two working days following receipt for each potential task order which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.
2.16.2.1.1	Labor Requirements	Accepted industry time standards published in R. S. Means cost data, industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J.

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.16.2.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in R. S. Means cost data, national material supplier catalogues, U.S. Army Corps of Engineers Construction Equipment Ownership and Operating Expense Schedule (EP 1110-1-8), equipment rental catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the recurring work portion of the contract.
2.16.2.2	Issuance of Final Task Order	The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a task order for the work described, in accordance with Section G. Task order completion times will be specified on each task order.
2.16.3	Non-recurring work ELINS	Non-recurring Work ELINs are provided in J-0200000-12.
2.17	Demobilization	Services performed under this contract are vital to the Government and shall be continued without interruption. Upon contract expiration, the Contractor shall exercise its best efforts and cooperate to effect an orderly and efficient transition to a successor.
2.17.1	Demobilization Plan	Prior to the expiration of this contract, after selection of a successor Contractor, the Contractor and the successor Contractor shall jointly prepare a mutually agreeable detailed demobilization plan for approval of the KO for the phase-out of the current Contractor and the phase-in of the successor. The plan shall specify an orientation program to familiarize the successor with the plants, equipment, and operating environment. The plan shall be submitted to the KO for approval not less than 30 calendar days prior to the expiration of the contract. The Contractor agrees, as part of the Recurring Work price, to provide these phase-in/phase-out services for a period of not more than 30 calendar days prior to the expiration of this contract.
2.18	Inventory Data Quantity Variation	Inventory data reflecting item quantities supporting contract requirements (as priced in individual ELINs) for each annex represent the latest information available. Inventory data include, but are not limited to, facilities, areas (e.g., acreage, square footage, etc), systems, equipment, and distances (lengths and heights). Due to potential expansion and mission dynamics of CLDJ, inventory quantities may fluctuate during the contract period. A contract modification will not be processed for inventory fluctuations up to and including +/- 10%. The Contractor shall provide an inventory when requested and annually, at the end of each contract period in MAXIMO. The Government and the Contractor will jointly verify the change in inventory amounts. If an inventory quantity supporting a contract ELIN exceeds +/-10%, then a contract modification will be executed for the full increase or decrease in inventory quantity. Technical specification inventory quantities indicated at contract award will be the baseline for monitoring fluctuations annually until a contract

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		modification for a change in inventory is awarded. The total inventory quantity as verified for the contract modification will be used as the new baseline for determination of future annual fluctuation adjustments.

ANNEX 0501070 AIR OPERATIONS

<b>0501070 – Passenger Terminal &amp; Cargo Handling AMMENDMENT 0003</b>	
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<b>0501070 – Passenger Terminal and Cargo Handling</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, equipment, and other items and services, (except as specified within the contract as Government-Furnished materials, equipment, facilities, services and training) required to perform Air Terminal and Ground Handling Services (ATGHS), as defined in this Performance Work Statement (PWS), at Camp Lemonnier, Djibouti.
1.1	Concept of Operations	<p>The Contractor shall provide Air Terminal and Ground Handling Services (ATGHS) in support of the Defense Transportation System (DTS) to include but not limited to all US Government owned or operated aircraft, US sponsored foreign government or civil aircraft, Coalition Forces aircraft, North Atlantic Treaty Organization (NATO), commercial contract aircraft, international aircraft, and commercial tendered aircraft, at CLDJ . The Contractor shall facilitate on-time aircraft departures and maintain the ability to provide sustained ATGHS for a working Maximum on Ground (MOG) capability of two (2) wide-body aircraft or the equivalent thereof, as defined in J-0501070-0. The intent of 0501070 Passenger Terminal and Cargo Handling is to specify the requirements for ATGHS which includes but is not limited to the following functions: Air Terminal Operations Center; Cargo Handling Services; Passenger and Baggage Services; Records, Reports and Electronic Data Interchange; Fleet Services; Exercises, Deployments/Redeployments; and, Joint Inspection.</p> <p>The following services are not included:</p> <ul style="list-style-type: none"> <li>... Airfield Operations and T-line Services</li> <li>... Ground Support Equipment Maintenance</li> <li>... Aviation Safety Programs</li> </ul> <p>The Contractor shall provide ATGHS based on the following descending priorities list, which may be modified as coordinated by the Government:</p> <ul style="list-style-type: none"> <li>... Search and Rescue (SAR) aircraft</li> <li>... Medical Evacuation (MEDEVAC) aircraft</li> <li>... DoD Tactical/Operational aircraft</li> <li>... Air Mobility Command (AMC) missions based on DoD Transportation Movement Priority System as defined in Joint Publication 4-01 and assigned by United States Transportation Command (USTRANSCOM) through 618th Air Operations Center (Tanker/Airlift Control Center (TACC))</li> <li>... Other DoD or US Government aircraft</li> <li>... Commercial aircraft under DoD control</li> <li>... Allied government aircraft</li> <li>... Civilian aircraft</li> </ul>

<b>0501070 – Passenger Terminal and Cargo Handling</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0501070-01.
2.2	Personnel	<p>The Contractor shall provide personnel with the qualifications, technical knowledge, experience, and skills required for efficient operation, maintenance, and repair in support of Air Terminal and Ground Handling services. Contractor personnel employed to perform special cargo/registered mail contract requirements shall meet the following criteria: (a) must be a U.S. citizen in possession of a valid U.S. passport and (b) have a successfully completed U.S. National Agency Check (NAC) on file.</p> <p>The contractor shall provide a Passenger Terminal and Cargo Handling Station Manager and Alternate Station Manager who shall be responsible for the performance of the work. The Station Manager and Alternate Station Manager (s) shall be U.S. Citizens each with a Secret Security Clearance and meet the requirements for “Operationally Sensitive Positions”. The name of these persons shall be designated in writing to the CO ten (10) work days prior to the contract performance start date.</p> <p>The Passenger Terminal and Cargo Handling Station Manager/Alternate Station Manager(s) shall have full authority to act for the Contractor on all contract matters relating to the daily operation of this contract.</p> <p>Force Augmentation. During periods that may warrant, the Government reserves the right to insert any necessary personnel to augment Contractor operations. The senior Government representative, in coordination with the Station Manager or Alternate Station Manager, has overall management responsibility for prioritizing workload and resources. The Contractor shall cooperate with augmentees and render any assistance necessary (as directed by the CO) to ensure there is no degradation of services, to include but not limited to the use of Contractor-Furnished Equipment.</p> <p>When the Contractor is augmented with military personnel, both parties will be working simultaneously toward the same performance objectives. When defects are noted, the cause will be evaluated. Only defects that are clearly the sole responsibility of Contractor personnel will be documented as deficient Contractor performance. The Contractor shall not be held accountable for any defect if the responsibility cannot be readily determined.</p>
2.2.1	Certification, Training and Licensing	<p>Specific certification and training requirements are addressed as follows and in Spec Item 3.</p> <p>The Contractor shall submit proof of all certification, training, and licensing requirements.</p> <p>The Contractor shall be responsible for all Contractor personnel training, certification, licensing, and proficiency, unless otherwise specified in the contract; and, pay all costs incurred for training required by this PWS for the duration of the contract.</p> <p>Within thirty (30) calendar days after the Pre-Performance conference, the Contractor shall designate in writing to the KO and COR/PAR Contractor personnel performing as Joint Inspectors (JI), hazardous materials inspectors, and/or load planners, and shall provide them a current certificate of completion of the Air Transportation of Hazardous Materials Inspector Course, NOTE: IATA Certification is not an acceptable</p>

<b>0501070 – Passenger Terminal and Cargo Handling</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>substitute certification. For those Contractor personnel designated but not qualified or current, the Government will make available, throughout the term of the contract, required Transportation of Hazardous Materials Inspector Course training to enable proper certification of personnel identified as JI, hazardous materials inspectors and/or load planners. The in-residence course is currently held at Ft. Lee, VA and may be held at other locations world-wide.</p> <p>A sufficient number of Contractor personnel shall complete via Web-based Training (WBT) the Air Transportation Hazardous Inspectors Course to maintain required certification to fulfill the requirements of the PWS for the duration of the contract. The Government will coordinate required course registration upon receipt of the Contractor's signed request for Contractor Training. Certification requirements include a final exam to be administered by a certified Test Control Officer. The exam date/time will be coordinated with the COR/PAR. The prerequisite for this course is successful completion of the Transportation of Hazardous Materials Inspector Course.</p> <p>Within thirty (30) calendar days after the Pre-Performance conference, the Contractor shall designate in writing to the KO and COR/PAR personnel performing as Aircraft Load Planners. The Government will provide AMC unique aircraft load planning training during initial familiarization training, IAW AMCI 24-101, V. 22, Attachment 5, paragraphs A5.1.2. through A5.1.19. The prerequisite for this course is successful completion of the Air Transportation of Hazardous Materials Inspector Course.</p> <p>Within thirty (30) calendar days after the Pre-Performance conference, the Contractor shall designate in writing to the KO and COR/PAR personnel performing as Joint Inspectors. JI personnel will be provided Government training during the initial familiarization training period and annual training thereafter shall be conducted by the Contractor's qualified JI Instructor, reference requirements AMCI 24-101 V22, Attachment 4 Government Joint Inspector Training Requirements. The prerequisite for this course is successful completion of the Air Transportation of Hazardous Materials Inspector Course.</p> <p>Within thirty (30) calendar days after the Pre-Performance conference, the Contractor shall designate in writing to the KO and COR/PAR personnel performing as JI Instructor(s). The Government will make available, throughout the term of the contract, the Joint Inspector Instructor Qualification (AMC JIIQ) course to facilitate on-sight management of the JI program requirements. The course duration is ten (10) academic days and is currently held at the Expeditionary Center, Ft Dix, NJ and may be held at other locations world-wide. The prerequisite for this course is current JI certification.</p> <p>Contractor personnel shall satisfactorily complete hazardous material handler training IAW AFMAN 24-204(I) and AMCI 24-101 V. 11 prior to the start of the first contract option period. The Contractor shall designate hazardous materials handlers in writing to the KO and COR/PAR.</p>

<b>0501070 – Passenger Terminal and Cargo Handling</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>Only licensed personnel shall operate Material Handling Equipment (MHE) IAW AFI 24-301 Chapters 3 and 11, AFJMAN 24-306 and AMC Quality Training Program (QTP) Vehicle/MHE requirements on the Air Force Portal and maintain a valid driver's license.</p> <p>The Contractor shall designate in writing to the KO and COR/PAR 25K loader drivers who will be provided Government training during the initial familiarization training period and training thereafter shall be conducted by the Contractor's K loader instructors IAW AMCI 24-101, Vol. 22, paragraph 7.6.</p> <p>All K-loader and forklift operators performing requirements to load/unload munitions shall be certified IAW AFMAN 91-201 Chapters 7, 8 and 12, and AMCSUP1 to AFMAN 91-201.</p> <p>The contractor shall designate Load Team Chief personnel in writing to the KO and COR/PAR no later than the first day of familiarization training. Load Team Chief personnel will be provided Government training during the initial familiarization training period and annual training thereafter shall be conducted by the contractor's qualified Load Team Chief Instructor IAW AMCI 24-101, Vol. 11, Attachment 6.</p> <p>The Contractor shall designate in writing to the KO and COR/PAR Contractor personnel who handle registered mail and signature service cargo.</p> <p>The Contractor shall designate in writing to the KO and COR/PAR foreign nationals who handle ordinary mail.</p> <p>The Contractor shall designate in writing to the KO and COR/PAR Contractor personnel identified as Global Air Transportation Execution System (GATES) Work Station Area Security Officer (WASO) to perform duties prescribed in GATES User's Manual.</p> <p>All Contractor personnel providing passenger, cargo, and information control services shall be trained in the operation of GATES. Training will be provided by the Government and made available on line.</p> <p>All Contractor personnel shall use required Personal Protective Equipment (PPE).</p> <p>Personnel responsible for operation of vehicles on the airfield must complete Airfield Vehicle Operators Instruction Course (AVOIC) training and receive a license to operate vehicles on the airfield. AVOIC training and licensing is provided by the Government and must be scheduled with the Airfield Facilities Manager. Records of training AVOIC completion and licensing shall be maintained by the Contractor and made available for review by the Contracting Officer (KO) upon request.</p> <p>Contractor personnel operating MHE shall be licensed per OPNAVINST 4790.2, The Naval Aviation Maintenance Program (NAMPP) Volume V and have in their possession a valid U.S. Government "USN" Aviation Support Equipment Operator's Identification Card, OPNAV Form 4790, for the MHE being operated.</p>
2.3	Special Requirements	The Contractor shall comply with the special requirements as stated below:

<b>0501070 – Passenger Terminal and Cargo Handling</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.3.1	Hours of Operation	<p>The Contractor shall perform the services required under this contract to meet all mission requirements to include weekends and holidays, 365 days a year, 24 hours a day. The Contractor shall provide the KO, COR/PAR, TACC, and Airlift Control Centers with the means/information needed to contact the Passenger Terminal and Cargo Handling Terminal Manager or Alternate Manager 24 hours a day. The Passenger Terminal and Cargo Handling Manager or Alternate Manager shall respond to work site within 30 minutes of notification by the Government.</p> <p>During U.S. Federal holidays, the Contractor may provide stand-by/minimum manning personnel when coordinated with the COR, TACC, Airlift Control Centers, and COR/PAR, and approved by the Administrative Contracting Officer (ACO).</p>
2.3.2.	Management Information Systems	<p>Management information systems are addressed as follows:</p> <ul style="list-style-type: none"> <li>... Integrated Data Environment/Global Transportation Network Convergence (IGC) See Spec Item 3.1.1.</li> <li>... Remote Global Air Transportation Execution System (RGATES): See Spec Items 3.1.1. and 3.1.4.</li> </ul>
2.3.3	Security	<p>The Contractor shall establish, document, and execute procedures to comply with requirements cited in AFI 31-601, Chapter 1, paragraph 1.6, Chapter 2, paragraphs 2.1, 2.3, and 2.4, Chapter 3, Chapter 4, paragraph 4.5, Chapter 5, paragraph 5.2.3, Chapter 9, and Chapter 11, paragraph 11.1., and Camp Lemonier local security statutes, regulations, and requirements.</p> <p>The Contractor shall ensure sufficient personnel on duty have appropriate clearances to accomplish all services as specified in the contract.</p> <p>The Contractor shall ensure all Contractor personnel whose work involves access to sensitive unclassified information, Privacy Act Information, Personally Identifiable Information, are U.S. Citizens and have a successfully completed National Agency Check with Written Inquiries (NACI) or Secret Security Clearance on file and obtains a Common Access Card (CAC).</p> <p>Non-Public Information. In performance of this contract, the Contractor may have access to sensitive, non-public information. The Contractor agrees (a) to use and protect such information from unauthorized disclosure IAW Directive-Type Memorandum (DTM) 08-027 - Security of Unclassified DOD Information on Non-DOD Information Systems, 31 July 2009; (b) to use and disclose such information only for the purpose of performing this contract and to not use or disclose such information for any personal or commercial purpose; (c) to obtain permission of the Government Program Manager before disclosing/discussing such information with a third party; (d) to return and/or electronically purge, upon Government request, any non-public, sensitive information no longer required for Contractor performance; and (e) to advise the KO and/or COR of any unauthorized release of such information. Upon request, the Contractor shall have its employees assigned to this contract execute a non-disclosure agreement for delivery to the Government. The Government will require Contractor personnel to sign a non-disclosure statement to protect non-public information of other Contractors and/or the Government.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		Escort personnel as necessary/requested by KO, COR, or PAR.
2.4	References and Technical Documents	References and Technical Documents are listed in J-0501070-02.
2.5	Records and Reports	Records and reports are listed in Section F of the solicitation.

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3	Recurring Work	The Contractor shall provide Air Terminal and Ground Handling Services (ATGHS) to support scheduled aircraft arrivals and departures to ensure passengers and cargo are processed, handled, loaded, and off- loaded in a safe, secure, and timely manner.	<p>The Contractor shall comply with applicable DoD and other references, instructions, and directives listed in J-0501070-01, AMCI(s) 24-101, DoD 4515.13, and Electronic DoD Foreign Clearance Guide.</p> <p>The Contractor shall facilitate on-time aircraft departures and maintain the ability to provide sustained Air Terminal Ground Handling Services (ATGHS) for a working Maximum on Ground (MOG) capability of two wide-body aircraft or the equivalent thereof, as defined in J-0501070-01.</p> <p>Historical data for Passenger Terminal Services and Cargo Handling Services is listed in J-0501070-03.</p>	<p>Services are provided in a safe and timely manner as specified and IAW with applicable instructions, regulations, policies, and procedures.</p> <p>No incidents of Contractor inability to meet sustained capacity requirement for a working MOG capability of two (2) wide-body aircraft or the equivalent thereof.</p> <p>No more than two (2) aircraft mission departure delays are attributable to the contract monthly.</p>
3.1	Air Terminal Operations Center (ATOC)	The Contractor shall provide a control function that manages all information and terminal resources required to receive, document, plan and move passengers, cargo and mail, to ensure maximum aircraft utilization, timely completion of work, and compliance with required procedures and regulations.	The Contractor shall coordinate mission planning, control, execution, and prioritize aircraft based on mission requirements. The Contractor shall develop and utilize Sequence of Events (SOE) Checklists IAW GATES SOE Plan Management Window to track required performance within established aircraft ground times, facilitating on-time aircraft departures.	<p>Work performed and completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p> <p>All data records maintained in accordance with AMCI 24-101 V6</p> <p>No validated customer complaints.</p>
3.1.1	Information Control	The Contractor shall implement information control to ensure information is properly managed in a timely manner.	The Contractor shall ensure information is gathered, processed and disseminated, documentation is properly maintained, proper coordination with required agencies is completed, and briefings are conducted IAW AMCI 24-101, V.9, HQ AMC/A4T policy, messages, memorandums, and directives; GATES: and the Integrated Data	<p>Work performed and completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p> <p>Message and reports are completed/ submitted within required time.</p>

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			<p>Environment/Global Transportation Network Convergence (IGC).</p> <ul style="list-style-type: none"> <li>• Report updated flight/load information to appropriate border clearance agencies, such as Customs, Agriculture, etc.</li> <li>• Pass hazardous material information to appropriate base agencies, such as Safety, Ammo, Fire Department, etc.</li> <li>• Complete Mission Load Report (MLR) IAW, but not limited to AMCI 24-101 V.9.</li> </ul> <p>The Contractor shall provide detailed information to COR/PAR concerning any aircraft delay or abort.</p> <p>The Contractor shall report all mishaps and incidents, as well as, unscheduled aircraft remaining overnight (RON) to COR/PAR within 30 minutes of occurrence.</p> <p>The Contractor shall ensure customs and immigration requirements are accomplished.</p>	<p>Message and reports are accurate.</p> <p>All data records maintained in accordance with AMCI 24-101 V6.</p> <p>No validated customer complaints.</p>
3.1.2	Cape Forecasting	The Contractor shall provide cape forecasting services to ensure schedules are distributed and required clearances are obtained in a timely manner.	<p>The Contractor shall provide daily schedules and coordinate required clearances IAW AMCI 24-101, V.9 and Foreign Clearance Guide.</p> <p>Each day the Contractor shall update, publish and provide daily mission schedules which cover the next seventy-two hour period to agencies specified by COR/PAR. The Contractor shall publish and distribute initial daily mission schedule at 0700L and provide updates (i.e., mission add-ons, cancellations, delays) as required to ensure readiness of terminal resources. The daily mission schedule shall include all aircraft landing and departing airfields.</p>	<p>Work performed and completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p> <p>All required clearances are obtained</p> <p>Schedules are published, distributed and updated within time prescribed</p> <p>No validated customer complaints.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			The Contractor shall coordinate inbound and outbound clearance for explosives shipments, hazardous materials shipments and monitor the terminal's explosive movement requirements and capability IAW AMCI 11-208 and AMCI 24-101, V.9, and HQ AMC/A4T policy, messages, memorandums, and directives.	
3.1.3	Aircraft Load Planning	The Contractor shall provide aircraft load planning services to ensure cargo and mail are transported in compliance with required instructions/regulations and within required times.	<p>The Contractor shall plan, select, sequence, and monitor each aircraft cargo and mail load in accordance with AMCI 24-101, V. 9, AMCI 24-101 V.11 , AMCI 24-101 V.22, AFMAN 24-204(I), GATES, and applicable Aircraft Technical Orders (T.O.s) and HQ AMC/A4T policy, messages, memorandums, and directives.</p> <p>The Contractor shall obtain passenger deviations when moving hazardous material in accordance with AMCI 24- 101, V. 9.</p> <p>The Contractor shall coordinate and liaison with ACC/Air Transportation Operations (XOGX), and upline/downline stations regarding space block requests for backlog material.</p> <p>The Contractor shall ensure maximum aircraft utilization.</p>	<p>Work performed and completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p>
3.1.4	GATES Sybase Account Management	The Contractor shall perform Sybase Account Assistant duties to ensure compliance with GATES security requirements and timely completion of work.	<p>The Contractor shall maintain GATES local database and correct any discrepancies in coordination with GATES help desk.</p> <ul style="list-style-type: none"> <li>• Immediately request assistance from GATES help desk for software and hardware related problems. Notify the COR/PAR within 15 minutes of occurrence, when loss of GATES functionality exists. Provide at a minimum: trouble ticket number and issues or concerns.</li> </ul>	<p>Work performed and completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p>

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			<ul style="list-style-type: none"> <li>Track all problems to resolution.</li> </ul> <p>The Contractor shall establish manual-processing procedures and provide uninterrupted service to the customer when GATES functionality is lost.</p> <p>The Contractor shall conduct a test of manual processing procedures at least once every three months, document results, and provide locally produced Manual Processing Results report. The Contractor shall ensure manual data is entered. The Contractor shall coordinate with the COR/PAR forty-eight (48) hours prior to conducting a manual processing test.</p> <p>The Contractor shall perform GATES WASO duties IAW the GATES User’s Manual.</p> <p>The Contractor shall conduct GATES Server updates. The Contractor shall coordinate with HQ AMC and all GATES users at CLDJ to ensure they are logged off during GATES updates and notify all users when update actions have been completed.</p> <p>The Contractor shall complete any required manual updates when GATES is restored.</p>	
3.2	Passenger and Baggage Services	The Contractor shall provide services to ensure passengers and baggage are accurately processed in a courteous and timely manner to support scheduled arrivals and departures.	<p>The Contractor shall provide passenger counter services including, but not limited to processing of passengers, baggage and passenger/baggage security screening IAW AMCI 24-101, V. 14, Electronic Foreign Clearance Guide, DoDI 4515.13; HQ AMC/A4T policy, messages, memorandums and directives and GATES.</p> <p>The Contractor shall ensure the</p>	<p>All passengers and baggage are accurately processed and screened in sufficient time to support scheduled departures.</p> <p>No unauthorized personnel or contraband is allowed within the terminal.</p> <p>Validated customer complaints do not exceed 2% of the total customer</p>

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			<p>AMC Commander's comment system is available to include: a current posted picture, ample supply of blank AMC Form 253 "Air Passenger Comments", and a locked receptacle. The Contractor shall not accept the completed comment forms directly from passengers. The COR will forward a copy of each completed form to the Contractor who shall respond in writing to all unfavorable comments within five (5) working days after receipt.</p> <p>The Contractor shall advertise the Interactive Customer Evaluation (ICE) System and distribute cards provided by the COR/PAR to each passenger when feasible, making them available where customer service is provided.</p> <p>Contractor personnel shall present a neat standardized appearance; wear clothing bearing the company name/logo and nametag with employee name.</p> <p>The Contractor shall provide technical assistance to AMC customers, including but not limited to advising customers on how to obtain identification cards, leave forms, as well as how to correct discrepancies with travel documents IAW DoD 4515.13, Defense Travel Regulation (DTR) and AMCI 24-101 V.14.</p> <p>The Contractor shall maintain flight information/flight status board in accordance with AMCI 24-101 V. 14, Information Control/Release.</p> <p>The Contractor shall post all required visual aids in accordance with AMCI 24-101, V. 14.</p>	<p>comment cards received for any given month.</p> <p>Work performed and completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p> <p><del>No validated customer complaints received.</del></p>

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3.2.1	Passenger and Baggage Processing	The Contractor shall provide passenger and baggage processing services, ensuring passengers are accurately processed in a courteous and timely manner and all baggage is screened and absent of prohibited items.	<p>The Contractor shall process passengers, including, but not limited to, registering, preparing boarding passes, screening baggage, manifesting flights, and providing flight announcements IAW AMCI 24-101, V. 14.</p> <p>The Contractor shall process all passengers and screen baggage within 3 hours of flight departure.</p> <p>The Contractor shall use GATES to check on reservations, register new passengers, and check flight arrivals and departures.</p> <p>The Contractor shall weigh, tag, and manifest passenger baggage IAW AMCI24-101, V.14.</p> <p>The Contractor shall ensure all passengers and baggage are screened prior to loading to ensure absence of prohibited items IAW: AMCI 24-101, V.14, and HQ AMC/A4T policy, messages, memorandums, and directives.</p> <p>The Contractor shall ensure personnel are knowledgeable of hazardous materials and dangerous goods that are acceptable or unacceptable to be carried by passengers in carry-on baggage and in checked baggage.</p> <p>The contractor shall assist military customs agents by informing them of departure and arrival times for aircraft parked on the Camp Lemonier ramp and providing passenger baggage screening support.</p> <p>The contractor shall coordinate and assist as necessary local customs and immigrations agents, informing them of departure and arrival times for aircraft parked at the Djibouti International Airport;</p>	<p>Boarding passes are provided only to authorized and eligible passengers where a seat map is issued.</p> <p>All passengers processed and manifest prepared 30 minutes prior to scheduled aircraft departure.</p> <p>Validated customer complaints do not exceed 2% of the total customer comment cards received for any given month.</p> <p>Work completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p> <p>Passengers and baggage processed within 3 hours of departures.</p> <p>Passengers and baggage confirmed free of hazardous substances prior to entry into loading area.</p> <p>No unauthorized personnel are allowed aboard aircraft.</p>

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			<p>and, providing passenger screening support, as well coordinate and assist downloading or uploading of passengers and baggage.</p> <p>The Contractor shall immediately notify the Air Ops of any passenger that arrives too late to process in time for departure. Passengers are required to report a minimum of three hours prior to scheduled departure time.</p> <p>Passenger service agents shall provide prompt, accurate, information in a courteous and professional manner. Should a passenger become belligerent, notify the COR/PAR and Security Forces as soon as possible.</p> <p>The Contractor shall protect baggage from inclement weather, to include assembly, transportation and securing in the aircraft or terminal area.</p> <p>The Contractor shall position aircraft stair truck prior to aircraft block-in and engines shut to facilitate passenger and aircrew deplaning.</p> <p>The Contractor shall transport passengers to/from aircraft and assist passengers in boarding and deplaning IAW established (SOE) timelines.</p>	
3.2.2	Baggage Claim Services	The Contractor shall provide baggage claim services to ensure mishandled baggage is recovered and claims for lost, damaged, or pilfered baggage are processed in a courteous and timely manner.	<p>The Contractor shall provide baggage claim services IAW AMCI 24-101, V.14.</p> <p>The Contractor shall provide information and forms to passengers regarding claim procedures for lost, damaged, mishandled, and pilfered baggage.</p> <p>The Contractor shall advise the COR/PAR of any damaged or</p>	<p>Reports of lost or damage baggage are processed as specified IAW AMCI 24-101 V. 14.</p> <p>Passengers briefed on claim procedures and provided with appropriate forms within 15 minutes of notification of lost or damaged baggage.</p> <p>Passengers are notified of</p>

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			<p>pilfered baggage reported on arriving DoD/AMC flights within two hours of completing required documentation/reports.</p>	<p>recovered baggage within 48 hours of recovery.</p> <p>Validated customer complaints do not exceed 2% of the total customer comment cards received for any given month.</p> <p>Work performed and completed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p>
3.2.3	Aircraft Arrivals and Departures	The Contractor shall support scheduled aircraft arrivals and departures to ensure authorized passengers are embarked and disembarked in a safe, secure, and timely manner.	<p>The Contractor shall control passenger boarding to prevent unauthorized passengers and stowaways from entering aircraft.</p> <p>The Contractor shall verify and close out manifests with appropriate copies IAW AMCI 24-101, V.14, GATES, and HQ AMC/A4T policy, messages, memorandums, and directives. The Contractor shall request and receive aircrew permission prior to commencing boarding.</p> <p>The Contractor shall inspect aircraft and immediately report stowaways to security personnel IAW AMCI 24-101, V.14.</p>	<p>Passengers are embarked and disembarked in a safe manner.</p> <p>Disembarking procedures are started within ten minutes of arrival and embarking is completed IAW mission specific SOE to facilitate on-time mission departures.</p> <p>No unauthorized passengers are allowed aboard aircraft.</p> <p>Passengers are kept clear of hazard areas per applicable aircraft NATOPS manual during embarking and disembarking.</p> <p>Manifests are verified and closed out IAW proper procedures and regulations.</p>
3.2.4	Funds Handling	The Contractor shall provide funds handling services to ensure funds are documented and handled in accordance with required procedures and regulations.	The Contractor shall perform and document accurate funds handling procedures for passenger service operations in accordance with AMCI 24- 101, Volumes 6 and 14; and HQ AMC/A4T policy, messages, memorandums, and directives.	<p>Services provided IAW proper procedures and regulations.</p> <p>Documentation is complete, accurate, legible, and auditable.</p>

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			<p>The Contractor shall collect the appropriate fees and financial paperwork.</p> <p>The Contractor shall develop and implement internal funds audit procedures.</p> <p>The Contractor shall refer passengers to appropriate transportation office when Portcall Memorandum and/or Travel Orders/Authorization are in question. The Contractor shall collect copies of Portcall Memorandum and Travel Orders/Authorization from Space Required funded passengers. The Contractor shall forward funds collection documentation to the Government designated revenue processing center.</p>	
3.2.5	Customs and Agriculture Coordination	The Contractor shall coordinate with customs and agriculture officials to ensure necessary clearances are obtained.	<p>The Contractor shall assist passengers in obtaining the necessary border clearances and assist in obtaining the necessary clearances for but not limited to aircrew and mission recovery/support team members.</p> <p>The Contractor shall contact Customs to assist passengers who require visa or passport assistance. The COR/PAR must be notified immediately when a border clearance violation occurs.</p> <p>The Contractor shall provide contact information for appropriate consulates, embassies, and/or government agencies to assist passengers who have visa or passport problems.</p>	Customs and agriculture clearances are obtained.
3.2.6	Non-Commercial Shuttle Services	The Contractor shall provide shuttle services to ensure personnel are transported between the air terminal and the aircraft, as well as the air terminal to the	The Contractor shall coordinate with appropriate on installation units/organizations and provide transportation to and from aircraft for customs and agriculture inspectors, aircrew, and passengers when aircraft cannot be accommodated within a	<p>Shuttle is operated in a safe, secure manner.</p> <p>Passengers are kept clear of hazard areas per applicable aircraft NATOPS NAVAIR 00-80T-96 manual when</p>

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		billeting office, in a safe, secure, and timely manner.	<p>reasonable walking distance of air terminal.</p> <p>The Contractor shall meet aircraft on arrival with sufficient vehicles to transport passengers and assist passengers in embarking and disembarking.</p> <p>The shuttle shall be available within ten minutes of aircraft landing and 30 minutes prior to scheduled departure.</p> <p>For arriving passengers, the Contractor shall provide follow-on shuttle transportation from the Air Operations terminal to the billeting office as requested.</p>	<p>transported between terminal and aircraft.</p> <p>Validated customer complaints do not exceed 2% of the total customer comment cards received for any given month.</p>
3.2.7	Commercial Shuttle Services	The Contractor shall provide shuttle services to ensure personnel are transported between CLDJ Air Operations and the Djibouti Ambouli International Airport in a safe, secure, and timely manner.	<p>The Contractor shall provide shuttle services (providing passenger pick-up and drop off as required) 24 hours per day/7 days per week.</p> <p>The Contractor shall provide shuttle vehicle appropriate to accommodate scheduled passenger arrival/departure load per government reservation list provided 24 hours prior to scheduled aircraft arrival. During scheduled service hours, the driver shall be able to speak and understand English as well as the local language of Djibouti.</p> <p>The Contractor shall adhere to all safety regulations of CLDJ, and the driver shall carry a cell phone or radio capable of contacting CLDJ Air Operations.</p> <p>The Contractor shall ensure the shuttle departs the air terminal no later than two and a half hours prior to scheduled commercial flight departure time.</p> <p>The Contractor shall display a “Camp Lemonnier Shuttle” sign inside the Ambouli terminal to</p>	<p>Shuttle is operated in a safe, secure manner.</p> <p>Driver shall not leave the Air Operations building later than two and one half hours prior to the earliest flight departure time of the passenger group more than two times a week.</p> <p>Driver shall not arrive more than 20 minutes after flight arrival more than two times per week.</p> <p>No passengers left behind.</p> <p>Passengers are notified of recovered baggage within 24 hours of recovery.</p>

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			<p>alert arriving passengers that have pre-arranged shuttle service. The driver shall remain inside the terminal until all passengers have cleared customs and assist arriving passengers with initiating lost baggage claims (as required).</p> <p>The Contractor shall provide passengers information and assistance with completing forms regarding lost baggage based on the respective airline guidelines for lost baggage recovery. The Contractor shall notify the customer and request disposition when commercial airlines notify the Contractor of found baggage. The Contractor shall not be held accountable for damage or pilferage caused by the airline or Ambouli terminal.</p> <p>Upon passenger arrival request, the Contractor shall provide follow-on shuttle transportation from the air terminal to the billeting office.</p>	
3.3	Cargo Handling Services	The Contractor shall provide cargo and mail handling services to ensure cargo and mail is processed and handled in a safe, secure, proper, and timely manner to support scheduled departures and arrivals.	<p>The Contractor shall control and record the movement of cargo and mail, provide cargo processing, special handling, and aircraft loading/unloading per AMCI 24-101 V.11, DoD 4515.13, AFMAN 24-204(I), DoD 4500.9R DTR Part II and Part III, AMC/A4T policy messages, memorandums, and directives; and the GATES to include data collection and reporting as required.</p> <p>The Contractor shall be responsible for handling all Class 1.1 through 1.6.</p> <p>The Contractor shall ensure personnel handling explosives have been approved by the Base Handling Explosives Board IAW Navy Personnel Ammunition and</p>	<p>Cargo is verified safe for shipment and is loaded and unloaded without damage.</p> <p>Cargo is packaged and loaded to prevent damage during shipment IAW AMCI 24-101 V.11.</p> <p>Services performed within time required.</p> <p>Services provided IAW proper procedures and regulations.</p> <p>No validated customer complaints.</p>

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			Explosives Instruction to read OPNAVISNT 8023.24B Navy Personnel Conventional Ammunition and Explosives Handling Qualification and Certification Program and OPNAVINST 8020.14 (series).	
3.3.1	Cargo Loading and Unloading and Processing	The Contractor shall provide cargo loading/unloading and processing to ensure cargo is safe and authorized for shipment and properly manifested, weighed, and loaded/ unloaded without damage and within required time.	<p>The Contractor shall provide cargo loading and unloading services to ensure cargo is loaded, unloaded, IAW AMCI24-101, V.11 and the applicable aircraft loading manual(s).</p> <p>The Contractor shall assist in the reconfiguration of aircraft, including, but not limited to removing and replacing passenger seats, air transportation galley/lavatory (ATGLs), and portable lavatories.</p> <p>The Contractor shall perform one-for-one exchange of tie-down equipment on aircraft IAW AMCI 24-101 V.11.</p> <p>The Contractor shall use applicable spotting procedures at all times IAW AMCI 24- 101 V. 11.</p> <p>Informational Note: AMC Spotter Training Quality Training Plans will be made available by the PAR.</p> <p>Hazardous cargo handling and loading:</p> <ul style="list-style-type: none"> <li>• Maintain protective clothing and spill kits.</li> <li>• Load hazardous materials for ease of accessibility and inspection for jettison purposes during flight.</li> </ul> <p>The Contractor shall provide for movement of high priority cargo for, but not limited to AMC MICAP, VVIP, Green Sheet,</p>	<p>Cargo is verified safe for shipment and is transported without damage.</p> <p>Cargo is packaged and loaded to prevent damage during shipment.</p> <p>Loading and unloading is completed within the specified time.</p> <p>No unauthorized materials are loaded.</p> <p>Accurate weight(s) of all cargo is provided to aircrew prior to loading.</p> <p>Manifests are accurate and submitted within specified time.</p>

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			<p>Purple Sheet, and 999.</p> <p>The Contractor shall process originating cargo/mail within 60 minutes of receipt or release from “frustrated” status.</p> <p>The Contractor shall protect cargo and pallets from inclement weather using plastic pallet covers and double covers on household goods and unaccompanied baggage pallets.</p> <p>The Contractor shall store personal property shipment indoors to prevent water damage, space permitting.</p> <p>The Contractor shall store, maintain and account for 463L assets and tie-down equipment in accordance with applicable instructions and T.O.s.</p> <p>The Contractor shall implement, and adhere to local procedures and AMCSUP1 AFMAN91-201 requirements for all phases of explosives clearance/handling.</p>	
3.3.2	Cargo Inspecting	The Contractor shall inspect all cargo to ensure authorized material is packaged and safe for airlift and notification of discrepancies are made in a timely manner.	<p>The Contractor shall perform a quality control inspection of cargo prior to staging IAW AMCI 24-101, V.11.</p> <p>The Contractor shall inspect cargo to confirm the absence of unauthorized hazardous material.</p> <p>The Contractor shall inspect all hazardous material IAW AFMAN 24-204(I) before acceptance into the Defense Transportation System. Use the International Air Transportation Association (IATA) Dangerous Goods Regulation as applicable.</p> <p>The Contractor shall provide technical assistance to shippers for preparation of hazardous materials marking and labeling in</p>	<p>Documentation, marking, labeling are accurate.</p> <p>Hazardous cargo documentation and shipper’s declaration of dangerous goods are 100% accurate.</p> <p>Responsible individuals sign documents requiring signature.</p> <p>Technical assistance is provided to shippers for preparation of shipment documents and hazardous materials marking and labeling.</p> <p>No unauthorized material is loaded.</p>

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			<p>accordance with AFMAN 24-204(I).</p> <p>The Contractor shall perform hazardous material inspections and certifications for cargo that has been previously inspected by a qualified, certified, and designated hazardous material inspector of the shipping organization as requested.</p> <p>If hazardous material inspection discrepancies are discovered, the Contractor shall notify the shipper or shipping agency of discrepancies and return the Shippers Declaration for Dangerous Goods (SDDG) along with the hazardous cargo to the Shipper or shipping agency. The hazardous cargo and SDDG shall not be processed until discrepancies are resolved. After resolution of the discrepancy by the parties involved, the Contractor shall complete cargo inspection AMC Form 1015.</p>	No validated customer complaints.
3.3.3	Palletizing	The Contractor shall properly palletize cargo to ensure cargo is staged for loading in a timely manner.	<p>The Contractor shall build-up, net, restrain, and properly configure cargo on 463L pallets. The Contractor shall properly position hazardous materials on the pallet and meet compatibility requirements per AFMAN 24-204 (I) and the applicable aircraft loading technical orders.</p> <p>Designated cargo to be loaded shall be staged two hours prior to aircraft loading.</p> <p>The Contractor shall use plastic pallet covers for palletized cargo and be doubled on household goods and baggage.</p>	Services provided IAW proper procedures and regulations.
3.3.4	Weighing and Manifesting	The Contractor shall weigh and manifest all cargo and mail prior to loading to cargo and mail is accurately documented.	<p>The Contractor shall weigh, document, and manifest cargo IAW AMCI 24-101, V.11.</p> <p>The Contractor shall process manifests IAW AMCI 24-101,</p>	All cargo is weighed, documented, and manifest is prepared 60 minutes prior to scheduled aircraft departure.

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			Volumes 6 and 11.	Accurate weights of all cargo are provided to loadmaster prior to loading.
3.3.5	Delivering Cargo	The Contractor shall deliver cargo to designated locations to ensure cargo is properly delivered in a safe and timely manner.	<p>The Contractor shall deliver cargo to the contractor supply organization or areas otherwise designated by the COR/PAR Air Ops.</p> <p>The Contractor shall provide storage and security for all unclassified cargo shipments until properly released to receiving unit/organization.</p> <p>The Contractor shall notify Supply Support Activity (SSA), postal or authorized consignee of all mail and cargo with movement priority indicators, e.g., MICAP, 999, and provide for release within three hours of aircraft download completion.</p> <p>The Contractor shall notify SSA, Postal or authorized consignee of general cargo and provide for release within 18 hours of aircraft download completion or not later than the next working day as applicable.</p>	<p>Cargo is delivered to the designated location and provided for release within designated time.</p> <p>Cargo is delivered to the designated location without damage due to Contractor negligence.</p>
3.3.6	Baggage Handling	The Contractor shall provide baggage handling services to ensure baggage is properly loaded and unloaded in a safe and timely manner.	<p>The Contractor shall move baggage bins to aircraft; load and unload baggage from aircraft; and return bins and baggage to the air terminal to the baggage bin area; and assist passengers in claiming their baggage.</p> <p>The Contractor shall provide disposition of unclaimed baggage IAW AMCI 24-101 V.14.</p> <p>Onward movement of misdirected or mishandled baggage due to Contractor negligence shall be provided at no additional cost to the Government.</p>	<p>Baggage is correctly processed as specified.</p> <p>Baggage is loaded and unloaded from aircraft without damage.</p> <p>Aircraft are unloaded and loaded IAW GATES Mission specific SOE times to facilitate on-time aircraft departures.</p>
3.3.6.1	Baggage Packing and Palletizing	The Contractor shall properly pack bins and	When specified by the COR/PAR or loadmaster, the Contractor	Baggage is packed and palletized as specified.

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		palletize baggage to ensure baggage is staged for loading in a timely manner.	shall pack bins and palletize baggage IAW AMCI 24- 101, V. 11, and the applicable aircraft loading manual.	Designated baggage is staged 60 minutes prior to aircraft loading.
3.3.6.2	Baggage Loading and Unloading	The Contractor shall transport all baggage between the staging area and the aircraft to ensure baggage is loaded and unloaded in a safe, secure, proper, and timely manner.	The Contractor shall load and unload baggage while maintaining safety standards to ensure aircraft limitations and restrictions are not exceeded using a load plan created by ATOC personnel using the Government provided automated load planning software where appropriate, or utilizing manual procedures in the event of non-access to electronic media.	<p>Baggage is loaded and unloaded on the aircraft without damage due to Contractor negligence.</p> <p>Baggage is properly secured to prevent damage during shipment.</p> <p>Baggage is correctly processed as specified.</p> <p>Loading and unloading is completed prior to scheduled aircraft departure IAW GATES mission specific SOE.</p>
3.4	Record, Reports and Electronic Data Interchange	The Contractor shall provide record, reporting, and electronic interchange services in accordance with required instructions and regulations to ensure required information is distributed within required time, and a clear audit trail is maintained.	<p>The Contractor shall provide the following documentation per Section F:</p> <ul style="list-style-type: none"> <li>• Monthly Station Traffic Handling Report</li> <li>• Daily Offshore Station On-Hand Report</li> <li>• Global Asset Report Tool (GART) Update</li> <li>• Short, Lost, Cannot Locate, and Pilfered Shipment Report</li> <li>• Over Shipment Report</li> <li>• MHE Mishap Report</li> <li>• Mishandled Baggage Report and Summary</li> </ul> <p>The Contractor shall maintain all records, reports, and other documentation, in accordance with AMCI 24-101, V.6, GATES, and HQ AMC/A4T policy, messages, memorandums, and directives.</p> <ul style="list-style-type: none"> <li>• Aircraft Ground Handling Record. AMC Form 77 (one record per aircraft handled), and as applicable, AMC Form 68 shall be updated and kept on file</li> </ul>	<p>Work completed within time required.</p> <p>Proper procedures and regulations are followed.</p> <p>Clear audit trail of data and documentation is provided.</p> <p>No validated customer complaints.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>IAW AMCI 24- 101 V.6 and V.9.</p> <p>The Contractor shall make available or provide an original or a reproducible copy of any record, report, or other documentation upon request.</p> <p>The Contractor shall develop and implement internal audit procedures.</p> <p>The Contractor shall dispose of records in accordance with AMCI 24-101, V.6.</p>	
3.5	Fleet Services	The Contractor shall provide fleet service to ensure aircraft are cleaned and serviced prior to departure within required time and in accordance with required procedures and regulations.	<p>The Contractor shall provide fleet service to include, but not limited to, picking up, loading, and unloading aircraft service equipment and supplies, air transportation galley/lavatory (ATGLs), portable lavatories, aircraft latrine and water servicing, and aircraft interior sanitation and cleaning in accordance with AMCI 24-101, V.10.</p> <p>Vehicles and personnel involved in latrine servicing and/or trash removal shall not be used for clean fleet service operations, to include but not limited to food handling, loading equipment and materials, etc.</p> <p>The Contractor shall remove all trash from, other than commercial aircraft, and dispose in accordance with US Department of Agriculture and DoD regulations.</p> <p>NOTE: Cleaning and catering of commercial aircraft is the responsibility of the carrier.</p> <p>When troop movements are identified, the Contractor shall provide the troop commander with contact information for the galley.</p>	<p>Work completed within time required.</p> <p>Proper procedures and regulations followed.</p> <p>No validated customer complaints.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>The Contractor shall account for equipment loaded and unloaded aboard aircraft, IAW AMCI 24-101, V. 10.</p>	
3.6	Passenger Terminal and Cargo Handling Equipment	The Contractor shall inspect, operate, maintain, and repair MHE, Fleet Services Equipment (FSE) and vehicles to ensure equipment is fully functional, operational, and available.	<p>The inventory of MHE, FSE and vehicles is provided in J-0501050-04.</p> <p>The Contractor shall develop and submit passenger terminal and cargo handling equipment maintenance plan per Section F.</p> <p>The Contractor shall operate and maintain all MHE, FSE, and Vehicles IAW: AFMAN 24-306 (IP), Chapter 20; AFI 24-302, Chapter 7, Section 7B, paragraphs 7.12 - 7.17.2.6.; Equipment Technical Orders, Instructions, and Operational Orders.</p> <p>The Contractor shall operate all MHE, FSE, and Vehicles a minimum of once per week for the purpose of determining the operational and material condition.</p> <p>The Contractor shall perform operator inspections on all MHE, FSE, and Vehicles using current Government provided inspection forms.</p> <p>The Contractor shall coordinate a MHE parking plan with the COR/PAR for MHE, FSE, and vehicles while not in use. The plan shall provide maximum clearances between parking spaces IAW the applicable T.O.</p> <p>The Contractor shall maintain the appearance of MHE, FSE, and vehicles. Cleaning and washing of MHE shall include their undercarriages.</p> <p>The Contractor shall submit MHE, FSE, and Vehicle Status reports to track equipment repair</p>	Work is accomplished per Contractor's program and schedule.

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			status per Section F.	
3.7	Exercises, Deployments and Re-deployments	The Contractor shall provide exercises, deployments and re-deployments services up to ensure mission requirements are met.	<p>The Contractor shall provide services up to twenty-four (24) hours per day on an extended basis IAW:</p> <p>DoD 4500.9-R, Part III, Chapter 303, Section B, paragraphs 2e(1), Section C, paragraphs 2d(3)(a), paragraphs 3b (3) and (4), 5d(1)(c) except 2, and Figure 303-2 except 13 and 15;</p> <ul style="list-style-type: none"> <li>- Appendix J, Section B;</li> <li>- Appendix K;</li> <li>- Appendix M, paragraphs C.3. and Section D;</li> <li>- Appendix O;</li> <li>- Appendix P;</li> <li>- Appendix S, Section D;</li> <li>- Appendix U, Section D and E;</li> <li>- Appendix V, Section A and G-I;</li> <li>- Appendix X</li> </ul> <p>The Contractor shall accomplish Joint Inspections IAW DoD 4500.9R Part III for all unit moves.</p> <p>The Contractor shall provide load teams to meet all aircraft services requirements unless the applicable Government unit/service has stated Government load teams will be provided during mission coordination with the contractor.</p> <p>The Contractor shall provide a Load Team Chief when Government load teams are provided.</p> <p>The Contractor shall notify the deployed activity as applicable of frustrated cargo/equipment.</p> <p>The Contractor shall provide technical assistance to deploying/re-deploying units when requested.</p>	<p>Services are timely and per applicable guidelines.</p> <p>No validated customer complaints.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>The Contractor shall develop a Joint Inspection (JI) program to ensure a sufficient number of Contractor personnel are JI certified to fulfill the requirements of this Performance Work Statement (PWS). Accomplish JI IAW DoD 4500.9R Part III, Chapter 303 and Appendix O.</p> <p>The Contractor shall validate load plans IAW DoD 4500.9-R, Part III, Chapter 303.</p>	
3.8	Joint Inspection	The Contractor shall provide Joint Inspection services to ensure deployment/re-deployment and exercise aircraft loads are inspected in accordance with required procedures/ regulations and within time required.	The Contractor shall provide a qualified Joint Inspector, IAW AMCI 24-101 V22, to accomplish the joint inspection of aircraft loads with a qualified representative from the moving unit representative IAW DoD 4500.9R, Part III, Mobility, Appendix O. to ensure aircraft loads are movement ready.	<p>Work performed within time required.</p> <p>Work performed IAW proper procedures and regulations.</p>

<b>0501070 – Passenger Terminal and Cargo Handling</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to non-recurring ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	

ANNEX 0700000 ORDNANCE

<b>0700000 – Ordnance AMMENDMENT 0003</b>	
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<b>0700000 - Ordnance AMMENDMENT 0003</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform ordnance services at Camp Lemonnier, Djibouti, Chebelley Air Field, Djibouti, and Camp Simba (Manda Bay), Kenya.
1.1	Concept of Operations	The intent of 0700000 Ordnance is to specify the requirements for the handling, storage, inventory, and issuance of ordnance at the Ammunition Storage Point (ASP).

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0700000-01.
2.2	Licensing and Certification	The Contractor shall comply with the licensing and certification requirements as follows:
2.2.1	Personnel Requirements	<ol style="list-style-type: none"> <li>1) All personnel involved in handling/transporting ordnance material and associated components shall be current, in certification and qualified per CINCLANTFLTINST/CINCPACFLTINST 8023.52.</li> <li>2) Personnel performing AA&amp;E duties shall be screened to insure they have records indicating maturity, good judgment, trustworthiness and a positive attitude. Persons shall be screened annually and records maintained for six months following termination per OPNAVINST 5530.13.</li> <li>3) Electrical personnel performing grounding and lightning system tests shall be trained and qualified per NAVSEA OP5.</li> <li>4) All personnel involved in handling ordnance material shall be equipped with proper Personnel Protective Equipment (PPE).</li> <li>5) All personnel shall obtain and maintain secret security clearances.</li> <li>6) Explosive drivers and operators shall have valid explosive licenses.</li> <li>7) The Contractor shall conduct drug testing on all new hires. The Contractor's workforce will be subject to random drug testing. The Contractor shall submit electronic listing of personnel and test results to the KO, ESO and Weapons Officer upon request.</li> <li>8) All personnel shall be qualified, certified, and trained prior to full performance of the contract.</li> <li>9) All personnel involved in handling ordnance material shall be in full compliance with the explosive medical screening requirements.</li> <li>10) All personnel involved in handling ordnance material shall be CPR certified.</li> </ol> <p>The Contractor shall submit proof of all certification, training, and licensing requirements per Section F.</p>
2.2.2	Key Personnel	<ol style="list-style-type: none"> <li>1) The Contractor's ordnance supervisor shall have a) significant experience in ordnance management, b) personnel supervisory experience, and, c) a secret clearance.</li> <li>2) The Contractor's foreman shall possess a) in depth operations expertise with Ordnance Information System (OIS) software, b) ammunition logistic management procedures, and, c) a secret clearance.</li> <li>3) The Vehicle Licensing Trainer shall be certified to train and license explosive driver personnel per NAVSEA OP5 and NAVSEA SW023-AH-WHM-010. This individual will be designated in writing by the installation CO to instruct, test, and license operators.</li> </ol>
2.2.3	Training	Contractor personnel shall be trained IAW NAVSEA OP5 (Appendix D)

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.2.4	Management Information System (MIS)	A server and backup storage device will be provided by the Government with the OIS software installed. The Government will provide OIS software updates to the Contractor.
2.2.5	Special Requirements	Senior management participation in the Command Explosive Safety Self-Assessment program, as directed by the Explosive Safety Officer (ESO) or designated representative. Personnel involved in explosives operations shall have and pass a physical every 2 years per the requirements of NAVSEA OP5, NAVSEAINST 9020.0 and COMFLTFORCOMINST 8023.5. The Contractor shall maintain on file a physician's certification for each individual in the program. This certification shall be submitted to the KO with copies to the ESO and Weapons Officer upon request.
2.3	Turn-over Inventory Accountability	During the end of phase-in and prior to full performance of the contract, the Contractor shall conduct a wall-to-wall inventory and assume responsibility for 100 percent accountability and inventory accuracy. Upon completion of turnover, the Contractor shall maintain responsibility for inventory accountability and accuracy per OPNAVINST 8015.2.
2.4	Explosive Safety Officer (ESO) Support	<ol style="list-style-type: none"> <li>1) Submit a status report on all outstanding work requests initiated in response to a Corrective Action Request (CAR) monthly to the ESO and Weapons Officer.</li> <li>2) Provide escorted access to perform monthly magazine and operating building inspections. Additional access as needed to verify/validate correction of related safety deficiencies shall be provided as needed.</li> <li>3) Provide MHE support as needed to conduct mandatory Explosive MHE training for Prime/Sub-contractor and tenant commands. This includes support for refresher training.</li> <li>4) Submit a current Fire Symbol/NEW Report of all magazines, operating buildings, hardstands, and storage pads to the ESO and Weapons Officer weekly.</li> <li>5) Submit a revised Fire Symbol/NEW Report to the ESO and Weapons Officer whenever there are changes in the class of ordnance of all magazines, operating buildings, hardstands, and storage pads grid location map that identifies all explosive components that are staged in preparation for movement.</li> <li>6) Submit a graphic display of prospective sites to the ESO and Weapons Officer annually showing the locations of storage facilities, staging/holding areas, operating buildings and other sites within the ordnance complex.</li> </ol>
2.5	References and Technical Documents	All ordnance operations, procedures and reports shall be per the ordnance regulations and standards identified in J-0700000-02.
2.6	Records and Reports	<ol style="list-style-type: none"> <li>1) All reports will be submitted to the Weapons Officer or designated representative to meet required due dates. Records and reports are listed in Section F.</li> <li>2) Classified information, Government to specify system.</li> <li>3) No correspondence and/or messages will be sent out by the Contractor purporting to be from, or on behalf of, the installation CO without the consent of the Weapons Officer or designated representative.</li> </ol>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide ordnance services to ensure that ordnance is handled, stored, inventoried, and issued to meet customer demands in a safe, proper and timely manner.	<p>Ordnance services include requisition, receipt, handling, storage, packaging, transportation, issue, inventorying, documenting, and security of serviceable ammunition and explosives ammunition stored at the ASP per the regulations provided in J-0700000-02.</p> <p>The Ordnance Administration is located at the ASP at CLDJ. The ASP consists of 4 weapons bunkers and 8 Mil Vans. The majority of services will be performed at CLDJ on the airfield and ASP.</p> <p>The Government will provide ASP security.</p> <p>The Contractor's operations shall satisfactorily pass all Explosive Safety Inspection, DoD Explosive Safety Board Inspection, Ammunition Management Accountability Review, Monthly Inventory Accuracy Officer Inventory Accuracy and Management Review, and Explosive Safety Self-Assessment Review audits and inspections.</p> <p>The current total un-waivered Net Explosive Weight (NEW) of the ASP complex will be compliant with approved NOSSA Site Explosive package (WEBSAR 2636/WD-186)</p> <p>The Contractor shall maintain dunnage and backhaul residue in accordance with OPNAVINST 5090.1. This includes current and acquired residue. The Contractor's transport vehicle used for the backhauling of residue shall meet requirements of SW023-AG-WHM-010.</p> <p><b>Information Note: Historically, a staffing level of eight qualified</b></p>	<p>Ordnance is secure and accounted for.</p> <p>No instances of violation of regulations, laws or statutes.</p> <p>Explosive Safety Inspection, DoD Explosive Safety Board Inspection, and Ammunition Management Accountability Review result in grade of Satisfactory or above.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			ordnance personnel has provided adequate service levels.	
3.1	Administrative Support	The Contractor shall provide administrative support to ensure ordnance services are performed in a safe, proper and timely manner compliant with regulations.	<p>The Contractor shall maintain and submit required documentation for ASP operations and inventories as identified in Section F, including, but not limited to, Qual/Cert program, Inventory, Safety, Certifications, Security Surveys, and other required documents.</p> <p>The Contractor shall establish and maintain a complete current and comprehensive ordnance technical library of applicable ordnance publications and a historical file for all required records.</p>	<p>Required publications, documentation, and records are current and complete.</p> <p>All records are current, accurate, and formatted as specified.</p>
3.1.1	Personnel Qualifications and Certification	The Contractor shall monitor personnel qualifications and certifications to ensure personnel are fully qualified, certified and licensed (where required).	<p>The Contractor shall comply with a personnel qualification, certification and licensing program to ensure all ordnance personnel are certified, qualified, and licensed to perform their duties. All ordnance operations, procedures and reports shall be per the ordnance regulations and standards identified in J-0700000-02.</p> <p>The Contractor shall maintain certification and licensing records for each individual in the program. These records shall be submitted to the ESO and Weapons Officer immediately upon request and will be kept on file by the Government in the N-3 Weapons Department office.</p>	All personnel qualification, certification and licensing documentation is current, complete and compliant as specified.
3.1.2	AA&E Accountability	The Contractor shall perform AA&E accountability to ensure it is properly stored, inventoried, marked and accounted for in a proper and timely manner.	<p>The Contractor shall perform accountability and maintain storage inventories of AA&amp;E per OPNAVINST 5530.13, NAVSEA 5530, and NAVSEA OP5 Vol. 1 and OPNAVINST 8015.2.</p> <p>The Contractor shall note and correct (reconcile) discrepancies on material OIS. The Contractor shall report discrepancies to the Weapons Officer</p>	<p>AE&amp;E inventory is accurate and complete as specified.</p> <p>All issues are conducted on a FIFO basis.</p> <p>NARs, OHFs and AINs are processed within specified times.</p> <p>No violations of NEW at the</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>within two working days of discovery with explanation of issue and corrective action performed. The Contractor shall submit required reports per Navy regulations with copies to the Weapons Officer.</p> <p>The Contractor shall ensure first-in-first-out (FIFO) issue criterion is followed at all times.</p> <p>The Contractor shall process NARs, OHFs and AINs in the OIS and identified to Ordnance Operations within 24 hours of acknowledged receipt.</p> <p>The Contractor shall ensure that designated NEW at the ASP is not violated.</p> <p>The Contractor shall comply with a key control program for all keys to Explosive Storage Facilities within the ASP per OPNAVINST 5530 and NAVSEA OP5 VOL 1. The Contractor shall ensure keys to AA&amp;E facilities within the ASP are in the possession of individuals whose duties require access to them, or secured in an approved storage container. The Contractor shall maintain and keep out of public view the Government generated access list for authorized personnel.</p>	ASP.
3.1.3	Training and Licensing	The Contractor shall perform training and licensing to ensure personnel are fully and properly trained and issued licenses in a proper and timely manner.	<p>The Contractor shall maintain, conduct and comply with the training and licensing program for assigned contractor personnel engaged in handling AA&amp;E including, but not limited to, QUAL/CERT, vehicle and MHE licensing, OSH and explosive safety. The Contractor will provide training and licensing to Government designated personnel. The Contractor shall schedule this training as required for up to eight students.</p> <p>The Contractor shall comply with</p>	<p>Training and licensing program is fully compliant.</p> <p>All personnel assigned to perform explosive operations are trained and currently licensed.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>Explosive Operator Certification and Safety Training per the ordnance regulations and standards identified in J-0700000-02. This training and any subsequent certification requests shall be submitted to the Command's Certification Board (designated CO CLDJ) for approval.</p> <p>The Contractor shall administer and comply with the training and licensing program and ensure that personnel are properly trained by certified trainers, tested by examiners (all of which are designated in writing), and that training records are maintained and reviewable upon Government request.</p> <p>Contractor personnel shall carry in their possession licenses at all times when operating vehicles or MHE containing AA&amp;E.</p>	
3.2	Operations	The Contractor shall provide operations services to ensure all storage and customer delivery demands are met in a safe, proper, and timely manner.	<p>Ordnance operations services include receipt, storage, and issuing serviceable ammunition or explosives to the Navy and other agencies.</p> <p>The Contractor shall conduct all operations per applicable references listed in J-0700000-02.</p> <p>The Contractor shall ensure that the facilities, vehicles, MHE are serviceable and compliant with requirements listed in J-0700000-02.</p> <p>The Contractor's personnel handling ordnance shall be fully trained, certified, licensed and approved for Explosive Operations.</p> <p>The Contractor shall provide a certified explosive driver, on-call 24 hours per day, seven days per week.</p> <p>The Contractor shall provide Load Plan maintenance and requisition services to CLDJ, track in-transits and pre-plan storage upon receipt to</p>	<p>Packaging and marking is IAW federal regulations.</p> <p>No instances of material misidentified or improperly stowed as a result of overlooked NARs, OHFs and AINs.</p> <p>No instances of less than fully operational and certified vehicles or equipment being utilized in handling or transportation of AA&amp;E.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			ensure no violations of NEW, Compatibility or Condition Codes result. The Contractor shall provide MILSTRIP services for all Receipts and Issues being the single-point-of-contact for all AA&E services on the complex.	
3.2.1	Receipt, Segregation and Issue	The Contractor shall receive, segregate and issue AA&E to ensure all customer delivery demands are met in a safe, proper and timely manner.	<p>Receipt, segregation and issue services include receipt, storage, packaging, handling, transportation, issue, documentation, and security of ammunition stored at the ASP at CLDJ.</p> <p>The Contractor shall be available to provide AA&amp;E services 24 hours a day, seven days a week for all coalition forces in the CLDJ complex requiring AA&amp;E.</p> <p>The Contractor shall conduct the receipt and issue service during normal ASP working hours from 0700 to 1700, Monday through Saturday. The Contractor will maintain an on-call capability during non-working hours to include not less than two certified explosive handlers to conduct explosive handling operations at all times.</p> <p>The Contractor shall perform a segregation inspection as specified in NAVSEA OP-5) on all received material to validate proper NALC/NSN/lot/serial number and condition code labeling and affirm the condition of the material prior to storage and inventory reporting.</p> <p>The Contractor shall correct discrepancies that are correctable and within the capability of ASP</p>	<p>No instances of operations without safety brief using uncertified MHE or vehicles and two certified operators.</p> <p>AA&amp;E material-stowed and issued with proper identification, packaging and tagging.</p> <p>No instances of discrepancies between actual material and inventory records of received or issued material.</p> <p>No violations of applicable instructions, directives or regulations that apply to the circumstances present.</p> <p>No validated customer complaints.</p>

<b>0700000 - Ordnance</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>personnel to perform, e.g., re-palletizing, re-tagging, stenciling, prior to storage per TW010-AC-ORD-010/020/030, NAVSEA OP-5 and MILSTD 129.</p> <p>The Contractor shall note discrepancies and correct the DD Form 1348-1, and shall submit inventory reconciliations and corrections to the Weapons Officer monthly. Uncorrectable discrepancies, e.g., H-coded ammunition, resulting in a downgraded condition will be properly re-identified, stowed or disposed of per NAVSEA OP-5.</p>	
3.2.2	Notice of Ammunition Reclassifications (NARs)	The Contractor shall process all NARs to ensure downgraded material is separated (re-stowed) immediately following processing.	<p>The Contractor shall re-mark, re-tag and segregate all material downgraded by NAR within 24 hours after receipt.</p> <p>The Contractor shall establish a NAR tracking system to assure compliance with NAR disposition per NAVSEA OP-5.</p> <p>The Contractor shall monitor NARs, OHFs and AINs and take appropriate action to re-tag and/or re-stow material identified as changing condition due to NARs, OHFs and AINs.</p>	Full compliance with NAVSEA OP-5.
3.2.3	Facilities, Vehicles and MHE	The Contractor shall perform facilities, vehicles, and MHE services to ensure they are of the proper type, certified, and serviceable prior to use.	<p>The Contractor shall perform the scheduled periodic inspections of all facilities, vehicles and MHE as well as prior-to-use inspections per ordnance regulations and standards identified in J-0700000-02. This requirement includes inspection of barriers, fences and firebreaks within 50 feet of storage facilities.</p> <p>The Contractor shall inspect assigned ordnance handling and storage facilities, vehicles, and MHE at the prescribed intervals and prior-to-use to ensure they are compliant and serviceable for their intended use. Reports of inspections shall be</p>	<p>Surveys are performed as specified and results are accurate.</p> <p>Discrepancies are noted a corrected in a timely manner as specified.</p>

<b>0700000 - Ordnance</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>maintained in the administrative spaces for review upon request by cognizant Government Representatives.</p> <p>The Contractor shall initiate a work request to replace/repair any discrepant facility or equipment and “red tag” or suspend its use immediately. Use of the facility or equipment shall be suspended until the discrepancy has been corrected.</p> <p>For non-Contractor assigned ordnance handling vehicles and MHE, the Contractor shall verify that required inspections were performed prior to use for ordnance handling or transport activities.</p> <p>The Contractor shall participate in the lightning and grounding systems inspections conducted by Government public works and the ESO on scheduled intervals per the Government’s established inspection schedule, typically twice annually. The Contractor shall assist in the visual inspections.</p> <p>The Government will conduct security surveys every 12 months, and results will be maintained for three years per OPNAVINST 5530.13.</p> <p>Informational Note: Historically, Contractor vehicle requirements to adequately provide ordnance services include:</p> <ul style="list-style-type: none"> <li>... 2 - 6 - pack pickup trucks</li> <li>... 1 - 5 - passenger vehicle</li> <li>... 2 - 5- Ton flatbed trucks</li> <li>... 2 - Gator/Mule UTV</li> <li>... 6 - Hand pallet trucks</li> <li>... 2 - Rough terrain Tel-Hander forklifts</li> <li>... 2 - DS Warehouse forklift</li> <li>... 2 - EE Warehouse forklift</li> </ul>	

<b>0700000 - Ordnance</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3.2.4	Storage and Inventory	The Contractor shall store and inventory AA&E to ensure it is stored in a safe and proper manner.	<p>The Contractor shall store AA&amp;E and inert material and perform AA&amp;E inventories per NAVSEAINST 8024.2 and NAVSEA OP-5 and related instructions in J-0700000-02.</p> <p>The Contractor shall conduct both scheduled and un-scheduled inventories as required to maintain inventory accuracy levels in accordance with OPNAVINST 8015.2.</p>	All discrepancies are noted and corrected in a timely manner.
3.2.5	Storage and Transportation Crates	The Contractor shall manufacture plywood storage and transportation containers to ensure dunnage and munitions residue is stored and transported in a safe and proper manner.	<p>The Contractor shall manufacture plywood storage and transportation containers as requested. The Contractor shall provide all materials necessary to manufacture containers as required. Containers shall be available for use within two working days of initial request.</p> <p>Informational Note: Approximately twelve ¾" plywood 4'x8'x4' crates and twenty ¾" plywood 4'x4'x4' crates have been required annually.</p>	<p>Containers are manufactured IAW with design.</p> <p>Containers are manufactured within the requested time frame.</p>
3.2.6	Outbound Shipment of Hazardous Materials	The Contractor shall provide outbound shipment of hazardous materials services to inspect all cargo to ensure that all hazardous cargo is properly packaged and safe for shipment and notification of discrepancies are reported in a timely manner.	<p>The Contractor shall ensure hazardous materials cargo is properly certified, documented, and marked per AFMAN 24-204 (I) Chapter 3, IATA or NAVSUP P505.</p> <p>The Contractor shall ensure that all hazardous material inspections and certification for cargo is conducted by a qualified, certified, and designated hazardous material inspector.</p>	<p>All cargo is verified safe for shipment as specified.</p> <p>Inspections are accurately documented and submitted to ATOC as required.</p>

<b>0700000 - Ordnance</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring work may be ordered on a task order per the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to non-recurring ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work.  Performance Standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	

ANNEX 1501000 FACILITIES SUPPO

<b>1501000 – Facility Management Table of Contents AMMENDMENT 0003</b>	
<b>Spec Item</b>	<b>Title</b>
1	General Information
1.1	Concept of Operations
2	Management And Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.2.1	Certification, Training, and Licensing
2.3	<b>MAXIMO</b>
2.4	Facility Investment Strategy
2.5	<b>Records and Reports</b>
3	Recurring Work
3.1	Work Control
3.1.1	Work Induction
3.1.2	Service Order Reception
3.1.3	Project Work Reception
3.1.4	Work Order Tracking
3.2	Infrastructure Condition Assessment Program (ICAP) Services
3.2.1	Inventory Management
3.2.2	Condition Assessment (Dynamic)
3.2.3	Condition Assessment (Non-Dynamic)
3.3	Technical Support Services
3.3.1	Plans, Files and Drawing Updates
3.3.2	Technical Library Operation
3.4	Data Calls
4	Non-Recurring Work

<b>1501000 – Facility Management AMMENDMENT 0003</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, materials, and equipment necessary to perform facility management services at Camp Lemonnier, Djibouti, Chebelley Air Field, Djibouti, and Camp Simba (Manda Bay), Kenya.
1.1	Concept of Operations	<p>The intent of 1501000 Facility Management is to specify the requirements for facility investment planning and asset management services to include, but not limited to, work control, service call reception, infrastructure facility condition assessment program (ICAP) support, and technical library operation. Preventive maintenance (PM) inspection of systems and equipment and other Sustainment, Restoration and Modernization (SRM) work is included under 1502000 Facility Investment Template.</p> <ul style="list-style-type: none"><li>• PM and IMP of systems and equipment and other Sustainment, Restoration and Modernization (SRM) work is included under 1502000 Facility Investment.</li><li>• Service order performance in support of facility infrastructure, assets and equipment is provided in 1502000 Facility Investment.</li></ul>

<b>1501000 – Facility Management</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1501000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to provide facility management services.
2.2.1	Certification, Training, and Licensing	Specific certification and training requirements are addressed in Spec Item 3.
2.3	<b>MAXIMO</b>	<p>Work order, preventive maintenance, asset and condition rating data created by the Contractor shall be recorded in NAVFAC MAXIMO for all work performed in 1502000 Facility Investment.</p> <p>The Contractor shall manually enter required work order, preventive maintenance, asset and condition rating data directly into NAVFAC MAXIMO. NAVFAC MAXIMO data reporting procedures are provided in J-1501000-02. FM&amp;S Facility Management Procedures are provided in J-1501000-03. The Contractor shall ensure all information is updated by the end of each workday for all work performed.</p>
2.4	Facility Investment Strategy	The Contractor shall engage in the Navy's facility investment strategy to provide efficient and effective facilities that directly support warfighter readiness at the lowest possible life cycle cost, while maintaining fully functional capabilities.
2.5	Records and Reports	Reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

<b>1501000 – Facility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide facility management services to ensure real property infrastructure supports the mission of the warfighter.	The Contractor shall be knowledgeable of and comply with installation facility management reporting and coordination requirements identified within applicable NAVFAC BMS processes located at: <a href="https://portal.navfac.navy.mil/pls/portal/url/page/navfac_bms">https://portal.navfac.navy.mil/pls/portal/url/page/navfac_bms</a>	Facility management services are performed as specified.  Facility management services are completed within the specified time.
3.1	Work Control	The Contractor shall perform work control to ensure requests for services are properly received, identified, tracked and reported in a timely manner.	The Contractor shall use Maximo for Work Orders, and PM and IMP Management as follows:  Work Order Module: <ul style="list-style-type: none"> <li>• Assign Work Orders</li> <li>• Record Actual Labor Hours</li> <li>• Record Actual Material Cost</li> <li>• Complete Work Orders</li> </ul> PM Module: <ul style="list-style-type: none"> <li>• Create P M/IMP Program (link assets with job plans)</li> <li>• Generate PM/IMP Work Orders</li> <li>• Record Actual Labor Hours</li> <li>• Complete PM/IMP Work Orders</li> </ul>	Workload data is complete and accurate.  Workload data is input within specified time.
3.1.1	Work Induction	The Contractor shall induct work to ensure requests for services are properly identified, prioritized, and routed for execution in a timely manner.	The work induction process is identified in BMS Process B-15.17, Work Tracking.  The Contractor shall receive work requests from internal and external customers via Government designated customer interface representatives and input into WIS within four hours of receipt of request. The Contractor shall enter work requests from the Maintenance Execution Plan (MEP) within ten working days following receipt.	Work request input is complete and accurate as specified.  Work requests are input within specified time.
3.1.2	Service Order Reception	The Contractor shall receive service orders to ensure requests are properly received, identified and documented in a timely manner.	The Contractor shall verbally and electronically receive all service call requests 24 hours per day, seven days per week at a centralized Work Reception and Dispatch Center (WRDC).  The Contractor shall obtain the	Service order input is complete and accurate as specified.  Service orders are received and input within specified times.

<b>1501000 – Facility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>following information for each request: site (installation) name, facility (building) number, detailed location information (e.g., first floor, north end of building), point of contact name, telephone number, email address, and description of the problem that requires correction.</p> <p>The Contractor shall classify each call for emergency, urgent, or routine service orders per the service order classifications specified in J-1501000-04 and shall enter all information into MAXIMO within 15 minutes following receipt.</p>	
3.1.3	Project Work Reception	The Contractor shall receive project work orders to ensure requests are properly received, identified and documented in a timely manner.	<p>The Contractor shall verbally and electronically receive all project work requests 24 hours per day, seven days per week at a centralized Work Reception and Dispatch Center (WRDC).</p> <p>The Contractor shall obtain the following information for each request: site (installation) name, facility (building) number, detailed location information (e.g., first floor, north end of building), point of contact name, telephone number, email address, and description of the problem that requires correction.</p> <p>The Contractor shall enter all information into MAXIMO within 15 minutes following receipt.</p>	<p>Project work input is complete and accurate as specified.</p> <p>Project work is received and input within specified times.</p>
3.1.4	Work Order Tracking	The Contractor shall perform work order tracking to ensure status of work orders are properly updated and work is monitored for timely completion.	<p>The Contractor shall monitor all open work orders within MAXIMO, enter appropriate status updates and close out completed work orders.</p> <p>The Contractor shall provide updates on work order status to Government designated customer interface representatives within one hour of request during regular working hours.</p>	<p>Work order data is complete and accurate.</p> <p>Work order reports are submitted within specified time.</p>

<b>1501000 – Facility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			The Contractor shall submit a weekly MAXIMO work order report detailing work orders completed during the prior week and the status of all outstanding work orders per Section F.	
3.2	Infrastructure Condition Assessment Program (ICAP) Services	The Contractor shall perform ICAP services to ensure accurate asset inventory and condition information to properly support Condition Based Maintenance Management (CBMM).	<p>As part of CBMM, the Contractor shall perform ICAP services by maintaining an accurate asset inventory within MAXIMO and performing periodic condition assessments.</p> <p>An initial asset inventory will be available in MAXIMO at contract start.</p>	<p>MAXIMO asset data is complete and accurate.</p> <p>Asset condition assessment is complete and accurate.</p> <p>MAXIMO data is updated within the specified time.</p>
3.2.1	Inventory Management	The Contractor shall manage asset inventory to ensure accurate asset information is available for CBMM.	<p>The Contractor shall be responsible for all changes to asset inventory updates within MAXIMO including adding, deactivating, and updating assets.</p> <p>The Contractor is responsible for updates to asset data for all facilities and equipment regardless of whether or not they are maintained under this contract.</p> <p>For assets installed, removed, or replaced outside of this contract, the Contractor shall receive and validate inventory information provided by the Government and update assets within MAXIMO.</p> <p>The Contractor shall update MAXIMO upon identification of discrepancies in inventory (e.g. assets with incorrect data elements, assets that no longer exist, or those found not within inventory).</p> <p>The Contractor shall submit a Summary of MAXIMO Asset Changes report per Section F.</p> <p>The Contractor shall ensure that assets are properly tagged. The format for asset tags is provided in J-1501000-05.</p>	<p>MAXIMO asset data is updated within 10 days of identification or notification of change.</p> <p>Asset data fields required in MAXIMO are complete and accurate.</p>

<b>1501000 – Facility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p><del>Required data fields for updates to Asset Information are indicated in J-0200000-07.</del></p> <p>The process for providing MAXIMO asset information data updates are specified in Spec Item 2.6.6 in Annex 0200000.</p>	
3.2.2	Condition Assessment (Dynamic)	The Contractor shall assess and document asset condition for dynamic equipment to ensure accurate condition information is available for CBMM.	<p>The Contractor shall perform condition assessments on all equipment maintained under the Preventive Maintenance (PM) and Integrated Maintenance Program (IMP) specified in 1502000, Facility Investment to support ICAP and CBMM.</p> <p>The Contractor shall assess equipment condition annually and document the characteristic meter readings within MAXIMO. Condition assessments shall also be updated after equipment/assets have been repaired or replaced and any time a significant change in condition is noted.</p> <p>Depending on the type of equipment, as related by Uniformat Classification, the Contractor must assess the condition of one to 12 meters. The meter group description and direct condition rating guidance for each Uniformat Classification is listed in J-1501000-06. The general direct condition rating guidance is shown in J-1501000-07.</p> <p><del>Required data fields for updates to characteristic meter reading information are indicated in J-0200000-09.</del></p> <p>The process for providing MAXIMO characteristic meter reading updates are specified in Spec Item 2.6.6 in Annex 0200000.</p> <p>Informational Note: Condition</p>	Characteristic Meter Readings updated do not exceed 365 days (366 days in leap years).

<b>1501000 – Facility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>Assessments are typically performed by the preventive maintenance (PM) technician on an annual basis during the most invasive PM circumstances.</p> <p>Direct condition ratings shall be reported as specified in the Computerized Maintenance Management Systems (CMMS) Spec Item 2.6.6 in Annex 0200000.</p>	
3.2.3	Condition Assessment (Non-Dynamic)	The Contractor shall assess and document asset condition for non-dynamic equipment to ensure accurate condition information is available for CBMM.	<p>The Contractor shall perform condition assessments on facilities and structures to support ICAP and CBMM following the process in BMS B-15.1.5 ICAP: Continuing Inspection and Assessment Process.</p> <p>The Contractor shall assess non-dynamic assets on a periodicity based on the facilities MDI. For critical facilities it shall be done on at least once every three years. For significant facilities assessments shall be done at least once every four years. For all other facilities the assessments shall be done at least once every five years.</p> <p>Depending on the type of equipment, as related by Uniformat Classification, the Contractor must assess the condition of one to 12 meters. The meter group description and direct condition rating guidance for each Uniformat Classification is listed in J-1501000-06. The general direct condition rating guidance is shown in J-1501000-07.</p> <p><del>Required data fields for updates to characteristic meter reading information are indicated in J-0200000-09.</del></p> <p>The process for providing MAXIMO characteristic meter</p>	<p>Characteristic Meter Reading updates for all required assets are updated within the specified time.</p> <p>Characteristic Meter Reading data fields required in MAXIMO are complete and accurate.</p>

<b>1501000 – Facility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			reading updates are specified in Spec Item 2.6.6 in Annex 0200000.	
3.3	Technical Support Services	The Contractor shall perform technical support services to ensure engineering and technical documentation is properly reviewed and maintained and made available in a timely manner.		Technical support services are complete as specified.  Design and study review comments are provided within the specified time.
3.3.1	Plans, Files and Drawing Updates	The Contractor shall update facility plans, building files and engineering drawings to ensure technical information is properly documented in a timely manner.	The Contractor shall update installation plans, facility plans, building history files, street address listings and engineering drawings within 30 calendar days following notification of need or discovery of changed conditions.	Plans, files and drawings are current and accurate.  Plans, files and drawings are updated within specified time.
3.3.2	Technical Library Operation	The Contractor shall operate a technical library to ensure technical documents and reference materials are properly maintained and made available in a timely manner.	The Contractor shall maintain control of the inventory and operate the technical library during regular Government working hours.  The Contractor shall research the inventory and provide copies of documents and reference materials to customers within one hour of request.	Inventory is complete and current.  Requested copies of technical documents and reference materials are complete, legible and provided within the specified time.
3.4	Data Calls	The Contractor shall respond to data calls to ensure the appropriate information is provided in a timely manner and in the requested format.	Data call requirements may result from walk-ins, written correspondence, E-mail, and telephone calls. The Government will provide the reporting format and timeframe, if required.  The Contractor shall provide hard and electronic copies as requested.  Data call reports requiring a verbal or a minimal written response are submitted within two hours of receipt of the request. Responses requiring significant research and data accumulation and presentation effort are submitted within the Government provided submittal timeframe.	Data is provided in the specified data call report format.  Submittals are credible and accurate.  Data call reports are submitted within the specified time.



<b>1501000 - Facility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring work ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-recurring work will be the same as those in Spec Item 3 where applicable.	

ANNEX 1601000 UTILITIES

<b>1601000 – Utility Management Table of Contents AMMENDMENT 0003</b>	
<b>Spec Item</b>	<b>Title</b>
1	General Information
1.1	Concept of Operations
2	Management And Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.3	MAXIMO
2.4	Utility Strategy
2.5	Utility Contingency Plans
2.6	References and Technical Documents
2.7	Records and Reports
3	Recurring Work
3.1	Utility Operations Management
3.1.1	Utilities Mapping
3.1.2	Utility Outage Scheduling and Coordination
3.1.3	Meter Reading
3.1.4	Utility Location Services
3.2	Utility Infrastructure Condition Assessment (UICAP) Support
3.2.1	Inventory Management
3.2.2	Condition Assessment
4	Non-Recurring Work

<b>1601000 – Utility Management</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, materials, and equipment necessary to perform utility management services at Camp Lemonnier, Djibouti, Chebelley Air Field, Djibouti, and Camp Simba (Manda Bay), Kenya.
1.1	Concept of Operations	<p>The intent of 1601000 Utility Management is to specify the requirements for managing utility systems to include electrical, wastewater and water. Requirements include utility operations support, utility infrastructure condition assessment program (UICAP) support, and inventory management.</p> <ul style="list-style-type: none"> <li>... PM and IMP of utility systems and equipment and other Sustainment, Restoration and Modernization (SRM) work is provided under the specific utility specification (annex).</li> <li>... Work reception and control is provided as part of 1501000 Facility Management.</li> <li>... Service order performance in support of facility infrastructure and utility assets and equipment is provided in 1502000 Facility Investment.</li> </ul>

<b>1601000 – Utility Management</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1601000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to provide utility management services.
2.3	MAXIMO	<p>Work order, preventive maintenance, asset and condition rating data created by the Contractor shall be recorded in NAVFAC MAXIMO for all work performed in 1602000 Electrical, 1604000 Wastewater, and 1606000 Water.</p> <p>The Contractor shall manually enter required work order, preventive maintenance, asset and condition rating data directly into NAVFAC MAXIMO. Utility and Energy Management Data Requirements are provided in J-1601000-02. Utility and Energy Management Business Rules for Asset Management are provided in J-1601000-03. The Contractor shall ensure all information is updated by the end of each workday for all work performed.</p>
2.4	Utility Strategy	The Contractor shall align with the Navy's facility investment strategy to provide efficient and effective facilities that directly support warfighter readiness at the lowest possible life cycle cost, while maintaining fully functional capabilities.
2.5	Utility Contingency Plans	The Contractor shall develop a contingency plan for each utility operation in the event of system breakdowns. The Contractor shall submit the contingency plan IAW Section F
2.6	References and Technical Documents	References and Technical Documents are listed in J-1601000-04.
2.7	Records and Reports	Reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

<b>1601000 – Utility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide utility management services to ensure real property infrastructure supports the mission of the warfighter.	<p>The Contractor shall be knowledgeable of and comply with installation facility management reporting and coordination requirements identified within applicable NAVFAC BMS processes located at:</p> <p><a href="https://hub.navfac.navy.mil/webcenter/portal/bms/BMS+Home+Page?">https://hub.navfac.navy.mil/webcenter/portal/bms/BMS+Home+Page?</a></p> <p>Utility asset inventories are provided in each utility annex.</p>	<p>Utility management services are performed as specified.</p> <p>Utility management services are completed within the specified time.</p>
3.1	Utility Operations Management	The Contractor shall provide management services to ensure utility operations for mapping, outages and metering reading services are performed in a timely manner.	As part of utility operations management, the Contractor shall maintain utility maps, document and report utility outages, and perform meter readings.	Utility Operations Management is properly documented and updated as specified.
3.1.1	Utilities Mapping	The Contractor shall maintain and update utility mapping to ensure accuracy of utility maps.	<p>The contractor shall maintain the utility maps in the same format as provided by the Government.</p> <p>Attributes required for utility maps are listed in J-1601000-05.</p> <p><del>The required ESRI ARCGIS geodatabase format for utility maps is provided in J-1601000-06.</del></p> <p>The Contractor shall submit utility maps per Section F.</p>	Geodatabase is updated, accurate and submitted monthly.
3.1.2	Utility Outage Scheduling and Coordination	The Contractor shall schedule and coordinate utility outages to ensure customer and mission operation disruptions are minimized and proper notifications are made in a timely manner.	<p>The Contractor shall receive requests for, coordinate, plan, and schedule utility outages with construction and service work providers to minimize customer operational impact. The Contractor shall notify affected customers no later than seven calendar days prior to a scheduled outage.</p> <p>The Contractor shall monitor scheduled and unscheduled utility outages and keep affected</p>	<p>Affected customers are notified of scheduled outages within specified time.</p> <p>Affected customers are kept notified of outage status.</p>

<b>1601000 – Utility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>customers informed of the outage status and time or date the interrupted utilities are anticipated to be restored.</p> <p>The Contractor shall report utility outages IAW utility outage reporting requirements listed in J-1601000-06.</p>	
3.1.3	Meter Reading	The Contractor shall read and record data from utility meters in a timely manner to ensure accurate information is available for proper utility billing.	<p>The Contractor shall read utilities meters weekly.</p> <p>The Contractor shall submit a Monthly Meter Reading Report per Section F.</p> <p>The meter inventory is provided in <b>J-1601000-07</b>.</p>	<p>Meter readings are recorded accurately.</p> <p>All meters are read according to schedule.</p>
3.1.4	Utility Location Services	The Contractor shall provide utility location services to ensure underground utilities are protected from damage and proper notifications are made in a timely manner.	<p>The Contractor shall receive requests and provide utility location services in support of excavation permits per NASPCLAINST 11010.3.</p> <p>The Contractor shall mark the areas at the intended work site to identify any underground utilities.</p> <p>The Contractor shall process requests for emergency work immediately upon receipt. Routine requests shall be completed within five working days from receipt.</p>	<p>Utility location documentation is accurate.</p> <p>Utility location service are completed within the specified times.</p>
3.2	Utility Infrastructure Condition Assessment Program (UICAP) Support	The Contractor shall support UICAP to ensure the program is properly documented and reported in a timely manner.	<p>As part of the UICAP, the Contractor shall maintain an accurate asset inventory within MAXIMO and perform condition assessments.</p> <p>An initial utility asset inventory will be available in MAXIMO at contract start.</p>	Support is complete and accurate as specified.
3.2.1	Inventory Management	The Contractor shall provide inventory management services to ensure the utilities asset inventories are complete and accurate.	<p>The Contractor shall maintain a complete and accurate utilities asset inventory in MAXIMO.</p> <p>The Contractor shall be responsible for utilities asset inventory updates including adding, deactivating, and</p>	<p>Inventories are accurate and updated as required.</p> <p>KO notified of utility assets not included in the inventory submitted as required.</p>

<b>1601000 – Utility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>updating utility assets.</p> <p>The Contractor shall notify the KO upon identification of utilities assets that are not included in the inventory. The Contractor shall update MAXIMO upon identification of discrepancies in inventory (e.g. assets with incorrect data elements, assets that no longer exist, or assets found that are not within current inventory.)</p> <p>The Contractor shall ensure that utility assets are properly tagged. <b>The format for utilities asset tags and utility asset tagging guidance are in J-1601000-08.</b></p> <p>Asset and Specification Updates are specified in MAXIMO Spec. Item 2.6.6 in Annex 0200000.</p> <p><b>Required Utility specification attributes are listed in J-1601000-9.</b></p> <p>The Contractor shall submit an Inventory Change Reports per Section F.</p>	<p>The inventory change report submitted per Section F.</p>
3.2.2	Condition Assessment	The Contractor shall provide condition assessment services to ensure that utilities asset condition readings are complete and accurate.	<p>The Contractor shall assess and document in MAXIMO the condition of the utility asset inventories whenever maintenance is performed and at a minimum annually.</p> <p>Assessments shall also be updated after equipment /assets have been repaired or replaced.</p> <p>The UEM-DI meter group and the Direct Condition and Risk Score rating guidance are shown in <b>J-1601000-10.</b></p> <p>Condition ratings shall be maintained using the Characteristic Meter Readings fields provided in J-0200000-09 as specified in the Government</p>	<p>Characteristic Meter Readings updated do not exceed 365 days.</p> <p>Characteristic Meter Reading data fields required in MAXIMO are complete and accurate.</p>

<b>1601000 – Utility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			CMMS Spec Item 2.6.6 of Annex 0200000.	

<b>1601000 - Utility Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-Recurring Work	Non-recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to non-recurring work ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	

ANNEX 1604000 UTILITIES

<b>1604000 – Wastewater AMMENDMENT 0003</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
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2	Management and Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.2.1	Certification, Training and Licensing
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3	FFP Work
3.1	Operation
3.1.1	Wastewater Effluent Quality
3.1.2	Minimum Operator Attendance
3.1.3	Operating Records, Logs, and Reports
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3.2.2	Wastewater Treatment Facility
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3.4	Other Recurring Services
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3.5	Operation and Maintenance - Septic System, Portable Toilets and Hand Wash Stations - Camp Simba
3.5.1	Septic and Holding Tank Servicing
3.5.2	Portable Toilet and Hand Washing Units
3.5.3	Sludge Removal
4	Non-recurring Work

<b>1604000 - Wastewater</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment to continuously operate, maintain, and repair the Wastewater Treatment Plant and Collection System located at Camp Lemonnier, Djibouti, Chebelley Air Field, Djibouti, and Camp Simba (Manda Bay), Kenya.
1.1	Concept of Operations	<p>The intent of 1604000 Wastewater is to specify the requirements to provide Wastewater utilities. Included are services such as operation and maintenance of the wastewater treatment plant and collection system, septic tanks, holding tanks, hand wash stations, portable toilets and other associated equipment and systems.</p> <p>The following services are not included in this Template:</p> <ul style="list-style-type: none"> <li>... The point of demarcation is where the wastewater exits the building. All components prior to this point of demarcation are considered part of the facility and are included in 1502000, Facilities Investment.</li> <li>... Repairs to the facilities (building structures) and service order response for Wastewater are included in 1502000 Facilities Investment.</li> <li>... Utility locates and escort services are included in 1601000 Utility Management.</li> </ul>

<b>1604000 - Wastewater</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1604000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently operate, maintain and repair the Wastewater Treatment Plant and Collection System.
2.2.1	Certification, Training and Licensing	<p>The Contractor shall employ certified wastewater treatment plant operators who are experienced in similar plants and systems to perform the requirements of this functional section.</p> <p>At least one member of the Contractor personnel on each shift fully responsible for operation, service, and repair of the wastewater collection and treatment system shall be fully trained, qualified, and certified by an agency recognized by a governing authority.</p> <p>Each Wastewater Treatment Plant Operator must possess or have received through reciprocity a current/valid operator's certificate equivalent to the highest wastewater certification grade/class level issued by the Wastewater Works Operators Certification Board of Examiners from</p> <p>All other personnel operating the wastewater treatment plant must have the second highest wastewater certification grade/class level issued by the Wastewater Works Operators Certification Board of Examiners.</p> <p>The chemist and the laboratory analyst shall complete yearly training in order to keep the personnel updated with the latest local and Federal environmental regulations, public health concerns, laboratory procedures, and safety requirements.</p>
2.3	References and Technical	References and Technical Documents are listed in J-1604000-02.

<b>1604000 - Wastewater</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
	Documents	

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall efficiently operate and maintain the wastewater treatment plant and collection system to safely collect, treat and dispose of wastewater to ensure all sewage requirements are continually met.	<p>The Contractor shall comply with the references and technical documents listed in J-1503030-02.</p> <p>The Contractor shall shut-down, restart, and perform operational checks on all equipment affected by both scheduled and unscheduled utility outages at no additional cost to the Government.</p> <p>The Contractor shall submit a Wastewater Plant Contingency Plan per Section F.</p>	<p>Sewage is continuously and safely collected, treated and disposed.</p> <p>Effluent complies with the regulatory discharge permit.</p> <p>No spills are the result of Contractor negligence.</p>
3.1	Operation	The Contractor shall operate the wastewater treatment plant and collection system to efficiently and safely collect, treat and dispose of wastewater to ensure effluent complies with the regulatory discharge permit 24 hours per day, seven days per week, throughout the contract period.	<p>Operation consists of “watch-standing” or attendance type work by a sufficient staff of qualified persons during a specified time period to ensure safe, reliable, efficient collection, treatment and disposal of wastewater.</p> <p>The Wastewater Treatment Plant and Collection System Description is provided in J-1604000-03. The Wastewater Treatment Plant and Collection System Inventory is provided in J-1604000-04.</p> <p>Operation of wastewater treatment plant includes equipment and system components, such as, sewage holding tanks, lift stations, pumps, screens, oil/water separators, filters, chemical and biological treatment, valves and automatic controls, and tasks, such as, monitoring and regulation of equipment controls, maintaining operating records, logs, and reports, and examination, lubrication and minor adjustment of equipment and system components.</p> <p>The Contractor shall develop, update, and post in clear view Standard Operating Procedures (SOPs) in accordance with manufacturer’s standards. SOPs shall be submitted per Section F.</p>	<p>Plant and equipment and components are efficiently, safely and continuously operated per specified operating criteria to collect, treat and dispose of wastewater and effluent complies with the regulatory discharge permit.</p> <p>Unscheduled interruptions are minimized such that collection demand and effluent quality requirements are met 99.9 percent of the time annually.</p>

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>The Contractor shall ensure plant and system configuration drawings or diagrams are created and kept current.</p> <p>Plant and systems components shall be efficiently and safely operated per OEBGD, e-OMSI, and applicable specific operating manuals, procedures, and instructions.</p> <p>Safe operation shall ensure that all water treatment plant equipment requiring operator-attendance is staffed by trained, qualified personnel at all times of operation. The KO shall be notified immediately if unsafe conditions are discovered. The Notification of Unsafe Conditions Report shall be submitted per Section F.</p> <p>The wastewater treatment plant shall be operated 24 hours a day, 7 days a week.</p> <p>The average daily volume of wastewater processed is 190,000 gallons per day. Peak demand is less than 250,000 gallons per day.</p>	
3.1.1	Wastewater Effluent Quality	The Contractor shall produce treated wastewater to ensure effluent complies with the regulatory discharge permit.	<p>Wastewater effluent quality shall meet standards published in the OBEGD.</p> <p>Wastewater effluent quality shall comply with OBEGD discharge chemical parameters.</p> <p>The Contractor shall perform routine operational sampling per SOPs to maintain wastewater effluent quality within specified standards.</p> <p>Minimum quantities and frequencies of on-site sampling and laboratory analyses of wastewater shall be performed per OEBGD.</p> <p>Minimum quantities and frequencies of off-site analyses of</p>	<p>Wastewater effluent complies with the OEBGD.</p> <p>Sampling quantities and frequencies comply with the requirements of the OEBGD.</p>

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>wastewater at least 10% of all samples once a month shall be performed by an independent certified laboratory which shall meet all certification requirements by the EQB/EPA and local laws.</p> <p>If wastewater chemistry is confirmed, through independent laboratory analyses, to not be in compliance with quality standards, the Contractor shall immediately notify the KO and adjust the wastewater chemistry within two days to meet all regulatory and discharge permit requirements.</p> <p>Laboratory Analysis of Wastewater Effluent Reports shall be submitted per Section F.</p>	
3.1.2	Minimum Operator Attendance	The Contractor shall provide wastewater treatment certified plant operators and support personnel in sufficient quantities of staffing per shift to efficiently and safely operate equipment at all times of operation.	<p>The contractor shall provide two operators 24 hours per day, 7 days a week. Plant operators shall be directly available at all times the wastewater system is in operation.</p> <p>The Contractor shall submit a Schedule of Operator Attendance per Section F.</p>	Plant operators and support personnel are provided IAW Operations and Maintenance Manuals.
3.1.3	Operating Records, Logs, and Reports	The Contractor shall provide wastewater treatment certified plant operators and support personnel in sufficient quantities of staffing per shift to efficiently and safely operate equipment at all times of operation.	Per approved operating permit, LANTNAVFACENGCOMINST 11300.4 and OEBGD, a monthly Operating Records Report shall be submitted to the KO within three days following the end of the month during which work is performed and shall include copies of daily operating logs, chemical content, pressure readings, chemical dosages, filter backwash frequencies, flow rates, and other laboratory records, maintenance records, corrosion tests, personnel records, emergency condition records, and operating costs.	All required operating records, logs, and reports are maintained current and complete and applicable copies provided to the KO per Section F.
3.2	Integrated Maintenance Program (IMP)	The Contractor shall develop and implement an IMP for the wastewater treatment plant and collection system to ensure all	The Contractor shall develop and submit an IMP for wastewater control systems, treatment facility, and collection systems as described in J-1604000-03 and inventoried in J-1604000-04 for Government	Maintenance is performed in accordance with the Contractor's IMP and work schedule.

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		<p>equipment and components remain in optimum condition and sustain maximum life.</p>	<p>review and approval per Section F. The inventories provided in J-1604000-04 are intended to support the overall understanding of the wastewater plant and collection system. The Contractors IMP shall include all equipment and components of the wastewater plant and collection system even if the equipment or component is not listed in the inventory.</p> <p>The IMP shall include the Contractor's approach for integrated maintenance, including detailed job plans for maintenance and inspection tasks, schedules for planned work accomplishment, plan for minimizing occurrence of repair and downtime, process for the identification of the need for repairs, and the process for scheduling and completing repair work.</p> <p>As part of the IMP, the Contractor has full responsibility for any individual occurrence of repair, including replacement, up to and including \$5,000 in direct material and labor cost. The Contractor shall, per Annex 2, notify the KO upon identification that the repair will exceed the liability limit listed above. If the estimated cost of the repair exceeds the recurring work liability limit, the Government may order the work under the non-recurring section of this contract; however, the Government will only be liable for costs exceeding the Contractor's \$5,000 recurring work limit of liability.</p> <p>The Contractor shall perform all repairs, whether identified as part of their routine IMP accomplishment, QC inspections, or notification from the Government that a breakdown or malfunction has occurred.</p>	<p>Systems and equipment are maintained and repaired to sustain a fully functional and operable condition in accordance with OEM specifications.</p> <p>Unscheduled interruptions are minimized such that collection demand and effluent quality requirements are met 99.9 percent of the time annually.</p> <p>When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.</p>

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>All work costing in excess of the Contractor's limit of liability is reported to the KO three days following Contractor discovery.</p> <p>If the Government identifies a problem or a need for repair, the Government will contact the work reception desk. Service orders will not be issued for accomplishment of repairs on systems and equipment maintained under IMP.</p> <p>The IMP shall include all equipment and components of the wastewater treatment plant and collection system such as, sewage holding tanks, lift stations, pumps, screens, oil/water separators, filters, chemical treatment, valves, automatic controls, plant and collection system piping, manholes, and septic tanks.</p> <p>IMP, inclusive of repair and replacement, shall be performed per ASME and NASSCO standards, and equipment manufacturer's recommendations and commercially accepted practices. All plant and system malfunctions and breakdowns requiring repair or replacement shall have immediate response within one hour following Contractor discovery or Government notification and worked continuously to completion.</p> <p>The Contractor shall submit a Schedule to Replace Expendable Components, such as filters and chemicals, of the wastewater treatment plant per Section F.</p>	
3.2.1	Control Systems	The Contractor shall develop and implement an IMP for the wastewater plant control systems to ensure all equipment and components are safe, fully functional, and operational.	<p>The Contractor's wastewater control systems IMP shall include all equipment and components of the wastewater control systems.</p> <p>The Contractor shall submit a Monthly IMP Schedule and IMP Maintenance and Repair Status Report per Section F.</p>	Maintenance is performed in accordance with the Contractor's IMP and work schedule.

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3.2.2	Wastewater Treatment Facility	The Contractor shall develop and implement an IMP for the wastewater plant treatment facility to ensure all equipment and components are safe, fully functional, and operational.	<p>The Contractor's wastewater treatment facility IMP shall include all equipment and components of the wastewater treatment facility.</p> <p>The Contractor shall submit a Monthly IMP Schedule and IMP Maintenance and Repair Status Report per Section F.</p>	Maintenance is performed in accordance with the Contractor's IMP and work schedule.
3.2.3	Wastewater Collection System	The Contractor shall develop and implement an IMP for the wastewater collection system to ensure all equipment and components are safe, fully functional, and operational.	<p>The Contractor's wastewater collection system IMP shall include all equipment and components of the wastewater collection system.</p> <p>The Contractor shall submit a Monthly IMP Schedule and IMP Maintenance and Repair Status Report per Section F.</p>	Maintenance is performed in accordance with the Contractor's IMP and work schedule.
3.3	Inspection Program	The Contractor shall develop and implement an inspection program for sewer systems to ensure a complete assessment of condition in a timely manner.	<p>The Contractor shall develop an inspection program for sewer systems. The Contractor shall submit the Inspection Program and Schedule per Section F.</p> <p>Inspection Reports shall be submitted per Section F.</p> <p>The Contractor shall submit two copies of reports on CD and two copies as paper reports including image photographs, cross section; and plan view report with a diagram of lateral connections, channel and influent/effluent dimensions as appropriate.</p>	<p>Inspection is performed in accordance with ASME, WEF, NASSCO, and OEM standards.</p> <p>Inspections are performed per the Contractor's inspection program and work schedule.</p> <p>All photographs and video footage shall be of a quality capable of showing all damage and defects clearly.</p>
3.3.1	Sewage Collection Pipelines	The Contractor shall inspect sewage collection pipelines to ensure a complete assessment of condition in a timely manner.	<p>The Contractor shall record video clips of continuous structural defects, such as longitudinal cracks, with a grade rating to show the magnitude of the defect, or of surface defects, such as infiltration, to show the degree of the defects.</p> <p>The inspected pipelines will be between 4 to 24 inches in diameter.</p>	Inspections are performed, recorded, and reported in a manner that complies with PACP and the latest NASSCO standards and guidance.
3.3.2	Manholes	The Contractor shall inspect manholes to ensure a complete assessment of condition in a timely manner.	<p>The Contractor shall document, report, and photograph all defects, and damage while performing manhole inspections.</p> <p>Contractor shall submit Manhole</p>	Inspection performed, recorded, and reported in compliance with the latest MACP standards and ASME guidance.

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			Photographs and Reports per Section F providing recommendations for correction of any observed issues.	
3.3.3	Wet Wells	The Contractor shall inspect wet wells to ensure a complete assessment of condition in a timely manner.	The Contractor shall document, report, and photograph all defects, and damage while performing wet well inspections.  Contractor shall submit wet well photographs and reports per Section F providing recommendations for correction of any observed issues.	Inspection performed, recorded, and reported in compliance with the latest NASSCO standards and ASME guidance.
3.4	Other Recurring Services	The Contractor shall perform other recurring services for sewer systems and equipment to ensure they are fully functional and operational.		Systems and equipment are in an operable condition and function properly in accordance with specified standards.  Other recurring services are completed in a timely manner.
3.4.1	Sludge Removal	The Contractor shall provide sludge removal services to ensure sludge is properly disposed.	The Contractor shall pump sludge from the return activated sludge tanks and dispose of the sludge IAW OEBGD guidance for hazardous waste at an off-site location.  Informational Note: Approximately 480,000 gallons of sludge is removed and disposed of <del>annually</del> <b>monthly</b> . Weekly pumping of sludge has provided an adequate service level.	Sludge is removed and disposed as required.
3.4.2	Septic and Holding Tank Servicing	The Contractor shall provide septic tank and holding tanks services to ensure tanks are clean, fully functional and operational.	The Contractor shall submit a septic and holding tank servicing schedule per Section F.  The Contractor shall empty the septic and holding tanks and discharge the waste into the wastewater treatment plant.  After each emptying operation the Contractor shall pressure wash the tanks to remove sewage residue from the linings of the tanks walls.  The septic and holding tank inventory is provided in J-1604000-	Septic tanks and holding tanks are emptied per Contractor's schedule.  All covers and grates are properly installed and surrounding area is left in a clean condition free from sewage material, trash, and other debris.

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			05.	
3.4.3	Portable Toilet and Hand Washing Units	The Contractor shall provide portable toilet and hand washing unit servicing to ensure units are clean and fully functional and operational.	<p>The Contractor shall submit a portable toilet and hand washing unit servicing schedule per Section F.</p> <p>The contractor shall empty portable toilet and hand washing units and transport and discharge the waste into the wastewater treatment plant.</p> <p>After each emptying operation the Contractor shall clean and sanitize and refill the portable toilets and hand washing units.</p> <p>The contractor shall service portable and hand washing units at least once per day or as needed depending on usage.</p> <p>Portable toilet and hand washing unit locations are provided in J-1604000-06.</p>	Portable toilets and hand washing units are serviced as scheduled.
3.5	Operation and Maintenance - Septic System, Portable Toilets and Hand wash Stations - Camp Simba	The Contractor shall operate and maintain the septic system, portable toilets and hand wash stations at Camp Simba to ensure units are clean and fully functional and operational.	<p>The Contractor shall develop and submit a Critical Spare Parts Inventory per Section F. The Contractor shall be fully responsible for providing and maintaining on hand the critical spare parts required to keep the entire septic system in continuous service.</p> <p>All critical spares must be in stock within 60 days of contract award.</p>	Septic system, portable toilets and hand wash stations are maintained IAW industry standards.
3.5.1	Septic and Holding Tank Servicing	The Contractor shall provide septic tank and holding tanks services to ensure tanks are clean, fully functional and operational.	<p>The Contractor shall submit a septic and holding tank servicing schedule per Section F.</p> <p>The Contractor shall empty the septic and holding tanks and discharge the waste into the wastewater treatment plant.</p> <p>After each emptying operation the Contractor shall pressure wash the tanks to remove sewage residue from the linings of the tanks walls.</p> <p>The Camp Simba septic system and holding tank inventory is provided</p>	<p>Septic tanks and holding tanks are emptied per Contractor's schedule.</p> <p>All covers and grates are properly installed and surrounding area is left in a clean condition free from sewage material, trash, and other debris.</p>

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			in J-1604000-07.	
3.5.2	Portable Toilet and Hand Washing Units	The Contractor shall provide portable toilet and hand washing unit servicing to ensure units are clean and fully functional and operational.	<p>The Contractor shall submit a portable toilet and hand washing unit servicing schedule per Section F.</p> <p>The contractor shall empty portable toilet and hand washing units and transport and discharge the waste into the wastewater treatment plant.</p> <p>After each emptying operation the Contractor shall clean and sanitize and refill the portable toilets and hand washing units.</p> <p>The contractor shall service portable and hand washing units at least once per day or as needed depending on usage.</p> <p>Portable toilet and hand washing unit locations are provided in J-1604000-08.</p>	Portable toilets and hand washing units are serviced as scheduled.
3.5.3	Sludge Removal	The Contractor shall provide sludge removal services to ensure sludge is properly disposed.	<p>The Contractor shall dispose of sludge at an off-site location.</p> <p><b>Informational Note: Historically there has been approximately 750 gallons of sludge disposed of per month.</b></p>	Sludge is removed and disposed as required.

<b>1604000 - Wastewater</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	

## SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been added by full text:

AMENDMENT 0003

**Amendment 0003 - Pre-Award Inquiries**

**N62470-15-R-4007 BASE OPERATIONS SUPPORT (BOS) CONTRACT AT,  
CAMP LEMONNIER, DJIBOUTI, AFRICA**

**1. Reference: J-0200000-12 ELINS. The CLINs are numbered consecutively but the ELINs are not. Was this done on purpose or are there missing ELINS. (i.e.: x031 AG to AY, x034AC to AE, x051AG to AY)**

Answer: ELINs updated to number consecutively within each Specification.

**2. Reference: J-0200000-12 ELINS : The CLIN x036 has the ELIN as x071AA. Will this be corrected?**

Answer: ELIN corrected.

**3. Reference: J-0200000-12 ELINS: The CLIN x017 had two AF ELINS. Will this be corrected?**

Answer: ELINs corrected and subsequently affected ELINs have been renumbered.

**4. Reference: General: Will the government provide a current copy of the DD Form 254?**

Answer: Is available on GSA at the following link <http://www.gsa.gov/portal/forms/download/143910>

**5. Reference: J-0200000-12 ELINS : The ELINs x024AC, 40AC, and 60AC have Hazardous Waste Avoidance Services (Spec 3.3) for Annex 18 but no Spec 3.3 in Annex 18. Will this be deleted or Annex 18 updated?**

Answer: Requirement for Spec Item 3.3 in Annex 1800000 was deleted. ELINs will be removed.

**6. Reference: Page 8 of 8, Attachment J-1800000-04: Will the Government identifies the HM/HW/ORM Accumulation Areas and Storage Facilities by each for the 3 locations listed in the attachment?**

Answer: Currently the locations listed in J-1800000-04 apply to CLDJ. There are single locations at each FOL.

**7. Reference: Page 5 of 8, Attachment J-1800000-03: In the 2014 data 1st 2 columns has ND in them. What does ND stand for?**

Answer: ND indicates "No Data" available.

**8. Reference: Page 6 of 8, Section Attachment J-1700000-05: Historical Data When the Government provides the Data in future Amendment; Will the data be broken out by each of the 3 locations?**

Answer: The data will apply to work performed at CLDJ only. Vehicles at Chebelley receive necessary maintenance and repairs at CLDJ.

**9. Reference: All associated Pages, Annex 17: Will the Government provide a breakout of duties, hours of operations, informational workload for Camp Lemonnier, Chebelly AF and Camp Simba as it is not clear as currently written ? Suggest there is a separate Annex for each location with specific details for that location**

Answer: All services may be required at each location, however vehicles located at Chebelley can be maintained at the BSVE facility at CLDJ. Vehicles at Camp Simba shall be maintained within the location area.

**10. Reference: Page 6 of 8, Attachment J-1700000-05 Historical Data: Currently there is no place holder for BSVE Service Orders Workload data, will the be provided in the amendment by location?**

Answer: Service Order data is included in the "towing into shop" repair description line item. It is estimated that there are 40-50 BSVE service orders annually at Chebelley Air Field.

**11. Reference: Page 95 of 499 Annex 0403000 Para. 3.7: Calls for a PM program but no corresponding CLIN / ELIN in J-0200000-12 ELINS. Will an ELIN be added or this para be deleted?**

Answer: ELIN added.

**12. Reference: J-0200000-02 ELINS: The CLIN x008 for Annex 1002000 does not match up with the PWS references for the ELINS. Will the correct Paragraphs be updated in the J-0200000 ELINS?**

Answer: References corrected in ELINS.

**13. Reference: J-0200000-02 ELINS: The CLIN x008 for Annex 1002000 does not match up with the PWS references for the ELINS. ELIN x008AB has Fleet Logistic and FOL Material Processing but no Para # and PWS has this in Annex 1001000. Will this be moved to CLIN x007? Or will the PWS be changed? Please clarify**

Answer: ELIN x008AB replaced with "POL Management Services", ELIN x008AC replaced with "Mail Services" and x008AD replaced with "Mortuary Affairs."

**14. Reference: Page 201 of 499 Annex 1002000: Mortuary Affairs I listed in the PWS but no associated ELIN in CLIN x008. Since a truck is required will an ELIN be added to J-02000000-2 ELINS attachment?**

Answer: ELIN added for Mortuary Affairs Spec Item 3.4 in Annex 1002000

**15. Reference: Page 141 to 154 of 499 Annex 070000: Will the government provide the number of line items, units, receipts, issues, shipments for the Ordnance as there in no workload provided in the Annex or associated J attachments?**

Answer: Historically the Ordnance workload has required a minimum staffing of 8 personnel. 0700000 C Ordnance will be updated with an informational note to add historical staffing reference.

**16. Reference: Page 7 of 8 Annex J-0501070-03: What do the numbers represent for the Cargo Originating and Terminating? Tons, Shot Tons, Pallets, Eachs ? Please clarify**

Answer: Short Tons. Attachment J-0501070-03 updated to note the unit of measure.

**17. Reference: Page 7 of 12 Annex J-1300000-05 : There are Dining Facilities at both Chabelley Air Field and Camp Simba, Manda Bay but no associated ELINs in there areas. Will the Government be adding ELINS to J-0200000-12 ELINs sheet? IF not how does the Government want it priced?**

Answer: ELIN added for Camp Simba. Galley equipment is undefined at this point. Chebelley Air Field Galley services are embedded into ELIN for CLDJ location as services are performed in CLDJ and food is picked up by government personnel for transport to remote installation.

**18. Reference: Page 9 to 12 of 12 J-1300000-05: Which item are located at Camp Lemmonier and Chebelly? Will the government provide a list of items at Camp Simba?**

Answer: Government will provide list of items at Camp Simba when available.

**19. Reference: Page 6 of 6 J-1402000-05: Will the Government provided the number of Industrial Washer and Dryers as the QTY is currently blank?**

Answer: J-1402000-05 data has been updated.

**20. Reference: Page 6 of 6 J-1402000-04: Will the Government provided the workload for the area that are currently blank?**

Answer: J-1402000-04 has been updated to reflect effort as know. Some requirements are expected to be performed as part of the normal everyday operation and historical data is not available or required.

**21. Reference: Page 3 of 3 J-1503060-02: Will the government provide a break out of the areas to be swept at Chebelly and Camp Simba?**

Answer: There are no pavement clearance services performed at Chebelley Air Field or Camp Simba at this time.

**22. Reference: Page 336 of 499 Annex 1503060 Pavement Clearance Para 1: States this will be accomplished at all 3 sites but there is not workload or ELINs for Chebelly and Camp Simba. Will Para 1 be corrected or workload and ELINs be added? Please Clarify**

Answer: There are no pavement clearance services performed at Chebelley Air Field or Camp Simba at this time.

**23. Reference: Page 315 of 499 Annex 1503030 intergraded Solid Waste Management, Para 2.1: The following attachments J-1503030-01 and 02 are missing. Will the Government post these attachments?**

Answer: J-1503030-01 and J-1503030-02 files are contained in the "1503030 J Integrated Solid Waste Management.docx" file.

**24. Reference: Page 21 of 23 J-1503020-10: Will the government fill in the table with service orders as it is currently blank?**

Answer: J-1503020-10 updated to provide data for 2015. Data not available for current year.

**25. Reference: Page 372 of 499 Annex 1604000 Wastewater Para. 3.3.3: What are the locations of the wet wells?**

Answer: Wet wells are located at various locations throughout the installation.

**26. Reference: Page 374 of 499 Annex 1604000 Wastewater Para 3.5.3: What is the annual amount of sludge removed?**

Answer: Approximately 750 gallons of sludge is disposed of per month at Camp Simba. An informational note has been added to Annex 1604000, Spec Item 3.5.3 to reflect the historical monthly volume. Additionally, the amount of sludge removed at CLDJ in Spec Item 3.4.1 has been changed to reflect the removal of 480,000 gallons per month.

**27. Reference: Page 341 of 499 Annex 1601000 Para 2.2.1 Utility Management: Will the government fill in the table with service orders as it is currently blank?**

Answer: Spec Item 2.2.1 has been removed.

**28. Reference: J-1601000-06, 08, 09 and 10: When does the government expect to provide this data?**

Answer: J-1601000-06, has been removed from the PWS. J-1601000-08 Meter Inventory has been changed changed to J-1601000-07 and inventory information will be provided when available. J-1601000-09 changed to J-1601000-08 and information provided. J-1601000-10 changed to J-1601000-09 and information provided. J-1601000-11 changed to J-1601000-10, 1601000 C Utility Management has been updated to reflect changes. 1601000 J Utility Management has been updated to reflect changes.

**29. Reference: J-1502000-25 Wash Rack inventory: Will the government provide this attachment as it was not posted to NECO web site?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**30. Reference: Page 292 of 499 Annex 1502000 Facility Investment para 3.5.8: Will the Government be adding and ELIN to x013, 31 and 51 to estimate and price this work?**

Answer: ELIN added to x031 and x051

**31. Reference: J-1502000-04 Historical Service Order Workload: Will workload be broken out for Chebely AB for Emergency and Routine Service Orders so we can staff and price the associated ELINs?**

Answer: To be provided in future amendment.

**32. Reference: J-1502000-04 Historical Service Order Workload: Will Urgent Service Order Workload be provided for Camp Lemmonier so we can staff and price the associated ELIN?**

Answer: Will be provided in future amendment.

**33. Reference: J-1502000-04 Historical Service Order Workload: What is the correct total of Routing Service Orders? Government shows 18676 but the actual sum is only 16675. Will this be corrected? The same goes for the Totals, GOV 24967 but sum is only 24966?**

Answer: Will be corrected in future amendment.

**34. Reference: J-1502000-04 Historical Service Order Workload: Where is there less in the Customer / Client vs Trade area? Shouldn't these match up?**

Answer: Will be corrected in future amendment.

**35. Reference J-1502000-05 HVAC & Refrigeration Inv Camp Simba Tabs: The Freezer containers are duplicated in both tabs. Will they be deleted from one or the other?**

Answer: Duplications (10 freezer containers) removed from HVAC tab

**36. Reference: J-1502000-09 Lighting Arrestors and Grounding Points Camp Simba Tabs: Are there any items for Camp Simba as currently it has N/A but there is a ELIN to be priced? Will the government update the J attachment or delete the ELIN?**

Answer: The Government anticipates J-Attachments to be updated.

**37. Reference: J-1502000-10 Fire Protection Systems Inventory Camp Simba Tab: Are there any items for Camp Simba as currently it is currently but there is a ELIN to be priced? Will the government update the J attachment or delete the ELIN?**

Answer: The Government anticipates J-Attachments to be updated.

**38. Reference: J-1502000-10 Fire Protection Systems Inventory Chebelly Tab: Are there any items for Camp Simba as currently it is currently but there is a ELIN to be priced? Will the government update the J attachment or delete the ELIN?**

Answer: The Government anticipates J-Attachments to be updated.

**39. Reference: J-1502000-19: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**40. Reference: J-1502000-23 : Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**41. Reference: J-1502000-22: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**42. Reference: J-1502000-11: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**43. Reference: J-15020000-08: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**44. Reference: J-15020000-18: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**45. Reference: J-1502000-17 POL System: Will ELIN be added to staff and price the items for Camp Simba?**

Answer: ELIN added and subsequently affected ELINs renumbered.

**46. Reference: J-1502000-16 Airfield Lighting: Will ELIN be added to staff and price the items for Chebelly?**

Answer: ELIN added and subsequently affected ELINs renumbered.

**47. Reference: J-15020000-15: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**48. Reference: J-15020000-14: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**49. Reference: J-15020000-12: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**50. Reference: J-15020000-11: Will the government post this attachment as it is NOT on the NECO site yet?**

Answer: Attachment is contained in the "1502000 J Facility Investment.docx" file.

**51. Reference: J-1502000-06 Exterior Lighting: Will ELIN be added to staff and price the items for Camp Simba?**

Answer: ELIN added and subsequently affected ELINs renumbered.

(End of Summary of Changes)