

N62473-16-R-1869  
Landscape Architectural Services AE IDIQ  
Small Business Set-Aside  
NAVFAC SW

RFI (Requests for Information) Questions and Answers  
Dated: May 11, 2016

**Question 1:**

1. Does the Combined Synopsis/Solicitation under solicitation number N6247316R1869 contain requirements similar to a current contract? If possible, please provide the current contract number. Or, is this a new requirement for the government?

**Answer 1:**

1. Current contract number is N62473-10-D-0003. This is not a new requirement for the government.

**Question 2:**

2. On about 50% of our projects, KTU+A is a subconsultant to an architect or engineer, and often we have little interaction with the owner, almost all of our coordination is through the prime consultant. If this is a federal project, should we try and obtain the ACASS or CPARS from the prime consultant, or do we ask them to fill out a PPQ? If it is a non-federal project, do we obtain the PPQ from the prime consultant who is most familiar with our work performance, or do we have to get it from the owner who may know little about our scope and performance.

**Answer 2:**

Your firm has the option to have the PPQ completed by the prime contractor or the project owner. However, if the prime contractor, is partnering with you on this contract (named teaming partner), then you should not have that firm complete the PPQ as it would be viewed as a conflict of interest. If that is the case, then the owner should complete the PPQ. For a federal project, you could submit the ACASS/CPARS so long as the evaluation specifically identifies your effort and provides some type of rating for your specific services. Non-federal projects would be similar - the prime consultant could complete the PPQ on your firm, so long as they are not partnering with you on this contract. Otherwise, the owner should complete the PPQ.

**Question 3:**

In terms of "recent" experience between May 2011 and May 2016, we have one project where we finished our portion of the design work in 2010 (as a sub to an architect). We then had an additional services contract with the same architect to provide construction administration services on the same project. The construction was finished in 2012. Can we include this project as part of our recent experience?

**Answer 3:**

Per the Synopsis under Criterion 2, Specialized Experience and Technical Competence/Submission Requirements, "Projects must be complete as of the SF330 due date. "Completion" is defined as the date that the final design or design-build package was completed, or the date that the study/investigation was completed and submitted, and does not include construction support services. Projects not meeting the above requirements will not be considered."