



## **Pre-Proposal Conference**

**Solicitation Number: N62473-14-R-2220**

**HUBZone Small Set-Aside for Indefinite Delivery/Indefinite Quantity (IDIQ) Job Order Contract (JOC) Construction NAICS 238990 Specialty Trades**

**Contract Location: MCB Camp Pendleton, NOC Fallbrook, NWS, Fallbrook Detachment, MCAS Miramar, and MCRD San Diego, CA**



# Agenda



**Introduction**

**Opening Statement**

**What is a JOC**

**What is a Coefficient Factor**

**RFP Highlights**

**Summary of Evaluation Criteria and**

**Submittal Requirements**

**Questions and Answers**

**Closing Statement**

# POINTS OF CONTACT

- ◆ **Primary:**

**Marlanea Kirkbride: 760 -725-8195**

**marlanea.kirkbride@navy.mil**

- ◆ **Secondary:**

**Linda Birnie: 760-763-2065**

**lindalou.birnie@navy.mil**

# OPENING STATEMENT

- **There will be no in-person pre-proposal conference for this solicitation.**
- **Any changes to the RFP resulting from responses to RFIs will be made in writing and an Amendment will be posted to the (Fedbiz Opps) FBO & NECO websites.**
- **Responses to RFIs will be posted as clarifications on the FBO & NECO websites.**
- **Check the FBO & NECO websites frequently for amendments and clarifications.**
- **The plan holders list on the FBO & NECO websites is recommended for completion from all potential Offerors.**

# WHAT IS A JOC

**This is an indefinite delivery indefinite quantity (IDIQ) contract with firm fixed coefficient factor prices that will be established upon award of the contract. It is a contract vehicle to accomplish a variety of facilities construction maintenance repairs and renovations projects. Priced task orders are issued, from unit price RS MEANS to which are applied priced coefficients. Quantities, tasks, and level of effort are negotiated. Joint scoping takes place between Government and Contractor. This JOC with NAICS 238990 will be used only for projects which involve no more than three (3) trades and which would not be covered under NAICS 236220 or under a single Specialty Trade NAICS or Contractor.**

# RFP HIGHLIGHTS

- ◆ The estimated dollar value for base year and options is \$45,000,000.
- ◆ The contract duration will be 5 (five years) – one base year and four (12 months) option periods.
- ◆ The minimum guarantee under the contract is \$5,000. Value of Task orders may range between \$2,000 and \$750,000 however the majority of projects will not exceed \$250,000.
- ◆ NAICS 238990; Size Standard: \$15.0 M

# RFP HIGHLIGHTS

- ◆ **SF 1442, Block 13**

**Proposals are due at the ROICC  
Camp Pendleton CA, Bldg 22101, 9<sup>th</sup> Street,  
no later than 11:00 a.m. pacific standard  
time on 4 November 2014.**

# RFP HIGHLIGHTS

## Section L, Instructions to Offerors

**Cover Letter shall include: (page 143 of RFP)**

- **Solicitation Number**
- **Name, address, phone and fax numbers, and email address of Offeror**
- **DUNS Number, CAGE Code, and TIN of Offeror**
- **Statement specifying agreement with terms and conditions of solicitation**
- **Names, titles, phone and fax number, email addresses of persons authorized to negotiate on Offeror's behalf for this solicitation.**

# RFP HIGHLIGHTS

## Section L, Instructions to Offerors – cont'd

- Name, title, signature of person authorized to sign the proposal

### Volume I of proposal:

**Tab 1: Cover Letter**

**Tab 2: First two pages of SF1442 – Blocks 14-20c completed**

**Tab 3: ELINs A001 and A002 and Exhibit “A”**

**Tab 4: Bid Bond; Tab 5: Exhibit “B”, Financial Questionnaire**

**Tab 6: SAM printout (Reps & Certs, Inactive Exclusions) and Exhibit “G”**

**Tab 7: VETS-100 information**

# RFP HIGHLIGHTS

## **Volume II of proposal: Technical Proposal**

**Tabs 1 and 2 – Factor 1, Experience of Offeror, and Factor 2, Past Performance**

**Exhibits “C” and “D”**

**Tab 3 – Factor 3, Management Approach and Capabilities of the Offeror**

**Exhibit “E”**

**Tab 4 - Factor 4, Safety**

**Exhibit “F”**

# RFP HIGHLIGHTS

## Section M, Basis for Award

- **Single Award will be made to the lowest price technically acceptable offer.**
- **The Government intends to evaluate proposals and award the contract without discussions unless the Contracting Officer determines them to be necessary.**
- **Proposals initially screened for price and placed in order of price. Government will then evaluate non-price factors of the five (5) lowest price proposals in accordance with the criteria of acceptability in the solicitation.**

# EVALUATION FACTORS

## *PRICE FACTOR (Page 157 of RFP):*

- *Section B, ELINs A001 and A002*
- *Exhibit “A”, Breakdown or pre priced and non prepriced coefficient factors*
- *Bid Guarantee - \$1,000*

*Submit Price Factor information in Volume I*

# NON-PRICE FACTORS

## ◆ *FACTOR 1: EXPERIENCE OF THE OFFEROR*

*(Pages 158-159 of RFP)*

### *Proposal Submission Requirements (Exhibit “C”):*

*- Submit five projects for specialized trade work encompassing, when combined, no more than three trades on a single project.*

- a. At least two relevant projects of \$50,000 or above*
- b. At least one relevant project demonstrating self-performed experience*

*- Projects completed within the last five years*

# NON-PRICE FACTORS

- ◆ ***FACTOR 2: PAST PERFORMANCE***  
*(Pages 159-161 of RFP)*

***Proposal Submission Requirements:***

- *Submit a performance evaluation [CCASS] for each project submitted under Factor 1.*
- *If there is not a completed CCASS evaluation, submit the Past Performance Questionnaire (PPQ), Exhibit “D” for each project submitted under Factor 1.*
- *Past performance information submitted for projects other than those listed in Factor 1 will not be considered.*

# NON-PRICE FACTORS

- ***FACTOR 3: MANAGEMENT APPROACH & CAPABILITES OF THE OFFEROR***

*(Pages 161-162 of RFP)*

*Proposal Submission Requirements (Exhibit “E”):*

*- Read carefully criteria established under this factor and address all of the elements in the provided exhibit and attach any additional required documents.*

*- Failure to address all the elements or submit complete required information may result in this factor being rated Unacceptable.*

# NON-PRICE FACTORS

- *Factor 4 – SAFETY (Pages 162-164)*

- Proposal Submission Requirements (Exhibit “F”):*

- Submit Exhibit “F” and attach any required documents:*

- a. Include OSHA Total Recordable Case (TRC) rate*

- b. Include OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate*

- c. Offeror Technical Approach to Safety:*

- i) Describes plan implemented to evaluate potential subcontractors safety performance in their selection process ; and ii) Describes plan to monitor safety of subcontractors during performance.*

# SYSTEM FOR AWARD MANAGEMENT (SAM)

- ◆ **System for Award Management (SAM) Website at <http://www.sam.gov>**
  - **Your firm and record must be in SAM to be considered for award.**
  - **Is your information in SAM current?**
  - **Make sure name & address on SF1442 is the same as the primary business name and address in SAM**

# REPRESENTATIONS AND CERTIFICATIONS (REPS & CERTS)

- ◆ **Submit Complete Reps & Certs and Inactive Exclusions from SAM.**
- ◆ **In accordance with Section K, use Exhibit “G” to fill out responses to FAR Clause 52.219-1 and DFARS Clauses 252.209-7999.**
- ◆ **Is your representation correct in SAM (Type of SB)?**
- ◆ **Is the NAICS Code for this procurement listed?**



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# QUESTIONS

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**Requests for Information (RFI) may be submitted to:  
Marlanea Kirkbride, email:**

**[marlanea.kirkbride@navy.mil](mailto:marlanea.kirkbride@navy.mil)**



# CLOSING STATEMENT

**Remember - the solicitation  
remains unchanged unless an  
amendment is issued.**

**Amendments will be posted to the NECO and FBO  
websites.**