

|  |  |   |   |   |                             |                         |
|--|--|---|---|---|-----------------------------|-------------------------|
| <b>SOLICITATION, OFFER AND AWARD</b>   |  |   | 1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)               |   | RATING<br>DO-C3             | PAGE OF PAGES<br>1   82 |
| 2. CONTRACT NO.  |  | 3. SOLICITATION NO.<br>N62478-17-R-2454 | 4. TYPE OF SOLICITATION<br>[ ] SEALED BID (IFB)<br>[X] NEGOTIATED (RFP) | 5. DATE ISSUED<br>20 Oct 2016                                   | 6. REQUISITION/PURCHASE NO. |                         |
| 7. ISSUED BY<br>NAVFAC HAWAII<br>SERVICES ACQUISITION DIVISION (PRJ233)<br>400 MARSHALL ROAD<br>JBP HH HI 96860-3139 |  |   | CODE<br>N62478  | 8. ADDRESS OFFER TO (If other than Item 7)<br><b>See Item 7</b> |                             | CODE                    |
| TEL:   |  |   | TEL:  |   | FAX:                        |                         |
| FAX:   |  |   | FAX:  |   | FAX:                        |                         |

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

### SOLICITATION

9. Sealed offers in original and 1 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in Bldg. A-12 until 02:00 PM local time 21 Nov 2016  
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

|                           |                             |   |   |
|---------------------------|-----------------------------|---|---|
| 10. FOR INFORMATION CALL: | A. NAME<br>JULIE M. SHIMODA | B. TELEPHONE (Include area code) (NO COLLECT CALLS)<br>(808) 471-1563 | C. E-MAIL ADDRESS<br>julie.shimoda@navy.mil |
|---------------------------|-----------------------------|---|---|

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### OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)

|  |               |      |               |      |
|--|---------------|------|---------------|------|
| 14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated): | AMENDMENT NO. | DATE | AMENDMENT NO. | DATE |
|  |               |      |               |      |

|                                  |      |          |   |
|----------------------------------|------|----------|---|
| 15A. NAME AND ADDRESS OF OFFEROR | CODE | FACILITY | 16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print) |
|----------------------------------|------|----------|---|

|                                       |   |               |                |
|---------------------------------------|---|---------------|----------------|
| 15B. TELEPHONE NO (Include area code) | <input type="checkbox"/> 15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE. | 17. SIGNATURE | 18. OFFER DATE |
|---------------------------------------|---|---------------|----------------|

### AWARD (To be completed by Government)

|   |            |  |                |
|---|------------|--|----------------|
| 19. ACCEPTED AS TO ITEMS NUMBERED   | 20. AMOUNT | 21. ACCOUNTING AND APPROPRIATION                                   |                |
| 22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION:<br><input type="checkbox"/> 10 U.S.C. 2304(c)( ) <input type="checkbox"/> 41 U.S.C. 253(c)( ) |            | 23. SUBMIT INVOICES TO ADDRESS SHOWN IN                            | ITEM           |
| 24. ADMINISTERED BY (If other than Item 7) CODE   |            | 25. PAYMENT WILL BE MADE BY CODE                                   |                |
| 26. NAME OF CONTRACTING OFFICER (Type or print)<br>TEL: EMAIL:  |            | 27. UNITED STATES OF AMERICA<br>(Signature of Contracting Officer) | 28. AWARD DATE |

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

PART I - THE SCHEDULE

SECTION B: SUPPLIES OR SERVICES AND PRICES/COSTS

B.1 CONTRACT LINE ITEMS AND EXHIBIT LINE ITEMS

- a. Offerors shall enter unit prices and amounts for contract line items (CLINs) and exhibit line items (ELINs) as indicated in the schedules and accompanying exhibits.
- (1) Section B – Supplies or Services and Prices/Costs. Complete and submit Section B with the offer.
- (2) Schedule of Recurring Work and Schedule of Non-Recurring Work. The Recurring Work and Schedule of Non-Recurring Work portions of this Indefinite Delivery Indefinite Quantity contract are supported by the following Schedules. Complete and submit the following attachments with the offer.
- (a) Attachment J-0200000-06, Exhibit A (Base Period).
- (b) Attachment J-0200000-07, Exhibit B (Option Period One).
- (c) Attachment J-0200000-08, Exhibit C (Option Period Two).
- (d) Attachment J-0200000-09, Exhibit D (Option Period Three).
- (e) Attachment J-0200000-10, Exhibit E (Option Period Four).
- b. In the event there is a difference between a unit price and the extended total amount, the unit price will be held to be the intended offer and the total of the CLINs, or ELINs, will be recomputed accordingly. The CLINs which includes recomputed ELINs will also be recomputed to take into account the change in the contract ELINs. If the offeror provides a total amount for an ELIN but fails to enter the unit price, the total amount divided by the respective ELIN quantity will be held to be the intended unit price.
- c. The Schedule of Recurring Work and Schedule of Non-Recurring Work Exhibits A through E will be used as the basis for payment and for deductions pursuant to the CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES Clause in Section E.

B.2 MAXIMUM NOT TO EXCEED (NTE) AND MINIMUM GUARANTEE

- a. The maximum or NTE value of an ordering period is the total of all the CLINs in that ordering period. The maximum for any ordering period shall not be exceeded except as may be provided for by formal modification to the contract. Circumstances may change after award such that the Government may need to issue orders which exceed the estimated quantity set forth for any particular CLIN during an ordering period, but will not exceed the maximum value for that ordering period. In this case, the Contractor may agree by signing the task order or starting performance.
- b. Concurrently with the award of the basic contract, the Government intends to issue a task order to obligate the contract minimum guarantee for CLIN 0001, Base Period Recurring work.
- c. Minimum guarantees do not apply to the option periods.
- d. The maximum or NTE value of the contract is the total value of all the CLINs in the Schedule.

Section B - Supplies or Services and Prices

| ITEM NO | SUPPLIES/SERVICES  | MAX<br>QUANTITY<br>UNDEFINED | UNIT | UNIT PRICE | MAX AMOUNT                   |
|---------|--|------------------------------|------|------------|------------------------------|
| 0001    | <p>RECURRING WORK - Custodial<br/>FFP<br/>Price to perform Recurring work, for the 12-month Base Period, in accordance with all the terms of this contract.<br/>FOB: Destination</p> |                              |      |            |                              |
|         |  |                              |      |            | <hr/> <p>MAX<br/>NET AMT</p> |

| ITEM NO | SUPPLIES/SERVICES  | MAX<br>QUANTITY<br>UNDEFINED | UNIT | UNIT PRICE | MAX AMOUNT                   |
|---------|--|------------------------------|------|------------|------------------------------|
| 0002    | <p>NON-RECURRING WORK - Custodial<br/>FFP<br/>Price to perform non-recurring work, for the 12-month Base Period, in accordance with all the terms of this contract.<br/>FOB: Destination</p> |                              |      |            |                              |
|         |  |                              |      |            | <hr/> <p>MAX<br/>NET AMT</p> |

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0003<br>OPTION | RECURRING WORK - Custodial<br>FFP<br>Price to perform Recurring work, for the 12-month Option Period 1, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0004<br>OPTION | NON-RECURRING WORK - Custodial<br>FFP<br>Price to perform non-recurring work, for the 12-month Option Period 1, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0005<br>OPTION | RECURRING WORK - Custodial<br>FFP<br>Price to perform Recurring work, for the 12-month Option Period 2, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0006<br>OPTION | NON-RECURRING WORK - Custodial<br>FFP<br>Price to perform non-recurring work, for the 12-month Option Period 2, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0007<br>OPTION | RECURRING WORK - Custodial<br>FFP<br>Price to perform Recurring work, for the 12-month Option Period 3, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0008<br>OPTION | NON-RECURRING WORK - Custodial<br>FFP<br>Price to perform non-recurring work, for the 12-month Option Period 3, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0009<br>OPTION | RECURRING WORK - Custodial<br>FFP<br>Price to perform Recurring work, for the 12-month Option Period 4, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | MAX QUANTITY | UNIT | UNIT PRICE | MAX AMOUNT |
|----------------|--|--------------|------|------------|------------|
| 0010<br>OPTION | NON-RECURRING WORK - Custodial<br>FFP<br>Price to perform non-recurring work, for the 12-Option Period 4, in accordance with all the terms of this contract.<br>FOB: Destination | UNDEFINED    |      |            |            |

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MAX  
NET AMT

| ITEM NO | SUPPLIES/SERVICES  | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|----------|------|------------|--------|
| 9000    | Exhibit Line Items (ELINS) Base Pd.<br>FFP<br>See Attachment J-0200000-06, Exhibit A - Base Period<br>FOB: Destination |          |      |            |        |

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NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|--|----------|------|------------|--------|
| 9001<br>OPTION | Exhibit Line Items (ELINS) Option Pd. 1<br>FFP<br>See Attachment J-0200000-07, Exhibit B - Option Period 1<br>FOB: Destination |          |      |            |        |

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NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|--|----------|------|------------|--------|
| 9002<br>OPTION | Exhibit Line Items (ELINS) Option Pd. 2<br>FFP<br>See Attachment J-0200000-08, Exhibit C - Option Period 2<br>FOB: Destination |          |      |            |        |

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NET AMT

| ITEM NO        | SUPPLIES/SERVICES  | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|--|----------|------|------------|--------|
| 9003<br>OPTION | Exhibit Line Items (ELINS) Option Pd. 3<br>FFP<br>See Attachment J-0200000-09, Exhibit D - Option Period 3<br>FOB: Destination |          |      |            |        |
|                |  |          |      | NET AMT    | <hr/>  |

| ITEM NO        | SUPPLIES/SERVICES  | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|--|----------|------|------------|--------|
| 9004<br>OPTION | Exhibit Line Items (ELINS) Option Pd. 4<br>FFP<br>See Attachment J-0200000-10, Exhibit E - Option Period 4<br>FOB: Destination |          |      |            |        |
|                |  |          |      | NET AMT    | <hr/>  |

| <b>0100000 – General Information</b> |   |   |
|--------------------------------------|---|---|
| <b>Spec Item</b>                     | <b>Title</b>                            | <b>Description</b>  |
| 1                                    | General Information                     |   |
| 1.1                                  | Outline of Services                     | <p>Except where otherwise stated, the Contractor shall furnish all labor, supervision, management, tools, materials, equipment, facilities, transportation, incidental engineering, and other items necessary to provide the services outlined below and described in this Performance Work Statement (PWS) for Custodial Services for Naval Health Clinic Hawaii, Various Locations, Oahu, Hawaii under an Indefinite Delivery Indefinite Quantity type contract that is comprised of both Recurring Work and Non-Recurring Work items.</p> <p>The PWS is organized into annexes. Annex 1 is "General Information". Annex 2 contains the on-site project management and administration requirements. Annexes 3 through 18 contain the technical requirements. The annex numbers are identified as 1 through 18 in the description column, but the full expanded annex numbers include seven digits (e.g., Annex 1 expanded number is 0100000 as shown in the header row at the top of this page).</p> <p>Annex 1 General Information<br/> Annex 2 Management and Administration<br/> Annex 3-14 N/A<br/> Annex 15 Facilities Support, 1503010 Custodial<br/> Annex 16-18 N/A</p> |
| 1.2                                  | Project Location                        | <p>The work shall be performed at various locations and could vary from location to location. The following is an example of the dispersion of work at the various locations.</p> <p>(1) Joint Base Pearl Harbor Hickam<br/> (2) Marine Corps Base Kaneohe Bay<br/> (3) Wahiawa Annex<br/> (4) Camp Smith</p>   |
| 1.3                                  | Acquisition of Additional Work          | <p>The Government reserves the right to acquire additional custodial services at additional locations in addition to the services and locations identified in the recurring work requirements of this contract. Additional services will be incorporated into the contract in accordance with the CHANGES clause, SECTION I or ordered under the indefinite delivery indefinite quantity provisions of the contract. Items of work not covered by this contract but within the general intent are considered in the scope of this contract.</p>   |
| 1.4                                  | Background Information                  | <p>The buildings under this contract may have different hours of operation. Contractor will be allowed access during the Government's regular working hours of 0530-2100.</p>   |
| 1.5                                  | Verification of Workload and Conditions | <p>Throughout the PWS, the workload data is generally referred to as being located in Section J. Section J provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided. However, offerors are encouraged to visit the project site during the site visit for offerors and to visit the technical library during posted hours as part of its due diligence to assess the nature of work and conditions under which work is to be performed.</p>   |
| 1.6                                  | Climate Patterns                        | <p>Moderate temperatures and weather conditions throughout the year. Typical island climatic conditions: daytime temperatures in the mid to high 80's F with trade winds from the North North-East. Afternoon clouding at</p>   |

| <b>0100000 – General Information</b> |                                      |   |
|--------------------------------------|--------------------------------------|---|
| <b>Spec Item</b>                     | <b>Title</b>                         | <b>Description</b>  |
|                                      |                                      | <p>higher elevations, with a chance of light early morning and evening showers.</p> <p>Central Pacific Hurricane season: June through November.</p> <p>Daily weather forecasts are available at the National Oceanic Atmospheric Administration (NOAA), National Weather Service Forecast Office at <a href="http://www.prh.noaa.gov/hnl/">http://www.prh.noaa.gov/hnl/</a></p>   |
| 1.7                                  | Related Information                  | <p>There are four types of Related Information that can be found in the Description and Related Information columns of the specification as follows:</p> <p>Informational Notes as used throughout this PWS provides additional information to offerors to be used in developing a thorough understanding of the work to be performed in this contract. Any block of text marked "Informational Notes" throughout Annexes 1 through 18 is subject to this disclaimer. Offerors may not rely upon the "Informational Notes" as material representations of the Government. Information provided in "Informational Notes" does not create a contractual requirement on either party to this contract.</p> <p>Clarifying Information describes client expectations in a more detailed manner than the Performance Objective and Performance standard alone.</p> <p>Constraining Information describes limitations to the work performed to meet the Performance Objective and Performance Standard.</p> <p>Requirement Information further describes client requirements associated with each Performance Objective.</p> |
| 1.8                                  | Navy Approach to Service Contracting | <p>The Department of Navy (DoN) spends over \$1 billion in annual obligations to meet global requirements for facility operations and maintenance provided through Facility Support Contracts (FSC) and additional billions to provide other base operations support services (OBOS). The Head of the Contracting Activity (HCA) of the Naval Facilities Engineering Command (NAVFAC) has focused increased attention on re-engineering FSC contracts in response to customer and industry feedback, budget constraints, and the impact of a variety of contracting, program management and financial management regulations. The Navy also supports the following principles:</p>  |
| 1.8.1                                | Partnering Philosophy                | <p>The first principle is that the Navy views its contractors as partners and not just abstract service providers. The Navy wants its contractors to succeed because partners' success drives the Navy's successful mission completion. Within the bounds of acquisition policy the Navy intends to work to find solutions that will be beneficial to both the Government and its partners.</p>   |
| 1.8.2                                | Contractor's Knowledge               | <p>The second principle is that the Navy will receive insightful management from its contractors. This management will include the knowledge, skills, authority and willingness to use contractor resources to find better ways of serving Navy clients' strategic and operational goals and objectives. The Navy's use of performance-based objectives evidences this principle. Although performance work statements will typically contain several levels of performance assessment, the Navy wants its contractors to exercise maximum discretion within bounds of prudent risk management to adjust processes and resources needed to reach specified objectives at the highest performance level.</p>   |

| <b>0100000 – General Information</b> |                                  |  |
|--------------------------------------|----------------------------------|--|
| <b>Spec Item</b>                     | <b>Title</b>                     | <b>Description</b>   |
| 1.8.3                                | Industry Best Practices          | The third principle is that the Navy will adopt industry best commercial practices and maintain state-of-the-art service delivery. It is the Navy's and contractor's responsibility as partners to reach this goal. To that end, the Navy's emphasis will be in evaluating performance objectives (end results).   |
| 1.9                                  | Standard Template                | <p>Key to implementing a programmatic approach is using a standard template that ensures Navy-wide consistency yet affords appropriate tailoring to meet local needs. This contract conforms to the standard template and has been tailored for this solicitation. NAVFAC intends to use this template-based approach for future service contracts. Offerors should develop an understanding of the template as part of performing due diligence in reaching an understanding of the Navy's requirements and expectations.</p> <p>The standard template contains 18 standard annexes. Annex 1 will always contain information that is relevant to the entire scope of the contract. Annex 2 contains on-site project management and administration requirements that are relevant to the entire scope of the contract. Annexes 3 through 18 contain the technical information and requirements peculiar to that technical annex. Within each technical annex, the organization of information and requirements are also standardized. Specification item 1 will always contain General Information. Specification item 2 will always contain the management and administrative requirements. Specification item 3 will always contain the Recurring Work requirements. Specification item 4 will always contain the Non-recurring Work requirements. Requirements and standards for higher level specification items apply to all subordinate specification items, e.g., Specification Item 3 standards apply to all recurring work specification items. Specification Item 3.1 is applicable to all 3.1 subordinate specification items. Specification Items 3.2 and 3.3 are not considered subordinate to 3.1. All costs associated with Annexes 1 and 2 and Specification items 1 and 2 must be priced and distributed within Specification Item 3 of Annexes 3 through 18.</p> |
| 1.10                                 | Navy PBSA Approach               | The Navy's approach to performance-based service acquisition (PBSA) includes four component parts which are 1) performance outcomes, 2) measurable standards, 3) consideration of incentives, and 4) performance assessment plan.  |
| 1.11                                 | Technical Proposal Certification | The Contractor warrants that its proposal incorporated herein by reference will meet or exceed the performance objectives set forth in this contract.  |

**0200000 – Management and Administration**

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| 2.1  | Definitions and Acronyms  | Definitions and Acronyms are listed in J-0200000-01.   |
| 2.2  | General Information   |  |
| 2.2.1  | Government Regular Working Hours  | The Government's regular working hours are from 0530-2100, five days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. Work in certain annexes or sub-annexes require Contractor continuous operations, 24 hours a day, every day of the year including holidays. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.  |
| 2.2.1.1  | Observed Federal Holidays   | The Government observes the following holidays: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.   |
| 2.2.1.2  | Restriction to Contractor Working Hours   | If the Contractor wishes to work outside of the Government's regular working hours for the Contractor's convenience, the Contractor shall submit a written Request to Work Outside Government's Regular Working Hours per Section F. Excludes work to be performed during specified hours.   |
| 2.2.2  | Wage Determinations   | Refer to Service Contract Act wage determinations in Section J. Wage Determinations are included in J-0200000-02.  |
| 2.2.3  | Requirements Hierarchy  | Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1 and so on.<br><br>Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.   |
| 2.3  | General Administrative Requirements   |  |
| 2.3.1  | Required Conferences and Meetings   | The Contractor may be required to attend administrative and coordination meetings.   |
| 2.3.2  | Training for Maintenance and Operation of New and Replacement Systems and Equipment | None.  |
| 2.3.3  | Partnering  | To increase the likelihood of successful performance of this contract, the Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of each organization in an effort to achieve quality contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps. |

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|  |                                       | <p>Partnering should accomplish three goals:</p> <ul style="list-style-type: none"> <li>- The first goal is to develop a cohesive team with common purpose, commitment and established communication processes.</li> <li>- The second goal of partnering is contract specific, identifying risks and opportunities for the team to address.</li> <li>- The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership.</li> </ul>  |
| 2.3.3.1  | Informal Partnering                   | The Contracting Officer shall organize the initial Partnering Meeting with key personnel of the project team, including Contractor's personnel and Government personnel. The initial session will be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award and will be held at a Government provided facility as designated by the KO.  |
| 2.3.3.2  | Contract Partnering Administration    | <p>Upon award, the ACO will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. A partnership agreement, The Charter, should be in place as early as possible so issues arising, even before work begins, can be resolved using the issues resolution process. Replacement of Core Management Team members (stakeholders who attended the initial session and manage the contract work day-to-day) is discouraged since it will disrupt the synergy that has been developed. If replacement of a team member proves to be unavoidable, a follow-on partnering session must be held to officially turn the responsibilities of the position over to the new member.</p> <p>The Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p> |
| 2.3.3.3  | Contract Partnering Session Attendees | <p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President<br/> * Project Manager<br/> * Quality Manager<br/> Site Safety and Health Officer</p>   |
| 2.3.4  | Permits and Licenses                  | The Contractor shall obtain all required permits, licenses, and authorizations to perform work under this contract and comply with all the applicable Federal, state and local laws and regulations. The Contractor shall submit copies of Permits and Licenses per Section F.  |
| 2.3.5  | Insurance                             | The Contractor shall submit a Certificate of Insurance per Section F as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.  |
| 2.3.5.1  | Certificate of Insurance              | The Certificate of Insurance shall provide for at least 30 calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.  |
| 2.3.5.2  | Minimum Insurance Amounts             | <p>The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage:</p> <p style="text-align: center;">Comprehensive General Liability: \$500,000 per occurrence</p>   |

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|  |   | <p>Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage</p> <p>Workmen's Compensation: As required by Federal and state worker's compensation and occupational disease statutes</p> <p>Employer's Liability coverage: \$100,000, except in states where worker's compensation may not be written by private carriers</p>  |
| 2.3.6  | Protection of Government Property                     | During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government.  |
| 2.3.7  | Government Information Technology (IT) System         | None.  |
| 2.3.8  | Directives, Instructions, and References              | Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in J-0200000-03. The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.  |
| 2.3.9  | Invoicing Procedures                                  | Refer to Section G for invoicing instructions. Refer to Invoice Form in J-0200000-04 for sample.   |
| 2.3.10   | Forms   | Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-05.  |
| 2.4  | Government-Furnished Property, Materials and Services | In accordance with the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, materials, equipment and services for use in connection with this contract as stated below.   |
| 2.4.1  | Government-Furnished Facilities (GFF)                 | None.  |
| 2.4.2  | Government-Furnished Utilities                        | The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Information concerning the location of existing outlets may be secured from the KO. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site. Provide and maintain backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electric lines. Meet all Federal, State, local, and installation codes and regulations for backflow prevention devices and electrical transformer provisions. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government. |
| 2.4.3  | Government-Furnished Materials (GFM)                  | None.  |
| 2.4.4  | Government-Furnished Equipment (GFE)                  | None   |
| 2.4.5  | Government-Furnished Services (GFS)                   | None.  |
| 2.5  | Contractor-Furnished Items                            | Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, supplies, components, and facilities to perform the requirements of this contract. The KO may inspect Contractor-furnished items for adequacy and compliance with   |

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|  |                | contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO may at any time require Samples, Safety Data Sheets (SDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.   |
| 2.6  | Management     | The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met.   |
| 2.6.1  | Work Reception | The Contractor shall provide the capability to receive, prioritize, correspond, and respond to trouble/service calls and task orders during Government regular working hours and provide a point of contact at a local or toll free number who can perform the above function during other than Government regular working hours.  |
| 2.6.2  | Work Control   | The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO. A status update of any item of work must be provided within two hours of the inquiry during regular working hours, and by 0800 the following work day for inquiries after regular working hours.   |
| 2.6.3  | Work Schedule  | The Contractor's work shall not interfere with normal Government business. Services performed monthly and less frequently shall be scheduled and accomplished after Government regular working hours or on weekends, unless otherwise specified in subsequent sections of this PWS. Services performed more frequently than monthly shall be scheduled and accomplished during Government regular working hours, unless otherwise specified in subsequent sections of this PWS. The dates and times are subject to approval by the KO. Do not change or deviate from approved work schedules without the prior consent of the KO. Whenever services are scheduled on the date a holiday occurs in spaces that do not specifically require services on holidays, schedule such services on the following workday. Obtain the KO's approval for all unscheduled work. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the KO of any difficulty in scheduling work due to Government controls. |
| 2.6.3.1  | Service Plan   | The Contractor shall prepare a Service Plan comprising of two schedules. Submit Schedule "A" to the KO within 15 calendar days after contract award. Submit Schedule "B" on or before the fifteenth calendar day of each month indicating work to be accomplished during the following month. Schedule shall be in a format approved by the KO. Refer to Attachments J-0200000-11, and 12 for sample of schedules. Schedule "A" shall be a comprehensive schedule for work indicated on the  |

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|  |                                 | firm fixed price portion of the contract for periodic services. Indicate building number, space number, task/item or work, frequency, and projected start and completion date(s) of performance. The Contracting Officer will provide dates for the first occurrence for periodic services. Submit a revised Schedule "B" to the KO for acceptance within seven calendar days of any change. Schedule "B" is a supplementary schedule to Schedule "A" and shall be submitted monthly in an identical format to Schedule "A." Schedule "B" shall indicate firm start and completion dates for tasks/items of work listed in Schedule "A." The Contractor shall contact the activities to schedule periodic services. If unable to contact an activity after at least two attempts, notify the Contracting Officer in writing of the building and space number, activity's point of contact, and date and time attempts were made. The Contractor shall be ready to perform work for periodic with a full crew on the scheduled time and date. If the Government does not allow the Contractor access into a building after a 15 minute waiting period, the Contractor will be credited as having performed the scheduled work. |
| 2.6.3.2  | Restroom Service Schedule       | Provide and post a monthly restroom service schedule on the inside of each restroom door requiring restroom service, unless otherwise instructed by the KO. Schedule shall list dates of scheduled services for the month. Contractor employee shall initial and log time, next to the respective date, after completing each restroom service. The start times shall also be logged before starting the restroom services. Schedule shall be in a format approved by the KO. Submit the format of the schedule to the KO within 15 calendar days after contract award for approval.  |
| 2.6.4  | Deliverables                    | Records and reports are specified in Section C and listed as deliverables in Section F. The Contractor shall submit accurate and complete documents within the required timeframes as specified in Section F.<br><br>Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.  |
| 2.6.5  | Service Interruptions           | If any utilities or other services must be discontinued (even temporarily) due to scheduled contract work, the Contractor shall notify the KO, affected tenants, and customers in accordance with local procedures. If the discontinued service is due to an emergency breakdown the Contractor shall notify the KO, affected tenants and customers as soon as practicable.   |
| 2.6.6  | Quality Management System (QMS) | The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address: <ul style="list-style-type: none"> <li>• Accurate documentation of work processes, procedures, and output measures.</li> <li>• A systematic procedure for assessing compliance with performance objectives and standards.</li> <li>• Accurate documentation of quality inspections and surveillance conducted throughout the execution of work.</li> <li>• Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.</li> </ul>  |
| 2.6.6.1  | Quality Management              | The Contractor shall develop and submit a QM Plan per Section F. The  |

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|  | (QM) Plan                                  | <p>QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance.</p> <p>The Contractor's QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> <li>• Policy and objectives of Quality Management System (QMS)</li> <li>• Quality organization <ul style="list-style-type: none"> <li>○ List of personnel</li> <li>○ Responsibilities &amp; lines of authority</li> <li>○ Training and qualifications</li> </ul> </li> <li>• Approach to assuring quality of services provided and conformance with performance objectives and standards</li> <li>• Methods and procedures for effective planning, operation and control of processes and performance of work</li> <li>• Procedures for inspection and surveillance of services <ul style="list-style-type: none"> <li>○ Scheduling and performance of inspection and surveillance</li> <li>○ Measurement, data collection and analysis</li> <li>○ Corrective action, preventive action, and continuous improvement</li> <li>○ Oversight of subcontracted work</li> </ul> </li> <li>• Documentation and records management</li> <li>• Communication with government (customers)</li> </ul> |
| 2.6.6.2  | Quality Inspection and Surveillance        | The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract.  |
| 2.6.6.3  | Quality Inspection and Surveillance Report | The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section F. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.   |
| 2.6.7  | System and Equipment Replacement           | The Contractor shall maintain the integrity and performance of existing energy saving, water conservation or other sustainability design features of systems and equipment in the performance of repair and replacement work. Except where otherwise specified, replacement components shall be of the same model/style or equivalent as the component being replaced. Substitutes for replacement components must be accepted by the KO prior to use. The KO will furnish available information for the existing systems and equipment.  |
| 2.7  | Personnel Requirements                     | The Contractor shall comply with the personnel requirements stated below.   |
| 2.7.1  | Key Personnel                              | The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.  |

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|  |                                       | The Contractor shall submit an Organizational Chart per Section F showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the PM, Quality Manager, SSHO, and on-site supervisor(s) and who they will report directly to for this contract. The key personnel shall be revised as applicable for the contract.   |
| 2.7.1.1  | Project Manager (PM)                  | <p>The Contractor shall provide a PM and designated alternate, as applicable, who has the full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be available to the Government during the Government's regular working hours and shall be available on-site within one hour after the Government's regular working hours.</p> <p>The PM shall have at least three years of experience in managing a workforce providing services on contracts of similar size, scope and complexity.</p>   |
| 2.7.1.2  | Quality Manager                       | <p>The Contractor shall provide a Quality Manager or designated alternate who shall be available and/or on-site during the Government's regular working hours and shall be available on-site within two hours after the Government's regular working hours. The Quality Manager must report directly to a senior corporate official and shall not report directly to the Project Manager.</p> <p>The Quality Manager shall have the following experience before being hired as the Quality Manager under this contract:</p> <p>The Quality Manager shall have at least three years of experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager may be the same person as the SSHO.</p>   |
| 2.7.1.3  | Site Safety and Health Officer (SSHO) | <p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being performed to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the Contracting Officer for acceptance in consultation with the Safety Office.</p> <p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor's safety program on this contract. The SSHO shall have fulfilled the following pre-requisite</p> |

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|  |                                     | <p>training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years of experience if he possesses a Certified Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO may be the same person as the project manager but shall have fulfilled the pre-requisite qualification and experience.</p>   |
| 2.7.1.4  | Environmental/Energy Manager        | <p>The Contractor shall provide an Environmental/Energy Manager whose primary duty and responsibility is to ensure Contractor operations adhere to the goals and policies of the Environmental Management System, the Installation Energy Plan, and other specified Sustainability requirements affecting this contract. The Environmental/Energy Manager shall develop, implement and monitor environmental strategies, policies and programs that promote sustainable development and examine the contract activities to establish where improvements can be made and ensure compliance with environmental legislation and energy policy.</p> <p>The Environmental/Energy Manager shall have a minimum of two years experience with environmental procedures similar to those of this contract; familiarity with Environmental Management Systems (EMSs); and knowledge of environmental regulations and federal energy laws and policy (including energy and water reduction requirements and renewable energy requirements) that are applicable to operations similar to those of this contract.</p> |
| 2.7.2  | Employee Requirements               | <p>The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read, and comprehend English to the extent that they can perform the contract requirements and comply with installation emergency procedures.</p>   |
| 2.7.2.1  | Employee Certification and Training | <p>The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for Government review within 4 hours of request.</p>  |
| 2.7.2.2  | Health Requirements                 | <p>The Contractor shall be responsible for ensuring its employees meet all health requirements under this contract at no additional cost to the Government unless otherwise approved by the KO.</p> <p>Current health records shall be maintained by the contractor for each Contractor employee and available for inspection at all times.</p> <p>The Contractor shall follow the methods for controlling and preventing disease as described in the American Public Health Association publication, Control of Communicable Diseases Manual, current edition, and the Centers for Disease Control (CDC) and Prevention publication, relevant issues of Morbidity and Mortality Weekly Report (MMWR), and its supplements. The Contractor maintains workforce health qualifications</p>   |

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|  |   | <p>as published in the most recent guidelines from these publications throughout the life of the contract. For the purposes of this contract, CDC recommendations are considered requirements.</p> <p>Before start of work for each employee, the contractor shall provide proof of immunization for the following diseases according to CDC guidelines: Hepatitis B, seasonal influenza, measles, mumps, rubella, and varicella. The contractor shall also provide proof of a negative TB skin test completed within the past 12 months (if positive, proof of negative chest X-ray within the past 12 months). In addition, the contractor shall provide proof of Tdap immunization, even if the tetanus booster is not yet due according to CDC guidelines. After the start of work, the Government will provide education regarding exposure control plan protocols for bloodborne pathogens and tuberculosis according to applicable military instructions.</p> |
| 2.7.2.3  | Employee Appearance   | The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.   |
| 2.7.2.4  | Employee Conduct  | Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.   |
| 2.7.2.5  | Identification as Contractor Employee                             | Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.   |
| 2.7.2.6  | Removal of Employees  | The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or inconsistent with the best interests of National Security.  |
| 2.7.2.7  | Proof of Legal Residency  | No employee or representative of the Contractor will be admitted to the site of work unless satisfactory Proof of Legal Residency is furnished per Section F.  |
| 2.7.3  | Enterprise-wide Contractor Manpower Reporting Application (eCMRA) | <p>The following manpower reporting is required by NMCARS 5237.102. The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p> <p>Per Section F, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p>                                   |
| 2.8  | Security Requirements   | The Contractor shall comply with all Federal, state, and local security statutes, regulations, and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the KO when required to enter a Government site. The   |

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|  |                        | Contractor shall ensure that all security/entrance clearances are obtained.   |
| 2.8.1  | Employee Listing       | The Contractor shall maintain a current Employee List and submit per Section F. The list shall include employee's name, supervisor, company, and level of security clearance.   |
| 2.8.2  | Vehicles               | The company name shall be displayed on each of the Contractor's vehicles in a manner and size that is clearly visible. All vehicles shall display a valid state license plate that complies with State Vehicle Code. Vehicles shall meet all other requirement of the State Vehicle Code, such as safety standards, and shall carry proof of insurance and state registration, if applicable.   |
| 2.8.3  | Passes and Badges      | All Contractor employees shall obtain the required employee and vehicle passes. The Contractor employees must be able to obtain Common Access Cards (CAC) in accordance with security requirements. Each employee shall wear the Government issued badge over the front of the outer clothing. When an employee leaves the Contractor's service, the employee's Passes and Badges shall be returned within 10 calendar days.  |
| 2.8.4  | Access to Installation | <p>All Contractor personnel shall obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS), or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge.</p> <p>The Contractor shall furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at <a href="http://www.uscis.gov/portal/site/uscis">http://www.uscis.gov/portal/site/uscis</a> by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer.</p>  |
| 2.8.4.1  | NCACS Program          | <p>NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit.</p> <p>The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON).</p> <p>Information on costs and requirements to participate and enroll in NCACS is available at <a href="http://www.rapidgate.com/vendors/how-to-enroll">http://www.rapidgate.com/vendors/how-to-enroll</a> or by calling 1-877-727-4342.</p> |

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| 2.8.4.2  | One-Day Passes                       | Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.   |
| 2.8.5  | Access to Buildings                  | The Contractor shall monitor and control access into restricted areas under their responsibility, allowing only those individuals who have been properly cleared into restricted areas or other controlled access areas. The Contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas will have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas will wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The Contractor shall secure all buildings and facilities entered during non-duty hours and will secure all building and facilities under the Contractor's cognizance at the end of each work day or shift period. |
| 2.8.6  | Access Arrangements                  | The Contractor shall make all arrangements through the appropriate office necessary to obtain access to buildings, facilities and other work areas, and when necessary, arrange for them to be opened and closed by the controlling authority. The Government may issue keys to the Contractor. The Contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result from its action or inaction.  |
| 2.8.6.1  | Escort Arrangement for Secured Areas | The Contractor shall make arrangements for Government escort into secured areas requiring escort. The KO will provide information on applicable buildings, spaces and the appropriate point of contact.<br><br>The Contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 15 minutes. The Contractor shall notify the Government Performance Assessment Representative (PAR) and appropriate point of contract if an escort is not available after 15 minutes and access to accomplish the work is denied. Unscheduled requirements, e.g., trouble calls, may require a longer wait for an escort.   |
| 2.8.7  | Security Clearances                  | The Contractor shall obtain all required corporate and personnel Security Clearances prior to commencement of work. The Contractor shall ensure that a list of all personnel with Security Clearances is maintained current, including clearances that are pending.   |
| 2.8.8  | Employee Status                      | The Contractor shall notify the KO of any changes to any employee's status to include, but not limited to, termination, convictions/arrests, adverse actions taken on the job for any reason or any other documented misbehavior that may affect, or have the potential to affect, security standing in terms of access to federal facilities or IT systems.  |
| 2.9  | Contractor Safety Program            | The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1 and Public Law 91-596,   |

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|  |  | <p>Occupational Safety and Health Act.</p> <p>Any reference to "USACE" facilities, property, or equipment specified in EM 385-1-1 should be interpreted as Government facilities, property, and equipment.</p>   |
| 2.9.1  | Accident Prevention Plan (APP)                 | <p>The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSHO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site.</p> <p>"The APP shall follow the abbreviated format and include, as a minimum, elements addressed in paragraph 3.k. of Appendix A of EM 385-1-1."</p> <p>The Contractor shall submit an APP for acceptance per Section F. The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and applicable compliance plans, programs, and procedures as specified below.</p> <p>The Contractor shall not commence work until the APP has been accepted and no activity shall be started on site until the applicable AHAs and compliance plans have been accepted.</p> <p>Once accepted by the Contracting Officer, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.</p>  |
| 2.9.2  | Activity Hazard Analysis (AHA)                 | <p>The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., non-recurring work task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:</p> <ul style="list-style-type: none"> <li>• For contract modifications to recurring work requirements where changes are germane to the original contract, the Contractor shall revise applicable AHAs within 15 calendar days after modification is signed.</li> </ul> <p>The Contractor shall follow the Risk Management Process for the development of Activity Hazard Analysis (AHA) in accordance with paragraph 01.A.14 and Appendix A of EM 385-1-1. A formatted outline of an AHA is provided in Figure 1-2 of EM 385-1-1.</p> <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor's overall APP. If changes to the AHAs are required, such changes shall be submitted to the KO for review and acceptance.</p> |
| 2.9.3  | Safety and Occupational Health (SOH) Risks and | Based on a risk assessment of recurring work requirements and on mandatory OSHA compliance programs, the Contractor shall develop,   |

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|  | Compliance Plans                       | <p>provide and implement all applicable compliance plans, as necessary for the situation or types of work to be performed under this contract. Compliance plans, programs, and procedures along with their respective references are detailed in Appendix A, paragraph 3.i of EM 385-1-1.</p> <p>These plans shall be submitted with the APP and shall be updated as situations change. Additional compliance plans, programs, and procedures shall be developed as applicable when new types of work are required under this contract.</p> <p>Additional requirements for specific compliance plans are provided below.</p>  |
| 2.9.3.1  | Alcohol and Drug Abuse Prevention Plan | The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.  |
| 2.9.3.2  | Chemical Hazard Communication Program  | The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and applicable OSHA requirements in 29 Code of Federal Regulations (CFR) 1910.120 and 29 CFR 1926.59.  |
| 2.9.3.3  | Fall Prevention and Protection Plan    | The Contractor shall develop a site specific fall prevention and protection plan to protect and prevent its service workers from falling from heights of 1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.D of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. The fall prevention and protection plan shall include a Rescue and Evacuation Plan in accordance with EM 385-1-1, Section 21.N. A competent person for fall protection shall prepare and sign the plan.  |
| 2.9.4  | Accident and Damage Reporting          | <p>The Contractor shall notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Notification shall also be provided for any mishap occurring in any of the following high hazard areas: electrical (to include Arc Flash, electrical shock, etc.); uncontrolled release of hazardous energy (includes electrical and non-electrical); weight or load handling equipment (LHE) or rigging; fall-from-height (any level other than same surface); and underwater diving. These mishaps shall be investigated in depth to identify all causes and to recommend hazard control measures.</p> <p>Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC</p> |

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|  |  | <p>Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F. Required or special forms are provided within the Forms in J-0200000-05</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F.</p>   |
| 2.9.4.1  | Accident Reporting and Notification Criteria | <p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> <li>1) Death, regardless of the time between the injury and death, or the length of the illness;</li> <li>2) Days away from work (any time lost after day of injury/illness onset);</li> <li>3) Restricted work;</li> <li>4) Transfer to another job;</li> <li>5) Medical treatment beyond first aid;</li> <li>6) Loss of consciousness; or</li> <li>7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.</li> </ol> <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> |
| 2.9.5  | Fire Protection                              | The Contractor shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.   |
| 2.9.6  | Monthly On-Site Labor Report                 | The Contractor shall submit a Monthly On-Site Labor Report per Section F. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor.  |
| 2.9.7  | OSHA Citations and Violations                | The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report per Section F.  |
| 2.9.8  | Safety Inspections and Monitoring            | <p>The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure:</p> <ul style="list-style-type: none"> <li>• The site is safe and free of job-site hazards</li> <li>• Proper PPE is being utilized and worn.</li> <li>• Safe work practices and processes are being followed.</li> <li>• Workers are familiar with the hazards covered in the respective AHA for that work activity.</li> <li>• All equipment and tools are in good condition and being used</li> </ul>   |

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|  |   | <p>safely.</p> <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor's safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor's representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.</p> |
| 2.9.9  | Safety Certification                        | The Contractor shall submit copies of all the required Federal, state, county, city and industry Safety Certifications for work performed under this contract per Section F. These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.  |
| 2.9.10   | Emergency Medical Treatment                 | Contractors will arrange for their own emergency medical treatment. The Government has no responsibility to provide emergency medical treatment.  |
| 2.10   | Environmental Management and Sustainability | <p>The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy.</p> <p>Goals:</p> <ul style="list-style-type: none"> <li>• Reduce purchase and use of toxic and hazardous materials;</li> <li>• Expand purchase of green products and services; increase recycling;</li> <li>• Reduce energy and water use;</li> <li>• Increase use of alternative fuels and renewable energy;</li> <li>• Integrate green building concepts in major renovations and new construction;</li> <li>• Prevent pollution at the source; and</li> <li>• Continual improvement.</li> </ul> <p>Policy:</p> <ul style="list-style-type: none"> <li>• Protect public health and the environment by being an environmentally responsible member of the community;</li> <li>• Preserve our natural, historic and cultural resources;</li> <li>• Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing</li> </ul>   |

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|  |                           | <p>products made from recycled materials;</p> <ul style="list-style-type: none"> <li>• Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities;</li> <li>• Prevent or minimize pollution at its source as we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste;</li> <li>• Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations;</li> <li>• Enhance our program as we develop and implement an Environmental Management System; and</li> <li>• Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.</li> </ul> <p>The Contractor shall maintain monitoring and measurement information to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the KO when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions, assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.</p> |
| 2.10.1   | Energy Management Program | The Contractor shall comply with the installation's energy management program. The Contractor PM, or designee, shall represent the Contractor's interest at all meetings of the activity's Energy Management Board Upon notification of meeting by the KO.   |
| 2.10.1.1                                       | Water Conservation Plan   | The Contractor shall develop, submit and implement a Water Conservation Plan per Section F.  |
| 2.10.1.2                                       | Energy Efficient Products | The Contractor shall use life-cycle cost analysis in making decisions about investments in products, services, construction and other projects to lower Federal Government's costs and reduce energy consumption. The Contractor shall elect lifecycle cost effective Energy Star and other energy-efficient products when acquiring energy-using products. For product groups where Energy Star labels are not yet available, select products that are in upper 25 percent of energy efficiency as designated by the Federal Energy Management Program. Use of high energy consuming tools or equipment is subject to approval by the KO prior to use.  |
| 2.10.2   | Environmental Protection  | The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements. All environmental protection matters shall be coordinated with the KO. Inspection of any of the facilities operated by the Contractor may be accomplished by the Installation Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. The Contractor shall comply with the instructions of the cognizant Navy Medical Department with respect to avoidance of conditions which create a  |

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|  |   | nuisance or which may be hazardous to the health of military or civilian personnel. The Contractor is responsible for ensuring that its employees receive applicable environmental and occupational health and safety training, and are kept up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience.   |
| 2.10.2.1                                       | Non-Hazardous Waste Disposal                | <p>The Contractor shall dispose all wastes in accordance with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements.</p> <p>All non-hazardous, non-regulated debris and rubbish resulting from the work under this contract shall be disposed of at appropriate off installation waste handling facilities.</p> <p>All regulated, non-hazardous waste shall be disposed of in accordance with Federal, state, and local laws, regulations, and with base-wide instructions.</p>   |
| 2.10.2.2                                       | Hazardous Waste Disposal                    | The Contractor shall dispose of all hazardous waste in accordance with the Resource Conservation and Recovery Act and all other applicable Federal, state and local laws and regulations. No disposal of hazardous waste onboard the installation is allowed.   |
| 2.10.2.3                                       | Spill Prevention, Containment, and Clean-up | The Contractor shall prevent, contain, clean up, and report all spills on Government property caused by the Contractor, in a manner that complies with applicable Federal, state, and local laws and regulations at no additional cost to the Government.   |
| 2.10.2.4                                       | Hazardous Material Management               | <p>The Contractor shall receive approval from the KO prior to bringing hazardous material on Government Property or prior to any other use in conjunction with this contract. For approval to use any hazardous material, allow a minimum of 10 working days for processing the request. The Contractor shall post Safety Data Sheets (SDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked, the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</p> <p>The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA.</p> <p>Notwithstanding any other hazardous material used in this contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment with radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocyanates, lead-based paint are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials. Low mercury lamps used within fluorescent lighting fixtures are allowed as an exception without further Contracting Officer approval. Notify the Radiation Safety Officer (RSO) prior to excepted items of radioactive material and devices</p> |

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|  |   | being brought on base.   |
| 2.10.2.5                                       | Protection of Endangered and Threatened Species (Flora and Fauna) | The Contractor shall not disturb endangered and threatened species and their habitat. The Contractor shall carefully protect in-place and report immediately to the KO endangered and threatened species discovered in the course of work. The Contractor shall stop work in the immediate area of the discovery until directed by the KO to resume work.  |
| 2.10.2.6                                       | Asbestos Containing Material (ACM)                                | Asbestos containing insulation, flooring, and other building materials may be encountered by the Contractor during the performance of work under this contract, and the Contractor shall remain alert to this possibility. If ACM is encountered or suspected in the performance of work, the Contractor shall avoid removing, sanding, abrading, or disturbing the material. The Contractor shall verbally notify the KO within one hour and follow-up with written ACM Notification within 24 hours.   |
| 2.10.3   | Sustainable Procurement and Practices                             | <p>The Contractor shall develop, submit, and implement a Sustainable Procurement and Practices Plan per Section F. This plan shall identify how the Contractor will comply with all applicable Federal, state and local laws and regulation, including E.O. 13423, E.O. 13514, Installation Energy Management Program and Water Conservation Programs and energy reduction requirements. The plan shall specifically address the following components:</p> <ul style="list-style-type: none"> <li>• Recycled Contents Products</li> <li>• Energy/Water efficiency</li> <li>• Energy Efficient Tools and Equipment</li> <li>• Alternate Fuels and Alternate Fuel Vehicles</li> <li>• Biobased Products</li> <li>• Non-Ozone Depleting Products</li> <li>• Environmental Preferred Products and Services</li> <li>• Low/Non-Toxic and Hazardous Materials</li> </ul> <p>The Contractor shall submit an annual Sustainable Delivery of Services Report per Section F.</p> |
| 2.10.3.1                                       | Environmentally Preferable Products                               | The Contractor shall procure and use products that are energy-efficient (Energy Star or Federal Energy Management Program (FEMP)-designated), water efficient, bio-based, environmentally preferable ( <i>e.g.</i> , Electronic Product Environmental Assessment Tool (EPEAT)-registered), non-ozone depleting, contain recycled content, or are non-toxic or less toxic alternatives, where such products and services meet performance requirements.   |
| 2.10.3.2                                       | Use of Recovered Materials  | The Government has an affirmative procurement program to promote the purchase of products containing recovered materials. The intent is to reduce the solid waste stream and conserve natural resources by establishing markets for recycled content products and encouraging manufacturers to produce quality products containing recovered materials. Participate in this program by using, for Environmental Protection Agency (EPA) designated items, recovered materials to the maximum extent practicable without jeopardizing the intended end use of the item. The percentage of recovered materials content levels for use in the performance of this contract will be, at a minimum, the amount recommended in the EPA Comprehensive Procurement Guideline (CPG) Product Index website ( <a href="http://www.epa.gov/epawaste/conservetools/cpg/index.htm">http://www.epa.gov/epawaste/conservetools/cpg/index.htm</a> ).                                    |

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|  |  | Use of EPA designated products is not required for products that are either not available within a reasonable period of time, are not available at a reasonable price, are not available from a sufficient number of sources to maintain a satisfactory level of competition, or fail to meet performance standards based on technical verification. EPA designation of products is an on-going process. Listings of EPA designated products containing recovered materials are found in 40 CFR 247. Make recommendation and submit Recovered Material Certification, per Section F, when a product containing recovered materials is equal to or better than the original and could be used for this contract. All changes of products must be accepted by the KO before it is used. |
| 2.10.3.3                                       | Use of Biobased Products   | The Contractor shall make maximum use of biobased products in accordance with the FAR Clause 52.223-2 -- AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS. Information about these products is available at <a href="http://www.usda.gov/biopreferred">http://www.usda.gov/biopreferred</a> .  |
| 2.11   | Disaster Preparedness  | The Contractor shall comply with the installation's Contingency Instruction The Contractor shall support the installation contingency response plan as directed by the KO.  |
| 2.12   | Recurring Work Procedures  |   |
| 2.12.1   | Notification to the Government for Work Above the Recurring Work Limitations | The Contractor is fully responsible for work up to the recurring work limits. Recurring work limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the recurring work limits, the Contractor shall notify the KO The Government may issue a task order in accordance with the non-recurring work portion of the contract detailed below or accomplish the work by means other than this contract.  |
| 2.12.2   | Recurring Work Exhibit Line Item Numbers (ELINs)                             | Recurring work ELINS are provided in J-0200000-06 through J-0200000-10.   |
| 2.13   | Non-recurring Work   | Non-recurring work is identified in each applicable annex or sub-annex. Non-recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all non-recurring task work as ordered by the KO per Section G and DoD EMALL requirements in Section H. Non-recurring work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J on an as needed basis.   |
| 2.13.1   | Unit Priced Task (UPT) Work (Non-Negotiated)                                 | A UPT is defined as an non-recurring work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The fixed price for the task order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.  |
| 2.13.1.1                                       | Acceptance and Performance   | The Contractor shall possess the capability to accept and perform non-recurring work via an electronic medium with supported commands utilizing their Government Purchase Card (GPC). DoD EMALL is the electronic medium for authorized Government personnel to place orders for service to the Contractor. DoD EMALL is located at <a href="http://www.emall.dla.mil">www.emall.dla.mil</a> under NAVFAC contract. The Contractor is required to report all non-recurring work quantities ordered via EMALL monthly to   |

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| <b>Spec Item</b>                               | <b>Title</b>                                | <b>Description</b>  |
|  |   | the KO.   |
| 2.13.1.2                                       | Invoicing and Receiving Payment             | Payment for completed EMALL orders will be made using the GPC. Reference "payment by third party" clause FAR 52.232-36. The Contractor shall possess the capability to invoice and receive payment for non-recurring work via an electronic medium with supported command representatives utilizing their GPC. No partial or advance payments will be provided.   |
| 2.13.2   | Unit Priced Labor (UPL) Work (Negotiated)   | The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each task order. UPL work is defined as non-recurring work that utilizes negotiated labor hours and materials to accomplish a task not required by the recurring work portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes the fixed price for the task order.  |
| 2.13.2.1                                       | Non-recurring Work Preparation of Proposals | In response to the Government's Request for Proposal (RFP), the Contractor shall submit a non-recurring work proposal to the KO within two working days following receipt for each potential task order which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.   |
| 2.13.2.1.1                                     | Labor Requirements                          | Accepted industry time standards published in R. S. Means cost data, industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J.  |
| 2.13.2.1.2                                     | Material and Equipment Requirements         | Accepted industry and Government material and equipment costs published in R. S. Means cost data, national material supplier catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the recurring work portion of the contract. |
| 2.13.2.2                                       | Issuance of Final Task Order                | The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a task order for the work described, in accordance with Section G. Task order completion times will be specified on each task order.  |
| 2.13.3   | Non-recurring work ELINS                    | Non-recurring Work ELINs are provided in Attachment Numbers J-0200000-06 through J0200000-10.   |

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| <b>Spec Item</b>           | <b>Title</b>          | <b>Description</b>  |
| 1                          | General Information   | The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Custodial Services for Naval Health Clinic Hawaii, Various Locations, Oahu, Hawaii.   |
| 1.1                        | Concept of Operations | Custodial requirements consist mainly of services that ensure the cleanliness of working environments. Custodial services do not include any repair work of facilities or fixtures. Custodial services include waste removal for buildings and service locations to collection points. The Contractor shall accomplish all cleaning tasks to meet the requirements of this Performance Work Statement (PWS). The Contractor shall maintain a satisfactory facility. |

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| 2                          | Management & Administration             |  |
| 2.1                        | Definitions and Acronyms                | Definitions and Acronyms are listed in J-1503010-01.   |
| 2.2                        | Personnel                               | The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the custodial function.  |
| 2.2.1                      | Certification, Training, and Licensing  | <p>The Contractor shall complete Health Insurance Portability and Accountability Act (HIPAA) training prior to beginning service.</p> <p>The Project Manager, Site Safety and Health Officer and other Contractor personnel performing work where they may be exposed to blood or other potentially infectious materials shall receive pathogen training prior to beginning service. The Contractor shall submit HIPAA and Pathogen Training Certificates per Section F.</p>   |
| 2.3                        | Special Requirement                     | The Contractor's cleaning techniques and products shall not compromise the integrity of the surface, finish and adjacent areas to be cleaned. Provide cleaning products and use equipment intended for use in each specific application and in accordance with the manufacturer's printed instructions. Do not use products that are harmful to the existing finishes. All power driven equipment shall be industrial type, mechanically sound, safe to operated, and in condition that will not harm or excessively wear existing finishes. The Contractor shall purchase and implement environmentally preferable cleaning products or equivalent. |
| 2.3.1                      | Pathogen Exposure                       | <p>The Contractor shall comply with 29 CFR-1910.1030 at all times if personnel are performing work where they may be exposed to blood or other potentially infectious materials.</p> <p>The Contractor shall have an established Exposure Control Plan accessible to employees. This plan shall be reviewed annually and comply with 29 CFR-1910.1030.</p> <p>Employees in areas subject to higher exposure risk (such as hospitals) shall submit to all required testing and receive vaccinations as required by the installation.</p>  |
| 2.4                        | General Work Requirements / Information | During the term of this contract the information contained in the Inventory and Schedule of Services (IOS) may differ from the actual conditions of the listed space. This will affect the services required for both regular and periodic cleaning. The Contractor shall perform the appropriate service / technique required to properly clean or service the space. Notify the KO of any spaces that do not match the IOS so the Government can modify the contract to adjust, add or delete the incorrect information.   |
| 2.5                        | References and Technical Documents      | References and Technical Documents are listed in J-1503010-02.   |

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| <b>Spec Item</b>           | <b>Title</b>              | <b>Performance Objective</b>  | <b>Related Information</b>  | <b>Performance Standard</b>  |
| 3                          | Recurring Work            | The Contractor shall provide custodial services to ensure facilities are clean and sightly.           | <p>The Contractor's cleaning techniques and products shall protect the integrity of surfaces, finishes and floor coverings.</p> <p>The Contractor shall perform service at frequencies given in J-1503010-03 per Housekeeping Checklist Command Infection Control Guidelines.</p> <p>Maps and Locations for Custodial Services are shown in J-1503010-04 and Floor Plans are included in J-1503010-05.</p> <p>A Custodial Inventory is provided in J-1503010-06 detailing floor types and surface area, fixtures, and other relevant information.</p> | Facilities are clean and sightly, consistent with the specified service class.   |
| 3.1                        | Scheduled Services        | The Contractor shall provide scheduled custodial services to ensure facilities are clean and sightly. | The Contractor shall develop and submit an Annual Work Schedule and Monthly Work Plan for custodial services as stated in Annex 0200000, spec 2.6.3.1 (Service Plan) that corresponds to the frequencies identified in Attachment 1503010-06. The schedule shall clearly indicate the day of performance of each service for each building.   | <p>Facilities are clean and sightly, consistent with the specified service class.</p> <p>Work is completed in accordance with the Contractor's schedule.</p>   |
| 3.1.1                      | Space Cleaning            | The Contractor shall clean spaces to ensure they are clean and sightly.                               | The Contractor shall return furniture and other items moved during performance to their original positions.   | <p>Spaces are clean and sightly consistent with the specified service class.</p> <p>Furniture and other items moved returned to original position.</p> <p>Clean Rooms are maintained free of dust in accordance with clean room protocols.</p> |
| 3.1.1.1                    | Emptying Waste Containers | The Contractor shall empty waste containers and ensure they are clean.                                | The Contractor shall collect and dispose of items placed adjacent to waste containers and marked "TRASH." Waste collection excludes individual items that exceed 20 pounds in weight  | <p>Waste containers are empty and clean.</p> <p>Waterproof liners are provided and replaced when soiled or</p>   |

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| <b>Spec Item</b>           | <b>Title</b>                  | <b>Performance Objective</b>   | <b>Related Information</b>   | <b>Performance Standard</b>  |
|                            |                               |  | <p>All waste that is dropped during the waste removal process shall be picked up and properly disposed. All spills that occur during the waste removal process shall be and properly treated and cleaned.</p> <p>The Contractor shall collect all waste from desk-side waste containers and/or interior collection points unless otherwise specified based on service class as listed in J-1503010-03 and J-1503010-06 . All waste shall be moved to designated refuse containers.</p>   | <p>unserviceable.</p> <p>Services are performed at the specified frequencies.</p>                            |
| 3.1.1.2                    | Emptying Recycling Containers | The Contractor shall empty recycling containers and ensure they are clean. | <p>The Contractor shall collect and dispose of items placed adjacent to recycling containers and marked "RECYCLE." Waste collection excludes individual items that exceed 20 pounds in weight.</p> <p>All recyclable material that is dropped during the removal process shall be picked up and properly disposed.</p> <p>Provide liners for plastic and glass containers.</p> <p>The Contractor shall collect all recyclable material from desk-side recycling containers and/or interior collection points unless otherwise specified based on service class as listed in J-1503010-03 and J-1503010-06. All recyclable material shall be moved to building collection site. Interior collection points and building collection sites are identified on Floor Plans included in J-1503010-05.</p> <p>Informational Note: The Government has found on previous contracts that collection of recyclable material two times per month has maintained services at an acceptable level.</p> | <p>Recycling containers are empty and clean.</p> <p>Services are performed at the specified frequencies.</p> |

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| <b>Spec Item</b>           | <b>Title</b>              | <b>Performance Objective</b>   | <b>Related Information</b>   | <b>Performance Standard</b>  |
| 3.1.1.3                    | Low Area Cleaning         | The Contractor shall provide low area cleaning services to ensure surface areas are clean.                       | <p>Low area cleaning includes all furniture and fixtures (e.g., partitions, elevators, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, light fixtures, chalk and dry boards, artificial plants and trays, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level.</p> <p>Low area cleaning does not include desktops of occupied cubicles or offices.</p> <p>Areas to receive low area cleaning are identified on the Housekeeping Checklist Command Infection Control Guidelines provided in J-1503010-03 and Custodial Inventory J- 1503010-06.</p> | <p>Surfaces are clean.</p> <p>Cleaning is performed at the specified frequencies.</p>  |
| 3.1.1.4                    | Lunch/Break Room Cleaning | The Contractor shall provide cleaning services in lunch/break room areas to ensure areas are clean and sanitary. | <p>Employee lunch/break room areas shall include sinks, countertops, trash containers, cooking equipment, coffee makers, and dining areas. Where present, soap and paper towel dispensers shall be refilled.</p> <p>The Contractor shall collect all waste from lunch/break room areas. All waste shall be moved to designated refuse containers.</p> <p>All waste that is dropped during the waste removal process shall be picked up and properly disposed.</p>  | <p>Lunch/break room is clean and sanitary.</p> <p>Lunch/break room waste containers are empty, clean, and waterproof liners have been replaced.</p> <p>Dispensers are refilled and supplies are stocked.</p> <p>Services are performed at the specified frequencies.</p> |
| 3.1.1.5                    | High Area Cleaning        | The Contractor shall provide high area cleaning services to ensure surfaces are clean.                           | <p>High area cleaning includes all areas that are vertical and horizontal surfaces above 7'-0" from floor level, including overhead piping, light fixtures, vents and ceiling areas.</p> <p>The Contractor shall clean the exterior and interior surfaces of the light fixture.</p> <p>The Contractor shall ensure that</p>  | <p>Surfaces are clean.</p> <p>Cleaning is performed at the specified frequencies.</p>  |

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|                            |                          |   | <p>overhead fixtures are protected from damage.</p> <p>High area cleaning includes removal of all debris created, including debris falling into low areas.</p>   |   |
| 3.1.1.6                    | Interior Window Cleaning | The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly.                        | Interior window cleaning shall be scheduled concurrently with exterior window cleaning.  | <p>All interior windows are clean and sightly.</p> <p>Cleaning is performed at the specified frequencies.</p>   |
| 3.1.1.7                    | Exterior Window Cleaning | The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly.                        | <p>Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass.</p> <p>When screens are present, the Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled.</p> <p>Exterior window cleaning shall be scheduled concurrently with interior window cleaning.</p> | <p>All exterior windows are clean and sightly.</p> <p>Cleaning is performed at the specified frequencies.</p>   |
| 3.1.1.8                    | Window Blinds Cleaning   | The Contractor shall clean window blinds to ensure they are clean and available for use in a timely manner.                         | <p>Contractor shall clean both sides of blinds.</p> <p>Blinds may be removed for cleaning.</p>   | <p>Blinds are clean and in the same operational condition as prior to cleaning.</p> <p>If removed for cleaning, blinds are returned to their original location within two working days</p> <p>Cleaning is performed at the specified frequencies.</p> |
| 3.1.1.9                    | Entrance Cleaning        | The Contractor shall clean doors and all associated glass of the entrance to ensure doors and glass surfaces are clean and sightly. | <p>Entrances surfaces include but are not limited to doors, associated transoms, and sidelights.</p> <p>When the entry is an atrium entrance the Contractor shall clean both sets of doors and all associated glass.</p>   | <p>Glass surfaces are clean and sightly on both sides and for the full height of the glass.</p> <p>Doors are clean and free of all dirt and</p>   |

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|                            |   |  | Surfaces shall be free of all dirt and provide a clear, streak-, smudge- and mark-free appearance regardless of height.   | marks.<br>Cleaning is performed at the specified frequencies.   |
| 3.1.1.10                   | Interior Glass Surfaces Cleaning  | The Contractor shall clean all interior glass to ensure glass surfaces are clean and sightly.  | Glass surfaces include but are not limited to interior doors, partitions, and walls.  | Glass surfaces are clean and sightly on both sides and for the full height of the glass.<br>Cleaning is performed at the specified frequencies.   |
| 3.1.1.11                   | Drinking Fountains Cleaning   | The Contractor shall clean drinking fountains to ensure they are clean, sanitary, and sightly.   | Drinking fountain surfaces shall be properly disinfected.   | Drinking fountains are clean, sanitary, and sightly.<br>Cleaning is performed at the specified frequencies.   |
| 3.1.1.12                   | Examination Rooms and Other Clinic Locations Where Patients Are Treated | The Contractor shall provide cleaning services in examination rooms and other locations where patients are treated to ensure areas are clean and sanitary. | The Contractor shall clean and disinfect all furniture, fixtures, knobs, switches call bells and patient equipment. Collect solid linen for laundering. Remove full Bio Hazard containers and replace with new container. Following servicing, rooms shall be stocked with sufficient amount of paper towel, soap and hand sanitizer to insure that the supplies will last until the next scheduled service.<br><br>Areas to receive examination, treatment, immunization and consultative room cleaning are identified on the Housekeeping Checklist Command Infection Control Guidelines provided in J-1503010-03 and Custodial Inventory J-1503010-06. | Examination rooms and other locations where patients are treated to ensure areas are clean and sanitary.<br><br>Dispensers are refilled and supplies are stocked.<br><br>Services are performed at the specified frequencies. |
| 3.1.2                      | Floor Care  | The Contractor shall provide floor care services to ensure they are clean and sightly.   | The Contractor shall move furniture, non-permanent rugs and other floor coverings prior to floor care services. The Contractor shall return furniture, rugs, floor coverings, and other items moved during services to its original position.<br><br>The contractor shall ensure that the cleaning method utilized is   | Floors are clean and sightly consistent with the specified service class.   |

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|                            |                            |   | <p>appropriate for the type of flooring in each space receiving service.</p> <p>When caring for raised deck floors, the Contractor shall ensure that all items below the floor are protected from damage.</p> <p>Floor care services shall be performed in a manner that minimizes interference with daily operations.</p> <p>The Contractor shall post warning signs and barricades in areas of floor care operations, as appropriate, to ensure personnel safety.</p> |   |
| 3.1.2.1                    | Sweeping and Dust Mopping  | The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust.          | The Contractor shall sweep or dust mop uncarpeted floors, including stairwells and elevators.   | <p>Floors are free of debris and dust.</p> <p>Services are performed at the specified frequencies.</p>                  |
| 3.1.2.2                    | Vacuuming Carpets and Rugs | The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust.                        | Contractor shall provide spot cleaning as needed.   | <p>Carpets and rugs are free of debris and dust.</p> <p>Services are performed at the specified frequencies.</p>        |
| 3.1.2.3                    | Cleaning Walk-off Mats     | The Contractor shall clean the walk-off mats and surfaces below the mats to ensure mats and surfaces are clean. | <p>The Contractor shall return mats to their original locations after cleaning.</p> <p>The Contractor shall notify the KO when walk-off mats are defective, missing, or not serviceable.</p>  | <p>Walk-off mats and surfaces below the mats are clean.</p> <p>Services are performed at the specified frequencies.</p> |
| 3.1.2.4                    | Spray Cleaning and Buffing | The Contractor shall spray clean and buff floors to ensure floors are clean and present a sightly appearance.   | The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates.   | <p>Floors are clean and have a uniform glossy finish.</p> <p>Services are performed at the specified frequencies.</p>   |
| 3.1.2.5                    | Damp Mopping               | The Contractor shall damp mop floors to ensure that floors are clean.   | The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall   | Floors are clean and sanitary.  |

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|                            |  |   | <p>be removed.</p> <p>Floors to be sanitized are identified on the Custodial Inventory provided in J-1503010-06.</p>  | <p>Services are performed at the specified frequencies.</p>  |
| 3.1.2.6                    | Stripping, Coating, and Buffing                | <p>The Contractor shall strip, coat and buff floors to ensure that floors are clean and sightly.</p> <p>The Contractor shall coat floors to ensure continuous protection.</p> | <p>The Contractor shall strip, coat, and buff uncarpeted floors, including stairwells and elevators.</p> <p>The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates.</p> <p>The Contractor shall apply sufficient coats of product to protect floors from traffic and use. The Contractor shall use applicable protective coating and number of coats depending on the type of floor in accordance with coating manufacturer's recommendation. Different types of floors such as marble and sheet vinyl flooring (e.g., Congoleum®) may differ from the normal coating and buffing of other types of flooring.</p> <p>Floor products used shall result in a non-slip finish.</p> | <p>Floors are clean, free of previously applied coat, and have a uniform glossy finish.</p> <p>Floors are properly coated and protected.</p> <p>Non-slip floors are clean and have a uniform matte finish.</p> <p>Services are performed at the specified frequencies.</p> |
| 3.1.2.7                    | Carpet and Rug Deep Cleaning                   | <p>The Contractor shall deep clean carpets and rugs to ensure that floors are clean, sightly and available for use in a timely manner.</p>                                    | <p>Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep cleaning processes.</p>   | <p>Carpets and rugs are clean.</p> <p>Carpets and rugs are dry and passable in 12 hours.</p> <p>Services are performed at the specified frequencies.</p>   |
| 3.1.2.8                    | Cleaning Under Raised Floors                   | <p>The Contractor shall clean accessible areas under raised floors to ensure that area / space is clean.</p>  | <p>The Contractor shall ensure that any items located under the floor in the area to be cleaned are protected from damage.</p>  | <p>Space under raised floors is cleaned.</p>   |
| 3.1.2.9                    | Hosing Down, Scrubbing, and Squeegee / Mopping | <p>The Contractor shall hose down, scrub, and mop floors to ensure floors are</p>   | <p>When hosing down floors outside of buildings, clean surfaces by sweeping first, and hose down with potable</p>   | <p>Floors are cleaned and dried.</p>   |

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| <b>Spec Item</b>           | <b>Title</b>                      | <b>Performance Objective</b>   | <b>Related Information</b>   | <b>Performance Standard</b>  |
|                            |                                   | clean and sightly.   | water only (i.e., without any detergent, soap, solvent, or other chemicals).   |  |
| 3.1.3                      | Restroom Services                 | The Contractor shall service restrooms to ensure they are clean, sanitary, sightly, and stocked with sufficient supplies.    | The Contractor shall inform the KO when dispensers, fixtures, and drinking fountains are damaged or missing.<br><br>The Contractor shall clean locker rooms and showers as part of restroom services.  | Restrooms are clean, sanitary, and sightly consistent with the specified service class.<br><br>Restrooms are adequately stocked with restroom supplies.<br><br>Services are performed at the specified frequencies.  |
| 3.1.3.1                    | Restroom Cleaning                 | The Contractor shall clean and disinfect restrooms to ensure they are clean, sanitary, and free of offensive odors.          | All cleaning materials and equipment used in restrooms shall not be used in any other areas outside the restrooms.<br><br>Cleaning materials, including sponges, cloths, brushes, and similar items, used to clean toilets, urinals, floors, and walls shall not be used to clean showers, lavatories and sinks.<br><br>All restroom surfaces, including walls, floors interior side of door entrance, wainscots, partitions, fixtures, mirrors, and shower areas shall be cleaned, swept, mopped and disinfected. | All restrooms are clean, sanitary, and free of offensive odors.<br><br>No graffiti present on restroom surfaces.<br><br>Cleaning is performed at the specified frequencies.  |
| 3.1.3.2                    | Restroom Servicing                | The Contractor shall service restrooms to ensure they are stocked with sufficient supplies and waste containers are emptied. | Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels. Utilize dispenser where available.<br><br>The Contractor shall collect all waste from all restrooms. All waste shall be moved to designated refuse containers.<br><br>All waste that is dropped during the waste removal process shall be picked up and properly disposed.   | Restroom supplies are filled to capacity and are available.<br><br>Restroom waste containers are empty, clean, and waterproof liners have been replaced.<br><br>Services are performed at the specified frequencies. |
| 3.1.4                      | Group Shower/Locker Room Cleaning | The Contractor shall provide cleaning services in group shower/locker rooms  | All cleaning materials and equipment used in shower/locker rooms shall not be used in any other areas outside the  | All shower/locker rooms are clean, sanitary, and free of offensive odors.  |

| <b>1503010 - Custodial</b> |                                     |  |   |  |
|----------------------------|-------------------------------------|--|---|--|
| <b>Spec Item</b>           | <b>Title</b>                        | <b>Performance Objective</b>   | <b>Related Information</b>  | <b>Performance Standard</b>  |
|                            |                                     | to ensure areas are clean and sanitary.  | <p>shower/locker rooms.</p> <p>Cleaning materials, including sponges, cloths, brushes, and similar items, used to clean toilets, urinals, floors, and walls shall not be used to clean showers, lavatories and sinks.</p> <p>The Contractor shall collect all waste from all shower/locker rooms. All waste shall be moved to designated refuse containers.</p> <p>All waste that is dropped during the waste removal process shall be picked up and properly disposed.</p> <p>Shower/locker room supplies include toilet paper, toilet seat protectors, soap, and paper towels. Utilize dispenser where available.</p> | <p>Shower/locker room waste containers are empty, clean, and waterproof liners have been replaced.</p> <p>Shower/locker room supplies are filled to capacity and are available.</p> <p>Cleaning is performed at the specified frequencies.</p> |
| 3.1.5                      | Building Perimeter Services         | The Contractor shall provide building perimeter services to ensure that they are sightly.      | The building perimeter is defined as the area within five feet from the building outside wall and shall be extended to include associated porches, patios, sidewalks, and designated smoking areas as indicated on Maps and Locations shown in J-1503010-04.  | Building perimeters are sightly consistent with the specified service class.   |
| 3.1.5.1                    | Debris Removal                      | The Contractor shall remove debris from the building perimeter to ensure a sightly appearance. | The Contractor shall deposit all debris in the designated waste container.  | <p>Building perimeters are clear of debris.</p> <p>Services are performed at the specified frequencies.</p>  |
| 3.1.5.2                    | Emptying Perimeter Waste Containers | The Contractor shall empty perimeter waste containers and ensure they are clean.               | <p>The Contractor shall empty waste containers, excluding dumpsters, located in the perimeter area. The Contactor shall pick up all waste around the containers.</p> <p>The Contractor shall collect and dispose of items placed adjacent to waste containers.</p> <p>The Contractor shall empty ash urns and refill or replace sand as necessary.</p> <p>All waste that is dropped during the waste removal process shall be</p>   | <p>Waste containers are empty and clean.</p> <p>Waterproof liners are provided and replaced when soiled or unserviceable.</p> <p>Services are performed at the specified frequencies.</p>  |

| <b>1503010 - Custodial</b> |                            |  |   |   |
|----------------------------|----------------------------|--|---|---|
| <b>Spec Item</b>           | <b>Title</b>               | <b>Performance Objective</b>   | <b>Related Information</b>  | <b>Performance Standard</b>   |
|                            |                            |  | <p>picked up and properly disposed.</p> <p>Provide waterproof liners and replace when needed.</p>   |   |
| 3.1.5.3                    | Exterior Signs and Plaques | The Contractor shall damp wipe with disinfectant.  | The Contractor shall ensure there is no smudges, marks, dust, dirt, debris, streaks, cobwebs, rust or stains left of surfaces.  | <p>All exterior signs and plaques are clean and sightly.</p> <p>Cleaning is performed at the specified frequencies.</p> |
| 3.2                        | Unscheduled Services       | The Contractor shall respond and complete requests for minor cleaning tasks between scheduled service intervals to ensure spaces and surfaces are clean. | <p>Typical unscheduled services include clean-up of overflowed restroom fixtures, spills, bodily fluids, muddy or wet entrances, broken glass, carpet spot cleaning, malicious defacement of spaces, flooding caused by roof or wall leaks and other similar items.</p> <p>Contractor performs services at the same level required for similar types of services as set forth in item 3.1.</p> <p>An unscheduled service is limited to two labor hours or \$50 of material cost per occurrence.</p> <p>Contractor shall notify the KO upon identification that the unscheduled services will exceed the unscheduled service limit. Non-recurring work order may be issued for services exceeding the unscheduled service limit; the Government will only be liable for the amount of cost exceeding the unscheduled service limit.</p> <p>The Contractor shall submit an Unscheduled Services Report per Section F.</p> | Unscheduled services are completed within two hours after notification.   |

| <b>1503010 – Custodial</b> |                    |   |  |                             |
|----------------------------|--------------------|---|--|-----------------------------|
| <b>Spec Item</b>           | <b>Title</b>       | <b>Performance Objective</b>  | <b>Related Information</b>   | <b>Performance Standard</b> |
| 4                          | Non-Recurring Work | Non-Recurring work may be ordered on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order. | Refer to Non-Recurring ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable. |                             |

|     |                        |   |  |                                     |
|-----|------------------------|---|--|-------------------------------------|
| 4.1 | Unit Priced Labor Work | Unit Priced Labor work shall be based on labor hours. The rate includes all direct and indirect costs associated with performing a standard hour of work (i.e., but is not limited to, all charges for labor, equipment, tools, overhead, transportation, profit, taxes, insurance, licenses, permits, records, inspection, and development of work scope and proposals). |  | Timely and quality accomplishment . |
| 4.2 | Parts and Materials    | Provide Parts and Materials   |  | Quality product and cost            |

## Section E - Inspection and Acceptance

### ACCEPTANCE

The performance and quality of work delivered by the Contractor, including services rendered and any documentation or written material compiled, shall be subject to inspection, review, and acceptance by the Government.

### PERFORMANCE EVALUATION MEETING

a. The Contractor shall meet with the Government's representative at the discretion of the Contracting Officer. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings, prepared by the Government, shall be signed by the Contractor's representative and the Government's representative. Should the Contractor not concur with the minutes, the Contractor shall state, in writing, to the Contracting Officer any areas of disagreement.

b. The Government will periodically assess the Contractor's overall performance on this contract by completing the form at Attachment E-1. The Government may use this form to evaluate the Contractor more frequently if it becomes necessary. The Contractor will be afforded an opportunity to comment on each evaluation performed when the Government uses Attachment E-1. The Contractor will have an opportunity to submit written comments on unsatisfactory ratings.

c. The Contractor's performance will be evaluated using the respective contractor performance evaluation report entry system located on the website [www.cpars.navy.mil](http://www.cpars.navy.mil). Prior to commencement of work the Contractor shall provide the Government with the name, phone number and e-mail address of the "Contractor's Representative" that will be responsible for receipt and review of draft performance evaluations prepared by the Government. The Contractor shall keep this contact information current.

## CLAUSES INCORPORATED BY FULL TEXT

### 52.246-4 INSPECTION OF SERVICES--FIXED-PRICE (AUG 1996)

(a) Definitions. "Services," as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering the services under this contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the Government during contract performance and for as long afterwards as the contract requires.

(c) The Government has the right to inspect and test all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The Government shall perform inspections and tests in a manner that will not unduly delay the work.

(d) If the Government performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties.

(e) If any of the services do not conform with contract requirements, the Government may require the Contractor to perform the services again in conformity with contract requirements, at no increase in contract amount. When the defects in services cannot be corrected by reperformance, the Government may (1) require the Contractor to take necessary action to ensure that future performance conforms to contract requirements and (2) reduce the contract price to reflect the reduced value of the services performed.

(f) If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with contract requirements, the Government may (1) by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service or (2) terminate the contract for default.

(End of clause)

#### 5252.246-9303 CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES (OCT 2004)

The Contractor shall perform all of the contract requirements. The Government will inspect and assess Contractor performance in accordance with FAR 52.246-4, INSPECTION OF SERVICES - FIXED PRICE and the Section E provision entitled GOVERNMENT PERFORMANCE ASSESSMENT. The Government will require re-performance, withhold payment, or seek other suitable consideration for unsatisfactory or non-performed work. When defects can't be corrected by re-performance, the Government may reduce the price to reflect the reduced value of services performed.

(a) PROCEDURES. In the case of unsatisfactory or non-performed work, the Government:

(1) may give the Contractor written notice of observed deficiencies prior to withholding payment for unsatisfactory or non-performed work and/or assessing liquidated damages. Such written notice shall not be a prerequisite for withholding payment for non-performed work. The Government may specify, as provided for below, that liquidated damages can be assessed against the Contractor. Such liquidated damages are to compensate the Government for administrative costs and other expenses resulting from the unsatisfactory or non-performed work.

(2) may, at its option, allow the Contractor an opportunity to re-perform the unsatisfactory or non-performed work, at no additional cost to the Government. In the case of daily work, corrective action must be completed within six hours of notice to the Contractor. In the case of other work, corrective action must be completed within 24 hours of notice. In addition, the Government can assess liquidated damages, as referenced above, in the amount of 10 percent of the value of all observed defects. The original inspection results of the Contractor's work will not be modified upon re-inspection. However, the Contractor will be paid for satisfactorily re-performed work.

(3) shall withhold from the Contractor's invoice all amounts associated with the unsatisfactory or non-performed work at the prices set out in the Schedule or provided by other provisions of this contract, unless the Contractor is required to re-perform and satisfactorily complete the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of 20 percent of the value of all observed defects.

(4) may, at its option, perform the work by Government personnel or by other means. The Government will reduce the amount of payment to the Contractor, by the amount paid to any Government personnel (based on wages, retirement and fringe benefits) plus material, or by the actual costs incurred to accomplish the work by other means. If the actual costs cannot be readily determined, the prices set out in the Schedule will be used as the basis for the deduction. In addition, the Government can assess liquidated damages, as referenced above, in the amount of 20 percent of the computed cost.

(b) The Contractor is responsible for maintaining an effective Quality Control Program during the course of the contract. Failure to maintain adequate quality control may result in Termination for Default.

(c) Re-performance by the Contractor does not waive the Government's right to terminate for nonperformance in accordance with FAR clause 52.249-8, DEFAULT (FIXED-PRICE SUPPLY AND SERVICE) of Section I and all other remedies for default as may be provided by law.

5252.246-9304 ESTIMATING THE PRICE OF NONPERFORMED OR UNSATISFACTORY WORK (OCT 2004)

In the event the price of non-performed or unsatisfactory work cannot be determined from the prices set out in the Schedule, or on the basis of the actual cost to the Government, estimating methods may be used to determine an amount, which reflects the reduced value of services performed. The Government may estimate the cost using wage rates and fringe benefits included in the wage determinations included in the contract, Government estimates of the Contractor's overhead and profit rates, and Government estimates of material costs if applicable. Liquidated damages, to compensate the Government for administrative costs and other expenses resulting from the non performed or unsatisfactory performance, will be calculated in accordance with the CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED WORK clause. (End of clause)

ATTACHMENT E-1

**SERVICES, INFORMATION TECHNOLOGY, AND OPERATIONS SUPPORT  
CPAR FORM**

FOR OFFICIAL USE ONLY (When Filled In)

| <b>CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR) -</b><br><i>(Source Selection Sensitive Information)(See FAR 3.104)</i>  |     |               |             |   |          |              |           |                                      |      | <b>SERVICES<br/>INFORMATION TECHNOLOGY<br/>OPERATIONS SUPPORT</b> |      |                 |       |       |
|---|-----|---------------|-------------|---|----------|--------------|-----------|--------------------------------------|------|---|------|-----------------|-------|-------|
| 1. NAME/ADDRESS OF CONTRACTOR (Division)  |     |               |             | 2.  |          | INITIAL      |           | INTER-MEDIATE                        |      | FINAL REPORT  |      | ADDENDUM        |       |       |
|   |     |               |             | 3. PERIOD OF PERFORMANCE BEING ASSESSED       |          |              |           |                                      |      |   |      |                 |       |       |
| CAGE CODE   |     | DUNS+4 NUMBER |             | 4a. CONTRACT AND ORDER NUMBER                 |          |              |           | 4b. DoD BUSINESS SECTOR & SUB-SECTOR |      |   |      |                 |       |       |
| FSC OR SERVICE CODE   |     | SIC Code      |             | 5. CONTRACTING OFFICE (ORGANIZATION AND CODE) |          |              |           |                                      |      |   |      |                 |       |       |
| 6. LOCATION OF CONTRACT PERFORMANCE (If not in item 1)  |     |               |             | 7a. CONTRACTING OFFICER                       |          |              |           | 7b. PHONE NUMBER                     |      |   |      |                 |       |       |
|   |     |               |             | 8. CONTRACT AWARD DATE                        |          |              |           | 9. CONTRACT COMPLETION DATE          |      |   |      |                 |       |       |
|   |     |               |             | 10. N/A                                       |          |              |           |                                      |      |   |      |                 |       |       |
|   |     |               |             | 11. AWARDED VALUE                             |          |              |           | 12. CURRENT CONTRACT DOLLAR VALUE    |      |   |      |                 |       |       |
|   |     |               |             | 13.   |          |              |           | COMPETITIVE                          |      |   |      | NON-COMPETITIVE |       |       |
| 14. <b>CONTRACT TYPE</b>  |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
|   | FFP |               | FPI         |   | FPR      |              | CPFF      |                                      | CPIF |   | CPAF |                 | MIXED | OTHER |
| 15. KEY SUBCONTRACTORS AND DESCRIPTION OF EFFORT PERFORMED  |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| 16. PROGRAM TITLE AND PHASE OF ACQUISITION (If applicable)  |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| 17. CONTRACT EFFORT DESCRIPTION (Highlight key components, technologies and requirements; key milestone events and major modifications to contract during this period.) |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
|   |     |               |             | CURRENT RATING                                |          |              |           |                                      |      |   |      |                 |       |       |
| 18. EVALUATE THE FOLLOWING AREAS  |     |               | PAST Rating | Unsatisfactory                                | Marginal | Satisfactory | Very Good | Exceptional                          | N/A  |   |      |                 |       |       |
| a. QUALITY OF PRODUCT OR SERVICE  |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| b. SCHEDULE   |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| c. COST CONTROL   |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| d. BUSINESS RELATIONS   |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| e. MANAGEMENT OF KEY PERSONNEL *  |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| f. OTHER AREAS  |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| (1)   |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |
| (2)   |     |               |             |   |          |              |           |                                      |      |   |      |                 |       |       |

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\* Not applicable to Operations Support

ATTACHMENT E-1

**SERVICES, INFORMATION TECHNOLOGY, AND OPERATIONS SUPPORT  
CPAR FORM (continued)**

FOR OFFICIAL USE ONLY (When Filled In)

|  |                       |              |
|--|-----------------------|--------------|
| 19. N/A  |                       |              |
| 20. PROGRAM MANAGER (OR EQUIVALENT INDIVIDUAL) RESPONSIBLE FOR PROGRAM, PROJECT, OR TASK/JOB ORDER EXECUTION NARRATIVE (SEE PARA. 1.3) |                       |              |
| 21. TYPE NAME AND TITLE OF PROGRAM MANAGER (SEE PARA. 1.3)   | ORGANIZATION & CODE   | PHONE NUMBER |
| SIGNATURE  | DATE                  |              |
| 22. CONTRACTOR COMMENTS (Contractor's Option)  |                       |              |
| 23. TYPE NAME AND TITLE OF CONTRACTOR REPRESENTATIVE   | PHONE NUMBER          |              |
| SIGNATURE  | DATE                  |              |
| 24. REVIEW BY REVIEWING OFFICIAL (Comments Optional)   |                       |              |
| 25. TYPE NAME AND TITLE OF REVIEWING OFFICIAL  | ORGANIZATION AND CODE | PHONE NUMBER |
| SIGNATURE  | DATE                  |              |

FOR OFFICIAL USE ONLY (When Filled In)

## Section F - Deliveries or Performance

PERFORMANCE PERIOD OF CONTRACT

a. The contract term shall be for a period of one calendar year commencing on April 1, 2017 at 12:01 a.m. If award is not made by February 15, 2017, Contractor shall start work 45 calendar days after award. Upon mutual agreement of the Government and the Contractor, the term of the contract may commence within a shorter period than the 45 calendar days stated.

b. The Government has the option to extend the term of the contract in accordance with the OPTION TO EXTEND THE TERM OF THE CONTRACT clause in Section I.

c. The option year price shall be at prices bid for each option period. The Government will adjust the Service Contract Labor Standards prices, based on new Department of Labor Wage Determination rates. The Contractor shall not include any allowance for any contingency to cover increased cost for which adjustment is provided under Section I, FAR Clause 52.222-43.

d. Should the Contracting Officer modify the recurring work portion of the contract under the CHANGES - FIXED PRICE (ALTERNATE II) clause or exercise an option less than twelve months duration, the modified total that is ordered becomes the minimum guarantee.

## CLAUSES INCORPORATED BY FULL TEXT

## 52.242-15 STOP-WORK ORDER (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either--

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if--

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at

the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

(End of clause)

#### 52.242-17 GOVERNMENT DELAY OF WORK (APR 1984)

(a) If the performance of all or any part of the work of this contract is delayed or interrupted (1) by an act of the Contracting Officer in the administration of this contract that is not expressly or impliedly authorized by this contract, or (2) by a failure of the Contracting Officer to act within the time specified in this contract, or within a reasonable time if not specified, an adjustment (excluding profit) shall be made for any increase in the cost of performance of this contract caused by the delay or interruption and the contract shall be modified in writing accordingly. Adjustment shall also be made in the delivery or performance dates and any other contractual term or condition affected by the delay or interruption. However, no adjustment shall be made under this clause for any delay or interruption to the extent that performance would have been delayed or interrupted by any other cause, including the fault or negligence of the Contractor, or for which an adjustment is provided or excluded under any other term or condition of this contract.

(b) A claim under this clause shall not be allowed (1) for any costs incurred more than 20 days before the Contractor shall have notified the Contracting Officer in writing of the act or failure to act involved, and (2) unless the claim, in an amount stated, is asserted in writing as soon as practicable after the termination of the delay or interruption, but not later than the day of final payment under the contract.

(End of clause)

#### 5252.242-9305, PRE-PERFORMANCE CONFERENCE (JUL 1995)

Within 15 days of contract award, prior to commencement of the work, the Contractor will meet in conference with representatives of the Contracting Officer, at a time to be determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

ATTACHMENT F-1

| DELIVERABLES        |                              |  |   |              |                                   |              |
|---------------------|------------------------------|--|---|--------------|-----------------------------------|--------------|
| Annex/<br>Spec Item | Form<br>Attachment<br>Number | Deliverable Title                                | Date (s) of<br>Submissio<br>n   | Distribution |                                   | Frequency    |
|                     |                              |  |   | Original     | Copies<br>(including<br>original) |              |
| 0200000/<br>2.2.1.2 | N/A                          | Restriction to<br>Contractor<br>Working Hours    | At least seven<br>calendar days<br>prior to requested<br>day.                                 | KO           | 1                                 | As required  |
| 0200000/<br>2.3.4   | N/A                          | Permits and<br>Licenses                          | Before work<br>commences and<br>as requested by<br>the KO.                                    | KO           | 1                                 | As specified |
| 0200000/<br>2.3.5   | N/A                          | Certificate of<br>Insurance                      | Within 15<br>calendar days<br>after award.  | KO           | 1                                 | As specified |
| 0200000/<br>2.6.6.1 | N/A                          | Quality<br>Management Plan                       | Within 15<br>calendar days<br>after award and<br>within seven<br>calendar days of<br>changes. | KO           | 1                                 | As specified |
| 0200000/<br>2.6.6.2 | N/A                          | Quality Inspection<br>and Surveillance           | Within five<br>calendar days of<br>completion/<br>termination of the<br>contract.             | KO           | 1                                 | As specified |
| 0200000/<br>2.6.6.3 | N/A                          | Quality Inspection<br>and Surveillance<br>Report | First work day of<br>each month.  | KO           | 1                                 | Monthly      |
| 0200000/<br>2.7.1   | N/A                          | Key<br>Personnel                                 | Within 15<br>calendar days<br>after award.  | KO           | 1                                 | As specified |
| 0200000/<br>2.7.1   | N/A                          | Organizational<br>Chart                          | Within 15<br>calendar days<br>after award.  | KO           | 1                                 | As specified |
| 0200000/<br>2.7.2.2 | N/A                          | Health<br>Requirements                           | Before work<br>commences and<br>as requested by<br>the KO.                                    | KO           | 1                                 | As specified |
| 0200000/<br>2.7.2.7 | N/A                          | Proof of Legal<br>Residency                      | Prior to be<br>admitted to site of<br>work.   | KO           | 1                                 | As specified |

| DELIVERABLES        |                              |   |   |              |                                   |   |
|---------------------|------------------------------|---|---|--------------|-----------------------------------|---|
| Annex/<br>Spec Item | Form<br>Attachment<br>Number | Deliverable Title   | Date (s) of<br>Submissio  | Distribution |                                   | Frequency   |
|                     |                              |   |   | Original     | Copies<br>(including<br>original) |   |
| 0200000/<br>2.7.3   | N/A                          | Contractor<br>Labor Hours<br>(eCMRA)<br>Report                  | No later than 31<br>October   | KO           | 1                                 | Annually for<br>labor<br>executed<br>during the<br>period of<br>performance<br>during each<br>Government<br>fiscal year<br>(FY) |
| 0200000/<br>2.8.1   | N/A                          | Employee List   | Upon request.   | KO           | 1                                 | As required   |
| 0200000/<br>2.9.1   | N/A                          | Accident<br>Prevention Plan                                     | Within 15<br>calendar days<br>after award and<br>within seven<br>calendar days of<br>changes.                     | KO           | 1                                 | As specified  |
| 0200000/<br>2.9.2   | N/A                          | Activity Hazard<br>Analysis                                     | Together with the<br>Accident<br>Prevention Plan<br>and for changes.  | KO           | 1                                 | As specified  |
| 0200000/<br>2.9.3   | N/A                          | Compliance Plans,<br>Programs, and<br>Procedures                | Together with the<br>Accident<br>Prevention Plan<br>and for changes.  | KO           | 1                                 | As specified  |
| 0200000/<br>2.9.4   | J-0200000-<br>05(a)          | NAVFAC<br>Contractor Incident<br>Reporting System<br>(CIRS)     | Within five<br>calendar days of<br>accident.  | KO           | 1                                 | As required   |
| 0200000/<br>2.9.6   | N/A                          | Monthly On-Site<br>Labor Report                                 | First work day of<br>each month.  | KO           | 1                                 | Monthly   |
| 0200000/<br>2.9.7   | N/A                          | OSHA Citations<br>and Violations<br>Corrective Action<br>Report | Within 48 hours<br>after receiving a<br>citation.   | KO           | 1                                 | As required   |
| 0200000/<br>2.9.9   | N/A                          | Safety<br>Certifications  | Within 15<br>calendar days<br>after award and as<br>old certifications<br>expire.                                 | KO           | 1                                 | As specified  |
| 0200000/<br>2.10.3  | N/A                          | Sustainable<br>Procurement and<br>Practices Plan                | Within 15<br>calendar days<br>after award and<br>within 15<br>calendar days<br>after exercised<br>option periods. | KO           | 1                                 | Annually  |

| DELIVERABLES        |                              |                                      |   |              |                                   |              |
|---------------------|------------------------------|--------------------------------------|---|--------------|-----------------------------------|--------------|
| Annex/<br>Spec Item | Form<br>Attachment<br>Number | Deliverable Title                    | Date (s) of<br>Submission   | Distribution |                                   | Frequency    |
|                     |                              |                                      |   | Original     | Copies<br>(including<br>original) |              |
| 1503010/<br>2.2.1   | N/A                          | HIPAA Training                       | Before work<br>commences and as<br>requested by the<br>KO.  | KO           | 1                                 | Upon request |
| 1503010/<br>2.2.1   | N/A                          | Pathogen<br>Training<br>Certificates | Before work<br>commences and as<br>requested by the<br>KO.  | KO           | 1                                 | Upon request |
| 1503010/<br>3.1     | N/A                          | Scheduled<br>Services                | Within 15<br>calendar days<br>after award and<br>within 15<br>calendar days<br>after exercised<br>option periods. | KO           | 1                                 | Annually     |
| 1503010/<br>3.2     | N/A                          | Unscheduled<br>Services              | First work day of<br>each month   | KO           | 2                                 | Monthly      |

**Deliverables Form Preparation Instructions**

DELIVERABLE TITLE: **0200000/2.2.1.2 Restriction to Contractor Working Hours**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  Yes  No

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

Instructions:

1. The report shall be prepared using Microsoft Office® software.
2. The purpose of this requirement is to notify the Government of work that will be accomplished outside of regular working hours for the Contractor's convenience.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.3.4 - Permits and Licenses**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. Use industry accepted format.
2. Purpose of this requirement is to provide evidence that all permits, licenses and authorizations have been obtained prior to commencement of work.
3. Periodic validation may be performed by KO, PAR or COR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **020000/2.3.5 – Certificate of Insurance**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. Use industry accepted format.
2. The purpose of this requirement to ensure insurance exists and coverage amounts are in accordance with the FAR.
3. Provide Certificate of Insurance to KO within 15 days of contract award.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.6.6.1 - Quality Management (QM) Plan**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The purpose of the QM Plan is to describe the QMS methodology and approaches used under this contract.
2. The Contractor's QM Plan shall address:
  - a. Accurate documentation of work processes, procedures, and output measures.
  - b. A systematic procedure for assessing compliance with performance objectives and standards.
  - c. Accurate documentation of quality inspections and surveillance conducted throughout the execution of work.
3. Submit QM Plan to KO within 15 calendar days after contract award. Provide a revised plan within seven calendar days after a change to the plan is made.
4. The plan shall be prepared using the latest Microsoft Office Word® or Excel® software.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.6.6.2 – Quality Inspection and Surveillance**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  YES                       NO

MEDIA:  HARD COPY                       ELECTRONIC                       DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The Contractor shall establish and maintain an inspection and surveillance system to ensure that the work performed conforms to the contract requirements.
2. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions.
3. The file shall be turned over to the KO within five calendar days of termination of the contract.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.6.6.3 - Quality Inspection and Surveillance Report**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The report can be prepared using Microsoft Office® software.
2. The report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month.
3. The Quality Inspection and Surveillance Report shall be submitted no later than the first workday of the month following the System Maintenance and required with each invoice package when requesting payment for completion.
4. Submit the original to the KO with copy to the PAR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.7.1 –Key Personnel**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED: \_\_\_YES NO

MEDIA: \_\_\_HARD COPY ELECTRONIC \_\_\_DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The list shall be prepared using Microsoft Office ® software.
2. The list shall include key personnel and qualification.
3. Within 15 calendar days after award of the contract, or other than qualification requirements required to be submitted with the offer, the Contractor shall submit to the KO a list of key personnel and their qualifications and any additional information required by the KO to certify their qualification.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **020000/2.7.1 – Organizational Chart**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED: \_\_\_YES X\_NO

MEDIA: \_\_\_\_\_HARD COPY X\_ELECTRONIC \_\_\_\_\_DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The chart shall be prepared using Microsoft Office ® software.
2. Submit Organizational Chart within 15 calendar days after award of the contract.
3. Submit to KO with copy to the PAR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **020000/2.7.2.2 –Health Requirements**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED: \_\_\_ YES X NO

MEDIA: \_\_\_ HARD COPY X ELECTRONIC \_\_\_ DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. Use industry accepted format.
2. Submit immunization record before work commences and as requested by KO.
3. Submit to KO with copy to the PAR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.7.2.6 – Proof of Legal Residency**

FORM ATTACHMENT NO.: N/A

GOVERNMENT APPROVAL REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The purpose of this requirement to validate legal residency.
2. Contractor shall furnish proof of legal residency prior to admission to work site.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.7.3 – Contractor Labor Hours (eCMRA) Report**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT: \_\_YES \_\_NO

MEDIA: \_\_HARD COPY\_\_ELECTRONIC DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The purpose of this requirement is to report total number of contractor hours worked on this contract during the performance period.
2. Information should include sub-contractor labor hours if applicable.
3. See <https://doncmra.nmci.navy.mil> for instructions for data entry. Call the help desk at the web site for additional help if necessary.
4. Entry for the performance year must be completed by 31 Oct annually.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.8.1 – Employee List**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The purpose of this requirement is to identify the employees working on this contract.
2. List should include but not limited to employee's name, supervisor's name, company and level of security clearance.
3. KO, PAR or COR may request list periodically or as needed.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.9.1 - Accident Prevention Plan (APP)**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The plan shall be prepared using the latest Microsoft Office® software.
2. The purpose of this plan is to ensure the contractor has a well-organized and thorough Safety Program.
3. Contractor shall follow the format and cover all topics as delineated in Appendix A of EM-385-1-1.
4. Submit APP to the KO, with copy to the PAR, within 15days after contract award, as an annual report, and within seven days after modification due to change in work conditions, hazards, or activities have occurred.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.9.2 - Activity Hazard Analysis (AHA)**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The purpose of this requirement is to identify common recurring work activities performed in this contract and any potential hazards that may exist.
2. AHA shall follow format of Figure 1-2 of EM-385-1-1 and shall explain the following:
  - a. The steps of the service process;
  - b. Identify potential hazards that exist as a result of the Contractor's service process within the environment;
  - c. Measures or plans of actions to safely remove potential hazards away from people in and around the service process and environment;
  - d. Specific materials and equipment necessary to safely remove potential hazards away from people in and around the service process and environment;
  - e. Inspection requirements to assure service activity is safe; and
  - f. Training of service personnel to be aware of potential hazards and measures or plans of actions to be used to remove hazards from service environment.
3. The report shall be prepared using the latest Microsoft Office Word® or Excel® software.
4. Submit AHA along with APP to KO within 15 calendar days after contract award and seven calendar days when contract modifications are made.

**Deliverables Form Preparation Instructions**

Deliverable Title: **0200000/2.9.3 – Compliance Plans, Programs and Procedures**

Form Attachment No.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  Yes  No

MEDIA:  Hard Copy  Electronic  Direct System Input

Instructions:

1. The plans shall be prepared using Microsoft Office ® software.
2. The purpose of these plans is to identify risks and requirements associated with various types of work and how these plans will be implemented and complied with.
3. Include these plans with the APP and submit to KO within 15 calendar days after contract award and 7 calendar days when contract modifications are made.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.9.4 - Contractor Incident Reporting System (CIRS)**

FORM ATTACHMENT NO.: J-0200000-05(a)

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The purpose of this report is to document significant incidents such as damages, accidents, mishaps, and near misses.
2. At a minimum, the report shall include the following:
  - a. General information (e.g., accident classification, accident involving)
  - b. Personal information (e.g., Name of person involved, etc.)
  - c. Witness information (e.g., Name of witness involved, etc.)
  - d. Contract information (e.g., Name of contract, etc.)
  - e. Accident description (e.g., Date/Time/Location of accident, details of accident, action taken to prevent re-occurrence, etc.)
  - f. Injury/Illness/Fatality information (e.g., Severity of injury/illness, etc.)
  - g. Estimated damage cost (for property, material or supply damage)
3. See **J-0200000-05(a)**, Contractor Incident Reporting System (CIRS) for form and additional instructions.
4. Submit copies of CIRS to KO, PAR, and NAVFAC HI Safety Officer and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS).

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.9.6 – Monthly Exposure Reports (On-Site Labor Report)**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The report shall be prepared using the latest Microsoft Office software.
2. The purpose of this report is to document the hours performed by contractor employees (prime and sub-contract) as required by NAVFAC Safety Office.
3. Submit report to KO monthly or as required by work schedule.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.9.7 – OSHA Citations & Violations Corrective Action Report**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED: YES                    X NO

MEDIA: \_\_\_ HARD COPY   X ELECTRONIC   \_\_\_ DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The report shall be prepared using the latest Microsoft Office Word® or Excel® software.
2. The purpose of this report is to notify the Government of OSHA citations and corrective actions taken.
3. Submit to KO with copy to PAR within 48 hours after receiving citation.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **0200000/2.9.9 – Safety Certifications**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

Instructions:

1. The purpose is to ensure all safety certification requirements are fulfilled.
2. No work, that requires a certification, shall start without a valid and approved certification.
3. Submit copies of certifications to KO and PAR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **020000/2.10.3 – Sustainable Procurement and Practices Plan**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED: YES  X\_NO

MEDIA: \_HARD COPY \_ELECTRONIC \_DIRECT SYSTEM INPUT

Instructions:

1. The report shall be prepared using Microsoft Office® software.
2. The purpose of this requirement is to provide the Government with information on how the Contractor will be able to comply with all governing laws and regulations that pertain to sustainable practices.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **1503010/2.2.1 –HIPAA Training**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. Use industry accepted format.
2. Purpose of this requirement is to provide evidence that HIPAA training has been completed / obtained prior to commencement of work.
3. Periodic validation may be performed by KO, PAR or COR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **1503010/2.2.1 –Pathogen Training Certificates**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. Use industry accepted format.
2. Purpose of this requirement is to provide evidence that all required Pathogen training has been completed / obtained prior to commencement of work.
3. Periodic validation may be performed by KO, PAR or COR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **1503010/3.1 –Scheduled Services**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIREMENT:  YES  NO

MEDIA:  HARD COPY  ELECTRONIC  DIRECT SYSTEM INPUT

**INSTRUCTIONS:**

1. The report shall be prepared using Microsoft Office® software.
2. The Annual Work Schedule shall include all custodial services that are not scheduled during the current month.
3. Prepare the Annual Work Schedule to include, at a minimum:
  - a. Job title
  - b. Location of work
4. The Monthly Work Plan shall include all custodial services that are scheduled through the end of the current month.
5. Prepare the Monthly Work Plan to include, at a minimum:
  - a. Job title
  - b. Location of work
  - c. Estimated start time and date
6. Periodic validation may be performed by KO, PAR or COR.

**DELIVERABLES FORM PREPARATION INSTRUCTIONS**

DELIVERABLE TITLE: **1503010/3.2 – Unscheduled Services Report**

FORM ATTACHMENT NO.: N/A

GOVERNMENT ACCEPTANCE REQUIRED: \_\_\_ YES    X NO

MEDIA: \_\_\_ HARD COPY    X ELECTRONIC \_\_\_ DIRECT SYSTEM INPUT

Instructions:

1. The report shall be prepared using Microsoft Office® software.
2. The purpose of this requirement is to provide the Government with information on how many times the Contractor responded to an Unscheduled Service call during the previous month. This information may be used for trend analysis and future modification purposes.

## Section G - Contract Administration Data

## CLAUSES INCORPORATED BY FULL TEXT

## 252.204-0001 LINE ITEM SPECIFIC: SINGLE FUNDING. (SEP 2009)

The payment office shall make payment using the ACRN funding of the line item being billed.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS  
(JUNE 2012)

(a) Definitions. As used in this clause—

(1) Contract financing payment and invoice payment have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) Electronic form means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(4) Receiving report means the data required by the clause at 252.246-7000, Material Inspection and Receiving Report.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when—

(1) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment;

(2) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System);

- (3) DoD makes payment for rendered health care services using the TRICARE Encounter Data System (TEDS) as the electronic format; or
- (4) When the Governmentwide commercial purchase card is used as the method of payment, only submission of the receiving report in electronic form is required.
- (d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.
- (e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payments requests.
- (End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

- (a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

- (b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

- (c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Navy Construction/Facilities Management Invoice

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Not applicable

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

| Field Name in WAWF        | Data to be entered in WAWF |
|---------------------------|----------------------------|
| Pay Official DoDAAC       | N68732                     |
| Issue By DoDAAC           | N62478                     |
| Admin DoDAAC              | N62478                     |
| Inspect By DoDAAC         | N62478                     |
| Ship To Code              | N62478                     |
| Ship From Code            | _____                      |
| Mark For Code             | _____                      |
| Service Approver (DoDAAC) | _____                      |
| Service Acceptor (DoDAAC) | _____                      |
| Accept at Other DoDAAC    | _____                      |
| LPO DoDAAC                | N62478                     |
| DCAA Auditor DoDAAC       | _____                      |
| Other DoDAAC(s)           | _____                      |

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

Navfachi\_FSC\_CONT@navy.mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Mr. James Murakami  
 Email: james.murakami@navy.mil  
 Phone No.: (808) 471-3199

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

5252.216-9300 APPOINTMENT OF ORDERING OFFICER(S) (OCT 1996)

Ordering Officers under this contract are authorized by the Contracting Officer to execute delivery/task orders provided the total price for the delivery/task order does not exceed the individual Contracting Officer(s) warrant limitations. The ordering officers and their specific authority shall be stated in this contract or in an appointment letter.

5252.216-9306 PROCEDURES FOR ISSUING ORDERS (NOV 2009)

(a) Services to be furnished under this contract shall be furnished at such times as ordered by the issuance of task orders by the Ordering Officer designated by the Contracting Officer. All orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any order. A task order will be considered "issued" for the purpose of this contract at the time the Government deposits the order in the mail or, if transmitted by other means, when physically delivered to the Contractor.

(b) Except in emergency situations, only a Contracting Officer may modify task/delivery orders. An Ordering Officer, when authorized by the designation official (Contracting Officer), may issue modifications to task/delivery orders only during an emergency. Modifications to task/delivery orders will be issued on a Standard Form (SF 30). Task orders may be modified orally by the Ordering Officer in emergency circumstances. Oral modifications will be confirmed in writing by issuance of a SF 30 within two (2) working days from the time the oral direction is issued. (End of clause)

5252.242-9300, GOVERNMENT REPRESENTATIVES (OCT 1996)

(a) The contract will be administered by an authorized representative of the Contracting Officer. In no event, however, will any understanding or agreement, modification, change order, or other matter deviating from the terms of the contract between the Contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of this contract. The authorized representative as indicated hereinafter:

X(1) The Contracting Officer's Representative (COR) will be designated by the Contracting Officer as the authorized representative of the Contracting Officer. The COR is responsible for monitoring performance and the technical management of the effort required hereunder, and should be contacted regarding questions or problems of a technical nature.

X(2) The designated Contract Specialist will be the Administrative Contracting Officer's representative on all other contract administrative matters. The Contract Specialist should be contacted regarding all matters pertaining to the contract or task/delivery orders.

\_\_\_(3) The designated Property Administrator is the Administrative Contracting Officer's representative on property matters. The Property Administrator should be contacted regarding all matters pertaining to property administration.

ELECTRONIC TRANSMISSIONS

The Government may issue documents using electronic commerce methods such as electronic mail ("email") and facsimile ("fax") in lieu of mailing. Examples of such documents include, but are not limited to, general correspondence; direction letters; Request for Proposals; Task Orders; and contract modifications. The Government will use the email address and/or fax number provided by the contractor. The contractor is responsible for providing the government with current and accurate information. If the Government issues the documents via email, successful transmission of the document, as evidenced by the "Sent" date shown on the Government's email system, will constitute official issuance of the document. The date and time recorded on the "Sent" email will be the official date and time of receipt by the contractor. If the Government issues the documents via fax, successful transmission of the document, as evidenced by the fax confirmation report, will constitute official issuance of the document. The date and time recorded on the fax confirmation report will be the official date and time of receipt by the contractor.

INVOICING INSTRUCTIONS

The Contractor shall submit invoices monthly, unless otherwise approved, to the Contracting Officer for services performed. Payment will be based on invoices submitted by the Contractor for satisfactorily completed work. The contractor shall complete a Certificate of Conformance as shown below and submit it with each invoice. Invoices will be processed for payment upon verification of work actually performed and (1) receipt of required contractor submittals and (2) a copy of a signed certificate of conformance. Invoices shall be submitted using Attachment J-\_\_. Invoices for indefinite quantity work shall be submitted with a copy of the task order(s) attached.

CERTIFICATE OF CONFORMANCE

I certify that on \_\_\_\_\_ [insert date], the \_\_\_\_\_ [insert Contractor's name] furnished the supplies or services called for by Contract No. \_\_\_\_\_ in accordance with all applicable requirements. I further certify that the supplies or services are of the quality specified and conform in all respects with the contract requirements and are in the quantity shown on this or on the attached document.

Date of Execution: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

PAYMENT

a. The Government will base payment on invoices submitted by the Contractor for satisfactorily completed work. Payment will be subject to reduction for overpayments or increase of underpayments on preceding payments to the Contractor.

b. The obligation of the Government to make any of the payments required under any of the provisions of this contract will, in the discretion of the Contracting Officer, be subject to (1) reasonable deductions on account of defects in material or workmanship, and (2) any claims which the Government may have against the Contractor under this contract.

### LISTING OF LABOR HOURS

At the end of the base and option periods, the Contractor shall submit to the Contracting Officer a listing of labor hours utilized for each class of employee for the base or option period. The Contractor may use the information required under FAR Clause 52.222-41, paragraph titled "Records." Failure to submit this listing of labor hours may delay wage adjustments under the Service Contract Labor Standards.

### OFFICE OF THE CONTRACTOR

Maintain an office or place of business on the island of Oahu, Hawaii, manned during all regular working hours, and at any time whatsoever when work is in progress, equipped with telephone service at which toll-free or collect calls will be accepted for ordering work or any other purpose in connection with the work. Maintain an emergency telephone for other than regular working hours. Submit to the Contracting Officer the address and telephone number of the normal business office and emergency telephone number within fifteen calendar days after award of this contract and immediately after any changes.

## Section H - Special Contract Requirements

## CLAUSES INCORPORATED BY FULL TEXT

## 5252.216-9316 UNDEFINITIZED TASK/DELIVERY ORDERS (OCT 2007)

(a) Prior to the issuance of a task/delivery order under this contract, it is anticipated that the government and the contractor will reach agreement on the price or total cost and fee (if applicable) for the services to be provided under the order. The Contracting Officer may authorize commencement of work prior to final agreement on cost or price. In such case, the contractor shall immediately commence performance of the services specified in the order and shall submit a pricing proposal within 15 days of receipt of the order. Upon completion of negotiations, the final negotiated cost or price will be set forth in a supplemental agreement that is executed by the contractor and the Contracting Officer. Failure to agree upon the cost or price shall be considered a dispute subject to the Disputes clause of this contract.

(b) Undefinitized task/delivery orders shall indicate a "not to exceed" amount for the order; however, such amount shall not exceed 50 percent of the estimated cost of the order. The order shall only require the Contracting Officer's signature, but shall also comply with all other order requirements. Undefinitized task/delivery orders shall indicate the date by which the government anticipates that the cost or price of the order will be definitized. (End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 5252.223-9301, WILDLIFE PRESERVATION (JUN 1994)

Before commencing work that may disturb wildlife, the Contractor shall obtain all necessary state, local and federal permits.

## CLAUSES INCORPORATED BY FULL TEXT

## 5252.237-9301, SUBSTITUTIONS OF KEY PERSONNEL (JUNE 1994)

The Contractor shall provide complete resumes for proposed substitutes, and any additional information requested by the Contracting Officer. Proposed substitutes should have comparable qualifications to those of the persons being replaced. The Contracting Officer will notify the Contractor within 15 days after receipt of all required information of the consent on substitutes. No change in fixed unit prices may occur as a result of key personnel substitution.

## CLAUSES INCORPORATED BY FULL TEXT

## RAPIDGATE PROGRAM

Commander, Navy Installations Command (CNIC) BASE ACCESS

Effective 05 July 2011, CNIC has implemented the option use of the RAPIDGate Program in accordance with CNIC-directed Navy Commercial Access Control System (NCACS) guidelines for all new and existing vendors, contractors, suppliers and service providers who are not authorized a Command Access Card (CAC). The RapidGate Program is intended to help maintain a safe and secure installation and offer a solution that will also provide streamlined credentialing for installation access.

Participants who choose to pay the annual RapidGate fee and participate in this access control program will be enrolled, vetted, credentialed and have their access privileges to CNIC installations electronically and regularly updated, verified, and documented upon each ingress at all CNIC perimeter entry control points. Those who choose not to participate in the program may request a traditional pass, but only one-day passes will be issued at the Pass and Identification (PID) Offices.

To enroll your company in the RAPIDGate Program, call the RAPIDGate Customer Service Team at 1-877-RAPIDGate (1-877-727-4342). If your company has been approved for enrollment and paid the enrollment fee, instruct your employees who need access to the base to register at the self-service registration station located at Joint Base Pearl Harbor-Hickam (JBPHH), the Wahiawa Annex, or West Loch Annex PID Offices. All prime contractors are responsible for their sub-contractors enrolling in the RAPIDGate Program.

Employees register at onsite registration stations located at JBPHH, the Wahiawa Annex, or West Loch Annex PID Offices. Each employee should be ready to provide your company's RAPIDGate company code, his or her address, phone number, date of birth, and Social Security number. The Registration Station will capture the employee's photograph for badging and fingerprints for identity verification.

The RAPIDGate Program performs background screening and credentialing. Once your company has approved each employee for participation and paid the registration fee, the RAPIDGate Program performs identity authentication and background screening. Your company will be notified when qualified employees may pick up their personalized RAPIDGate credentials at the PID Office where they registered. To retrieve a credential, each employee must show proof of identity by presenting one form of identification from List A or two forms of identification from List B.

After activating their RAPIDGate credentials, employees present their credentials to request entry to the base and must wear and display the credentials at all times while on the installation.

|  |
|--|
| List A – One Needed  |
| - U.S. Passport (unexpired)  |
| - Permanent Resident Card or Alien Registration Receipt Card (Form I-551)  |
| - Unexpired foreign passport, with I-551 stamp or attached Form I-94 indicating unexpired employment authorization |
| - Unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B)       |
| Or   |
| List B – Two Needed  |
| - Driver's license or ID card issued by a state  |
| - ID Card issued by federal, state or local government agencies or entities  |
| - School ID card with a photograph   |
| - Voter's registration card  |
| - U.S. Military card or draft record   |
| - Military Dependent's ID card   |
| - U.S. Coast Guard Merchant Mariner Card   |
| - Native American tribal document  |
| - Diver's license issued by a Canadian government authority  |
| - U.S. Social Security card issued by the Social Security Administration   |
| - Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)                    |

|   |
|---|
| - Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal |
| - U.S. Citizen ID Card (Form I-197)   |
| - ID Card for use of Resident Citizen in the United States (Form I-179)   |
| - Unexpired employment authorization document issued by DHS (other than those in List A)  |

DOD EMALLCONTRACTOR SUPPORT OF ELECTRONIC CONTRACTING (DOD EMALL)**CONTRACTOR SUPPORT OF ELECTRONIC CONTRACTING (DOD EMALL)**

The contractor is required to offer IQ pre-priced line item services to authorized Government personnel when they are ordering the work directly via the Governmentwide Commercial Purchase Card (GCPC) program. When receiving GCPC orders against Section B, the contractor shall provide the supplies and services at the offered price without additional markup or handling fee.

The contractor agrees to accept and process electronically submitted GCPC orders for IQ services, including those orders issued through the DOD EMALL. The DOD EMALL is a U.S. Government (USG) owned and operated web-based ordering system that enables any Department of Defense (DOD) or Federal activity to search for and order goods and services. Authorized GCPC users will receive approved accounts on DOD EMALL to view and order IQ line items.

The contractor is required to receive electronic IQ orders from the DOD EMALL using 128-bit encrypted email. The contractor agrees to purchase, install, and utilize the most recent version of PGP Personal software, or a comparable solution, for the purpose of decrypting order notification emails from the DOD EMALL. In addition, the DoD has established the External Certification Authority (ECA) program to support the issuance of DoD-approved certificates to contractors. The ECA program is designed to provide the mechanism for contractors to securely communicate with the DoD and authenticate to DoD Information Systems. The contractor agrees to purchase, install, maintain and use a DoD-approved ECA certificate. Information on obtaining an ECA certificate can be found at <http://iase.disa.mil/pki/eca/certificate.html>.

The contractor shall post updates on order delivery schedule and performance to the DOD EMALL in a timely manner.

The contractor shall track quantities and report total ordered quantity in DOD EMALL and approved DD 1155's by line item number each month and year-to-date. The report shall be due to the Contracting Officer by the fifth day of the following month. The contractor must track and report when total dollar value of all orders from both GCPC purchases and DD 1155s exceed 75% of the combined Section B Pre-Priced Line Item quantities.

## Section I - Contract Clauses

## CLAUSES INCORPORATED BY REFERENCE

|                  |   |          |
|------------------|---|----------|
| 52.202-1         | Definitions   | NOV 2013 |
| 52.203-3         | Gratuities  | APR 1984 |
| 52.203-5         | Covenant Against Contingent Fees  | MAY 2014 |
| 52.203-6         | Restrictions On Subcontractor Sales To The Government   | SEP 2006 |
| 52.203-7         | Anti-Kickback Procedures  | MAY 2014 |
| 52.203-10        | Price Or Fee Adjustment For Illegal Or Improper Activity  | MAY 2014 |
| 52.203-12        | Limitation On Payments To Influence Certain Federal Transactions  | OCT 2010 |
| 52.203-13        | Contractor Code of Business Ethics and Conduct  | OCT 2015 |
| 52.203-17        | Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights  | APR 2014 |
| 52.204-2         | Security Requirements   | AUG 1996 |
| 52.204-4         | Printed or Copied Double-Sided on Postconsumer Fiber Content Paper  | MAY 2011 |
| 52.204-9         | Personal Identity Verification of Contractor Personnel  | JAN 2011 |
| 52.204-10        | Reporting Executive Compensation and First-Tier Subcontract Awards  | OCT 2015 |
| 52.204-13        | System for Award Management Maintenance   | JUL 2013 |
| 52.204-15        | Service Contract Reporting Requirements for Indefinite-Delivery Contracts   | JAN 2014 |
| 52.204-18        | Commercial and Government Entity Code Maintenance   | JUL 2016 |
| 52.204-19        | Incorporation by Reference of Representations and Certifications.   | DEC 2014 |
| 52.208-9         | Contractor Use of Mandatory Sources of Supply or Services   | MAY 2014 |
| 52.209-6         | Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment                      | OCT 2015 |
| 52.209-9         | Updates of Publicly Available Information Regarding Responsibility Matters  | JUL 2013 |
| 52.209-10        | Prohibition on Contracting With Inverted Domestic Corporations  | NOV 2015 |
| 52.211-15        | Defense Priority And Allocation Requirements  | APR 2008 |
| 52.215-2         | Audit and Records--Negotiation  | OCT 2010 |
| 52.215-11        | Price Reduction for Defective Certified Cost or Pricing Data--Modifications   | AUG 2011 |
| 52.215-13        | Subcontractor Certified Cost or Pricing Data--Modifications   | OCT 2010 |
| 52.215-15        | Pension Adjustments and Asset Reversions  | OCT 2010 |
| 52.215-18        | Reversion or Adjustment of Plans for Postretirement Benefits (PRB) Other than Pensions  | JUL 2005 |
| 52.215-21        | Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data -- Modifications                           | OCT 2010 |
| 52.215-21 Alt I  | Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data -- Modifications (Oct 2010) - Alternate I  | OCT 2010 |
| 52.215-21 Alt II | Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data -- Modifications (Oct 2010) - Alternate II | OCT 1997 |
| 52.215-23        | Limitations on Pass-Through Charges   | OCT 2009 |
| 52.219-8         | Utilization of Small Business Concerns  | OCT 2014 |

|                 |   |          |
|-----------------|---|----------|
| 52.219-28       | Post-Award Small Business Program Rerepresentation                                    | JUL 2013 |
| 52.222-1        | Notice To The Government Of Labor Disputes  | FEB 1997 |
| 52.222-3        | Convict Labor   | JUN 2003 |
| 52.222-17       | Nondisplacement of Qualified Workers  | MAY 2014 |
| 52.222-21       | Prohibition Of Segregated Facilities  | APR 2015 |
| 52.222-26       | Equal Opportunity   | APR 2015 |
| 52.222-35       | Equal Opportunity for Veterans  | OCT 2015 |
| 52.222-36       | Equal Opportunity for Workers with Disabilities                                       | JUL 2014 |
| 52.222-37       | Employment Reports on Veterans  | FEB 2016 |
| 52.222-40       | Notification of Employee Rights Under the National Labor Relations Act                | DEC 2010 |
| 52.222-50       | Combating Trafficking in Persons  | MAR 2015 |
| 52.222-54       | Employment Eligibility Verification   | OCT 2015 |
| 52.223-2        | Affirmative Procurement of Biobased Products Under Service and Construction Contracts | SEP 2013 |
| 52.223-3        | Hazardous Material Identification And Material Safety Data                            | JAN 1997 |
| 52.223-5        | Pollution Prevention and Right-to-Know Information                                    | MAY 2011 |
| 52.223-6        | Drug-Free Workplace   | MAY 2001 |
| 52.223-10       | Waste Reduction Program   | MAY 2011 |
| 52.223-17       | Affirmative Procurement of EPA-Designated Items in Service and Construction Contracts | MAY 2008 |
| 52.223-18       | Encouraging Contractor Policies To Ban Text Messaging While Driving                   | AUG 2011 |
| 52.225-13       | Restrictions on Certain Foreign Purchases   | JUN 2008 |
| 52.226-1        | Utilization Of Indian Organizations And Indian-Owned Economic Enterprises             | JUN 2000 |
| 52.227-2        | Notice And Assistance Regarding Patent And Copyright Infringement                     | DEC 2007 |
| 52.227-3        | Patent Indemnity  | APR 1984 |
| 52.228-5        | Insurance - Work On A Government Installation   | JAN 1997 |
| 52.229-3        | Federal, State And Local Taxes  | FEB 2013 |
| 52.232-1        | Payments  | APR 1984 |
| 52.232-8        | Discounts For Prompt Payment  | FEB 2002 |
| 52.232-11       | Extras  | APR 1984 |
| 52.232-17       | Interest  | MAY 2014 |
| 52.232-18       | Availability Of Funds   | APR 1984 |
| 52.232-23       | Assignment Of Claims  | MAY 2014 |
| 52.232-25       | Prompt Payment  | JUL 2013 |
| 52.232-37       | Multiple Payment Arrangements   | MAY 1999 |
| 52.232-39       | Unenforceability of Unauthorized Obligations  | JUN 2013 |
| 52.232-40       | Providing Accelerated Payments to Small Business Subcontractors                       | DEC 2013 |
| 52.233-1 Alt I  | Disputes (May 2014) - Alternate I   | DEC 1991 |
| 52.233-3        | Protest After Award   | AUG 1996 |
| 52.233-4        | Applicable Law for Breach of Contract Claim   | OCT 2004 |
| 52.236-5        | Material and Workmanship  | APR 1984 |
| 52.236-6        | Superintendence by the Contractor   | APR 1984 |
| 52.236-7        | Permits and Responsibilities  | NOV 1991 |
| 52.236-13       | Accident Prevention   | NOV 1991 |
| 52.237-2        | Protection Of Government Buildings, Equipment, And Vegetation                         | APR 1984 |
| 52.242-13       | Bankruptcy  | JUL 1995 |
| 52.243-1 Alt II | Changes--Fixed-Price (Aug 1987) - Alternate II  | APR 1984 |
| 52.244-2        | Subcontracts  | OCT 2010 |

|                    |  |          |
|--------------------|--|----------|
| 52.246-25          | Limitation Of Liability--Services  | FEB 1997 |
| 52.247-64          | Preference for Privately Owned U.S. - Flag Commercial Vessels  | FEB 2006 |
| 52.248-1           | Value Engineering  | OCT 2010 |
| 52.249-2           | Termination For Convenience Of The Government (Fixed-Price)  | APR 2012 |
| 52.249-8           | Default (Fixed-Price Supply & Service)   | APR 1984 |
| 252.201-7000       | Contracting Officer's Representative   | DEC 1991 |
| 252.203-7000       | Requirements Relating to Compensation of Former DoD Officials  | SEP 2011 |
| 252.203-7001       | Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies                                       | DEC 2008 |
| 252.203-7002       | Requirement to Inform Employees of Whistleblower Rights  | SEP 2013 |
| 252.203-7003       | Agency Office of the Inspector General   | DEC 2012 |
| 252.203-7004       | Display of Fraud Hotline Poster(s)   | OCT 2015 |
| 252.204-7000       | Disclosure Of Information  | AUG 2013 |
| 252.204-7003       | Control Of Government Personnel Work Product   | APR 1992 |
| 252.204-7005       | Oral Attestation of Security Responsibilities  | NOV 2001 |
| 252.204-7012       | Safeguarding Covered Defense Information and Cyber Incident Reporting.   | DEC 2015 |
| 252.205-7000       | Provision Of Information To Cooperative Agreement Holders  | DEC 1991 |
| 252.209-7004       | Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism | OCT 2015 |
| 252.215-7000       | Pricing Adjustments  | DEC 2012 |
| 252.223-7001       | Hazard Warning Labels  | DEC 1991 |
| 252.223-7004       | Drug Free Work Force   | SEP 1988 |
| 252.223-7006       | Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials  | SEP 2014 |
| 252.225-7001       | Buy American And Balance Of Payments Program-- Basic (Aug 2016)  | AUG 2016 |
| 252.225-7002       | Qualifying Country Sources As Subcontractors   | AUG 2016 |
| 252.225-7012       | Preference For Certain Domestic Commodities  | AUG 2016 |
| 252.225-7048       | Export-Controlled Items  | JUN 2013 |
| 252.225-7993 (Dev) | Prohibition on Providing Funds to the Enemy (Deviation 2015-O0016)   | SEP 2015 |
| 252.226-7001       | Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns     | SEP 2004 |
| 252.232-7007       | Limitation Of Government's Obligation  | APR 2014 |
| 252.232-7009       | Mandatory Payment by Governmentwide Commercial Purchase Card   | DEC 2006 |
| 252.243-7001       | Pricing Of Contract Modifications  | DEC 1991 |
| 252.243-7002       | Requests for Equitable Adjustment  | DEC 2012 |
| 252.244-7000       | Subcontracts for Commercial Items  | JUN 2013 |
| 252.247-7023       | Transportation of Supplies by Sea  | APR 2014 |

CLAUSES INCORPORATED BY FULL TEXT

52.203-8 CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY (MAY 2014)

(a) If the Government receives information that a contractor or a person has violated 41 U.S.C. 2102-2104, Restrictions on Obtaining and Disclosing Certain Information, the Government may--

(1) Cancel the solicitation, if the contract has not yet been awarded or issued; or

(2) Rescind the contract with respect to which--

(i) The Contractor or someone acting for the Contractor has been convicted for an offense where the conduct violates 41 U.S.C. 2102 for the purpose of either--

(A) Exchanging the information covered by such subsections for anything of value; or

(B) Obtaining or giving anyone a competitive advantage in the award of a Federal agency procurement contract; or

(ii) The head of the contracting activity has determined, based upon a preponderance of the evidence, that the Contractor or someone acting for the Contractor has engaged in conduct punishable under 41 U.S.C. 2105(a).

(b) If the Government rescinds the contract under paragraph (a) of this clause, the Government is entitled to recover, in addition to any penalty prescribed by law, the amount expended under the contract.

(c) The rights and remedies of the Government specified herein are not exclusive, and are in addition to any other rights and remedies provided by law, regulation, or under this contract.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.215-8 ORDER OF PRECEDENCE--UNIFORM CONTRACT FORMAT (OCT 1997)

Any inconsistency in this solicitation or contract shall be resolved by giving precedence in the following order:

(a) The Schedule (excluding the specifications).

(b) Representations and other instructions.

(c) Contract clauses.

(d) Other documents, exhibits, and attachments.

(e) The specifications.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.215-19 NOTIFICATION OF OWNERSHIP CHANGES (OCT 1997)

(a) The Contractor shall make the following notifications in writing:

(1) When the Contractor becomes aware that a change in its ownership has occurred, or is certain to occur, that could result in changes in the valuation of its capitalized assets in the accounting records, the Contractor shall notify the Administrative Contracting Officer (ACO) within 30 days.

(2) The Contractor shall also notify the ACO within 30 days whenever changes to asset valuations or any other cost changes have occurred or are certain to occur as a result of a change in ownership.

(b) The Contractor shall--

(1) Maintain current, accurate, and complete inventory records of assets and their costs;

(2) Provide the ACO or designated representative ready access to the records upon request;

(3) Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of the Contractor's ownership changes; and

(4) Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before each Contractor ownership change.

The Contractor shall include the substance of this clause in all subcontracts under this contract that meet the applicability requirement of FAR 15.408(k).

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$25.00, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of \$150,000.00;

(2) Any order for a combination of items in excess of \$150,000.00; or

(3) A series of orders from the same ordering office within three working days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within three

working days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.216-22 INDEFINITE QUANTITY. (OCT 1995)

\*[This clause applies to the indefinite quantity portion of the contract.]

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract 30 calendar days after expiration of the contract.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.219-14 LIMITATIONS ON SUBCONTRACTING (NOV 2011)

(a) This clause does not apply to the unrestricted portion of a partial set-aside.

(b) Applicability. This clause applies only to--

(1) Contracts that have been set aside or reserved for small business concerns or 8(a) concerns;

(2) Part or parts of a multiple-award contract that have been set aside for small business concerns or 8(a) concerns; and

(3) Orders set aside for small business or 8(a) concerns under multiple-award contracts as described in 8.405-5 and 16.505(b)(2)(i)(F).

(c) By submission of an offer and execution of a contract, the Offeror/Contractor agrees that in performance of the contract in the case of a contract for--

(1) Services (except construction). At least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern.

(2) Supplies (other than procurement from a nonmanufacturer of such supplies). The concern shall perform work for at least 50 percent of the cost of manufacturing the supplies, not including the cost of materials.

(3) General construction. The concern will perform at least 15 percent of the cost of the contract, not including the cost of materials, with its own employees.

(4) Construction by special trade contractors. The concern will perform at least 25 percent of the cost of the contract, not including the cost of materials, with its own employees.

#### CLAUSES INCORPORATED BY FULL TEXT

#### 52.219-18 NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS (JUN 2003)

(a) Offers are solicited only from small business concerns expressly certified by the Small Business Administration (SBA) for participation in the SBA's 8(a) Program and which meet the following criteria at the time of submission of offer--

(1) The Offeror is in conformance with the 8(a) support limitation set forth in its approved business plan; and

(2) The Offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action directed by the SBA.

(b) By submission of its offer, the Offeror represents that it meets all of the criteria set forth in paragraph (a) of this clause.

(c) Any award resulting from this solicitation will be made to the Small Business Administration, which will subcontract performance to the successful 8(a) offeror selected through the evaluation criteria set forth in this solicitation.

(d)(1) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified **acquisition** procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

(2) The insert name of SBA's contractor will notify the insert name of contracting agency Contracting Officer in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock or other ownership interest to any other party.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

## 52.222-41 SERVICE CONTRACT LABOR STANDARDS (MAY 2014)

(a) Definitions. As used in this clause--

"Contractor," when this clause is used in any subcontract, shall be deemed to refer to the subcontractor, except in the term "Government Prime Contractor."

"Service employee," means any person engaged in the performance of this contract other than any person employed in a bona fide executive, administrative, or professional capacity, as these terms are defined in Part 541 of Title 29, Code of Federal Regulations, as revised. It includes all such persons regardless of any contractual relationship that may be alleged to exist between a Contractor or subcontractor and such persons.

(b) Applicability. This contract is subject to the following provisions and to all other applicable provisions of 41 U.S.C. chapter 67, Service Contract Labor Standards and regulations of the Secretary of Labor (29 CFR Part 4). This clause does not apply to contracts or subcontracts administratively exempted by the Secretary of Labor or exempted by 41 U.S.C. 6702, as interpreted in Subpart C of 29 CFR Part 4.

(c) Compensation. (1) Each service employee employed in the performance of this contract by the Contractor or any subcontractor shall be paid not less than the minimum monetary wages and shall be furnished fringe benefits in accordance with the wages and fringe benefits determined by the Secretary of Labor, or authorized representative, as specified in any wage determination attached to this contract.

(2)(i) If a wage determination is attached to this contract, the Contractor shall classify any class of service employee which is not listed therein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination) so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed class of employees shall be paid the monetary wages and furnished the fringe benefits as are determined pursuant to the procedures in this paragraph (c).

(ii) This conforming procedure shall be initiated by the Contractor prior to the performance of contract work by the unlisted class of employee. The Contractor shall submit Standard Form (SF) 1444, Request For Authorization of Additional Classification and Rate, to the Contracting Officer no later than 30 days after the unlisted class of employee performs any contract work. The Contracting Officer shall review the proposed classification and rate and promptly submit the completed SF 1444 (which must include information regarding the agreement or disagreement of the employees' authorized representatives or the employees themselves together with the agency recommendation), and all pertinent information to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor. The Wage and Hour Division will approve, modify, or disapprove the action or render a final determination in the event of disagreement within 30 days of receipt or will notify the Contracting Officer within 30 days of receipt that additional time is necessary.

(iii) The final determination of the conformance action by the Wage and Hour Division shall be transmitted to the Contracting Officer who shall promptly notify the Contractor of the action taken. Each affected employee shall be furnished by the Contractor with a written copy of such determination or it shall be posted as a part of the wage determination.

(iv)(A) The process of establishing wage and fringe benefit rates that bear a reasonable relationship to those listed in a wage determination cannot be reduced to any single formula. The approach used may vary from wage determination to wage determination depending on the circumstances. Standard wage and salary administration practices which rank various job classifications by pay grade pursuant to point schemes or other job factors may, for example, be relied upon. Guidance may also be obtained from the way different jobs are rated under Federal pay systems (Federal Wage Board Pay System and the General Schedule) or from other wage determinations issued in the same locality. Basic to the establishment of any conformable wage rate(s) is the concept that a pay

relationship should be maintained between job classifications based on the skill required and the duties performed.

(B) In the case of a contract modification, an exercise of an option, or extension of an existing contract, or in any other case where a Contractor succeeds a contract under which the classification in question was previously conformed pursuant to paragraph (c) of this clause, a new conformed wage rate and fringe benefits may be assigned to the conformed classification by indexing (i.e., adjusting) the previous conformed rate and fringe benefits by an amount equal to the average (mean) percentage increase (or decrease, where appropriate) between the wages and fringe benefits specified for all classifications to be used on the contract which are listed in the current wage determination, and those specified for the corresponding classifications in the previously applicable wage determination. Where conforming actions are accomplished in accordance with this paragraph prior to the performance of contract work by the unlisted class of employees, the Contractor shall advise the Contracting Officer of the action taken but the other procedures in subdivision (c)(2)(ii) of this clause need not be followed.

(C) No employee engaged in performing work on this contract shall in any event be paid less than the currently applicable minimum wage specified under section 6(a)(1) of the Fair Labor Standards Act of 1938, as amended.

(v) The wage rate and fringe benefits finally determined under this subparagraph (c)(2) of this clause shall be paid to all employees performing in the classification from the first day on which contract work is performed by them in the classification. Failure to pay the unlisted employees the compensation agreed upon by the interested parties and/or finally determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract.

(vi) Upon discovery of failure to comply with subparagraph (c)(2) of this clause, the Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be retroactive to the date such class or classes of employees commenced contract work.

(3) Adjustment of Compensation. If the term of this contract is more than 1 year, the minimum monetary wages and fringe benefits required to be paid or furnished thereunder to service employees under this contract shall be subject to adjustment after 1 year and not less often than once every 2 years, under wage determinations issued by the Wage and Hour Division.

(d) Obligation to Furnish Fringe Benefits. The Contractor or subcontractor may discharge the obligation to furnish fringe benefits specified in the attachment or determined under subparagraph (c)(2) of this clause by furnishing equivalent combinations of bona fide fringe benefits, or by making equivalent or differential cash payments, only in accordance with Subpart D of 29 CFR Part 4.

(e) Minimum Wage. In the absence of a minimum wage attachment for this contract, neither the Contractor nor any subcontractor under this contract shall pay any person performing work under this contract (regardless of whether the person is a service employee) less than the minimum wage specified by section 6(a)(1) of the Fair Labor Standards Act of 1938. Nothing in this clause shall relieve the Contractor or any subcontractor of any other obligation under law or contract for payment of a higher wage to any employee.

(f) Successor Contracts. If this contract succeeds a contract subject to the Service Contract Labor Standards statute under which substantially the same services were furnished in the same locality and service employees were paid wages and fringe benefits provided for in a collective bargaining agreement, in the absence of the minimum wage attachment for this contract setting forth such collectively bargained wage rates and fringe benefits, neither the Contractor nor any subcontractor under this contract shall pay any service employee performing any of the contract work (regardless of whether or not such employee was employed under the predecessor contract), less than the wages and fringe benefits provided for in such collective bargaining agreement, to which such employee would have been entitled if employed under the predecessor contract, including accrued wages and fringe benefits and any prospective increases in wages and fringe benefits provided for under such agreement. No Contractor or subcontractor under this contract may be relieved of the foregoing obligation unless the limitations of 29 CFR 4.1b(b) apply or unless the Secretary of Labor or the Secretary's authorized representative finds, after a hearing as provided in 29 CFR 4.10 that the wages and/or fringe benefits provided for in such agreement are substantially at

variance with those which prevail for services of a character similar in the locality, or determines, as provided in 29 CFR 4.11, that the collective bargaining agreement applicable to service employees employed under the predecessor contract was not entered into as a result of arm's length negotiations. Where it is found in accordance with the review procedures provided in 29 CFR 4.10 and/or 4.11 and Parts 6 and 8 that some or all of the wages and/or fringe benefits contained in a predecessor Contractor's collective bargaining agreement are substantially at variance with those which prevail for services of a character similar in the locality, and/or that the collective bargaining agreement applicable to service employees employed under the predecessor contract was not entered into as a result of arm's length negotiations, the Department will issue a new or revised wage determination setting forth the applicable wage rates and fringe benefits. Such determination shall be made part of the contract or subcontract, in accordance with the decision of the Administrator, the Administrative Law Judge, or the Administrative Review Board, as the case may be, irrespective of whether such issuance occurs prior to or after the award of a contract or subcontract (53 Comp. Gen. 401 (1973)). In the case of a wage determination issued solely as a result of a finding of substantial variance, such determination shall be effective as of the date of the final administrative decision.

(g) Notification to Employees. The Contractor and any subcontractor under this contract shall notify each service employee commencing work on this contract of the minimum monetary wage and any fringe benefits required to be paid pursuant to this contract, or shall post the wage determination attached to this contract. The poster provided by the Department of Labor (Publication WH 1313) shall be posted in a prominent and accessible place at the worksite. Failure to comply with this requirement is a violation of 41 U.S.C. 6703 and of this contract.

(h) Safe and Sanitary Working Conditions. The Contractor or subcontractor shall not permit any part of the services called for by this contract to be performed in buildings or surroundings or under working conditions provided by or under the control or supervision of the Contractor or subcontractor which are unsanitary, hazardous, or dangerous to the health or safety of the service employees. The Contractor or subcontractor shall comply with the safety and health standards applied under 29 CFR Part 1925.

(i) Records. (1) The Contractor and each subcontractor performing work subject to the Service Contract Labor Standards statute shall make and maintain for 3 years from the completion of the work, and make them available for inspection and transcription by authorized representatives of the Wage and Hour Division, Employment Standards Administration, a record of the following:

(i) For each employee subject to the Service Contract Labor Standards statute --

(A) Name and address and social security number;

(B) Correct work classification or classifications, rate or rates of monetary wages paid and fringe benefits provided, rate or rates of payments in lieu of fringe benefits, and total daily and weekly compensation;

(C) Daily and weekly hours worked by each employee; and

(D) Any deductions, rebates, or refunds from the total daily or weekly compensation of each employee.

(ii) For those classes of service employees not included in any wage determination attached to this contract, wage rates or fringe benefits determined by the interested parties or by the Administrator or authorized representative under the terms of paragraph (c) of this clause. A copy of the report required by subdivision (c)(2)(ii) of this clause will fulfill this requirement.

(iii) Any list of the predecessor Contractor's employees which had been furnished to the Contractor as prescribed by paragraph (n) of this clause.

(2) The Contractor shall also make available a copy of this contract for inspection or transcription by authorized representatives of the Wage and Hour Division.

(3) Failure to make and maintain or to make available these records for inspection and transcription shall be a

violation of the regulations and this contract, and in the case of failure to produce these records, the Contracting Officer, upon direction of the Department of Labor and notification to the Contractor, shall take action to cause suspension of any further payment or advance of funds until the violation ceases.

(4) The Contractor shall permit authorized representatives of the Wage and Hour Division to conduct interviews with employees at the worksite during normal working hours.

(j) Pay Periods. The Contractor shall unconditionally pay to each employee subject to the Service Contract Labor Standards statute all wages due free and clear and without subsequent deduction (except as otherwise provided by law or regulations, 29 CFR Part 4), rebate, or kickback on any account. These payments shall be made no later than one pay period following the end of the regular pay period in which the wages were earned or accrued. A pay period under the Service Contract Labor Standards statute may not be of any duration longer than semi-monthly.

(k) Withholding of Payments and Termination of Contract. The Contracting Officer shall withhold or cause to be withheld from the Government Prime Contractor under this or any other Government contract with the Prime Contractor such sums as an appropriate official of the Department of Labor requests or such sums as the Contracting Officer decides may be necessary to pay underpaid employees employed by the Contractor or subcontractor. In the event of failure to pay any employees subject to the Service Contract Labor Standards statute all or part of the wages or fringe benefits due under the Service Contract Labor Standards statute, the Contracting Officer may, after authorization or by direction of the Department of Labor and written notification to the Contractor, take action to cause suspension of any further payment or advance of funds until such violations have ceased. Additionally, any failure to comply with the requirements of this clause may be grounds for termination of the right to proceed with the contract work. In such event, the Government may enter into other contracts or arrangements for completion of the work, charging the Contractor in default with any additional cost.

(l) Subcontracts. The Contractor agrees to insert this clause in all subcontracts subject to the Service Contract Labor Standards statute.

(m) Collective Bargaining Agreements Applicable to Service Employees. If wages to be paid or fringe benefits to be furnished any service employees employed by the Government Prime Contractor or any subcontractor under the contract are provided for in a collective bargaining agreement which is or will be effective during any period in which the contract is being performed, the Government Prime Contractor shall report such fact to the Contracting Officer, together with full information as to the application and accrual of such wages and fringe benefits, including any prospective increases, to service employees engaged in work on the contract, and a copy of the collective bargaining agreement. Such report shall be made upon commencing performance of the contract, in the case of collective bargaining agreements effective at such time, and in the case of such agreements or provisions or amendments thereof effective at a later time during the period of contract performance such agreements shall be reported promptly after negotiation thereof.

(n) Seniority List. Not less than 10 days prior to completion of any contract being performed at a Federal facility where service employees may be retained in the performance of the succeeding contract and subject to a wage determination which contains vacation or other benefit provisions based upon length of service with a Contractor (predecessor) or successor (29 CFR 4.173), the incumbent Prime Contractor shall furnish the Contracting Officer a certified list of the names of all service employees on the Contractor's or subcontractor's payroll during the last month of contract performance. Such list shall also contain anniversary dates of employment on the contract either with the current or predecessor Contractors of each such service employee. The Contracting Officer shall turn over such list to the successor Contractor at the commencement of the succeeding contract.

(o) Rulings and Interpretations. Rulings and interpretations of the Service Contract Labor Standards statute are contained in Regulations, 29 CFR Part 4.

(p) Contractor's Certification.

(1) By entering into this contract, the Contractor (and officials thereof) certifies that neither it nor any person or firm who has a substantial interest in the Contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of the sanctions imposed under 41 U.S.C. 6706.

(2) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract under 41 U.S.C. 6706.

(3) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(q) Variations, Tolerances, and Exemptions Involving Employment. Notwithstanding any of the provisions in paragraphs (b) through (o) of this clause, the following employees may be employed in accordance with the following variations, tolerances, and exemptions, which the Secretary of Labor, pursuant to 41 U.S.C. 6707 prior to its amendment by Pub. L. 92-473, found to be necessary and proper in the public interest or to avoid serious impairment of the conduct of Government business:

(1) Apprentices, student-learners, and workers whose earning capacity is impaired by age, physical or mental deficiency, or injury may be employed at wages lower than the minimum wages otherwise required by 41 U.S.C. 6703(1) without diminishing any fringe benefits or cash payments in lieu thereof required under 41 U.S.C. 6703(2), in accordance with the conditions and procedures prescribed for the employment of apprentices, student-learners, persons with disabilities, and disabled clients of work centers under section 14 of the Fair Labor Standards Act of 1938, in the regulations issued by the Administrator (29 CFR parts 520, 521, 524, and 525).

(2) The Administrator will issue certificates under the statute for the employment of apprentices, student-learners, persons with disabilities, or disabled clients of work centers not subject to the Fair Labor Standards Act of 1938, or subject to different minimum rates of pay under the two statutes, authorizing appropriate rates of minimum wages (but without changing requirements concerning fringe benefits or supplementary cash payments in lieu thereof), applying procedures prescribed by the applicable regulations issued under the Fair Labor Standards Act of 1938 (29 CFR parts 520, 521, 524, and 525).

(3) The Administrator will also withdraw, annul, or cancel such certificates in accordance with the regulations in 29 CFR Parts 525 and 528.

(r) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they perform when they are employed and individually registered in a bona fide apprenticeship program registered with a State Apprenticeship Agency which is recognized by the U.S. Department of Labor, or if no such recognized agency exists in a State, under a program registered with the Office of Apprenticeship Training, Employer, and Labor Services (OATELS), U.S. Department of Labor. Any employee who is not registered as an apprentice in an approved program shall be paid the wage rate and fringe benefits contained in the applicable wage determination for the journeyman classification of work actually performed. The wage rates paid apprentices shall not be less than the wage rate for their level of progress set forth in the registered program, expressed as the appropriate percentage of the journeyman's rate contained in the applicable wage determination. The allowable ratio of apprentices to journeymen employed on the contract work in any craft classification shall not be greater than the ratio permitted to the Contractor as to his entire work force under the registered program.

(s) Tips. An employee engaged in an occupation in which the employee customarily and regularly receives more than \$30 a month in tips may have the amount of these tips credited by the employer against the minimum wage required by 41 U.S.C. 6703(1), in accordance with section 3(m) of the Fair Labor Standards Act and Regulations, 29 CFR Part 531. However, the amount of credit shall not exceed \$1.34 per hour beginning January 1, 1981. To use this provision--

(1) The employer must inform tipped employees about this tip credit allowance before the credit is utilized;

(2) The employees must be allowed to retain all tips (individually or through a pooling arrangement and regardless of whether the employer elects to take a credit for tips received);

(3) The employer must be able to show by records that the employee receives at least the applicable Service Contract Labor Standards minimum wage through the combination of direct wages and tip credit; and

(4) The use of such tip credit must have been permitted under any predecessor collective bargaining agreement applicable by virtue of 41 U.S.C. 6707(c).

Disputes Concerning Labor Standards. The U.S. Department of Labor has set forth in 29 CFR Parts 4, 6, and 8 procedures for resolving disputes concerning labor standards requirements. Such disputes shall be resolved in accordance with those procedures and not the Disputes clause of this contract. Disputes within the meaning of this clause include disputes between the Contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

| <u>Employee Class</u> | <u>Basic Hourly Wage</u> |
|-----------------------|--------------------------|
| Janitor               | \$15.82                  |
| Window Cleaner        | \$17.67                  |

##### FRINGE BENEFITS (All classifications)--

Health and insurance - contribution of 5.1 percent of basic hourly rate.

Retirement - contribution of 7 percent of basic hourly rate.

10 paid holidays: New Year's Day, Martin Luther King, Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day.

Paid annual leave (vacation). Two hours of annual leave each week for an employee with less than three years of service; three hours of annual leave each week for an employee with three but less than 15 years of service; four hours of annual leave each week for an employee with 15 or more years of service.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

52.222-43 FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT LABOR STANDARDS--PRICE ADJUSTMENT (MULTIPLE YEAR AND OPTION CONTRACTS) (MAY 2014)

(a) This clause applies to both contracts subject to area prevailing wage determinations and contracts subject to collective bargaining agreements.

(b) The Contractor warrants that the prices in this contract do not include any allowance for any contingency to cover increased costs for which adjustment is provided under this clause.

(c) The wage determination, issued under the Service Contract Labor Standards statute, (41 U.S.C. chapter 67), by the Administrator, Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, current on the anniversary date of a multiple year contract or the beginning of each renewal option period, shall apply to this contract. If no such determination has been made applicable to this contract, then the Federal minimum wage as established by section 6(a)(1) of the Fair Labor Standards Act of 1938, as amended, (29 U.S.C. 206) current on the anniversary date of a multiple year contract or the beginning of each renewal option period, shall apply to this contract.

(d) The contract price, contract unit price labor rates, or fixed hourly labor rates will be adjusted to reflect the Contractor's actual increase or decrease in applicable wages and fringe benefits to the extent that the increase is made to comply with or the decrease is voluntarily made by the Contractor as a result of:

(1) The Department of Labor wage determination applicable on the anniversary date of the multiple year contract, or at the beginning of the renewal option period. For example, the prior year wage determination required a minimum wage rate of \$4.00 per hour. The Contractor chose to pay \$4.10. The new wage determination increases the minimum rate to \$4.50 per hour. Even if the Contractor voluntarily increases the rate to \$4.75 per hour, the allowable price adjustment is \$.40 per hour;

(2) An increased or decreased wage determination otherwise applied to the contract by operation of law; or

(3) An amendment to the Fair Labor Standards Act of 1938 that is enacted after award of this contract, affects the minimum wage, and becomes applicable to this contract under law.

(e) Any adjustment will be limited to increases or decreases in wages and fringe benefits as described in paragraph (d) of this clause, and the accompanying increases or decreases in social security and unemployment taxes and workers' compensation insurance, but shall not otherwise include any amount for general and administrative costs, overhead, or profit.

(f) The Contractor shall notify the Contracting Officer of any increase claimed under this clause within 30 days after receiving a new wage determination unless this notification period is extended in writing by the Contracting Officer. The Contractor shall promptly notify the Contracting Officer of any decrease under this clause, but nothing in the clause shall preclude the Government from asserting a claim within the period permitted by law. The notice shall contain a statement of the amount claimed and the change in fixed hourly rates (if this is a time-and-materials or labor-hour contract), and any relevant supporting data, including payroll records, that the Contracting Officer may reasonably require. Upon agreement of the parties, the contract price, contract unit price labor rates, or fixed hourly rates shall be modified in writing. The Contractor shall continue performance pending agreement on or determination of any such adjustment and its effective date.

(g) The Contracting Officer or an authorized representative shall have access to and the right to examine any directly pertinent books, documents, papers and records of the Contractor until the expiration of 3 years after final payment under the contract.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 52.223-9 ESTIMATE OF PERCENTAGE OF RECOVERED MATERIAL CONTENT FOR EPA-DESIGNATED ITEMS (MAY 2008)

(a) Definitions. As used in this clause--

Postconsumer material means a material or finished product that has served its intended use and has been discarded for disposal or recovery, having completed its life as a consumer item. Postconsumer material is a part of the broader category of "recovered material."

Recovered material means waste materials and by-products recovered or diverted from solid waste, but the term does not include those materials and by-products generated from, and commonly reused within, an original manufacturing process.

(b) The Contractor, on completion of this contract, shall--

(1) Estimate the percentage of the total recovered material content for EPA-designated item(s) delivered and/or used in contract performance, including, if applicable, the percentage of post-consumer material content; and

(2) Submit this estimate to

Commanding Officer  
Naval Facilities Engineering Service Center  
Code 432WE  
560 Center Drive  
Port Hueneme, CA 93043-4328

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond 30 September of the current fiscal year . The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond 30 September of the current fiscal year, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 52.232-33 PAYMENT BY ELECTRONIC FUNDS TRANSFER—SYSTEM FOR AWARD MANAGEMENT

(JULY 2013)

(a) Method of payment. (1) All payments by the Government under this contract shall be made by electronic funds transfer (EFT), except as provided in paragraph (a)(2) of this clause. As used in this clause, the term "EFT" refers to the funds transfer and may also include the payment information transfer.

(2) In the event the Government is unable to release one or more payments by EFT, the Contractor agrees to either--

(i) Accept payment by check or some other mutually agreeable method of payment; or

(ii) Request the Government to extend the payment due date until such time as the Government can make payment by EFT (but see paragraph (d) of this clause).

(b) Contractor's EFT information. The Government shall make payment to the Contractor using the EFT information contained in the System for Award Management (SAM) database. In the event that the EFT information changes, the Contractor shall be responsible for providing the updated information to the SAM database.

(c) Mechanisms for EFT payment. The Government may make payment by EFT through either the Automated Clearing House (ACH) network, subject to the rules of the National Automated Clearing House Association, or the Fedwire Transfer System. The rules governing Federal payments through the ACH are contained in 31 CFR part 210.

(d) Suspension of payment. If the Contractor's EFT information in the SAM database is incorrect, then the Government need not make payment to the Contractor under this contract until correct EFT information is entered into the SAM database; and any invoice or contract financing request shall be deemed not to be a proper invoice for the purpose of prompt payment under this contract. The prompt payment terms of the contract regarding notice of an improper invoice and delays in accrual of interest penalties apply.

(e) Liability for uncompleted or erroneous transfers. (1) If an uncompleted or erroneous transfer occurs because the Government used the Contractor's EFT information incorrectly, the Government remains responsible for--

(i) Making a correct payment;

(ii) Paying any prompt payment penalty due; and

(iii) Recovering any erroneously directed funds.

(2) If an uncompleted or erroneous transfer occurs because the Contractor's EFT information was incorrect, or was revised within 30 days of Government release of the EFT payment transaction instruction to the Federal Reserve System, and--

(i) If the funds are no longer under the control of the payment office, the Government is deemed to have made payment and the Contractor is responsible for recovery of any erroneously directed funds; or

(ii) If the funds remain under the control of the payment office, the Government shall not make payment, and the provisions of paragraph (d) of this clause shall apply.

(f) EFT and prompt payment. A payment shall be deemed to have been made in a timely manner in accordance with the prompt payment terms of this contract if, in the EFT payment transaction instruction released to the Federal Reserve System, the date specified for settlement of the payment is on or before the prompt payment due date, provided the specified payment date is a valid date under the rules of the Federal Reserve System.

(g) EFT and assignment of claims. If the Contractor assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Contractor shall require as a condition of any such assignment, that

the assignee shall register separately in the SAM database and shall be paid by EFT in accordance with the terms of this clause. Notwithstanding any other requirement of this contract, payment to an ultimate recipient other than the Contractor, or a financial institution properly recognized under an assignment of claims pursuant to subpart 32.8, is not permitted. In all respects, the requirements of this clause shall apply to the assignee as if it were the Contractor. EFT information that shows the ultimate recipient of the transfer to be other than the Contractor, in the absence of a proper assignment of claims acceptable to the Government, is incorrect EFT information within the meaning of paragraph (d) of this clause.

(h) Liability for change of EFT information by financial agent. The Government is not liable for errors resulting from changes to EFT information made by the Contractor's financial agent.

(i) Payment information. The payment or disbursing office shall forward to the Contractor available payment information that is suitable for transmission as of the date of release of the EFT instruction to the Federal Reserve System. The Government may request the Contractor to designate a desired format and method(s) for delivery of payment information from a list of formats and methods the payment office is capable of executing. However, the Government does not guarantee that any particular format or method of delivery is available at any particular payment office and retains the latitude to use the format and delivery method most convenient to the Government. If the Government makes payment by check in accordance with paragraph (a) of this clause, the Government shall mail the payment information to the remittance address contained in the SAM database.

(End of Clause)

#### 52.232-36 PAYMENT BY THIRD PARTY (MAY 2014)

(a) General.

(1) Except as provided in paragraph (a)(2) of this clause, the Contractor agrees to accept payments due under this contract, through payment by a third party in lieu of payment directly from the Government, in accordance with the terms of this clause. The third party and, if applicable, the particular Governmentwide commercial purchase card to be used are identified elsewhere in this contract.

(2) The Governmentwide commercial purchase card is not authorized as a method of payment during any period the System for Award Management (SAM) indicates that the Contractor has delinquent debt that is subject to collection under the Treasury Offset Program (TOP). Information on TOP is available at <http://fms.treas.gov/debt/index.html>. If the SAM subsequently indicates that the Contractor no longer has delinquent debt, the Contractor may request the Contracting Officer to authorize payment by Governmentwide commercial purchase card.

(b) Contractor payment request.

(1) Except as provided in paragraph (b)(2) of this clause, the Contractor shall make payment requests through a charge to the Government account with the third party, at the time and for the amount due in accordance with those clauses of this contract that authorize the Contractor to submit invoices, contract financing requests, other payment requests, or as provided in other clauses providing for payment to the Contractor.

(2) When the Contracting Officer has notified the Contractor that the Governmentwide commercial purchase card is no longer an authorized method of payment, the Contractor shall make such payment requests in accordance with instructions provided by the Contracting Officer during the period when the purchase card is not authorized.

(c) Payment. The Contractor and the third party shall agree that payments due under this contract shall be made upon submittal of payment requests to the third party in accordance with the terms and conditions of an agreement between the Contractor, the Contractor's financial agent (if any), and the third party and its agents (if any). No payment shall be due the Contractor until such agreement is made. Payments made or due by the third party under

this clause are not payments made by the Government and are not subject to the Prompt Payment Act or any implementation thereof in this contract.

(d) Documentation. Documentation of each charge against the Government's account shall be provided to the Contracting Officer upon request.

(e) Assignment of claims. Notwithstanding any other provision of this contract, if any payment is made under this clause, then no payment under this contract shall be assigned under the provisions of the assignment of claims terms of this contract or the Assignment of Claims Act of 1940 (31 U.S.C. 3727, 41 U.S.C. 6305).

(f) Other payment terms. The other payment terms of this contract shall govern the content and submission of payment requests. If any clause requires information or documents in or with the payment request, that is not provided in the third party agreement referenced in paragraph (c) of this clause, the Contractor shall obtain instructions from the Contracting Officer before submitting such a payment request.

(End of clause)

#### 52.244-6 SUBCONTRACTS FOR COMMERCIAL ITEMS (JUN 2016)

(a) Definitions.

Commercial item and commercially available off-the-shelf item have the meanings contained in Federal Acquisition Regulation 2.101, Definitions.

"Subcontract", includes a transfer of commercial items between divisions, subsidiaries, or affiliates of the Contractor or subcontractor at any tier.

(b) To the maximum extent practicable, the Contractor shall incorporate, and require its subcontractors at all tiers to incorporate, commercial items or nondevelopmental items as components of items to be supplied under this contract.

(c) (1) The Contractor shall insert the following clauses in subcontracts for commercial items:

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509), if the subcontract exceeds \$5.5 million and has a performance period of more than 120 days. In altering this clause to identify the appropriate parties, all disclosures of violation of the civil False Claims Act or of Federal criminal law shall be directed to the agency Office of the Inspector General, with a copy to the Contracting Officer.

(ii) 52.203-15, Whistleblower Protections Under the American Recovery and Reinvestment Act of 2009 (Jun 2010) (Section 1553 of Pub. L. 111-5), if the subcontract is funded under the Recovery Act.

(iii) 52.204-21, Basic Safeguarding of Covered Contractor Information Systems (June, 2016), other than subcontracts for commercially available off-the-shelf items, if flow down is required in accordance with paragraph (c) of FAR clause 52.204-21.

(iv) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)), if the subcontract offers further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(v) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

- (vi) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (vii) 52.222-35, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212(a));
- (viii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (ix) 52.222-37, Employment Reports on Veterans (Feb 2016)(38 U.S.C. 4212).
- (x) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496), if flow down is required in accordance with paragraph (f) of FAR clause 52.222-40.
- (xi) (A) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (B) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (xii) 52.222-55, Minimum Wages under Executive Order 13658 (DEC 2015).
- (xiii) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (xiv) 52.232-40, Providing Accelerated Payments to Small Business Subcontractors (Dec 2013), if flow down is required in accordance with paragraph (c) of FAR clause 52.232-40.
- (xv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. App. 1241 and 10 U.S.C. 2631), if flow down is required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may flow down to subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(d) The Contractor shall include the terms of this clause, including this paragraph (d), in subcontracts awarded under this contract.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.246-20 WARRANTY OF SERVICES (MAY 2001)

(a) Definition.

"Acceptance," as used in this clause, means the act of an authorized representative of the Government by which the Government assumes for itself, or as an agent of another, ownership of existing and identified supplies, or approves specific services, as partial or complete performance of the contract.

(b) Notwithstanding inspection and acceptance by the Government or any provision concerning the conclusiveness thereof, the Contractor warrants that all services performed under this contract will, at the time of acceptance, be free from defects in workmanship and conform to the requirements of this contract. The Contracting Officer shall give written notice of any defect or nonconformance to the Contractor within 30 calendar days from the date of acceptance by the Government.. This notice shall state either (1) that the Contractor shall correct or reperform any

defective or nonconforming services, or (2) that the Government does not require correction or reperformance.

(c) If the Contractor is required to correct or reperform, it shall be at no cost to the Government, and any services corrected or reperformed by the Contractor shall be subject to this clause to the same extent as work initially performed. If the Contractor fails or refuses to correct or reperform, the Contracting Officer may, by contract or otherwise, correct or replace with similar services and charge to the Contractor the cost occasioned to the Government thereby, or make an equitable adjustment in the contract price.

(d) If the Government does not require correction or reperformance, the Contracting Officer shall make an equitable adjustment in the contract price.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

Federal Acquisition Regulation (FAR):  
<http://farsite.hill.af.mil/VFFARA.HTM>

Defense Acquisition Regulation Supplement (DFARS):  
<http://farsite.hill.af.mil/VFDFARA.HTM>

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 252.204-7012 SAFEGUARDING COVERED DEFENSE INFORMATION AND CYBER INCIDENT REPORTING (DEC 2015)

(a) Definitions. As used in this clause--

Adequate security means protective measures that are commensurate with the consequences and probability of loss, misuse, or unauthorized access to, or modification of information.

Compromise means disclosure of information to unauthorized persons, or a violation of the security policy of a system, in which unauthorized intentional or unintentional disclosure, modification, destruction, or loss of an object, or the copying of information to unauthorized media may have occurred.

Contractor attributional/proprietary information means information that identifies the contractor(s), whether directly or indirectly, by the grouping of information that can be traced back to the contractor(s) (e.g., program description,

facility locations), personally identifiable information, as well as trade secrets, commercial or financial information, or other commercially sensitive information that is not customarily shared outside of the company.

Contractor information system means an information system belonging to, or operated by or for, the Contractor.

Controlled technical information means technical information with military or space application that is subject to controls on the access, use, reproduction, modification, performance, display, release, disclosure, or dissemination. Controlled technical information would meet the criteria, if disseminated, for distribution statements B through F using the criteria set forth in DoD Instruction 5230.24, Distribution Statements on Technical Documents. The term does not include information that is lawfully publicly available without restrictions.

Covered contractor information system means an information system that is owned, or operated by or for, a contractor and that processes, stores, or transmits covered defense information.

Covered defense information means unclassified information that--

(i) Is--

(A) Provided to the contractor by or on behalf of DoD in connection with the performance of the contract; or

(B) Collected, developed, received, transmitted, used, or stored by or on behalf of the contractor in support of the performance of the contract; and

(ii) Falls in any of the following categories:

(A) Controlled technical information.

(B) Critical information (operations security). Specific facts identified through the Operations Security process about friendly intentions, capabilities, and activities vitally needed by adversaries for them to plan and act effectively so as to guarantee failure or unacceptable consequences for friendly mission accomplishment (part of Operations Security process).

(C) Export control. Unclassified information concerning certain items, commodities, technology, software, or other information whose export could reasonably be expected to adversely affect the United States national security and nonproliferation objectives. To include dual use items; items identified in export administration regulations, international traffic in arms regulations and munitions list; license applications; and sensitive nuclear technology information.

(D) Any other information, marked or otherwise identified in the contract, that requires safeguarding or dissemination controls pursuant to and consistent with law, regulations, and Governmentwide policies (e.g., privacy, proprietary business information).

Cyber incident means actions taken through the use of computer networks that result in a compromise or an actual or potentially adverse effect on an information system and/or the information residing therein.

Forensic analysis means the practice of gathering, retaining, and analyzing computer-related data for investigative purposes in a manner that maintains the integrity of the data.

Malicious software means computer software or firmware intended to perform an unauthorized process that will have adverse impact on the confidentiality, integrity, or availability of an information system. This definition includes a virus, worm, Trojan horse, or other code-based entity that infects a host, as well as spyware and some forms of adware.

Media means physical devices or writing surfaces including, but is not limited to, magnetic tapes, optical disks, magnetic disks, large-scale integration memory chips, and printouts onto which information is recorded, stored, or printed within an information system.

Operationally critical support means supplies or services designated by the Government as critical for airlift, sealift, intermodal transportation services, or logistical support that is essential to the mobilization, deployment, or sustainment of the Armed Forces in a contingency operation.

Rapid(ly) report(ing) means within 72 hours of discovery of any cyber incident.

Technical information means technical data or computer software, as those terms are defined in the clause at DFARS 252.227-7013, Rights in Technical Data-Non Commercial Items, regardless of whether or not the clause is incorporated in this solicitation or contract. Examples of technical information include research and engineering data, engineering drawings, and associated lists, specifications, standards, process sheets, manuals, technical reports, technical orders, catalog-item identifications, data sets, studies and analyses and related information, and computer software executable code and source code.

(b) Adequate security. The Contractor shall provide adequate security for all covered defense information on all covered contractor information systems that support the performance of work under this contract. To provide adequate security, the Contractor shall--

(1) Implement information systems security protections on all covered contractor information systems including, at a minimum--

(i) For covered contractor information systems that are part of an Information Technology (IT) service or system operated on behalf of the Government--

(A) Cloud computing services shall be subject to the security requirements specified in the clause 252.239-7010, Cloud Computing Services, of this contract; and

(B) Any other such IT service or system (i.e., other than cloud computing) shall be subject to the security requirements specified elsewhere in this contract; or

(ii) For covered contractor information systems that are not part of an IT service or system operated on behalf of the Government and therefore are not subject to the security requirement specified at paragraph (b)(1)(i) of this clause--

(A) The security requirements in National Institute of Standards and Technology (NIST) Special Publication (SP) 800-171, "Protecting Controlled Unclassified Information in Nonfederal Information Systems and Organizations," <http://dx.doi.org/10.6028/NIST.SP.800-171> that is in effect at the time the solicitation is issued or as authorized by the Contracting Officer, as soon as practical, but not later than December 31, 2017. The Contractor shall notify the DoD CIO, via email at [osd.dibcsia@mail.mil](mailto:osd.dibcsia@mail.mil), within 30 days of contract award, of any security requirements specified by NIST SP 800-171 not implemented at the time of contract award; or

(B) Alternative but equally effective security measures used to compensate for the inability to satisfy a particular requirement and achieve equivalent protection accepted in writing by an authorized representative of the DoD CIO; and

(2) Apply other security measures when the Contractor reasonably determines that such measures, in addition to those identified in paragraph (b)(1) of this clause, may be required to provide adequate security in a dynamic environment based on an assessed risk or vulnerability.

(c) Cyber incident reporting requirement.

(1) When the Contractor discovers a cyber incident that affects a covered contractor information system or the covered defense information residing therein, or that affects the contractor's ability to perform the requirements of the contract that are designated as operationally critical support, the Contractor shall--

(i) Conduct a review for evidence of compromise of covered defense information, including, but not limited to, identifying compromised computers, servers, specific data, and user accounts. This review shall also include analyzing covered contractor information system(s) that were part of the cyber incident, as well as other information systems on the Contractor's network(s), that may have been accessed as a result of the incident in order to identify compromised covered defense information, or that affect the Contractor's ability to provide operationally critical support; and

(ii) Rapidly report cyber incidents to DoD at <http://dibnet.dod.mil>.

(2) Cyber incident report. The cyber incident report shall be treated as information created by or for DoD and shall include, at a minimum, the required elements at <http://dibnet.dod.mil>.

(3) Medium assurance certificate requirement. In order to report cyber incidents in accordance with this clause, the Contractor or subcontractor shall have or acquire a DoD-approved medium assurance certificate to report cyber incidents. For information on obtaining a DoD-approved medium assurance certificate, see <http://iase.disa.mil/pki/eca/Pages/index.aspx>.

(d) Malicious software. The Contractor or subcontractors that discover and isolate malicious software in connection with a reported cyber incident shall submit the malicious software in accordance with instructions provided by the Contracting Officer.

(e) Media preservation and protection. When a Contractor discovers a cyber incident has occurred, the Contractor shall preserve and protect images of all known affected information systems identified in paragraph (c)(1)(i) of this clause and all relevant monitoring/packet capture data for at least 90 days from the submission of the cyber incident report to allow DoD to request the media or decline interest.

(f) Access to additional information or equipment necessary for forensic analysis. Upon request by DoD, the Contractor shall provide DoD with access to additional information or equipment that is necessary to conduct a forensic analysis.

(g) Cyber incident damage assessment activities. If DoD elects to conduct a damage assessment, the Contracting Officer will request that the Contractor provide all of the damage assessment information gathered in accordance with paragraph (e) of this clause.

(h) DoD safeguarding and use of contractor attributional/proprietary information. The Government shall protect against the unauthorized use or release of information obtained from the contractor (or derived from information obtained from the contractor) under this clause that includes contractor attributional/proprietary information, including such information submitted in accordance with paragraph (c). To the maximum extent practicable, the Contractor shall identify and mark attributional/proprietary information. In making an authorized release of such information, the Government will implement appropriate procedures to minimize the contractor attributional/proprietary information that is included in such authorized release, seeking to include only that information that is necessary for the authorized purpose(s) for which the information is being released.

(i) Use and release of contractor attributional/proprietary information not created by or for DoD. Information that is obtained from the contractor (or derived from information obtained from the contractor) under this clause that is not created by or for DoD is authorized to be released outside of DoD--

(1) To entities with missions that may be affected by such information;

(2) To entities that may be called upon to assist in the diagnosis, detection, or mitigation of cyber incidents;

- (3) To Government entities that conduct counterintelligence or law enforcement investigations;
- (4) For national security purposes, including cyber situational awareness and defense purposes (including with Defense Industrial Base (DIB) participants in the program at 32 CFR part 236); or
- (5) To a support services contractor ("recipient") that is directly supporting Government activities under a contract that includes the clause at 252.204-7009, Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information.
- (j) Use and release of contractor attributional/proprietary information created by or for DoD. Information that is obtained from the contractor (or derived from information obtained from the contractor) under this clause that is created by or for DoD (including the information submitted pursuant to paragraph (c) of this clause) is authorized to be used and released outside of DoD for purposes and activities authorized by paragraph (i) of this clause, and for any other lawful Government purpose or activity, subject to all applicable statutory, regulatory, and policy based restrictions on the Government's use and release of such information.
- (k) The Contractor shall conduct activities under this clause in accordance with applicable laws and regulations on the interception, monitoring, access, use, and disclosure of electronic communications and data.
- (l) Other safeguarding or reporting requirements. The safeguarding and cyber incident reporting required by this clause in no way abrogates the Contractor's responsibility for other safeguarding or cyber incident reporting pertaining to its unclassified information systems as required by other applicable clauses of this contract, or as a result of other applicable U.S. Government statutory or regulatory requirements.
- (m) Subcontracts. The Contractor shall--
- (1) Include this clause, including this paragraph (m), in subcontracts, or similar contractual instruments, for operationally critical support, or for which subcontract performance will involve a covered contractor information system, including subcontracts for commercial items, without alteration, except to identify the parties; and
- (2) When this clause is included in a subcontract, require subcontractors to rapidly report cyber incidents directly to DoD at <http://dibnet.dod.mil> and the prime Contractor. This includes providing the incident report number, automatically assigned by DoD, to the prime Contractor (or next higher-tier subcontractor) as soon as practicable.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 252.216-7006 ORDERING (MAY 2011)

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the contract schedule. Such orders may be issued from commencement of the contract through the completion or termination date of the contract.
- (b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c)(1) If issued electronically, the order is considered ``issued" when a copy has been posted to the Electronic Document Access system, and notice has been sent to the Contractor.

(2) If mailed or transmitted by facsimile, a delivery order or task order is considered ``issued" when the Government deposits the order in the mail or transmits by facsimile. Mailing includes transmittal by U.S. mail or private delivery services.

(3) Orders may be issued orally only if authorized in the schedule.

(End of Clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 252.219-7009 SECTION 8(A) DIRECT AWARD (SEP 2007)

(a) This contract is issued as a direct award between the contracting office and the 8(a) Contractor pursuant to the Partnership Agreement between the Small Business Administration (SBA) and the Department of Defense. Accordingly, the SBA, even if not identified in Section A of this contract, is the prime contractor and retains responsibility for 8(a) certification, for 8(a) eligibility determinations and related issues, and for providing counseling and assistance to the 8(a) Contractor under the 8(a) Program. The cognizant SBA district office is:

Small Business Administration  
Honolulu District Office  
500 Ala Moana Boulevard  
Suite 1-306  
Honolulu, Hawaii 96813

(b) The contracting office is responsible for administering the contract and for taking any action on behalf of the Government under the terms and conditions of the contract; provided that the contracting office shall give advance notice to the SBA before it issues a final notice terminating performance, either in whole or in part, under the contract. The contracting office also shall coordinate with the SBA prior to processing any novation agreement. The contracting office may assign contract administration functions to a contract administration office.

(c) The 8(a) Contractor agrees that--

(1) It will notify the Contracting Officer, simultaneous with its notification to the SBA (as required by SBA's 8(a) regulations at 13 CFR 124.308), when the owner or owners upon whom 8(a) eligibility is based plan to relinquish ownership or control of the concern. Consistent with Section 407 of Pub. L. 100-656, transfer of ownership or control shall result in termination of the contract for convenience, unless the SBA waives the requirement for termination prior to the actual relinquishing of ownership and control; and

(2) It will not subcontract the performance of any of the requirements of this contract without the prior written approval of the SBA and the Contracting Officer.

(End of Clause)

## CLAUSES INCORPORATED BY FULL TEXT

252.219-7010 NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS--  
PARTNERSHIP AGREEMENT (MAR 2016)

(a) Offers are solicited only from small business concerns expressly certified by the Small Business Administration (SBA) for participation in the SBA's 8(a) Program and which meet the following criteria at the time of submission of offer:

- (1) The Offeror is in conformance with the 8(a) support limitation set forth in its approved business plan.
- (2) The Offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action directed by the SBA.
- (3) If the competition is to be limited to 8(a) concerns within one or more specific SBA regions or districts, then the offeror's approved business plan is on the file and serviced by \_\_\_\_.

[Contracting Officer completes by inserting the appropriate SBA District and/or Regional Office(s) as identified by the SBA.]

(b) By submission of its offer, the Offeror represents that it meets all of the criteria set forth in paragraph (a) of this clause.

(c) Any award resulting from this solicitation will be made directly by the Contracting Officer to the successful 8(a) offeror selected through the evaluation criteria set forth in this solicitation.

(d)(1) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas, unless--

(i) The SBA has determined that there are no small business manufacturers or processors in the Federal market place in accordance with FAR 19.502-2(c);

(ii) The acquisition is processed under simplified acquisition procedures and the total amount of this contract does not exceed \$25,000, in which case a small business concern may furnish the product of any domestic firm; or

(iii) The acquisition is a construction or service contract.

(2) The \_\_\_\_ [insert name of SBA's contractor] will notify the \_\_\_\_ [insert name of contracting agency] Contracting Officer in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock or other ownership interest to any other party.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 252.219-7011 NOTIFICATION TO DELAY PERFORMANCE (JUN 1998)

The Contractor shall not begin performance under this purchase order until 2 working days have passed from the date of its receipt. Unless the Contractor receives notification from the Small Business Administration that it is ineligible for this 8(a) award, or otherwise receives instructions from the Contracting Officer, performance under this purchase order may begin on the third working day following receipt of the purchase order. If a determination of ineligibility is issued within the 2-day period, the purchase order shall be considered canceled.

(End of clause)

#### 252.222-7000 RESTRICTIONS ON EMPLOYMENT OF PERSONNEL (MAR 2000)

(a) The Contractor shall employ, for the purpose of performing that portion of the contract work in the State of Hawaii, individuals who are residents thereof and who, in the case of any craft or trade, possess or would be able to acquire promptly the necessary skills to perform the contract.

(b) The Contractor shall insert the substance of this clause, including this paragraph (b), in each subcontract awarded under this contract.

(End of clause)

#### 252.232-7010 LEVIES ON CONTRACT PAYMENTS (DEC 2006)

(a) 26 U.S.C. 6331(h) authorizes the Internal Revenue Service (IRS) to continuously levy up to 100 percent of contract payments, up to the amount of tax debt.

(b) When a levy is imposed on a payment under this contract and the Contractor believes that the levy may result in an inability to perform the contract, the Contractor shall promptly notify the Procuring Contracting Officer in writing, with a copy to the Administrative Contracting Officer, and shall provide--

(1) The total dollar amount of the levy;

(2) A statement that the Contractor believes that the levy may result in an inability to perform the contract, including rationale and adequate supporting documentation; and

(3) Advice as to whether the inability to perform may adversely affect national security, including rationale and adequate supporting documentation.

(c) DoD shall promptly review the Contractor's assessment, and the Procuring Contracting Officer shall provide a written notification to the Contractor including--

(1) A statement as to whether DoD agrees that the levy may result in an inability to perform the contract; and

(2)(i) If the levy may result in an inability to perform the contract and the lack of performance will adversely affect national security, the total amount of the monies collected that should be returned to the Contractor; or

(ii) If the levy may result in an inability to perform the contract but will not impact national security, a recommendation that the Contractor promptly notify the IRS to attempt to resolve the tax situation.

(d) Any DoD determination under this clause is not subject to appeal under the Contract Disputes Act.

(End of clause)

252.247-7024 Notification of Transportation of Supplies by Sea (MAR 2000)

(a) The Contractor has indicated by the response to the solicitation provision, Representation of Extent of Transportation by Sea, that it did not anticipate transporting by sea any supplies. If, however, after the award of this contract, the Contractor learns that supplies, as defined in the Transportation of Supplies by Sea clause of this contract, will be transported by sea, the Contractor --

(1) Shall notify the Contracting Officer of that fact; and

(2) Hereby agrees to comply with all the terms and conditions of the Transportation of Supplies by Sea clause of this contract.

(b) The Contractor shall include this clause; including this paragraph (b), revised as necessary to reflect the relationship of the contracting parties--

(1) In all subcontracts under this contract, if this contract is a construction contract; or

(2) If this contract is not a construction contract, in all subcontracts under this contract that are for--

(i) Noncommercial items; or

(ii) Commercial items that--

(A) The Contractor is reselling or distributing to the Government without adding value (generally, the Contractor does not add value to items that it subcontracts for f.o.b. destination shipment);

(B) Are shipped in direct support of U.S. military contingency operations, exercises, or forces deployed in humanitarian or peacekeeping operations; or

(C) Are commissary or exchange cargoes transported outside of the Defense Transportation System in accordance with 10 U.S.C. 2643.

(End of clause)

5252.201-9300, CONTRACTING OFFICER AUTHORITY (JUN 1994)

In no event shall any understanding or agreement between the Contractor and any Government employee other than the Contracting Officer on any contract, modification, change order, letter or verbal direction to the Contractor be effective or binding upon the Government. All such actions must be formalized by a proper contractual document executed by an appointed Contracting Officer. The Contractor is hereby put on notice that in the event a Government employee other than the Contracting Officer directs a change in the work to be performed or increases the scope of the work to be performed, it is the Contractor's responsibility to make inquiry of the Contracting Officer before making the deviation. Payments will not be made without being authorized by an appointed Contracting Officer with the legal authority to bind the Government. (End of clause)

## 5252.209-9300 ORGANIZATIONAL CONFLICTS OF INTEREST (JUN 1994)

The restrictions described herein shall apply to the Contractor and its affiliates, consultants and subcontracts under this contract. If the Contractor under this contract prepares or assists in preparing a statement of work, specifications and plans, the Contractor and its affiliates shall be ineligible to bid or participate, in any capacity, in any contractual effort which is based on such statement of work or specifications and plans as a prime contractor, subcontractor, consultant or in any similar capacity. The Contractor shall not incorporate its products or services in such statement of work or specification unless so directed in writing by the Contracting Officer, in which case the restriction shall not apply. This contract shall include this clause in its subcontractor's or consultants' agreements concerning the performance of this contract.

**5252.217-9301, OPTION TO EXTEND THE TERM OF THE CONTRACT – SERVICES  
(JUN 1994)**

(a) The Government may extend the term of this contract for a term of one (1) to twelve (12) months by written notice to the Contractor within the performance period specified in the Schedule; provided that the Government shall give the Contractor a preliminary written notice of its intent to extend before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months. [Insert number of months]

## 5252.223-9300, INSPECTION BY REGULATORY AGENCIES (JUN 1994)

Work performed under this contract is subject to inspection by State and Federal Government Regulatory agencies including those described below.

Permission has been granted by the Navy permitting Federal and State occupational health and safety officials to enter Navy shore installations, without delay and at reasonable times, to conduct routine safety and health investigations. Permission also extends to safety and health investigations based on reports of unsafe conditions. Occupational Health and Safety Administration (OSHA) officials may also investigate accidents or illnesses involving the Contractor's employees. Inspections may also be carried out by the Department of Labor to inspect for compliance with labor laws.

The Contractor shall cooperate with regulatory agencies and shall provide personnel to accompany the agency inspection or review teams. Contractor personnel shall be knowledgeable concerning the work being inspected, and participate in responding to all requests for information, inspection or review findings by regulatory agencies.

## 5252.232-9000, SUBMISSION OF INVOICES (FIXED PRICE) (JUL 1992)

(a) "Invoice" as used in this clause does not include contractor requests for progress payments.

(b) The contractor shall submit original invoices with copies to the address identified in the solicitation/ contract award form (SF 26-Block 10; SF 33-Block 23; SF 1447-Block 14), unless delivery orders are applicable, in which case invoices will be segregated by individual order and submitted to the address specified in the order (DD 1155-Block 13 or SF 26-Block 10).

(c) The use of copies of the Material Inspection and Receiving Report (MIRR), DD Form 250, as an invoice is encouraged. DFARS Appendix F-306 provides instructions for such use. Copies of the MIRR used as an invoice are in addition to the standard distribution stated in DFARS F-401.

(d) In addition to the requirements of the Prompt Payment clause of this contract, the contractor shall cite on each invoice the contract line item number (CLIN); the contract subline item number (SLIN), if applicable; the accounting classification reference number (ACRN) as identified on the financial accounting data sheets, and the payment terms.

(e) The contractor shall prepare:

\_\_\_\_\_ a separate invoice for each activity designated to receive the supplies or services.

  X   a consolidated invoice covering all shipments delivered under an individual order.

\_\_\_\_\_ either of the above.

(f) If acceptance is at origin, the contractor shall submit the MIRR or other acceptance verification directly to the designated payment office. If acceptance is at destination, the consignee will forward acceptance verification to the designated payment office.

SECTION J  
DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS  
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| J-1503010-05                 | FLOOR PLANS   |
| J-1503010-06                 | CUSTODIAL INVENTORY   |
|                              |   |

ATTACHMENT J-0200000-01  
DEFINITIONS AND ACRONYMS

| Definition                                 | Description   |
|--|---|
| Aseptic Cleaning                           | This is the removal of soil and/or grime from a surface in accordance with total disinfection standards, policies, and procedures to control and eliminate infections.  |
| Assessment                                 | A general term referring to either a survey or inspection of a facility to determine condition.   |
| Bloodborne Pathogens Regulation            | The OSHA Bloodborne Pathogens Program to eliminate or minimize occupational exposure to Hepatitis B Virus (HBV), Human Immunodeficiency Virus (HIV), and other blood borne pathogens  |
| Competent Person                           | A person who has the professional experience and training necessary to identify existing and predictable hazards at a work or service environment, and who has the authority to take prompt and corrective action to eliminate or remove dangers from the environment. One who can identify existing and predictable hazards in the working environment or working conditions that are dangerous to personnel and who has authorization to take prompt corrective measures to eliminate them.   |
| Contracting Officer (KO)                   | That individual with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the Contracting Officer.   |
| Contracting Officer's Representative (COR) | The individual appointed by the KO responsible for monitoring the Contractor's technical compliance and progress, relative to assigned contract(s)/orders(s), based on the contract requirements specified in the PWS and in accordance with the PAP. The COR performs a variety of contract administration duties that includes oversight of PA, documenting and rating Contractor performance, reviewing invoices, and acceptance of work. Assignment as a COR is a collateral duty typically performed by the FSCM or SPAR.  |
| Contractor                                 | That entity or its representative responsible for the delivery of the services or materials specified in this contract, as designated by contract award. The term Contractor as used herein refers to both the prime Contractor and any subcontractors. The prime Contractor shall insure that subcontractors comply with the provision of this contract.   |
| Contractor Representative                  | That individual appointed by the Contractor, either orally or in writing, who has been assigned responsibility for executing the requirements of this contract.   |
| Direct Material Costs                      | The actual vendor invoice charges for materials used for performance of work under this contract. Direct material costs shall include transportation charges when such charges are included on the invoice by the vendor, as well as any discounts allowed for prompt payment and discounts or rebates for core value or salvage value that accrue to the Contractor. When questions arise concerning the cost of materials, material costs will be based on the lowest of quotes provided by the Contractor from at least three different commercial vendors for the direct material cost. The Government retains the right to obtain additional quotes in questionable situations. The lowest price will be used. |
| Facility                                   | A building or structure designed and created to serve a particular function.  |

ATTACHMENT J-0200000-01  
DEFINITIONS AND ACRONYMS

| Definition           | Description  |
|----------------------|--|
| Frequency Of Service | <p><u>Annually (A)</u>. Services performed once during each 12-month period of the contract at intervals of 345 to 365 calendar days.</p> <p><u>Biennial (Y/2)</u>. Services performed once during each 24-month period of the contract at intervals of 550 to 700 days.</p> <p><u>Semiannually (M6)</u>. Services performed two times during each 12-month period of the contract at intervals of 170 to 200 calendar days.</p> <p><u>Quarterly (M3)</u>. Service performed four times during each 12-month period of the contract at intervals of 80 to 100 days.</p> <p><u>Bimonthly (M2)</u>. Services performed six times during each 12-month period of the contract at intervals of 50 to 70 calendar days.</p> <p><u>Monthly (M)</u>. Services performed 12 times during each 12-month period of the contract at intervals of 26 to 31 calendar days.</p> <p><u>Twice Monthly (2M)</u>. Services performed 24 times during each 12-month period of the contract at intervals of 14 to 16 calendar days.</p> <p><u>Weekly (W)</u>. Services performed 52 times during each 12-month period of the contract at intervals of 6 to 8 calendar days.</p> <p><u>Twice Weekly (2W)</u>. Services performed 104 times during each 12-month period of the contract at intervals of 2 to 3 calendar days, such as Monday and Thursday, or Tuesday and Friday.</p> <p><u>Three Times Weekly (3W)</u>. Services performed 156 times during each 12- month period of the contract at intervals of one to two days, such as Monday, Wednesday, and Friday, or Tuesday, Thursday, and Saturday.</p> <p><u>Four Times Weekly (4W)</u>. Services performed 208 times during each 12-month period of the contract, such as on Monday, Tuesday, Thursday, and Friday.</p> <p><u>Five Times Weekly (5W)</u>. Services performed 250 times during each 12-month period of the contract, once each work day Monday through Friday excluding holidays, at intervals of 18 to 24 hours.</p> <p><u>Six Times Weekly (6W)</u>. Services performed 312 times during each 12-month period of the contract, once each work day Monday through Saturday including holidays, at intervals of 18 to 24 hours.</p> <p><u>Seven Times Weekly (7W)</u>. Services performed once each calendar day Sunday through Saturday including holidays.</p> <p><u>Ten Times Weekly (10W)</u>. Services performed 520 times during each 12-month period of the contract, twice each work day Monday through Friday including holidays, at intervals between 8 to 12 hours each day of service.</p> <p><u>Fourteen Times Weekly (14W)</u>. Services performed twice each calendar day Sunday through Saturday including holidays, at intervals between 8 to 12 hours each day of service.</p> <p><u>Seventeen Times Weekly (17W)</u>. Services performed three times each calendar day Monday through Friday, once per shift between 5:00 a.m. to 9:00 p.m.; and once a day on both Saturday and Sunday at intervals of 16 to 24 hours; including holidays.</p> <p><u>Eighteen Times Weekly (18W)</u>. Services performed two to three times each calendar day once per shift between 5:00 a.m. to 9:00 p.m. including holidays.</p> <p><u>Nineteen Times Weekly (19W)</u>. Services performed three times each calendar day Monday through Friday, once per shift between 5:00 a.m. to 9:00 p.m.; and twice a day on both Saturday and Sunday at intervals of between 8 to 12 hours each day of service; including holidays.</p> <p><u>Twenty One Times Weekly (21W)</u>. Services performed three times each calendar day once per shift between 5:00 a.m. to 9:00 p.m. including holidays.</p> |

ATTACHMENT J-0200000-01  
DEFINITIONS AND ACRONYMS

| Definition                                  | Description   |
|---|---|
| Government Furnished Property (GFP)         | Property in the possession of, or directly acquired by, the Government and subsequently furnished to the contractor for performance of a contract. Government furnished property includes, but is not limited to, spares and property furnished for repairs, maintenance, overhaul, or modification. Government furnished property also includes contractor acquired property if the contractor acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract.  |
| Monthly Exposure Report                     | A compilation of all Contractor and subcontractor employee-hours involved in delivering contract services on a Government property.   |
| Performance Assessment                      | A method used by the Government to provide some measure of control over the quality of purchased goods and services received.   |
| Performance Assessment Representative (PAR) | The individual(s) assigned as a Technical Point of Contact (TPOC) / Subject Matter Expert (SME) to the COR to perform duties as the on-site representative who assesses Contractor performance. The PAR periodically observes Contractor performance, reviews delivered services, reviews quality management corrective actions, periodically assesses and documents Contractor performance on PAWs and the MPAS, and communicates findings as necessary with the Contractor, SPAR, and COR.  |
| Pre-Expended Bin Materials And Supplies     | The minor materials and supplies that are incidental to the job, for which the total direct cost of any one material line item shown on the material estimate is \$10.00 or less. Examples of pre-expended bin materials and supplies include, but are not limited to, cleaners, rags, mops, buckets, etc.  |
| Property Management Program                 | A Government program established for the purpose of reviewing and approving the Contractor's Property Management Plan and System through performance of a system analysis whenever government property is in the possession of the Contractor.  |
| Quality Assurance (QA)                      | The planned and systematic activities implemented in a quality system so that quality requirements for a product or service will be fulfilled.  |
| Quality Control (QC)                        | The observation techniques and activities used to fulfill requirements for quality.   |
| R. S. Means                                 | A data collection and organization system developed by R. S. Means Company which can be used to prepare accurate, dependable construction estimates and budgets in a variety of ways. The Contractor shall use the latest edition. Material prices are based on a national average and computed labor costs are based on a 30-city national average. An estimate prepared using this data is called a "Means estimate"; data may simply be referred to as "Means".  |
| Special Equipment                           | Equipment not considered tools of the trade for custodial services. Tools of the trade for custodial services include, but are not limited to, cleaning equipment items such as a vacuum cleaner, floor machine, auto-scrubber, and water extraction unit.  |
| Response Time                               | The time allowed the Contractor after initial notification of a work requirement to be physically on the premises at the work site with appropriate personnel, tools, equipment, and materials, ready to perform the work required.   |
| Unit Priced Labor (UPL) Hour                | The unit price bid by the Contractor to perform one hour of work-in-place. With the exception of direct material and construction equipment costs, the unit price includes all indirect and direct costs associated with performing work. The price includes the Contractor's hourly composite trade wage, adjusted to allow for workforce productivity; costs for pre-expended bin materials, union agreements, crew sizes, hand tools, payroll burdens and fringes, overtime, job (field) overhead (including clerical support, supervision, inspection, fees, taxes, licenses, permits, and insurance), general and administrative (home office) overhead, and profit. Additionally, time for job preparation, safety standby personnel, and similar indirect labor elements are included. |

ATTACHMENT J-0200000-01  
DEFINITIONS AND ACRONYMS

| <b>Acronym</b> | <b>Title</b>                                       |
|----------------|--|
| ACO            | Administrative Contracting Officer                 |
| BW             | Biweekly   |
| CDR            | Contract Discrepancy Report                        |
| CIA            | Controlled Industrial Area                         |
| COR            | Contracting Officer Representative                 |
| COR            | Condition of Readiness                             |
| DoD            | Department of Defense                              |
| DoN            | Department of Navy                                 |
| DRMO           | Defense Reutilization Management Office            |
| EPA            | Environmental Protection Agency                    |
| EPCRA          | Emergency Planning and Community Right-to-Know Act |
| FAR            | Federal Acquisition Regulation                     |
| FFP            | Firm Fixed Price                                   |
| FSC            | Facility Support Contract                          |
| FSCM           | Facility Support Contract Manager                  |
| GIS            | Geospatial Information System                      |
| GFE            | Government-furnished Equipment                     |
| GFF            | Government-furnished Facilities                    |
| GFM            | Government-furnished Materials                     |
| IDIQ           | Indefinite Delivery Indefinite Quantity            |
| IPM            | Integrated Pest Management                         |
| IPMIS          | Integrated Pest Management Information System      |
| IPMP           | Integrated Pest Management Plan                    |
| KO             | Contracting Officer                                |
| M              | Monthly  |
| MDI            | Mission Dependency Index                           |
| MEP            | Mechanical, Electrical and Plumbing                |
| MPAS           | Monthly Performance Assessment Summary             |
| MSDS           | Material Safety Data Sheets                        |
| NAVFAC         | Naval Facilities Engineering Command               |
| NOSC           | Navy-On-Scene Coordinator                          |
| PAP            | Performance Assessment Plan                        |
| PAR            | Performance Assessment Representative              |
| PAW            | Performance Assessment Worksheet                   |
| PM             | Project Manager                                    |
| PM             | Planned Maintenance or Preventative Maintenance    |
| PRCSP          | Permit Required Confined Space Program             |
| PWS            | Performance Work Statement                         |
| PWO            | Public Works Officer                               |
| Q              | Quarterly  |
| QC             | Quality Control                                    |
| SC             | Security Clearances                                |
| SM             | Semimonthly  |
| SPAR           | Senior Performance Assessment Representative       |
| WBS            | Work Breakdown Structure                           |

ATTACHMENT J-0200000-02  
WAGE DETERMINATIONS

The following attachment specifies the minimum wages and fringe benefits to be paid under this Contract.

a. Wage Determination (applicable to Service Contract Act work)

It is suggested that the contractor use the Price Adjustment Calculation Tool (PACT) when submitting their wage adjustment request. See <http://www.wdol.gov/>

Attachment J-0200000-02

WD 15-2153 (Rev.-2) was first posted on www.wdol.gov on 08/16/2016

\*\*\*\*\*

REGISTER OF WAGE DETERMINATIONS UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
WASHINGTON D.C. 20210

Daniel W. Simms                      Division of  
Director                              Wage Determinations

Wage Determination No.: 2015-2153  
Revision No.: 2  
Date Of Revision: 08/11/2016

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

States: American Samoa, Hawaii

Area: American Samoa Statewide

Hawaii Statewide

OCCUPATION NOTE:

STEVEDORING AND LONGSHOREMEN: Wage rates and fringe benefits can be found on Wage Determination 2000-0085

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

| OCCUPATION CODE - TITLE                                 | FOOTNOTE | RATE  |
|---|----------|-------|
| 01000 - Administrative Support And Clerical Occupations |          |       |
| 01011 - Accounting Clerk I                              |          | 14.20 |
| 01012 - Accounting Clerk II                             |          | 15.93 |
| 01013 - Accounting Clerk III                            |          | 17.40 |
| 01020 - Administrative Assistant                        |          | 26.48 |
| 01035 - Court Reporter                                  |          | 18.59 |
| 01051 - Data Entry Operator I                           |          | 13.16 |
| 01052 - Data Entry Operator II                          |          | 14.36 |
| 01060 - Dispatcher, Motor Vehicle                       |          | 17.10 |
| 01070 - Document Preparation Clerk                      |          | 13.15 |
| 01090 - Duplicating Machine Operator                    |          | 13.79 |
| 01111 - General Clerk I                                 |          | 12.53 |
| 01112 - General Clerk II                                |          | 13.67 |
| 01113 - General Clerk III                               |          | 15.45 |
| 01120 - Housing Referral Assistant                      |          | 23.77 |
| 01141 - Messenger Courier                               |          | 12.47 |
| 01191 - Order Clerk I                                   |          | 13.18 |
| 01192 - Order Clerk II                                  |          | 14.38 |
| 01261 - Personnel Assistant (Employment) I              |          | 15.79 |
| 01262 - Personnel Assistant (Employment) II             |          | 17.88 |

## Attachment J-0200000-02

|       |  |       |
|-------|--|-------|
| 01263 | - Personnel Assistant (Employment) III         | 19.68 |
| 01270 | - Production Control Clerk                     | 18.86 |
| 01290 | - Rental Clerk                                 | 15.79 |
| 01300 | - Scheduler, Maintenance                       | 19.05 |
| 01311 | - Secretary I                                  | 19.05 |
| 01312 | - Secretary II                                 | 21.31 |
| 01313 | - Secretary III                                | 23.77 |
| 01320 | - Service Order Dispatcher                     | 14.05 |
| 01410 | - Supply Technician                            | 25.82 |
| 01420 | - Survey Worker                                | 17.10 |
| 01460 | - Switchboard Operator/Receptionist            | 15.40 |
| 01531 | - Travel Clerk I                               | 14.78 |
| 01532 | - Travel Clerk II                              | 15.97 |
| 01533 | - Travel Clerk III                             | 17.12 |
| 01611 | - Word Processor I                             | 14.36 |
| 01612 | - Word Processor II                            | 16.11 |
| 01613 | - Word Processor III                           | 18.03 |
| 05000 | - Automotive Service Occupations               |       |
| 05005 | - Automobile Body Repairer, Fiberglass         | 22.19 |
| 05010 | - Automotive Electrician                       | 22.43 |
| 05040 | - Automotive Glass Installer                   | 22.00 |
| 05070 | - Automotive Worker                            | 22.00 |
| 05110 | - Mobile Equipment Servicer                    | 18.99 |
| 05130 | - Motor Equipment Metal Mechanic               | 24.41 |
| 05160 | - Motor Equipment Metal Worker                 | 22.00 |
| 05190 | - Motor Vehicle Mechanic                       | 25.65 |
| 05220 | - Motor Vehicle Mechanic Helper                | 17.39 |
| 05250 | - Motor Vehicle Upholstery Worker              | 20.80 |
| 05280 | - Motor Vehicle Wrecker                        | 22.00 |
| 05310 | - Painter, Automotive                          | 23.19 |
| 05340 | - Radiator Repair Specialist                   | 22.00 |
| 05370 | - Tire Repairer                                | 13.78 |
| 05400 | - Transmission Repair Specialist               | 24.37 |
| 07000 | - Food Preparation And Service Occupations     |       |
| 07010 | - Baker  | 14.87 |
| 07041 | - Cook I                                       | 13.17 |
| 07042 | - Cook II                                      | 15.29 |
| 07070 | - Dishwasher                                   | 12.05 |
| 07130 | - Food Service Worker                          | 11.14 |
| 07210 | - Meat Cutter                                  | 18.70 |
| 07260 | - Waiter/Waitress                              | 12.01 |
| 09000 | - Furniture Maintenance And Repair Occupations |       |
| 09010 | - Electrostatic Spray Painter                  | 17.41 |
| 09040 | - Furniture Handler                            | 11.71 |
| 09080 | - Furniture Refinisher                         | 19.15 |
| 09090 | - Furniture Refinisher Helper                  | 14.19 |
| 09110 | - Furniture Repairer, Minor                    | 16.63 |
| 09130 | - Upholsterer                                  | 17.41 |
| 11000 | - General Services And Support Occupations     |       |
| 11030 | - Cleaner, Vehicles                            | 10.89 |
| 11060 | - Elevator Operator                            | 12.89 |
| 11090 | - Gardener                                     | 16.40 |
| 11122 | - Housekeeping Aide                            | 14.00 |
| 11150 | - Janitor                                      | 14.00 |
| 11210 | - Laborer, Grounds Maintenance                 | 13.55 |
| 11240 | - Maid or Houseman                             | 14.49 |

## Attachment J-0200000-02

|  |       |
|--|-------|
| 11260 - Pruner   | 12.13 |
| 11270 - Tractor Operator                                     | 16.43 |
| 11330 - Trail Maintenance Worker                             | 13.55 |
| 11360 - Window Cleaner                                       | 15.25 |
| 12000 - Health Occupations                                   |       |
| 12010 - Ambulance Driver                                     | 20.70 |
| 12011 - Breath Alcohol Technician                            | 20.70 |
| 12012 - Certified Occupational Therapist Assistant           | 19.67 |
| 12015 - Certified Physical Therapist Assistant               | 18.41 |
| 12020 - Dental Assistant                                     | 14.80 |
| 12025 - Dental Hygienist                                     | 30.34 |
| 12030 - EKG Technician                                       | 26.02 |
| 12035 - Electroneurodiagnostic Technologist                  | 26.02 |
| 12040 - Emergency Medical Technician                         | 22.19 |
| 12071 - Licensed Practical Nurse I                           | 18.51 |
| 12072 - Licensed Practical Nurse II                          | 20.70 |
| 12073 - Licensed Practical Nurse III                         | 23.09 |
| 12100 - Medical Assistant                                    | 14.83 |
| 12130 - Medical Laboratory Technician                        | 19.74 |
| 12160 - Medical Record Clerk                                 | 17.82 |
| 12190 - Medical Record Technician                            | 19.93 |
| 12195 - Medical Transcriptionist                             | 19.74 |
| 12210 - Nuclear Medicine Technologist                        | 31.72 |
| 12221 - Nursing Assistant I                                  | 11.39 |
| 12222 - Nursing Assistant II                                 | 12.81 |
| 12223 - Nursing Assistant III                                | 13.98 |
| 12224 - Nursing Assistant IV                                 | 15.69 |
| 12235 - Optical Dispenser                                    | 20.03 |
| 12236 - Optical Technician                                   | 14.91 |
| 12250 - Pharmacy Technician                                  | 17.19 |
| 12280 - Phlebotomist   | 15.69 |
| 12305 - Radiologic Technologist                              | 29.04 |
| 12311 - Registered Nurse I                                   | 29.29 |
| 12312 - Registered Nurse II                                  | 35.82 |
| 12313 - Registered Nurse II, Specialist                      | 35.82 |
| 12314 - Registered Nurse III                                 | 43.34 |
| 12315 - Registered Nurse III, Anesthetist                    | 43.34 |
| 12316 - Registered Nurse IV                                  | 51.94 |
| 12317 - Scheduler (Drug and Alcohol Testing)                 | 25.66 |
| 13000 - Information And Arts Occupations                     |       |
| 13011 - Exhibits Specialist I                                | 19.61 |
| 13012 - Exhibits Specialist II                               | 23.29 |
| 13013 - Exhibits Specialist III                              | 28.49 |
| 13041 - Illustrator I  | 20.71 |
| 13042 - Illustrator II                                       | 25.67 |
| 13043 - Illustrator III                                      | 31.40 |
| 13047 - Librarian  | 28.71 |
| 13050 - Library Aide/Clerk                                   | 14.17 |
| 13054 - Library Information Technology Systems Administrator | 21.89 |
| 13058 - Library Technician                                   | 17.36 |
| 13061 - Media Specialist I                                   | 15.86 |
| 13062 - Media Specialist II                                  | 17.74 |
| 13063 - Media Specialist III                                 | 19.78 |
| 13071 - Photographer I                                       | 14.00 |
| 13072 - Photographer II                                      | 16.54 |

## Attachment J-0200000-02

|   |               |
|---|---------------|
| 13073 - Photographer III  | 19.61         |
| 13074 - Photographer IV   | 23.99         |
| 13075 - Photographer V  | 28.99         |
| 13110 - Video Teleconference Technician                         | 20.30         |
| 14000 - Information Technology Occupations                      |               |
| 14041 - Computer Operator I                                     | 17.54         |
| 14042 - Computer Operator II                                    | 19.62         |
| 14043 - Computer Operator III                                   | 22.80         |
| 14044 - Computer Operator IV                                    | 24.81         |
| 14045 - Computer Operator V                                     | 27.45         |
| 14071 - Computer Programmer I                                   | (see 1) 27.62 |
| 14072 - Computer Programmer II                                  | (see 1)       |
| 14073 - Computer Programmer III                                 | (see 1)       |
| 14074 - Computer Programmer IV                                  | (see 1)       |
| 14101 - Computer Systems Analyst I                              | (see 1)       |
| 14102 - Computer Systems Analyst II                             | (see 1)       |
| 14103 - Computer Systems Analyst III                            | (see 1)       |
| 14150 - Peripheral Equipment Operator                           | 17.54         |
| 14160 - Personal Computer Support Technician                    | 24.81         |
| 15000 - Instructional Occupations                               |               |
| 15010 - Aircrew Training Devices Instructor (Non-Rated)         | 30.83         |
| 15020 - Aircrew Training Devices Instructor (Rated)             | 37.30         |
| 15030 - Air Crew Training Devices Instructor (Pilot)            | 43.09         |
| 15050 - Computer Based Training Specialist / Instructor         | 30.83         |
| 15060 - Educational Technologist                                | 25.80         |
| 15070 - Flight Instructor (Pilot)                               | 43.09         |
| 15080 - Graphic Artist  | 22.97         |
| 15090 - Technical Instructor                                    | 19.66         |
| 15095 - Technical Instructor/Course Developer                   | 24.05         |
| 15110 - Test Proctor  | 19.47         |
| 15120 - Tutor   | 19.47         |
| 16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations |               |
| 16010 - Assembler   | 11.72         |
| 16030 - Counter Attendant                                       | 11.72         |
| 16040 - Dry Cleaner   | 14.51         |
| 16070 - Finisher, Flatwork, Machine                             | 11.72         |
| 16090 - Presser, Hand   | 11.72         |
| 16110 - Presser, Machine, Drycleaning                           | 11.72         |
| 16130 - Presser, Machine, Shirts                                | 11.72         |
| 16160 - Presser, Machine, Wearing Apparel, Laundry              | 11.72         |
| 16190 - Sewing Machine Operator                                 | 15.45         |
| 16220 - Tailor  | 16.27         |
| 16250 - Washer, Machine   | 12.67         |
| 19000 - Machine Tool Operation And Repair Occupations           |               |
| 19010 - Machine-Tool Operator (Tool Room)                       | 24.08         |
| 19040 - Tool And Die Maker                                      | 30.25         |
| 21000 - Materials Handling And Packing Occupations              |               |
| 21020 - Forklift Operator                                       | 20.84         |
| 21030 - Material Coordinator                                    | 21.89         |
| 21040 - Material Expediter                                      | 21.89         |
| 21050 - Material Handling Laborer                               | 16.89         |
| 21071 - Order Filler  | 13.51         |
| 21080 - Production Line Worker (Food Processing)                | 20.84         |
| 21110 - Shipping Packer   | 15.22         |
| 21130 - Shipping/Receiving Clerk                                | 14.69         |
| 21140 - Store Worker I  | 13.23         |

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|  |       |
|--|-------|
| 21150 - Stock Clerk  | 18.58 |
| 21210 - Tools And Parts Attendant  | 20.84 |
| 21410 - Warehouse Specialist   | 20.84 |
| 23000 - Mechanics And Maintenance And Repair Occupations                           |       |
| 23010 - Aerospace Structural Welder  | 28.74 |
| 23021 - Aircraft Mechanic I  | 27.03 |
| 23022 - Aircraft Mechanic II   | 28.74 |
| 23023 - Aircraft Mechanic III  | 30.43 |
| 23040 - Aircraft Mechanic Helper   | 19.51 |
| 23050 - Aircraft, Painter  | 25.27 |
| 23060 - Aircraft Servicer  | 22.63 |
| 23080 - Aircraft Worker  | 24.16 |
| 23110 - Appliance Mechanic   | 21.94 |
| 23120 - Bicycle Repairer   | 15.16 |
| 23125 - Cable Splicer  | 28.39 |
| 23130 - Carpenter, Maintenance   | 30.99 |
| 23140 - Carpet Layer   | 24.86 |
| 23160 - Electrician, Maintenance   | 28.25 |
| 23181 - Electronics Technician Maintenance I                                       | 26.83 |
| 23182 - Electronics Technician Maintenance II                                      | 28.69 |
| 23183 - Electronics Technician Maintenance III                                     | 30.56 |
| 23260 - Fabric Worker  | 20.95 |
| 23290 - Fire Alarm System Mechanic   | 23.46 |
| 23310 - Fire Extinguisher Repairer   | 19.40 |
| 23311 - Fuel Distribution System Mechanic  | 27.68 |
| 23312 - Fuel Distribution System Operator  | 21.58 |
| 23370 - General Maintenance Worker   | 18.45 |
| 23380 - Ground Support Equipment Mechanic  | 27.03 |
| 23381 - Ground Support Equipment Servicer  | 22.63 |
| 23382 - Ground Support Equipment Worker  | 24.16 |
| 23391 - Gunsmith I   | 19.40 |
| 23392 - Gunsmith II  | 22.51 |
| 23393 - Gunsmith III   | 25.64 |
| 23410 - Heating, Ventilation And Air-Conditioning<br>Mechanic                      | 24.07 |
| 23411 - Heating, Ventilation And Air Contditioning<br>Mechanic (Research Facility) | 25.52 |
| 23430 - Heavy Equipment Mechanic   | 28.29 |
| 23440 - Heavy Equipment Operator   | 34.11 |
| 23460 - Instrument Mechanic  | 29.96 |
| 23465 - Laboratory/Shelter Mechanic  | 24.07 |
| 23470 - Laborer  | 16.49 |
| 23510 - Locksmith  | 23.45 |
| 23530 - Machinery Maintenance Mechanic   | 24.70 |
| 23550 - Machinist, Maintenance   | 24.58 |
| 23580 - Maintenance Trades Helper  | 14.93 |
| 23591 - Metrology Technician I   | 29.96 |
| 23592 - Metrology Technician II  | 31.76 |
| 23593 - Metrology Technician III   | 33.49 |
| 23640 - Millwright   | 25.64 |
| 23710 - Office Appliance Repairer  | 21.56 |
| 23760 - Painter, Maintenance   | 25.29 |
| 23790 - Pipefitter, Maintenance  | 27.69 |
| 23810 - Plumber, Maintenance   | 25.71 |
| 23820 - Pneudraulic Systems Mechanic   | 25.64 |
| 23850 - Rigger   | 25.64 |

## Attachment J-0200000-02

|  |       |
|--|-------|
| 23870 - Scale Mechanic   | 22.51 |
| 23890 - Sheet-Metal Worker, Maintenance                        | 28.46 |
| 23910 - Small Engine Mechanic                                  | 20.91 |
| 23931 - Telecommunications Mechanic I                          | 27.52 |
| 23932 - Telecommunications Mechanic II                         | 28.05 |
| 23950 - Telephone Lineman                                      | 24.18 |
| 23960 - Welder, Combination, Maintenance                       | 25.04 |
| 23965 - Well Driller   | 25.14 |
| 23970 - Woodcraft Worker                                       | 25.64 |
| 23980 - Woodworker   | 17.67 |
| 24000 - Personal Needs Occupations                             |       |
| 24570 - Child Care Attendant                                   | 11.62 |
| 24580 - Child Care Center Clerk                                | 15.14 |
| 24610 - Chore Aide   | 11.40 |
| 24620 - Family Readiness And Support Services<br>Coordinator   | 16.19 |
| 24630 - Homemaker  | 20.11 |
| 25000 - Plant And System Operations Occupations                |       |
| 25010 - Boiler Tender  | 26.42 |
| 25040 - Sewage Plant Operator                                  | 21.94 |
| 25070 - Stationary Engineer                                    | 26.42 |
| 25190 - Ventilation Equipment Tender                           | 19.25 |
| 25210 - Water Treatment Plant Operator                         | 21.94 |
| 27000 - Protective Service Occupations                         |       |
| 27004 - Alarm Monitor  | 18.69 |
| 27007 - Baggage Inspector                                      | 12.13 |
| 27008 - Corrections Officer                                    | 21.67 |
| 27010 - Court Security Officer                                 | 23.28 |
| 27030 - Detection Dog Handler                                  | 15.35 |
| 27040 - Detention Officer                                      | 21.67 |
| 27070 - Firefighter  | 23.69 |
| 27101 - Guard I  | 12.13 |
| 27102 - Guard II   | 15.35 |
| 27131 - Police Officer I                                       | 23.97 |
| 27132 - Police Officer II                                      | 26.64 |
| 28000 - Recreation Occupations                                 |       |
| 28041 - Carnival Equipment Operator                            | 12.47 |
| 28042 - Carnival Equipment Repairer                            | 13.26 |
| 28043 - Carnival Worker  | 9.93  |
| 28210 - Gate Attendant/Gate Tender                             | 15.40 |
| 28310 - Lifeguard  | 15.84 |
| 28350 - Park Attendant (Aide)                                  | 17.23 |
| 28510 - Recreation Aide/Health Facility Attendant              | 13.19 |
| 28515 - Recreation Specialist                                  | 21.44 |
| 28630 - Sports Official  | 13.72 |
| 28690 - Swimming Pool Operator                                 | 17.14 |
| 30000 - Technical Occupations                                  |       |
| 30010 - Air Traffic Control Specialist, Center (HFO) (see 2)   | 35.77 |
| 30011 - Air Traffic Control Specialist, Station (HFO) (see 2)  | 24.66 |
| 30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2) | 27.16 |
| 30021 - Archeological Technician I                             | 16.98 |
| 30022 - Archeological Technician II                            | 19.43 |
| 30023 - Archeological Technician III                           | 24.08 |
| 30030 - Cartographic Technician                                | 24.08 |
| 30040 - Civil Engineering Technician                           | 21.55 |
| 30061 - Drafter/CAD Operator I                                 | 16.86 |

## Attachment J-0200000-02

|   |               |
|---|---------------|
| 30062 - Drafter/CAD Operator II                                     | 19.43         |
| 30063 - Drafter/CAD Operator III                                    | 21.67         |
| 30064 - Drafter/CAD Operator IV                                     | 26.66         |
| 30081 - Engineering Technician I                                    | 15.91         |
| 30082 - Engineering Technician II                                   | 18.64         |
| 30083 - Engineering Technician III                                  | 22.50         |
| 30084 - Engineering Technician IV                                   | 29.74         |
| 30085 - Engineering Technician V                                    | 32.60         |
| 30086 - Engineering Technician VI                                   | 39.41         |
| 30090 - Environmental Technician                                    | 22.21         |
| 30210 - Laboratory Technician                                       | 23.01         |
| 30240 - Mathematical Technician                                     | 25.78         |
| 30361 - Paralegal/Legal Assistant I                                 | 18.66         |
| 30362 - Paralegal/Legal Assistant II                                | 23.13         |
| 30363 - Paralegal/Legal Assistant III                               | 28.30         |
| 30364 - Paralegal/Legal Assistant IV                                | 34.23         |
| 30390 - Photo-Optics Technician                                     | 25.78         |
| 30461 - Technical Writer I  | 22.86         |
| 30462 - Technical Writer II   | 27.96         |
| 30463 - Technical Writer III  | 33.84         |
| 30491 - Unexploded Ordnance (UXO) Technician I                      | 22.74         |
| 30492 - Unexploded Ordnance (UXO) Technician II                     | 27.51         |
| 30493 - Unexploded Ordnance (UXO) Technician III                    | 32.97         |
| 30494 - Unexploded (UXO) Safety Escort                              | 22.74         |
| 30495 - Unexploded (UXO) Sweep Personnel                            | 22.74         |
| 30620 - Weather Observer, Combined Upper Air Or<br>Surface Programs | (see 2) 21.67 |
| 30621 - Weather Observer, Senior                                    | (see 2) 24.08 |
| 31000 - Transportation/Mobile Equipment Operation Occupations       |               |
| 31020 - Bus Aide  | 12.94         |
| 31030 - Bus Driver  | 18.43         |
| 31043 - Driver Courier  | 14.10         |
| 31260 - Parking and Lot Attendant                                   | 9.16          |
| 31290 - Shuttle Bus Driver  | 14.98         |
| 31310 - Taxi Driver   | 11.77         |
| 31361 - Truckdriver, Light  | 14.98         |
| 31362 - Truckdriver, Medium   | 17.26         |
| 31363 - Truckdriver, Heavy  | 18.27         |
| 31364 - Truckdriver, Tractor-Trailer                                | 18.27         |
| 99000 - Miscellaneous Occupations                                   |               |
| 99030 - Cashier   | 10.93         |
| 99050 - Desk Clerk  | 18.46         |
| 99095 - Embalmer  | 22.34         |
| 99251 - Laboratory Animal Caretaker I                               | 12.41         |
| 99252 - Laboratory Animal Caretaker II                              | 17.67         |
| 99310 - Mortician   | 24.57         |
| 99410 - Pest Controller   | 17.33         |
| 99510 - Photofinishing Worker                                       | 13.86         |
| 99710 - Recycling Laborer   | 19.19         |
| 99711 - Recycling Specialist  | 23.10         |
| 99730 - Refuse Collector  | 17.18         |
| 99810 - Sales Clerk   | 14.39         |
| 99820 - School Crossing Guard                                       | 15.03         |
| 99830 - Survey Party Chief  | 24.01         |
| 99831 - Surveying Aide  | 13.13         |
| 99832 - Surveying Technician  | 17.99         |

Attachment J-0200000-02

|   |       |
|---|-------|
| 99840 - Vending Machine Attendant       | 12.64 |
| 99841 - Vending Machine Repairer        | 15.06 |
| 99842 - Vending Machine Repairer Helper | 12.64 |

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$1.78 per hour, or \$71.02 per week, or \$308.53 per month for all employees on whose behalf the contractor provides health care benefits pursuant to the Hawaii prepaid Health Care Act. For those employees not receiving mandated health care benefits mandated by the Hawaii prepaid Health Care Act, the new health and welfare amount will remain at \$4.27 per hour.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 10 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including

consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made

the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\*

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\*

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).

ATTACHMENT J-0200000-03  
DIRECTIVES, INSTRUCTIONS, AND REFERENCES

| <u>Reference</u> | <u>Title</u>  |
|------------------|---|
| EM 385-1-1       | U.S. Army Corps of Engineers Safety and Health Requirements |
| P.L. 91-596      | Occupational Safety and Health Act                          |
| 29 CFR 1910      | Occupational Safety and Health Standards                    |

ATTACHMENT J-0200000-04  
INVOICE FORM

NAVAL FACILITIES ENGINEERING COMMAND, HAWAII  
CONTRACTOR'S INVOICE

INVOICE DATE \_\_\_\_\_

INVOICE NUMBER \_\_\_\_\_

INVOICE PERIOD \_\_\_\_\_

FROM:

TO: NAVFAC HAWAII  
FSC MANAGEMENT & FACILITIES SERVICES  
(FMFS) BR, FSC ACQ SECTION (PRJ232)  
400 MARSHALL ROAD  
PEARL HARBOR, HAWAII 96860-3139

1. Below is a statement of performance under Contract N62478-\_\_\_\_\_
- (Project Title) \_\_\_\_\_

The enclosure provides a breakdown of this statement of performance.

|   | <u>FIXED PRICE</u> | <u>INDEFINITE QUANTITY</u> |
|---|--------------------|----------------------------|
| A. Total value of contract through<br>change (Mod No.)_____ | \$ _____           | \$ _____                   |
| B. Value of completed performance                           | \$ _____           | \$ _____                   |
| C. Less: Total of prior invoices                            | \$ _____           | \$ _____                   |
| D. Amount of this invoice                                   | \$ _____           | \$ _____                   |
|   | Grand Total:       | \$ _____                   |

Company's Authorized Signature and Title: \_\_\_\_\_

|   |
|---|
| ATTACHMENT J-0200000-05<br><u>FORMS</u>                       |
|   |
|   |
| The following forms / reports are included in the attachment: |
|   |
| J-0200000-05 - NAVFAC Contractor Incident Report.             |

Initial Report  
 Follow-up Report  
 Final Report

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Contractor Incident Report System (CIRS)**

| 1. Contract Information                                |   | Incident Information  |  |
|--|---|---|--|
| Prime Contractor:                                      |   | Cage Code:  |  |
| Contract Number:                                       |   | Installation of Incident:   |  |
| Task Order #:  |   | Contracting Activity/ROICC Office:  |  |
| Contractor Contact Information                         |   |   |  |
| Name (Last, First):                                    |   | Phone #:  |  |
| Email Address:   |   | Date Notified:  |  |
| 2. Incident Type                                       |   | (Please Check/Bold All That Apply)  |  |
| <input type="checkbox"/> Assault/Violent Act           | <input type="checkbox"/> Extreme Environmental Exposure                 | <input type="checkbox"/> Man over the side (No water entry)                             |  |
| <input type="checkbox"/> Diving                        | <input type="checkbox"/> Falls, slip, trip, or bodily exertion          | <input type="checkbox"/> Man Overboard - Water Entry                                    |  |
| <input type="checkbox"/> Electrical Shock/Burns        | <input type="checkbox"/> Fires - All Types                              | <input type="checkbox"/> Material Handling Equipment                                    |  |
| <input type="checkbox"/> Equipment Installation/Repair | <input type="checkbox"/> Hazardous Material (any type)                  | <input type="checkbox"/> Ordnance-Related (Explosive)                                   |  |
| <input type="checkbox"/> Explosion, Non-Ordnance       | <input type="checkbox"/> <b>Industrial</b><br>(Select Additional Below) | <input type="checkbox"/> Vehicle (Government or Private)                                |  |
| Industrial Incident Additional Information             |   | (Please Check/Bold All That Apply)  |  |
| <input type="checkbox"/> Confined Space                | <input type="checkbox"/> Hand and Power Tools                           | <input type="checkbox"/> Work Platforms and Scaffolding                                 |  |
| <input type="checkbox"/> Demolition/Renovation         | <input type="checkbox"/> Rigging  | <input type="checkbox"/> Underground Construction, Shafts, and Caissons                 |  |
| <input type="checkbox"/> Trenching/Entrapment          | <input type="checkbox"/> Cranes and Hoisting Equipment                  | <input type="checkbox"/> Concrete, Masonry, Steel Erection and Residential Construction |  |
| <input type="checkbox"/> Traffic Control               | <input type="checkbox"/> Floating Plant and Marine Activities           | <input type="checkbox"/> Tree Maintenance and Removal                                   |  |
| <input type="checkbox"/> Welding and Cutting           | <input type="checkbox"/> Pressurized Equipment and System               | <input type="checkbox"/> Airfield and Aircraft Operations                               |  |
| <input type="checkbox"/> Control of Hazardous Energy   | <input type="checkbox"/> Fall Protection                                |   |  |

**3. General Information****Incident Information**

Date of Accident:

Time of Accident:

Describe the accident in detail in your words: *(Use the back of page if you need additional space)*

Exact Location of Accident:

Were Hazardous Material(s) Involved  Yes  No

If Yes, Explain What Hazardous Materials Were Involved and Why:

Who Provided Clean-up?  Onsite  Base  Public

Activity of the injured person at the time of incident:

Personal Protective Equipment: (Check/Bold Response)

 Available and used  Available and not used  Not Required Not related to Mishap  Wrong PPE for job

List PPE Used:

| 4. Fully Explain What Allowed or Caused the Incident:  |   | Incident Information                                     |
|--|---|--|
| Direct Cause:  |   |  |
| Indirect Cause:  |   |  |
| Additional Action Taken: (Please Include a Begin Date and Est. End Date in Description)  |   |  |
| Additional Action Taken: (Please Include a Begin Date and Est. End Date in Description) <i>(Use the back of page if you need additional space)</i>   |   |  |
| 5. Contributing Factors:   |   |  |
| Was Visibility Restricted? <input type="checkbox"/> Yes <input type="checkbox"/> No  |   | Distance Visibility was restricted:                      |
| Unit of Measure (Check/Bold): <input type="checkbox"/> Feet <input type="checkbox"/> Yards <input type="checkbox"/> Meters <input type="checkbox"/> Miles <input type="checkbox"/> Nautical Miles  |   |  |
| Visibility Restricted By: (Check/Bold all that apply)  |   |  |
| <input type="checkbox"/> Fog <input type="checkbox"/> Smoke <input type="checkbox"/> Rain <input type="checkbox"/> Sleet <input type="checkbox"/> Snow<br><input type="checkbox"/> Mist <input type="checkbox"/> Dust <input type="checkbox"/> Sandstorm <input type="checkbox"/> Unknown Object <input type="checkbox"/> Other: |   |  |
| Lighting Conditions at Site of Mishap:<br>(Please Check)   | Was Noise Level a Factor:<br>(Please Check)   | Was Carbon Monoxide (CO) a Factor:(Please Check)         |
| <input type="checkbox"/> Adequate <input type="checkbox"/> Inadequate <input type="checkbox"/> Unknown   | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|  |   | If Yes CO Alarm Manufacturer:                            |



| 1. Injured Data   |  | (if applicable) Person #                                 |   |
|---|--|--|---|
| Age:  | Gender:<br>(Check/Bold)<br><input type="checkbox"/> Male <input type="checkbox"/> Female | Prime Contractor Company Name:                           | Subcontractor Company Name:   |
| <b>2. General Information</b>   |  |  |   |
| Drug or Alcohol Involved: (Check/Bold all that apply)   |  |  |   |
| <input type="checkbox"/> None   | <input type="checkbox"/> Unknown   | <input type="checkbox"/> Alcohol                         | <input type="checkbox"/> Drugs <input type="checkbox"/> Alcohol and Drugs |
| Who Provided First Aid? <input type="checkbox"/> Onsite <input type="checkbox"/> Base <input type="checkbox"/> Public |  |  |   |
| Was Ergonomics a Factor: (Check/Bold) <input type="checkbox"/> Yes <input type="checkbox"/> No                        |  |  |   |
| Type of Ergonomic Injury: (Check/Bold All That Apply)   |  |  |   |
| <input type="checkbox"/> Lifting  | <input type="checkbox"/> Positioning   | <input type="checkbox"/> Bending                         | <input type="checkbox"/> Equipment Placement Office                       |
| <input type="checkbox"/> Equipment Placement Industrial   | <input type="checkbox"/> Repetitive Motion   | <input type="checkbox"/> Impact Strain                   |   |
| <b>3. Injury Illness/Fatality Information</b>   |  |  |   |
| Severity of Injury/Illness: (Check/Bold)  |  |  |   |
| <input type="checkbox"/> Fatality   | <input type="checkbox"/> Lost Workday Case Involving Days Away From Work                 |  |   |
| <input type="checkbox"/> Temporary Disability   | <input type="checkbox"/> Recordable Workday Case Involving Restricted Duty               |  |   |
| <input type="checkbox"/> Permanent Total Disability   | <input type="checkbox"/> Other Recordable Case   | <input type="checkbox"/> Recordable First Aid Case       |   |
| <input type="checkbox"/> Permanent Partial Disability   | <input type="checkbox"/> Non-Recordable Case   | <input type="checkbox"/> No Injury                       |   |
| Where There Days Lost:<br>(Check/Bold)  | Where There Days Hospitalized:<br>(Check/Bold)   | Where There Days Restricted Duty:<br>(Check/Bold)        |   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No                                 | <input type="checkbox"/> Yes <input type="checkbox"/> No |   |
| Part of Body Affected:  |  |  |   |
| Nature of Injury or Illness:  |  |  |   |
| Event or Exposure:  |  |  |   |
| Source of Injury or Illness:  |  |  |   |
| General Location Description:   |  |  |   |
| Injury Activity Code:   |  |  |   |

**4. License** (if applicable) Person #

Are Appropriate License and Certification/Medical Current: (Check/Bold)  Yes  No

Describe or Explain:

| Attach Image of License or Certification Name/Description: | Date Added: | Uploaded By: |
|--|-------------|--------------|
|  |             |              |
|  |             |              |
|  |             |              |
|  |             |              |

**5. Training**

Was all the contract-required training provided to the employee: (Check/Bold)  Yes  No

Explain:

**6. Attached Documents**

| Attached Documents Name/Description: | Date Added: | Uploaded By: |
|--------------------------------------|-------------|--------------|
|                                      |             |              |
|                                      |             |              |
|                                      |             |              |
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|                                      |             |              |
|                                      |             |              |



| <b>4. License</b>   |                    |                     |
|---|--------------------|---------------------|
| <div style="text-align: right; font-weight: normal;">(if applicable) <b>Property Damage</b></div> <p><b>Are Appropriate License and Certification/Medical Current: (Check/Bold)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>Describe or Explain:</b></p> |                    |                     |
| <b>Attach Image of License or Certification Name/Description:</b>   | <b>Date Added:</b> | <b>Uploaded By:</b> |
|   |                    |                     |
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|   |                    |                     |
|   |                    |                     |
|   |                    |                     |
| <b>5. Training</b>  |                    |                     |
| <p><b>Was all the contract-required training provided to the employee? (Check/Bold)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>Explain:</b></p>   |                    |                     |

Attachment J-0200000-05  
**CONTRACTOR INCIDENT REPORT SYSTEM (CIRS) INSTRUCTIONS**  
**Complete Only Sections Appropriate to Incident (Rev. 03/11).**

**NOTE: THE ATTACHED CIRS FORM IS TO BE USED BY CONTRACTORS TO RECORD THE RESULTS OF THEIR ACCIDENT/INCIDENTS INVESTIGATIONS AND SHALL BE PROVIDED TO THE CONTRACTING OFFICER WITHIN THE REQUIRED TIMEFRAMES.**

**GENERAL.** Complete a separate report for each person who was injured in the accident pages 5-6. A report needs to be completed for all OSHA recordable accidents and property damage cases. Please type or print legibly. Appropriate items shall be Checkd/Bolded, non-applicable sections shall be marked "N/A". If additional space is needed, provide the information on a separate sheet of paper and attach to the completed form.

**Mark the report: (Check/Bold)**

**Initial:** If this form is being used as initial notification of a Fatality or High Visibility Mishap. The initial form is due within 4 hours of a serious accident. A form marked 'Follow-up' or 'Final' is required within 5 days.

**Follow-Up:** If you are providing additional information on a report previously submitted.

**Final:** If you are providing a completed report and expect no changes.

## **Incident Information**

### **Section 1 Contract Information – Incident Information**

**Prime Contractor:** Name as it appears on contract documents.

**Cage Code:** If known.

**Contract Number:** Number as it appears on the contract documents.

**Installation:** Name of installation where incident occurred.

**Task Order #:** Insert number if applicable.

**Contracting Activity/ROICC Office:** Enter the name and address of the Contracting Office administering the contract under which the mishap took place (e.g. ROICC MCBH, ROICC NORFOLK, PWC GUAM, etc.).

**Contractor Contact Information:** (Contractor point of contact information for the individual responsible for completing the form) Self Explanatory

**Section 2 Incident Type:** Check/Bold most applicable category, if you select Industrial you must Check/Bold at least one additional category from the **Industrial Incident Additional Information Section**.

### **Section 3 General Information Incident Information**

**Date of Accident:** Enter the month, day, and year of accident.

**Time of Accident:** Enter the local time of accident in military time. Example: 14:30 hrs (not 2:30 p.m.).

**Describe the Accident in Detail in your words:** Fully describe the accident in the space provided. If property damage involved, give estimated dollar amount of damage and/or repair costs involved. If additional space is needed continue on a separate sheet and attach to this report. Give the sequence of events that describe what happened leading up to and including the accident. Fully identify personnel and equipment involved and their role(s) in the accident. Ensure that relationships between personnel and equipment are clearly specified. Ensure questions below regarding direct cause(s), indirect cause(s), and actions taken are answered. **NOTE!** Review questions in Section 4 (Fully Explain What Allowed or Caused the Incident - Incident Information) below before completing.

**Exact Location of Accident:** Enter facts needed to locate the accident scene (e.g. installation/project name, building/room number, street, direction and distance from closest landmark, etc.).

**Were Hazardous Material(s) Involved**      Yes      No

**Nature of Injury/Illness:** Describes the manner in which the injury or illness was inflicted or produced. It attempts to answer the broad question of "how" work injuries and illnesses occurred. (e.g. Fall, Struck By, Caught By, Repetitive Motion, Rubbed or Abraded By, etc.)

**Event or Exposure:** Describes what was produced by the injury or illness was produced or inflicted. (e.g. Infectious Parasitic Diseases, Traumatic Injuries and Disorders, Open Wounds, Burns, Intracranial Injuries, etc.)

**Source of Injury Illness:** Identifies the object, substance, bodily motion, or exposure, which directly produced or inflicted the previously identified injury or illness. (e.g. Acids, Chemical Products, Furniture and Fixtures, Machinery, Structures and Surfaces, Tools Instruments and Equipment, etc.)

**General Location Description:** Describes where the injury occurred (e.g. Industrial Facilities, Operational Industrial Building Plant , Roadway, etc.)

**Injury Activity Code:** Describes what the injured person was doing when the injury occurred. (e.g. Operating Type of Equipment, Construction Activity Being Performed, Industrial Operation Being Conducted, etc.)

**Section 4 License:**

**Are Appropriate License and Certification/Medical Current:** Did the injured employee have the appropriate license/certification or medical evaluations completed to conduct the work/task being performed.

**Describe/Explain:** Describe the required (licensing/certification/medical evaluation) for job/task being performed, date when license was issued, and expiration date. (e.g. "Powdered Actuated Tools, Hilti DX-350, License issued 11/29/2011, expires 3-years from issue date." "Respirator Semi Annual Medical Evaluation, conducted 12/30/2011, expires on 12/30/2013", etc.)

**Attach Image of License or Certification:** Self-Explanatory

**Section 5 Training:**

**Was all the contract-required training provided to the employee:** Self-Explanatory

**Explain:** If no, to the previous questions explain why the employee was not trained.

**Section 6 Attached Documents:**

Self-Explanatory use this for photos, drawings, diagrams, or other relevant documents.

## Property Damage

**Section 1 Involved Person Data:** Fill in all applicable information, Check/bold appropriate responses.

**Section 2 Attached Documents:**

Self-Explanatory use this for photos, drawings, diagrams, or other relevant documents.

**Section 3 Property Damaged:**

Check/bold appropriate responses. Other Headings Self-Explanatory.

**Section 4 License:**

**Are Appropriate License and Certification/Medical Current:** Did the equipment operator have the appropriate license/certification or medical evaluations completed to conduct the work/task being performed.

**Describe/Explain:** Describe the required (licensing/certification/medical evaluation) for job/task being performed, date when license was issued, and expiration date. (e.g. "State Issued Driver, License issued 11/29/2011, expires on MM/DD/YYYY" "Scissor Lift, JLG Model 260MRT conducted 12/30/2011, does not expire.")

**Attach Image of License or Certification:** Self-Explanatory

**Section 5 Training:**

**Was all the contract-required training provided to the employee:** Self-Explanatory

ATTACHMENT J-0200000-06  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT A - CLIN 9000

The Contractor will price the specified ELINs for the base period (e.g., A001 as listed below). In total, these sum to Line Item 0001 and represent the minimum RECURRING services award for the Base Period of performance.

**Line Item 0001 Base Period-Recurring Work**

PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - RECURRING WORK - IN ACCORDANCE WITH

ELIN  
A001

| ELIN /Sub ELIN  | Description  | Quantity | Unit of Issue | Unit Price | Total | CAC  |
|---|--|----------|---------------|------------|-------|------|
|   |  |          |               |            |       |      |
| A001 - NAVAL HEALTH CLINIC HAWAII - 1503010 Custodial |  |          |               |            |       |      |
|   | Services for Navy Health Clinics specified in the Custodial Inventory provided in J-1503010-06 performed at Housekeeping Checklist Command Infection Control Guidelines listed in J-1503010-03. (201,295 SF) | 12       | MO            |            |       | 9210 |
|   |  |          |               |            |       |      |
|   | <b>TOTAL RECURRING WORK ELIN A001</b>  |          |               |            |       |      |

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.



ATTACHMENT J-0200000-06  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT A - CLIN 9000

Line Item 0002 Base Period - Non-Recurring Work

PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - NON-RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC ITEM 4  
ELINs A700 through A722

**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters) | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|-------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| A700 | Empty Waste Containers        | The Contractor shall empty waste containers and ensure they are clean and sanitary. Collect and dispose of items placed adjacent to waste containers and marked "TRASH." All waste that is dropped during the waste removal process shall be picked up and properly disposed. Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.   | 40                 | EA            |            |                | 9210        |
| A701 | Empty Recycling Containers    | The Contractor shall empty recycling containers and ensure they are clean. The Contractor shall collect and dispose of items placed adjacent to recycling containers and marked "RECYCLE." Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.  | 15                 | EA            |            |                | 9210        |
| A702 | Low Area Cleaning             | The Contractor shall provide low area cleaning services to ensure surface areas are clean. Low area cleaning includes all furniture and fixtures (e.g., partitions, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, glass in partitions and doors, light fixtures, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level. If ordering for services for Child Development centers work will include the cleaning of Child Cubbies and Classroom door knobs. Does not include drinking fountains. The Contractor's cleaning techniques and products protect the integrity of the surface and finish. Commence work on-site within one working day and complete within two working days after receipt of order. | 3000               | SF            |            |                | 9210        |
| A703 | Lunch/Break Room Cleaning     | The Contractor shall provide cleaning services in lunch/break room areas to ensure areas are clean and sanitary. Employee lunch/break room areas shall include sinks, countertops, trash containers, cooking equipment, coffee makers, and dining areas. Where present, soap and paper towel dispensers shall be refilled. The Contractor shall collect all waste from lunch/break room areas. All waste shall be moved to designated refuse containers. All waste that is dropped during the waste removal process shall be picked up and properly disposed.  | 2000               | SF            |            |                | 9210        |
| A704 | High Area Cleaning            | The Contractor shall provide high area cleaning services to ensure surfaces are clean. High area cleaning includes all areas that are vertical and horizontal surfaces above 7'-0" from floor level, including overhead piping, light fixtures and ceiling areas. Clean the exterior and interior surfaces of light fixtures. Ensure that overhead fixtures are protected from damage. Commence work on-site within one working day and complete within two working days after receipt of order.   | 1000               | SF            |            |                | 9210        |

**Offeror Proposed Unit Price**  
 Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)    | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|----------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| A705 | Interior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas (e.g., window frames, tracks, sills, sashes) to ensure that surfaces are clean. The Contractor's cleaning techniques and products shall protect the integrity of glass surfaces and finish and adjacent areas. Clean insect screens that are on the interior side of windows. Commence work on-site within one working day and complete within two working days after receipt of order.  | 2000               | SF            |            |                | 9210        |
| A706 | Exterior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly. Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass. When screens are present, the Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled. Commence work on-site within one working day and complete within two working days after receipt of order. | 2000               | SF            |            |                | 9210        |
| A707 | Window Blinds Cleaning           | The Contractor shall clean window blinds to ensure that surfaces are clean. Blinds shall be in the same operational condition as prior to cleaning. If removed for cleaning, blinds are returned to their original location within one working day. Commence work on-site within one working day and complete within two working days after receipt of order.  | 100                | EA            |            |                | 9210        |
| A708 | Entrance Cleaning                | The Contractor shall clean doors and all associated glass of the entrance to ensure doors and glass surfaces are clean and sightly. Commence work on-site within one working day and complete within two working days after receipt of order.  | 1000               | SF            |            |                | 9210        |
| A709 | Interior Glass Surfaces Cleaning | The Contractor shall clean all interior glass to ensure glass surfaces are clean and sightly on both sides and for the full height of the glass. Glass surfaces include but are not limited to interior doors, partitions, and walls. Commence work on-site within one working day and complete within two working days after receipt of order.  | 12                 | SF            |            |                | 9210        |
| A710 | Drinking Fountains Cleaning      | The Contractor shall clean drinking fountains to ensure surface areas are clean and sanitary. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10                 | EA            |            |                | 9210        |
| A711 | Sweeping and Dust Mopping        | The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust. The Contractor shall sweep or dust mop uncarpeted floors, including stairwells and elevators.   | 1500               | SF            |            |                | 9210        |

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)   | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|---------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| A712 | Vacuuming Carpets and Rugs      | The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust. Contractor shall provide spot cleaning as needed.   | 2000               | SF            |            |                | 9210        |
| A713 | Cleaning Walk-off Mats          | The Contractor shall clean the walk-off mats and surfaces below the mats to ensure mats and surfaces are clean. The Contractor shall return mats to their original locations after cleaning.   | 15                 | EA            |            |                | 9210        |
| A714 | Spray Cleaning and Buffing      | The Contractor shall spray clean and buff floors to ensure floors are clean and present a slightly appearance. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates.   | 4000               | SF            |            |                | 9210        |
| A715 | Damp Mopping                    | The Contractor shall damp mop floors to ensure that floors are clean. The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall be removed.  | 2000               | SF            |            |                | 9210        |
| A716 | Stripping, Coating, and Buffing | The Contractor shall strip, coat and buff floors to ensure that floors are clean and slightly. The Contractor shall coat floors to ensure continuous protection. The Contractor shall strip, coat, and buff uncarpeted floors, including stairwells and elevators. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates. The Contractor shall apply sufficient coats of product to protect floors from traffic and use. Floor products used shall result in a non-slip finish. | 3000               | SF            |            |                | 9210        |
| A717 | Carpet and Rug Deep Cleaning    | The Contractor shall deep clean carpets and rugs to ensure that floors are clean, slightly and available for use in a timely manner. Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep cleaning processes.  | 1500               | SF            |            |                | 9210        |
| A718 | Restroom Services               | The Contractor shall service restrooms to ensure they are clean, sanitary, and slightly and stocked with sufficient supplies. Disinfect all restroom surfaces, including floors, partitions, fixtures, mirrors, and shower areas. Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10000              | SF            |            |                | 9210        |



ATTACHMENT J-0200000-07  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT B - CLIN 9001

The Contractor will price the specified ELINs for the base period (e.g., B001 as listed below). In total, these sum to Line Item 0003 and represent the minimum RECURRING services award for the 1st Option Period of performance.

**Line Item 0003 1st Option Period-Recurring Work**

PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC ITEM 3

ELIN  
B001

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN /Sub ELIN  | Description  | Quantity | Unit of Issue | Unit Price | Total | CAC  |
|---|--|----------|---------------|------------|-------|------|
| B001 - NAVAL HEALTH CLINIC HAWAII - 1503010 Custodial |  |          |               |            |       |      |
|   | Services for Navy Health Clinics specified in the Custodial Inventory provided in J-1503010-06 performed at Housekeeping Checklist Command Infection Control Guidelines listed in J-1503010-03. (201,295 SF) | 12       | MO            |            |       | 9210 |
|   |  |          |               |            |       |      |
|   |  |          |               |            |       |      |
|   | <b>TOTAL RECURRING WORK ELIN B001</b>  |          |               |            |       |      |

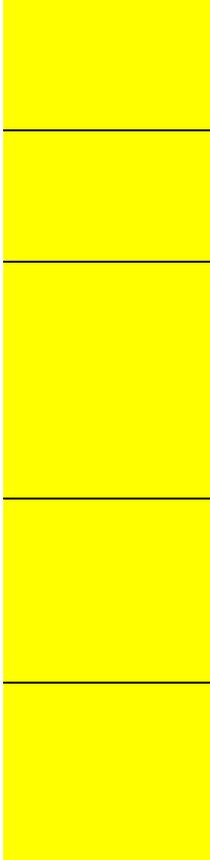


ATTACHMENT J-0200000-07  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT B - CLIN 9001

Line Item 0004 1st Option Period - Non-Recurring Work  
PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - NON-RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC  
ITEM 4  
ELINs B700 through B722

Offeror Proposed Unit  
Price  
Enter proposed unit price in  
this column. Price will  
automatically copy to the  
unit price cell rounded to  
two decimal places.

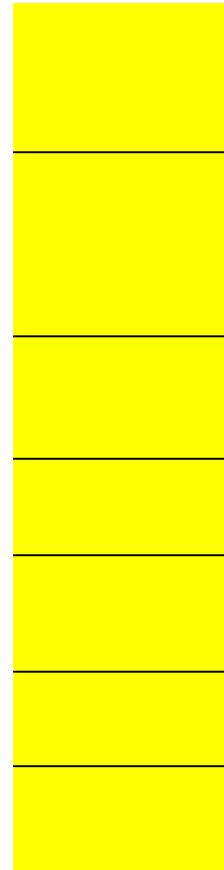
| ELIN | Product Name (120 Characters) | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|-------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| B700 | Empty Waste Containers        | The Contractor shall empty waste containers and ensure they are clean and sanitary. Collect and dispose of items placed adjacent to waste containers and marked "TRASH." All waste that is dropped during the waste removal process shall be picked up and properly disposed. Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.   | 40                 | EA            |            |                | 9210        |
| B701 | Empty Recycling Containers    | The Contractor shall empty recycling containers and ensure they are clean. The Contractor shall collect and dispose of items placed adjacent to recycling containers and marked "RECYCLE." Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.  | 15                 | EA            |            |                | 9210        |
| B702 | Low Area Cleaning             | The Contractor shall provide low area cleaning services to ensure surface areas are clean. Low area cleaning includes all furniture and fixtures (e.g., partitions, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, glass in partitions and doors, light fixtures, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level. If ordering for services for Child Development centers work will include the cleaning of Child Cubbies and Classroom door knobs. Does not include drinking fountains. The Contractor's cleaning techniques and products protect the integrity of the surface and finish. Commence work on-site within one working day and complete within two working days after receipt of order. | 3000               | SF            |            |                | 9210        |
| B703 | Lunch/Break Room Cleaning     | The Contractor shall provide cleaning services in lunch/break room areas to ensure areas are clean and sanitary. Employee lunch/break room areas shall include sinks, countertops, trash containers, cooking equipment, coffee makers, and dining areas. Where present, soap and paper towel dispensers shall be refilled. The Contractor shall collect all waste from lunch/break room areas. All waste shall be moved to designated refuse containers. All waste that is dropped during the waste removal process shall be picked up and properly disposed.  | 2000               | SF            |            |                | 9210        |
| B704 | High Area Cleaning            | The Contractor shall provide high area cleaning services to ensure surfaces are clean. High area cleaning includes all areas that are vertical and horizontal surfaces above 7'-0" from floor level, including overhead piping, light fixtures and ceiling areas. Clean the exterior and interior surfaces of light fixtures. Ensure that overhead fixtures are protected from damage. Commence work on-site within one working day and complete within two working days after receipt of order.   | 1000               | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

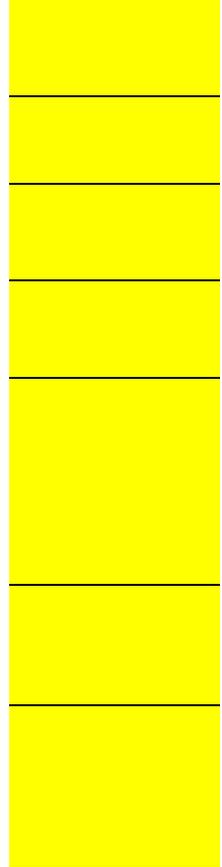
| ELIN | Product Name (120 Characters)    | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|----------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| B705 | Interior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas (e.g., window frames, tracks, sills, sashes) to ensure that surfaces are clean. The Contractor's cleaning techniques and products shall protect the integrity of glass surfaces and finish and adjacent areas. Clean insect screens that are on the interior side of windows. Commence work on-site within one working day and complete within two working days after receipt of order.  | 2000               | SF            |            |                | 9210        |
| B706 | Exterior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly. Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass. When screens are present, the Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled. Commence work on-site within one working day and complete within two working days after receipt of order. | 2000               | SF            |            |                | 9210        |
| B707 | Window Blinds Cleaning           | The Contractor shall clean window blinds to ensure that surfaces are clean. Blinds shall be in the same operational condition as prior to cleaning. If removed for cleaning, blinds are returned to their original location within one working day. Commence work on-site within one working day and complete within two working days after receipt of order.  | 100                | EA            |            |                | 9210        |
| B708 | Entrance Cleaning                | The Contractor shall clean doors and all associated glass of the entrance to ensure doors and glass surfaces are clean and sightly. Commence work on-site within one working day and complete within two working days after receipt of order.  | 1000               | SF            |            |                | 9210        |
| B709 | Interior Glass Surfaces Cleaning | The Contractor shall clean all interior glass to ensure glass surfaces are clean and sightly on both sides and for the full height of the glass. Glass surfaces include but are not limited to interior doors, partitions, and walls. Commence work on-site within one working day and complete within two working days after receipt of order.  | 12                 | SF            |            |                | 9210        |
| B710 | Drinking Fountains Cleaning      | The Contractor shall clean drinking fountains to ensure surface areas are clean and sanitary. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10                 | EA            |            |                | 9210        |
| B711 | Sweeping and Dust Mopping        | The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust. The Contractor shall sweep or dust mop uncarpeted floors, including stairwells and elevators.   | 1500               | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)   | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|---------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| B712 | Vacuuming Carpets and Rugs      | The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust. Contractor shall provide spot cleaning as needed.   | 2000               | SF            |            |                | 9210        |
| B713 | Cleaning Walk-off Mats          | The Contractor shall clean the walk-off mats and surfaces below the mats to ensure mats and surfaces are clean. The Contractor shall return mats to their original locations after cleaning.   | 15                 | EA            |            |                | 9210        |
| B714 | Spray Cleaning and Buffing      | The Contractor shall spray clean and buff floors to ensure floors are clean and present a slightly appearance. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates.   | 4000               | SF            |            |                | 9210        |
| B715 | Damp Mopping                    | The Contractor shall damp mop floors to ensure that floors are clean. The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall be removed.  | 2000               | SF            |            |                | 9210        |
| B716 | Stripping, Coating, and Buffing | The Contractor shall strip, coat and buff floors to ensure that floors are clean and slightly. The Contractor shall coat floors to ensure continuous protection. The Contractor shall strip, coat, and buff uncarpeted floors, including stairwells and elevators. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates. The Contractor shall apply sufficient coats of product to protect floors from traffic and use. Floor products used shall result in a non-slip finish. | 3000               | SF            |            |                | 9210        |
| B717 | Carpet and Rug Deep Cleaning    | The Contractor shall deep clean carpets and rugs to ensure that floors are clean, slightly and available for use in a timely manner. Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep cleaning processes.  | 1500               | SF            |            |                | 9210        |
| B718 | Restroom Services               | The Contractor shall service restrooms to ensure they are clean, sanitary, and slightly and stocked with sufficient supplies. Disinfect all restroom surfaces, including floors, partitions, fixtures, mirrors, and shower areas. Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10000              | SF            |            |                | 9210        |





ATTACHMENT J-0200000-08  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT C - CLIN 9002

The Contractor will price the specified ELINs for the base period (e.g., C001 as listed below). In total, these sum to Line Item 0005 and represent the minimum RECURRING services award for the 2nd Option Period of performance.

**Line Item 0005 2nd Option Period-Recurring Work**

PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC ITEM 3

ELIN  
C001

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN /Sub ELIN  | Description  | Quantity | Unit of Issue | Unit Price | Total | CAC  |
|---|--|----------|---------------|------------|-------|------|
| C001 - NAVAL HEALTH CLINIC HAWAII - 1503010 Custodial |  |          |               |            |       |      |
|   | Services for Navy Health Clinics specified in the Custodial Inventory provided in J-1503010-06 performed at Housekeeping Checklist Command Infection Control Guidelines listed in J-1503010-03. (201,295 SF) | 12       | MO            |            |       | 9210 |
|   |  |          |               |            |       |      |
|   |  |          |               |            |       |      |
|   | <b>TOTAL RECURRING WORK ELIN C001</b>  |          |               |            |       |      |

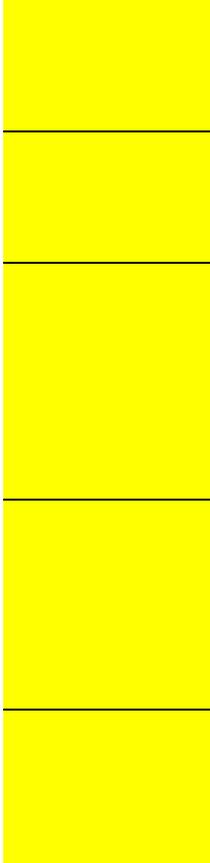


ATTACHMENT J-0200000-08  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT C - CLIN 9002

Line Item 0006 2nd Option Period - Non-Recurring Work  
PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - NON-RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC ITEM 4  
ELINs C700 through C722

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

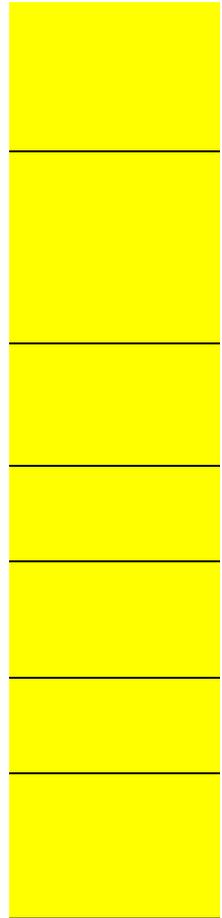
| ELIN | Product Name (120 Characters) | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|-------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| C700 | Empty Waste Containers        | The Contractor shall empty waste containers and ensure they are clean and sanitary. Collect and dispose of items placed adjacent to waste containers and marked "TRASH." All waste that is dropped during the waste removal process shall be picked up and properly disposed. Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.   | 40                 | EA            |            |                | 9210        |
| C701 | Empty Recycling Containers    | The Contractor shall empty recycling containers and ensure they are clean. The Contractor shall collect and dispose of items placed adjacent to recycling containers and marked "RECYCLE." Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.  | 15                 | EA            |            |                | 9210        |
| C702 | Low Area Cleaning             | The Contractor shall provide low area cleaning services to ensure surface areas are clean. Low area cleaning includes all furniture and fixtures (e.g., partitions, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, glass in partitions and doors, light fixtures, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level. If ordering for services for Child Development centers work will include the cleaning of Child Cubbies and Classroom door knobs. Does not include drinking fountains. The Contractor's cleaning techniques and products protect the integrity of the surface and finish. Commence work on-site within one working day and complete within two working days after receipt of order. | 3000               | SF            |            |                | 9210        |
| C703 | Lunch/Break Room Cleaning     | The Contractor shall provide cleaning services in lunch/break room areas to ensure areas are clean and sanitary. Employee lunch/break room areas shall include sinks, countertops, trash containers, cooking equipment, coffee makers, and dining areas. Where present, soap and paper towel dispensers shall be refilled. The Contractor shall collect all waste from lunch/break room areas. All waste shall be moved to designated refuse containers. All waste that is dropped during the waste removal process shall be picked up and properly disposed.  | 2000               | SF            |            |                | 9210        |
| C704 | High Area Cleaning            | The Contractor shall provide high area cleaning services to ensure surfaces are clean. High area cleaning includes all areas that are vertical and horizontal surfaces above 7'-0" from floor level, including overhead piping, light fixtures and ceiling areas. Clean the exterior and interior surfaces of light fixtures. Ensure that overhead fixtures are protected from damage. Commence work on-site within one working day and complete within two working days after receipt of order.   | 1000               | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)    | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|----------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| C705 | Interior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas (e.g., window frames, tracks, sills, sashes) to ensure that surfaces are clean. The Contractor's cleaning techniques and products shall protect the integrity of glass surfaces and finish and adjacent areas. Clean insect screens that are on the interior side of windows. Commence work on-site within one working day and complete within two working days after receipt of order.  | 2000               | SF            |            |                | 9210        |
| C706 | Exterior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly. Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass. When screens are present, the Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled. Commence work on-site within one working day and complete within two working days after receipt of order. | 2000               | SF            |            |                | 9210        |
| C707 | Window Blinds Cleaning           | The Contractor shall clean window blinds to ensure that surfaces are clean. Blinds shall be in the same operational condition as prior to cleaning. If removed for cleaning, blinds are returned to their original location within one working day. Commence work on-site within one working day and complete within two working days after receipt of order.  | 100                | EA            |            |                | 9210        |
| C708 | Entrance Cleaning                | The Contractor shall clean doors and all associated glass of the entrance to ensure doors and glass surfaces are clean and sightly. Commence work on-site within one working day and complete within two working days after receipt of order.  | 1000               | SF            |            |                | 9210        |
| C709 | Interior Glass Surfaces Cleaning | The Contractor shall clean all interior glass to ensure glass surfaces are clean and sightly on both sides and for the full height of the glass. Glass surfaces include but are not limited to interior doors, partitions, and walls. Commence work on-site within one working day and complete within two working days after receipt of order.  | 12                 | SF            |            |                | 9210        |
| C710 | Drinking Fountains Cleaning      | The Contractor shall clean drinking fountains to ensure surface areas are clean and sanitary. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10                 | EA            |            |                | 9210        |
| C711 | Sweeping and Dust Mopping        | The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust. The Contractor shall sweep or dust mop uncarpeted floors, including stairwells and elevators.   | 1500               | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)   | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|---------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| C712 | Vacuuming Carpets and Rugs      | The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust. Contractor shall provide spot cleaning as needed.   | 2000               | SF            |            |                | 9210        |
| C713 | Cleaning Walk-off Mats          | The Contractor shall clean the walk-off mats and surfaces below the mats to ensure mats and surfaces are clean. The Contractor shall return mats to their original locations after cleaning.   | 15                 | EA            |            |                | 9210        |
| C714 | Spray Cleaning and Buffing      | The Contractor shall spray clean and buff floors to ensure floors are clean and present a slightly appearance. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates.   | 4000               | SF            |            |                | 9210        |
| C715 | Damp Mopping                    | The Contractor shall damp mop floors to ensure that floors are clean. The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall be removed.  | 2000               | SF            |            |                | 9210        |
| C716 | Stripping, Coating, and Buffing | The Contractor shall strip, coat and buff floors to ensure that floors are clean and slightly. The Contractor shall coat floors to ensure continuous protection. The Contractor shall strip, coat, and buff uncarpeted floors, including stairwells and elevators. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates. The Contractor shall apply sufficient coats of product to protect floors from traffic and use. Floor products used shall result in a non-slip finish. | 3000               | SF            |            |                | 9210        |
| C717 | Carpet and Rug Deep Cleaning    | The Contractor shall deep clean carpets and rugs to ensure that floors are clean, slightly and available for use in a timely manner. Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep cleaning processes.  | 1500               | SF            |            |                | 9210        |
| C718 | Restroom Services               | The Contractor shall service restrooms to ensure they are clean, sanitary, and slightly and stocked with sufficient supplies. Disinfect all restroom surfaces, including floors, partitions, fixtures, mirrors, and shower areas. Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10000              | SF            |            |                | 9210        |





ATTACHMENT J-0200000-09  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT D - CLIN 9003

The Contractor will price the specified ELINs for the base period (e.g., D001 as listed below). In total, these sum to Line Item 0007 and represent the minimum RECURRING services award for the 3rd Option Period of performance.

**Line Item 0007 3rd Option Period-Recurring Work**

PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC ITEM 3

ELIN  
D001

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN /Sub ELIN  | Description  | Quantity | Unit of Issue | Unit Price | Total | CAC  |
|---|--|----------|---------------|------------|-------|------|
| D001 - NAVAL HEALTH CLINIC HAWAII - 1503010 Custodial |  |          |               |            |       |      |
|   | Services for Navy Health Clinics specified in the Custodial Inventory provided in J-1503010-06 performed at Housekeeping Checklist Command Infection Control Guidelines listed in J-1503010-03. (201,295 SF) | 12       | MO            |            |       | 9210 |
|   |  |          |               |            |       |      |
|   |  |          |               |            |       |      |
|   | <b>TOTAL RECURRING WORK ELIN D001</b>  |          |               |            |       |      |

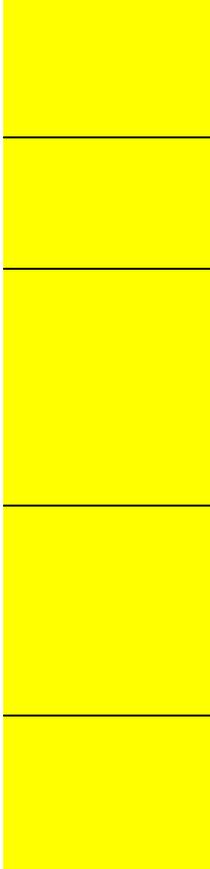


ATTACHMENT J-0200000-09  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT D - CLIN 9003

Line Item 0008 3rd Option Period - Non-Recurring Work  
PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - NON-RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC  
ITEM 4  
ELINs D700 through D722

Offeror Proposed Unit  
Price  
Enter proposed unit price in  
this column. Price will  
automatically copy to the  
unit price cell rounded to  
two decimal places.

| ELIN | Product Name (120 Characters) | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|-------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| D700 | Empty Waste Containers        | The Contractor shall empty waste containers and ensure they are clean and sanitary. Collect and dispose of items placed adjacent to waste containers and marked "TRASH." All waste that is dropped during the waste removal process shall be picked up and properly disposed. Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.   | 40                 | EA            |            |                | 9210        |
| D701 | Empty Recycling Containers    | The Contractor shall empty recycling containers and ensure they are clean. The Contractor shall collect and dispose of items placed adjacent to recycling containers and marked "RECYCLE." Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.  | 15                 | EA            |            |                | 9210        |
| D702 | Low Area Cleaning             | The Contractor shall provide low area cleaning services to ensure surface areas are clean. Low area cleaning includes all furniture and fixtures (e.g., partitions, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, glass in partitions and doors, light fixtures, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level. If ordering for services for Child Development centers work will include the cleaning of Child Cubbies and Classroom door knobs. Does not include drinking fountains. The Contractor's cleaning techniques and products protect the integrity of the surface and finish. Commence work on-site within one working day and complete within two working days after receipt of order. | 3000               | SF            |            |                | 9210        |
| D703 | Lunch/Break Room Cleaning     | The Contractor shall provide cleaning services in lunch/break room areas to ensure areas are clean and sanitary. Employee lunch/break room areas shall include sinks, countertops, trash containers, cooking equipment, coffee makers, and dining areas. Where present, soap and paper towel dispensers shall be refilled. The Contractor shall collect all waste from lunch/break room areas. All waste shall be moved to designated refuse containers. All waste that is dropped during the waste removal process shall be picked up and properly disposed.  | 2000               | SF            |            |                | 9210        |
| D704 | High Area Cleaning            | The Contractor shall provide high area cleaning services to ensure surfaces are clean. High area cleaning includes all areas that are vertical and horizontal surfaces above 7'-0" from floor level, including overhead piping, light fixtures and ceiling areas. Clean the exterior and interior surfaces of light fixtures. Ensure that overhead fixtures are protected from damage. Commence work on-site within one working day and complete within two working days after receipt of order.   | 1000               | SF            |            |                | 9210        |



**Offer Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)    | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|----------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| D705 | Interior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas (e.g., window frames, tracks, sills, sashes) to ensure that surfaces are clean. The Contractor's cleaning techniques and products shall protect the integrity of glass surfaces and finish and adjacent areas. Clean insect screens that are on the interior side of windows. Commence work on-site within one working day and complete within two working days after receipt of order.  | 2000               | SF            |            |                | 9210        |
| D706 | Exterior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly. Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass. When screens are present, the Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled. Commence work on-site within one working day and complete within two working days after receipt of order. | 2000               | SF            |            |                | 9210        |
| D707 | Window Blinds Cleaning           | The Contractor shall clean window blinds to ensure that surfaces are clean. Blinds shall be in the same operational condition as prior to cleaning. If removed for cleaning, blinds are returned to their original location within one working day. Commence work on-site within one working day and complete within two working days after receipt of order.  | 100                | EA            |            |                | 9210        |
| D708 | Entrance Cleaning                | The Contractor shall clean doors and all associated glass of the entrance to ensure doors and glass surfaces are clean and sightly. Commence work on-site within one working day and complete within two working days after receipt of order.  | 1000               | SF            |            |                | 9210        |
| D709 | Interior Glass Surfaces Cleaning | The Contractor shall clean all interior glass to ensure glass surfaces are clean and sightly on both sides and for the full height of the glass. Glass surfaces include but are not limited to interior doors, partitions, and walls. Commence work on-site within one working day and complete within two working days after receipt of order.  | 12                 | SF            |            |                | 9210        |
| D710 | Drinking Fountains Cleaning      | The Contractor shall clean drinking fountains to ensure surface areas are clean and sanitary. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10                 | EA            |            |                | 9210        |
| D711 | Sweeping and Dust Mopping        | The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust. The Contractor shall sweep or dust mop uncarpeted floors, including stairwells and elevators.   | 1500               | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)   | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|---------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| D712 | Vacuuming Carpets and Rugs      | The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust. Contractor shall provide spot cleaning as needed.   | 2000               | SF            |            |                | 9210        |
| D713 | Cleaning Walk-off Mats          | The Contractor shall clean the walk-off mats and surfaces below the mats to ensure mats and surfaces are clean. The Contractor shall return mats to their original locations after cleaning.   | 15                 | EA            |            |                | 9210        |
| D714 | Spray Cleaning and Buffing      | The Contractor shall spray clean and buff floors to ensure floors are clean and present a slightly appearance. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates.   | 4000               | SF            |            |                | 9210        |
| D715 | Damp Mopping                    | The Contractor shall damp mop floors to ensure that floors are clean. The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall be removed.  | 2000               | SF            |            |                | 9210        |
| D716 | Stripping, Coating, and Buffing | The Contractor shall strip, coat and buff floors to ensure that floors are clean and slightly. The Contractor shall coat floors to ensure continuous protection. The Contractor shall strip, coat, and buff uncarpeted floors, including stairwells and elevators. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates. The Contractor shall apply sufficient coats of product to protect floors from traffic and use. Floor products used shall result in a non-slip finish. | 3000               | SF            |            |                | 9210        |
| D717 | Carpet and Rug Deep Cleaning    | The Contractor shall deep clean carpets and rugs to ensure that floors are clean, slightly and available for use in a timely manner. Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep cleaning processes.  | 1500               | SF            |            |                | 9210        |
| D718 | Restroom Services               | The Contractor shall service restrooms to ensure they are clean, sanitary, and slightly and stocked with sufficient supplies. Disinfect all restroom surfaces, including floors, partitions, fixtures, mirrors, and shower areas. Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10000              | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN   | Product Name (120 Characters)       | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|--|-------------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| D719   | Group Shower/Locker Room Cleaning   | The Contractor shall provide cleaning services in group shower/locker rooms to ensure areas are clean and sanitary. All cleaning materials and equipment used in shower/locker rooms shall not be used in any other areas outside the shower/locker rooms. Cleaning materials, including sponges, cloths, brushes, and similar items, used to clean toilets, urinals, floors, and walls shall not be used to clean showers, lavatories and sinks. The Contractor shall collect all waste from all shower/locker rooms. All waste shall be moved to designated refuse containers. All waste that is dropped during the waste removal process shall be picked up and properly disposed. Shower/locker room supplies include toilet paper, toilet seat protectors, soap, and paper towels. Utilize dispenser where available. | 10000              | SF            |            |                | 9210        |
| D720   | Perimeter Services                  | The Contractor shall provide perimeter services to ensure that they are clean and sightly. Remove debris from the building perimeter and deposit in the designated waste container. Empty perimeter waste containers, excluding dumpsters, located in the perimeter area. Provide and replace plastic liners when soiled or unserviceable. Collect and dispose of items placed adjacent to waste containers. Empty ash urns and refill or replace sand as necessary. Picked up and properly disposed all waste that is dropped during the waste removal process. Clean walk-off mats and surfaces below the mats and return mats to their original locations after cleaning. Commence work on-site within one working day and complete within two workind days after receipt of order.                                     | 10000              | SF            |            |                | 9210        |
| D721   | Unit Priced Labor Work (Negotiated) | Performance of work for which there is no Non-recurring Unit Priced Task work item or work that exceeds the labor requirements of FFP Unscheduled Cleaning work, but within the scope of the contract.   | 300                | LH            |            |                | 9210        |
| D722   | Material                            | Price for material to support unit priced labor work (negotiated) for those instances where the direct cost of material exceeds \$50 per occurrence of Recurring Unscheduled Cleaning work.  | 5000               | LS            | \$1.00     | \$5,000.00     | 9210        |
| <b>TOTAL NON-RECURRING WORK ELIN D700-D722</b> |                                     |  |                    |               |            | \$5,000.00     |             |

|            |
|------------|
|            |
|            |
|            |
| \$5,000.00 |

ATTACHMENT J-0200000-10  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT E - CLIN 9004

The Contractor will price the specified ELINs for the base period (e.g., E001 as listed below). In total, these sum to Line Item 0009 and represent the minimum RECURRING services award for the 4th Option Period of performance.

**Line Item 0009 4th Option Period-Recurring Work**

PROVIDE PRICES FOR CUSTODIAL SERVICES FOR NAVAL HEALTH CLINIC HAWAII - RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC ITEM 3

ELIN  
E001

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN /Sub ELIN  | Description  | Quantity | Unit of Issue | Unit Price | Total | CAC  |
|---|--|----------|---------------|------------|-------|------|
| E001 - NAVAL HEALTH CLINIC HAWAII - 1503010 Custodial |  |          |               |            |       |      |
|   | Services for Navy Health Clinics specified in the Custodial Inventory provided in J-1503010-06 performed at Housekeeping Checklist Command Infection Control Guidelines listed in J-1503010-03. (201,295 SF) | 12       | MO            |            |       | 9210 |
|   |  |          |               |            |       |      |
|   |  |          |               |            |       |      |
|   | <b>TOTAL RECURRING WORK ELIN E001</b>  |          |               |            |       |      |

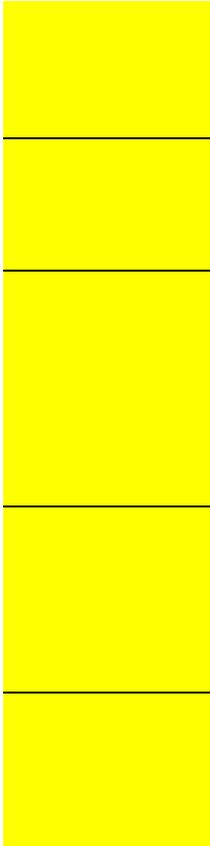


ATTACHMENT J-0200000-10  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N62478-17-R-2454  
EXHIBIT E - CLIN 9004

Line Item 0010 4th Option Period - Non-Recurring Work  
PROVIDE PRICES FOR CUSTODIAL SERVICES FORNAVAL HEALTH CLINIC HAWAII - NON-RECURRING WORK - IN ACCORDANCE WITH 1503010 SECTION C, SPEC  
ITEM 4  
ELINs E700 through E722

**Offeror Proposed Unit Price**  
Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

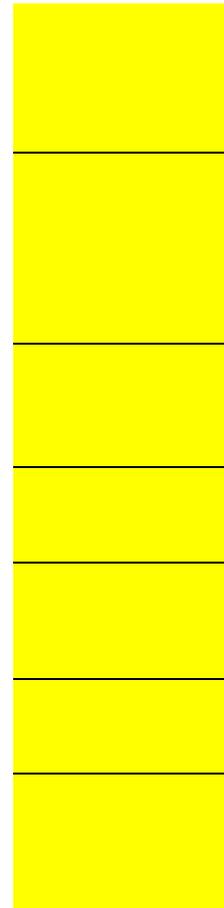
| ELIN | Product Name (120 Characters) | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|-------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| E700 | Empty Waste Containers        | The Contractor shall empty waste containers and ensure they are clean and sanitary. Collect and dispose of items placed adjacent to waste containers and marked "TRASH." All waste that is dropped during the waste removal process shall be picked up and properly disposed. Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.   | 40                 | EA            |            |                | 9210        |
| E701 | Empty Recycling Containers    | The Contractor shall empty recycling containers and ensure they are clean. The Contractor shall collect and dispose of items placed adjacent to recycling containers and marked "RECYCLE." Provide and replace plastic liners when soiled or unserviceable. Commence work on-site within one working day and complete within two working days after receipt of order.  | 15                 | EA            |            |                | 9210        |
| E702 | Low Area Cleaning             | The Contractor shall provide low area cleaning services to ensure surface areas are clean. Low area cleaning includes all furniture and fixtures (e.g., partitions, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, glass in partitions and doors, light fixtures, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level. If ordering for services for Child Development centers work will include the cleaning of Child Cubbies and Classroom door knobs. Does not include drinking fountains. The Contractor's cleaning techniques and products protect the integrity of the surface and finish. Commence work on-site within one working day and complete within two working days after receipt of order. | 3000               | SF            |            |                | 9210        |
| E703 | Lunch/Break Room Cleaning     | The Contractor shall provide cleaning services in lunch/break room areas to ensure areas are clean and sanitary. Employee lunch/break room areas shall include sinks, countertops, trash containers, cooking equipment, coffee makers, and dining areas. Where present, soap and paper towel dispensers shall be refilled. The Contractor shall collect all waste from lunch/break room areas. All waste shall be moved to designated refuse containers. All waste that is dropped during the waste removal process shall be picked up and properly disposed.  | 2000               | SF            |            |                | 9210        |
| E704 | High Area Cleaning            | The Contractor shall provide high area cleaning services to ensure surfaces are clean. High area cleaning includes all areas that are vertical and horizontal surfaces above 7'-0" from floor level, including overhead piping, light fixtures and ceiling areas. Clean the exterior and interior surfaces of light fixtures. Ensure that overhead fixtures are protected from damage. Commence work on-site within one working day and complete within two working days after receipt of order.   | 1000               | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

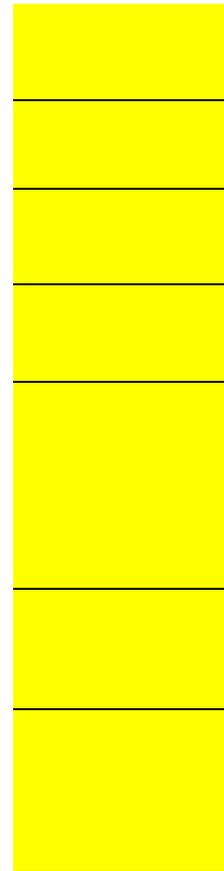
| ELIN | Product Name (120 Characters)    | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|----------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| E705 | Interior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas (e.g., window frames, tracks, sills, sashes) to ensure that surfaces are clean. The Contractor's cleaning techniques and products shall protect the integrity of glass surfaces and finish and adjacent areas. Clean insect screens that are on the interior side of windows. Commence work on-site within one working day and complete within two working days after receipt of order.  | 2000               | SF            |            |                | 9210        |
| E706 | Exterior Window Cleaning         | The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly. Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass. When screens are present, the Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled. Commence work on-site within one working day and complete within two working days after receipt of order. | 2000               | SF            |            |                | 9210        |
| E707 | Window Blinds Cleaning           | The Contractor shall clean window blinds to ensure that surfaces are clean. Blinds shall be in the same operational condition as prior to cleaning. If removed for cleaning, blinds are returned to their original location within one working day. Commence work on-site within one working day and complete within two working days after receipt of order.  | 100                | EA            |            |                | 9210        |
| E708 | Entrance Cleaning                | The Contractor shall clean doors and all associated glass of the entrance to ensure doors and glass surfaces are clean and sightly. Commence work on-site within one working day and complete within two working days after receipt of order.  | 1000               | SF            |            |                | 9210        |
| E709 | Interior Glass Surfaces Cleaning | The Contractor shall clean all interior glass to ensure glass surfaces are clean and sightly on both sides and for the full height of the glass. Glass surfaces include but are not limited to interior doors, partitions, and walls. Commence work on-site within one working day and complete within two working days after receipt of order.  | 12                 | SF            |            |                | 9210        |
| E710 | Drinking Fountains Cleaning      | The Contractor shall clean drinking fountains to ensure surface areas are clean and sanitary. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10                 | EA            |            |                | 9210        |
| E711 | Sweeping and Dust Mopping        | The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust. The Contractor shall sweep or dust mop uncarpeted floors, including stairwells and elevators.   | 1500               | SF            |            |                | 9210        |



**Offeror Proposed Unit Price**

Enter proposed unit price in this column. Price will automatically copy to the unit price cell rounded to two decimal places.

| ELIN | Product Name (120 Characters)   | Description Extended   | Estimated Quantity | Unit of Issue | Unit Price | Extended Price | IMAP CAC(s) |
|------|---------------------------------|--|--------------------|---------------|------------|----------------|-------------|
| E712 | Vacuuming Carpets and Rugs      | The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust. Contractor shall provide spot cleaning as needed.   | 2000               | SF            |            |                | 9210        |
| E713 | Cleaning Walk-off Mats          | The Contractor shall clean the walk-off mats and surfaces below the mats to ensure mats and surfaces are clean. The Contractor shall return mats to their original locations after cleaning.   | 15                 | EA            |            |                | 9210        |
| E714 | Spray Cleaning and Buffing      | The Contractor shall spray clean and buff floors to ensure floors are clean and present a slightly appearance. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates.   | 4000               | SF            |            |                | 9210        |
| E715 | Damp Mopping                    | The Contractor shall damp mop floors to ensure that floors are clean. The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall be removed.  | 2000               | SF            |            |                | 9210        |
| E716 | Stripping, Coating, and Buffing | The Contractor shall strip, coat and buff floors to ensure that floors are clean and slightly. The Contractor shall coat floors to ensure continuous protection. The Contractor shall strip, coat, and buff uncarpeted floors, including stairwells and elevators. The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates. The Contractor shall apply sufficient coats of product to protect floors from traffic and use. Floor products used shall result in a non-slip finish. | 3000               | SF            |            |                | 9210        |
| E717 | Carpet and Rug Deep Cleaning    | The Contractor shall deep clean carpets and rugs to ensure that floors are clean, slightly and available for use in a timely manner. Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep cleaning processes.  | 1500               | SF            |            |                | 9210        |
| E718 | Restroom Services               | The Contractor shall service restrooms to ensure they are clean, sanitary, and slightly and stocked with sufficient supplies. Disinfect all restroom surfaces, including floors, partitions, fixtures, mirrors, and shower areas. Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels. Commence work on-site within one working day and complete within two working days after receipt of order.  | 10000              | SF            |            |                | 9210        |





| Schedule "A" Periodics |                  |     |     |     |     |     |     |     |     |     |     |     |     |
|------------------------|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Building No.           | Periodic Service | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |
| 1                      | Carpet           |     |     |     | M6  |     |     |     |     |     | M6  |     |     |
|                        | Strip/Coat       |     |     |     | M6  |     |     |     |     |     | M6  |     |     |
| 16                     | High Clean       |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
|                        | Low Clean        |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
|                        | Strip/Coat       |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
| 75                     | Carpet           |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
|                        | High Clean       |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
|                        | Strip/Coat       |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
| 88                     | High Clean       | M6  |     |     |     |     |     | M6  |     |     |     |     |     |
|                        | Strip/Coat       | M6  |     |     |     |     |     | M6  |     |     |     |     |     |
| 155                    | Carpet           |     |     |     |     |     |     |     | A   |     |     |     |     |
| 282                    | Carpet           |     |     |     | M6  |     |     |     |     |     | M6  |     |     |
|                        | Damp Mop         |     |     | M3  |     |     | M3  |     |     | M3  |     |     | M3  |
|                        | High Clean       |     |     |     |     | A   |     |     |     |     |     |     |     |
|                        | Hose Scrub       | M3  |     |     | M3  |     |     | M3  |     |     | M3  |     |     |
|                        | Strip/Coat       |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
| 755                    | Carpet           |     |     |     | M6  |     |     |     |     |     | M6  |     |     |
|                        | Damp Mop         |     |     | M3  |     |     | M3  |     |     | M3  |     |     | M3  |
|                        | High Clean       |     |     |     |     | A   |     |     |     |     |     |     |     |
|                        | Hose Scrub       | M3  |     |     | M3  |     |     | M3  |     |     | M3  |     |     |
| 1236                   | Strip/Coat       |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
|                        | Carpet           |     |     |     | M6  |     |     |     |     |     | M6  |     |     |
|                        | High Clean       |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
| 1565                   | Low Clean        |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
|                        | Strip/Coat       |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
|                        | Carpet           |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
|                        | High Clean       |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
| 1688                   | High Clean       | M6  |     |     |     |     |     | M6  |     |     |     |     |     |
|                        | Strip/Coat       | M6  |     |     |     |     |     | M6  |     |     |     |     |     |
|                        | Carpet           |     |     |     |     |     |     |     | A   |     |     |     |     |
|                        | Damp Mop         |     |     | M3  |     |     | M3  |     |     | M3  |     |     | M3  |
|                        | Hose Scrub       | M3  |     |     | M3  |     |     | M3  |     |     | M3  |     |     |
| 1736                   | Strip/Coat       |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
|                        | Carpet           |     |     |     | M6  |     |     |     |     |     | M6  |     |     |
|                        | High Clean       |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
| 2192                   | Low Clean        |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
|                        | Strip/Coat       |     |     |     |     | M6  |     |     |     |     |     | M6  |     |
|                        | Carpet           |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
|                        | High Clean       |     |     |     |     |     | M6  |     |     |     |     |     | M6  |
| 2600                   | Carpet           |     |     |     | M6  |     |     |     |     |     | M6  |     |     |
|                        | Damp Mop         |     |     | M3  |     |     | M3  |     |     | M3  |     |     | M3  |

J-0200000-12 Schedule "B" Sample

| Schedule "B" Periodics |                  |           |       |     |       |      |      |      |      |     |      |      |      |      | Completed                                     | Projected | Canceled | Rescheduled | Retention |
|------------------------|------------------|-----------|-------|-----|-------|------|------|------|------|-----|------|------|------|------|---|-----------|----------|-------------|-----------|
| Building No.           | Periodic Service | Frequency | Oct   | Nov | Dec   | Jan  | Feb  | Mar  | Apr  | May | Jun  | Jul  | Aug  | Sep  | Notes   |           |          |             |           |
| 1                      | Carpet           | M6        |       |     |       | 1/1  |      |      |      |     |      | 7/1  |      |      |   |           |          |             |           |
|                        | Strip/Coat       | M6        |       |     |       | 1/1  |      |      |      |     |      | 7/1  |      |      |   |           |          |             |           |
| 16                     | High Clean       | M6        |       |     |       |      | 2/12 |      |      |     |      |      | 8/12 |      | Tenant Canceled Feb 12, 2010                  |           |          |             |           |
|                        | Low Clean        | M6        |       |     |       |      | 2/12 |      |      |     |      |      | 8/12 |      | Tenant Canceled Feb 12, 2010                  |           |          |             |           |
|                        | Strip/Coat       | M6        |       |     |       |      | 2/12 |      |      |     |      |      | 8/12 |      | Awaiting tenant to reschedule for Feb service |           |          |             |           |
| 75                     | Carpet           | M6        |       |     |       |      |      | 3/17 |      |     |      |      |      | 9/17 |   |           |          |             |           |
|                        | High Clean       | M6        |       |     |       |      |      | 3/3  |      |     |      |      |      | 9/3  |   |           |          |             |           |
|                        | Strip/Coat       | M6        |       |     |       |      |      | 3/10 |      |     |      |      |      | 9/10 |   |           |          |             |           |
| 88                     | High Clean       | M6        | 10/14 |     |       |      |      |      | 4/14 |     |      |      |      |      |   |           |          |             |           |
|                        | Strip/Coat       | M6        | 10/22 |     |       |      |      |      | 4/22 |     |      |      |      |      |   |           |          |             |           |
| 155                    | Carpet           | A         |       |     |       |      |      |      |      | 5/1 |      |      |      |      |   |           |          |             |           |
| 282                    | Carpet           | M6        |       |     |       | 1/7  |      |      |      |     |      | 7/7  |      |      |   |           |          |             |           |
|                        | Damp Mop         | M3        |       |     | 12/7  |      |      | 3/7  |      |     | 6/7  |      |      | 9/7  | Spaces on retention until further notice      |           |          |             |           |
|                        | High Clean       | A         |       |     |       |      | 2/13 |      |      |     |      |      |      |      |   |           |          |             |           |
|                        | Hose Scrub       | M3        | 10/23 |     |       | 1/23 |      |      | 4/23 |     |      | 7/23 |      |      |   |           |          |             |           |
|                        | Strip/Coat       | M6        |       |     |       |      |      | 3/8  |      |     |      |      |      | 9/8  |   |           |          |             |           |
| 755                    | Carpet           | M6        |       |     |       | 1/9  |      |      |      |     |      | 7/9  |      |      |   |           |          |             |           |
|                        | Damp Mop         | M3        |       |     | 12/5  |      |      | 3/5  |      |     | 6/5  |      |      | 9/5  | Awaiting tenant to reschedule June service    |           |          |             |           |
|                        | High Clean       | A         |       |     |       |      | 2/17 |      |      |     |      |      |      |      |   |           |          |             |           |
|                        | Hose Scrub       | M3        | 10/17 |     |       | 1/17 |      |      | 4/17 |     |      | 7/17 |      |      | Spaces on retention until further notice      |           |          |             |           |
| 1236                   | Strip/Coat       | M6        |       |     |       |      |      | 3/24 |      |     |      |      |      | 9/24 |   |           |          |             |           |
|                        | Carpet           | M6        |       |     |       | 1/5  |      |      |      |     |      | 7/5  |      |      |   |           |          |             |           |
|                        | High Clean       | M6        |       |     |       |      | 2/28 |      |      |     |      |      | 8/28 |      |   |           |          |             |           |
| 1565                   | Low Clean        | M6        |       |     |       |      | 2/16 |      |      |     |      |      | 8/16 |      |   |           |          |             |           |
|                        | Strip/Coat       | M6        |       |     |       |      | 2/4  |      |      |     |      |      | 8/4  |      |   |           |          |             |           |
|                        | Carpet           | M6        |       |     |       |      |      | 3/16 |      |     |      |      |      | 9/16 |   |           |          |             |           |
|                        | High Clean       | M6        |       |     |       |      |      | 3/21 |      |     |      |      |      | 9/21 |   |           |          |             |           |
| 1688                   | High Clean       | M6        | 10/2  |     |       |      |      |      | 4/2  |     |      |      |      |      |   |           |          |             |           |
|                        | Strip/Coat       | M6        | 10/3  |     |       |      |      |      | 4/3  |     |      |      |      |      |   |           |          |             |           |
|                        | Carpet           | A         |       |     |       |      |      |      |      | 5/7 |      |      |      |      |   |           |          |             |           |
|                        | Damp Mop         | M3        |       |     | 12/13 |      |      | 3/13 |      |     | 6/13 |      |      | 9/13 |   |           |          |             |           |
|                        | Hose Scrub       | M3        | 10/16 |     |       | 1/16 |      |      | 4/16 |     |      | 7/16 |      |      |   |           |          |             |           |
| 1736                   | Strip/Coat       | M6        |       |     |       |      |      | 3/12 |      |     |      |      |      | 9/12 |   |           |          |             |           |
|                        | Carpet           | M6        |       |     |       | 1/11 |      |      |      |     |      | 7/11 |      |      |   |           |          |             |           |
|                        | High Clean       | M6        |       |     |       |      | 2/5  |      |      |     |      |      | 8/5  |      |   |           |          |             |           |
| 2192                   | Low Clean        | M6        |       |     |       |      | 2/19 |      |      |     |      |      | 8/19 |      |   |           |          |             |           |
|                        | Strip/Coat       | M6        |       |     |       |      | 2/2  |      |      |     |      |      | 8/2  |      |   |           |          |             |           |
|                        | Carpet           | M6        |       |     |       |      |      | 3/3  |      |     |      |      |      | 9/3  |   |           |          |             |           |
|                        | High Clean       | M6        |       |     |       |      |      | 3/14 |      |     |      |      |      | 9/14 |   |           |          |             |           |

ATTACHMENT J-1503010-01  
DEFINITIONS AND ACRONYMS

| DEFINITION/ACRONYM       | DESCRIPTION   |
|--------------------------|---|
| Ash Urn                  | Receptacle specifically used for the disposal of cigarettes, cigars, and other smoking product waste.   |
| Blood borne Pathogens    | Pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).   |
| Clean, Cleaned, Cleaning | Free of dirt, dust, spots, streaks, graffiti, stains, smudges, smears, litter, bugs, debris, and other foreign residue, which can be removed and/or treated without resultant damage and discoloration to finished surfaces and materials.  |
| Clean Room               | A room designed and environmentally controlled to be dust free, humidity and temperature controlled for a specific type of work. Special entrance and work policies must be adhered to when working in these spaces.  |
| CDC                      | Child Development Center a building or area used for the care of children.  |
| Coating                  | Applying a sealing coat (or finish) to a floor, sometimes referred to as waxing.  |
| Congestion Density Codes | The traffic and/or population density of a space.<br><br><div style="margin-left: 40px;"> <p>H      <u>High Congestion Area</u>. Typical of areas where direct service is provided to the public, such as exchanges, lobbies, clubs, and reception areas.</p> <p>M      <u>Medium Congestion Area</u>. Typical of offices, administrative areas, and areas closed to public access.</p> <p>L      <u>Low Congestion Area</u>. Typical of special function areas such as storage areas, warehouses, equipment rooms, and computer facilities.</p> </div>   |
| Debris                   | Includes, but is not limited to, paper, cans, bottles, large limbs and branches, and other similar items.   |
| Disinfect                | To cleanse of microorganisms by application of a chemical agent, also sanitize.   |
| Dispenser                | A dispensing container, machine, etc. which is used to store and release products in single usage portions. Dispensers under this definition include but are not limited to paper towel dispensers, toilet paper dispensers, toilet seat cover dispensers, and soap dispensers.   |
| Dust Free Spaces         | Areas requiring specific controls on emission of dust particles from cleaning processes or equipment.   |
| Electrical Fixture       | Installed items attached to the building electrical system, including but not limited to, ceiling/wall mounted fans, exhaust fans, lights, and light fixtures (suspended, surface mounted, and recessed).   |
| Flight (Flts)            | The stairs including banisters, balustrades, and landings traversing from one full floor to the full floor above or below.  |
| Floor Surface Codes      | Codes identifying the floor surface type. The codes in parentheses may be used to identify a floor covering or surface on a floor structure.<br><br><div style="margin-left: 40px;"> <p>RT      Resilient Tile</p> <p>R      Rubber or Rubber Tile</p> <p>SV      Sheet Vinyl</p> <p>C      Carpet (includes large area rugs)</p> <p>RF( )    Raised Floor, (RT)=Resilient Tile, (C)=Carpet</p> <p>QC      Quarry or Ceramic Tile, (includes "Futura Stone" and "Riva Rock")</p> <p>M      Marble</p> <p>CC( )    Concrete, (S)=Sealed, (U)=Unsealed, (T)=Terrazzo</p> <p>W( )    Wood, (S)=Sealed, (U)=Unsealed</p> </div> |

## DEFINITIONS AND ACRONYMS

| DEFINITION/ACRONYM                     | DESCRIPTION   |
|--|---|
|  | L Laminate  |
| Interior Glass Surfaces                | All glass, plexi-glass, transparent or semi-transparent plastic surfaces within a building. Including but not limited to: walls, doors, room dividers, display cases, etc.  |
| Lunch/Break Room                       | A room designated for use of employees to store, prepare, and consume meals.  |
| Occurrence                             | The performance of the task requirements in one space.  |
| Other Potentially Infectious Materials | Body fluids such as urine and feces contaminated with blood, pericardial fluid, amniotic fluid, semen, vaginal secretions, cerebrospinal fluid, saliva in dental procedures, synovial fluid, pleural fluid, any body fluid visibly contaminated with blood, all body fluids in situations where it is difficult or impossible to differentiate between body fluids, and human organs or tissues other than intact skin. |
| Periodic                               | Work performed on a monthly or less frequency, such as bimonthly, quarterly, three times annually, semiannually, and annually.  |
| Plumbing Fixture                       | Items attached to the building plumbing system, including but not limited to, drinking fountains, ice makers, lavatories, showers, service sinks, kitchen sinks, urinals, and water closets.  |
| Refuse                                 | All garbage, ashes, debris, rubbish and other similar waste material. Explosive and incendiary waste and contaminated waste from medical and radiological processes are not included.   |
| Restroom                               | A room or facility with sinks, urinals, toilets, showers and other similar fixtures.  |
| Sanitary                               | Free of microorganisms.   |
| Service Class                          | Category that describes frequency of work for each work item.   |
| Sightly                                | Attractive, tasteful, or pleasing to the sight and consistent with its intended purpose.  |
| Space                                  | An area to receive janitorial services which may or may not be considered a room by common definition, e.g., definable sections of hallways, stairwells, lobbies, offices, entrances, and elevators.  |
| Spot Cleaning                          | The cleaning of objectionable and removable defects from otherwise clean surfaces, including but not limited to heavy soil, liquids, scum, spots, streaks, stains, smudges, and wastes.   |
| Waste                                  | Ashes, debris, garbage, litter, refuse, rubbish, trash, and other similar organic or inorganic material. For this contract the following types of waste are excluded: Explosive, hazardous, incendiary, medical, radiological, and bagged material specifically identified by a tag or label such as "Burn Bag" or "Classified."  |
| Waste Containers                       | Trash receptacles, wastebaskets, trashcans, wastepaper baskets, or any container holding trash, paper, or refuse of any type.   |
| Window                                 | Any glass opening on the exterior wall of a building or facility. Includes the interior and exterior of the glass, sill, frame; as well as the associated screens and storm windows.  |
| Youth Center                           | A building or area used for the care and recreation of older children and adolescents.  |

ATTACHMENT J-1503010-02  
REFERENCES AND TECHNICAL DOCUMENTS

| <u>Title</u>                            | <u>Reference</u>               |
|---|--------------------------------|
| OSHA Standards for Restrooms            | 29 CFR 1910.141                |
| OSHA Standards for Bloodborne Pathogens | 29 CFR-1910.1030               |
| Safety Data Sheets                      | Appendix D of 29 CFR 1910.1200 |
|   |                                |
|   |                                |

Housingkeeping Checklist- Command Infection Control Guidelines

**DAILY ROUTINE**

**EXAM ROOMS, TREATMENT ROOMS, IMMUNIZATIONS, AND CONSULTATIVE ROOMS and other clinic locations where patients are seen, checked, treated, consulted, or cared for follow these criteria. Frequency: Daily**

**Damp wipe with disinfectant: Damp Wipe (wet rag with disinfectant, not plain water)**

- a. Exam table mattress, chairs, bedside table, counters with disinfectant.
- b. Foot board or foot rest
- c. Turn light switches (light switch off when doing this task)
- d. Call buttons, if present
- e. Telephones
- f. Wall Moldings
- g. Damp wipe cabinet doors (supply or undersink cabinets)
- h. Window sills
- i. Furniture (s) present in room (chairs, bedside table or tray)
- j. Walls, if visibly soiled with dirt, mud, stains, smudges, etc.
- k. Remove full Bio-Hazard container and replace with new container.

Clean/scrub hand washing sinks, wipe down faucet handles.

High dust top of cabinets

Check soap and hand sanitizer dispensers functionality (battery working properly, refill available, clean drip pans)

Report exam table or gurney mattress rips to supervisor, supervisor to report to leading petty office (LPO).

**TRASH (Collect daily, more frequent (i.e., every 4 hours) in high volume areas as requested by staff but not limited to treatment rooms, oral surgery, dental, and laboratory areas). Waste containers must be emptied or replaced before they overflow).**

Remove and replace/change liners on waste receptacles

Remove soiled linen

If trash can/bin filthy, bad smell: disinfect command-approved disinfectant, wipe down, spray again to cover all surfaces, let stand 10 minutes, wipe dry, apply new plastic liner.

Outside trash receptables: empty daily and replace liners.

**BATHROOMS or HEADS (Frequency Daily): Start from sink, mirrors before moving to toilet bowl, floor is last).**

Damp wipe counter surfaces with disinfectant

Clean sink, remove soap scums, water stains

Clean/scrub shower to remove soap scums.

Wipe/inspect under sink (no storage of patient care or housekeeping supplies under the sinks)

Toilet (put on gloves and use bowl brush to clean inside). Remove water stains.

Notify housekeeping supervisor for any missing or broken sit covers. Supervisor will then contact clinic LPO to resolve issue.

Provide toilet seat liners and placed inside dispenser (seat covers fit dispenser)

Napkin receptacles: empty daily or when it smells.

Line napkin receptacles with plastic liner that folds underside (prevent spillage and safe handling).

*Note: Do not use cleaning cloth on any other surfaces after cleaning toilet. This is to prevent spread of germs.*

### **MOPPING FLOORS WITH DISINFECTANT (DAILY FREQUENCY).**

Start with the corner farthest from the door and work your way out towards the door.

Vinyl tiles (gym-type flooring at SMART and Audiology) can be safely disinfected with EPA-grade disinfectant.

### **WATER FOUNTAINS (FREQUENCY: DAILY)**

Damp wipe activation levers, aerator (faucet opening), basin, surrounding areas.

If scums/mineral build-up, stains, smudges present, remove them with nylon scouring pads/scum removal cleaning solutions.

### **HALLWAYS (FREQUENCY: DAILY)**

Wet mop with disinfectant (vinyl tiles)

Wipe down display cases covers (glass cleaner or wood cleaner as applicable)

Vacuum hallway areas, if carpeted

### **MOP BUCKET/DISINFECTING SOLUTIONS CHANGE OUT GUIDELINES**

Change floor mopping solutions every three rooms and at least every 60 minutes, or after cleaning highly contaminated areas such as CSR Dirty rooms, isolation rooms, or operating areas/procedure suites, and laboratory.

Use dedicated mop heads for each of the areas, send to laundry contractor after each use. Color-coding mop heads color is recommended.

### **LABORATORY (FREQUENCY: DAILY)**

Mop floor with disinfectant daily and as requested by staff due to spillage, high volume, or other unforeseen events.

Empty regular trash bins at least once a shift (and as requested by staff due to high volume or other events), replace plastic liners

Damp wipe with disinfectant counter tops after each working shift (with exception of lab hoods or instruments)

Damp wipe with disinfectant patient lab drawing chairs

### **CENTRAL STERILE PROCESSING ROOMS (Start from clean side first, mop used in dirty side not be used anywhere else/send dirty mop heads to laundry daily)I. (FREQUENCY: DAILY)**

Clean side/Storage Room: Use Cavicide wipe to clean counters

Dirty Side: Sweep debris, mop with disinfectant, then allow contact time as recommended by disinfectant manufacturer.

### **CLEAN LINEN ROOMS Linen Rooms (anywhere clean scrubs/linens stored): (FREQUENCY: DAILY)**

Sweep, clean out debris on the floor.

Wet mop floor, dust top of cabinets/ledges with disinfectant

Linen cart covers zipped up prior to cleaning/disinfecting area.

Keep door closed at all times (prevent dust going into space).

**DENTAL EXAMINATION AREAS (FREQUENCY: DAILY)**

Damp wipe with disinfectant all procedure chairs' mattress area, handles, foot support, and base.  
Top of cabinets, mesh linen, and other storage carts.

**PROCEDURE SUITES (medical, gynecology, oral surgery, treatment rooms). (FREQUENCY: DAILY)**

Mop entire floor daily with disinfectant  
Damp wipe with disinfectant gurney/procedure chairs  
Top of cabinets, linen carts, and storage cabinets.

**PATIENT CHECK-IN RECEPTION AREAS/NURSES STATION - DAMP WIPE WITH DISINFECTANT. (FREQUENCY: DAILY)**

Damp wipe with disinfectant telephones (pay attention to handles)  
Counters (any open space with no papers or supplies)  
Damp wipe with disinfectant for chairs and other furnitures  
Clean wall mounted signages, if visibly dirty/soiled

**INSPECT ROOM/AREA JUST CLEANED. (FREQUENCY: DAILY)**

Report any needed repairs to supervisor  
Report any stained ceiling tiles to supervisor and other concerns.

**CHECK HAND HYGIENE, OTHER SUPPLIES (FREQUENCY: DAILY)**

Check expirations hand soaps and hand sanitizers. Expirations dates are written/visible through view window.  
Replace hand soap/sanitizer inserts, if almost empty or about to expire.  
Refill paper towel dispensers  
Refill toilet paper

**PATIENT WAITING ROOM ROOMS (FREQUENCY: DAILY)**

Damp wipe with disinfectant - chairs, tables, check-in counters, or other fixtures.  
If window glass privacy present - clean with glass cleaners

**OFFICE OR ADMINISTRATIVE AREAS/NON-PATIENT CARE (FREQUENCY DAILY)**

Wipe down counters (no papers laying around) with disinfectant  
Vacuum carpet or rugs, if present  
Wet mop vinyl floors with disinfectant  
Clean window sills, chairs, other furnitures.

**OTHER AREAS BUT NOT LIMITED TO PHARMACY, DEPLOYMENT HEALTH (FREQUENCY: DAILY)**

See same guideline as an exam room areas.

**SUPPLY ROOMS (FREQUENCY: DAILY)**

Sweep floor first to remove debris  
Wet mop floor (include under carts/shelvings) with disinfectant  
Empty trash and replace liners, if present  
If area is locked, work with Supply POC or LPO to open for housekeeping staff.

**STAFF LOUNGE ROOMS (FREQUENCY: DAILY)**

Damp wipe tables and chairs with disinfectant.  
Empty trash daily and replace plastic liners.  
Empty recycle cans and plastics (when full and start smelling bad or dusty)

**PLAY ROOM AREAS (FREQUENCY: DAILY AND AS REQUESTED BY STAFF DUE TO SPILL OR OTHER REASONS)**

Damp wipe play room furnitures (tables and chairs)

Vacuum carpet and/or wet mop vinyl tile as applicable to the surface being cleaned/disinfected.

**HIGH DUSTING (FREQUENCY: DAILY AND AS NEEDED)**

Outer air vents/grilles

Lights, if visibly dirty, dried critters on cover

Blinds

Television monitors

Horizontal surfaces (window ledges, top cabinets)

Wall hanged paintings

**CONVENIENCE KITCHEN (FREQUENCY: DAILY)**

Wipe down counter, top of microwave, and refrigerators

Sweep then wet mop floor with disinfectant

Empty trash containers and replace liners

**ELEVATORS (FREQUENCY: DAILY)**

Sweep floor

Remove debris from light fixtures

Damp wipe all interior surfaces of passenger and service elevators daily (once during each shift).

Clean all elevator cars at the first-floor (or ground level).

Damp wipe light fixtures, ventillaro slots, guide tracks, and floor door guide tracks.

**MEDICAL RECORDS/X-RAY RECORDS ROOMS (FREQUENCY: DAILY)**

Wet mop with disinfectant

Damp wipe top of cabinets

**HOUSEKEEPING CLOSETS AND STORAGE ROOMS (FREQUENCY: DAILY)**

Wet mop floors, office spaces with disinfectant

Damp wipe top of cabinets with disinfectant

**MATERIALS MANAGEMENT LOADING DOCKS (FREQUENCY: DAILY)**

Wet mop floors, general receiving, office spaces with disinfectant

Damp wipe cabinet shelvings and other fixtures/furnitures, counters with disinfectant

**WEEKLY (More Frequent, if Dirty and as requested by staff)**

**FURNITURES (FREQUENCY: WEEKLY)**

Dust behind, under, and corners of all furnitures

**EXTERIOR SIGNS/PLAQUES (FREQUENCY: WEEKLY)**

Damp wipe with disinfectant.

**STAIRWELLS, WALKWAY FOYERS (FREQUENCY: WEEKLY)**

Sweep dried debris

Wet mop with soap/water mixture then clean water.

**ARTIFICIAL PLANTS**

Dust (damp rag) artificial plants.

**CONFERENCE ROOMS**

Vacuum weekly

Damp wipe tables, light switches, door knobs, chairs with disinfectant

**LIGHT FIXTURES**

Report light bulbs needing replacement to supervisor, LPO.

**SINKS**

Clean faucet erators (soak with disinfecting solution, rinse, turn-off faucet, wipe dry).

Clean sink strainers (soak with HB quat solution, allow 10 minutes dwell time, rinse, turn-off faucet, wipe dry).

**CEILINGS**

Clean when cobwebs present or as requested by staff.

**MONTHLY**

**LIGHT FIXTURES**

Light fixtures' cover cleaning (visible debris)

Report stained ceiling tiles to supervisor

**BATHROOMS**

Clean ceramic tile grout around shower for mold

Clean ceramic tile grout around toilet

**WASTE RECEPTACLES (TRASH BINS)/LINEN COLLECTION BINS**

Damp wipe with disinfectant inside, outside, top cover of waste bins.

**HIGH DUSTING**

High dusting and other cleaning scheduled by housekeeping supervisor

Clean high areas (horizontal areas) such as light fixtures, air conditioning ducts/grilles, fans, fan blades, and ceiling areas.

**3 MONTHS**

All exterior windows/screens (January, April, July, and October)

Four times annually for first or second floors.

## 6 MONTHS

Strip and wax/polish floor (if vinyl tiles)

Shampoo stained carpets (hallway, office, and administrative offices carpets)

Elevator floors are to be stripped and refinished at least twice a year.

### Notes:

**1. Refer to Section C, 1503010, if clarifications are requested. This guideline can be changed at anytime per Infection Control Committee recommendations.**

**2. All cleaning and disinfectant must be approved by Command Safety Officer and Infection Control.**

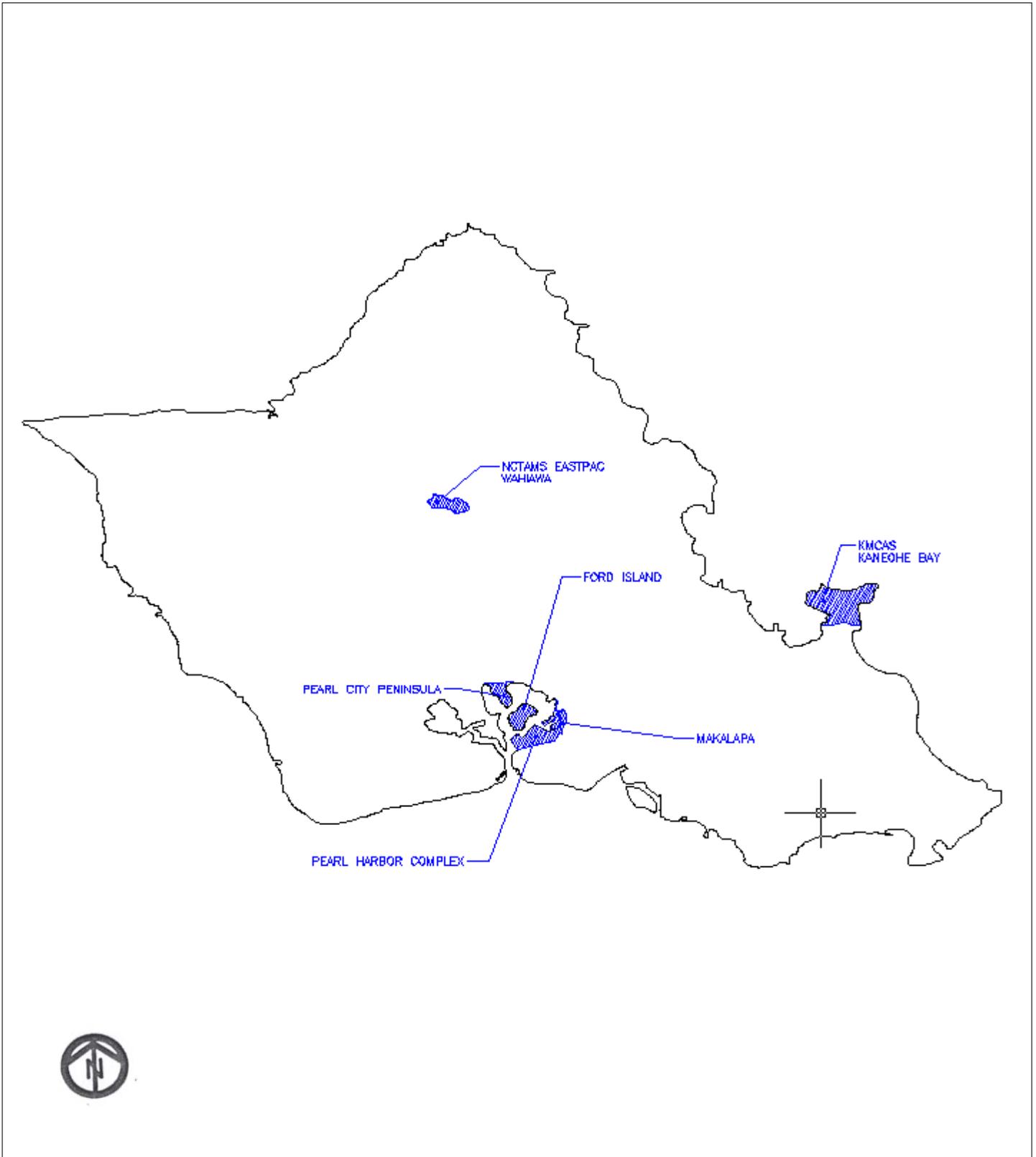
Revised: Infection Control August 2015



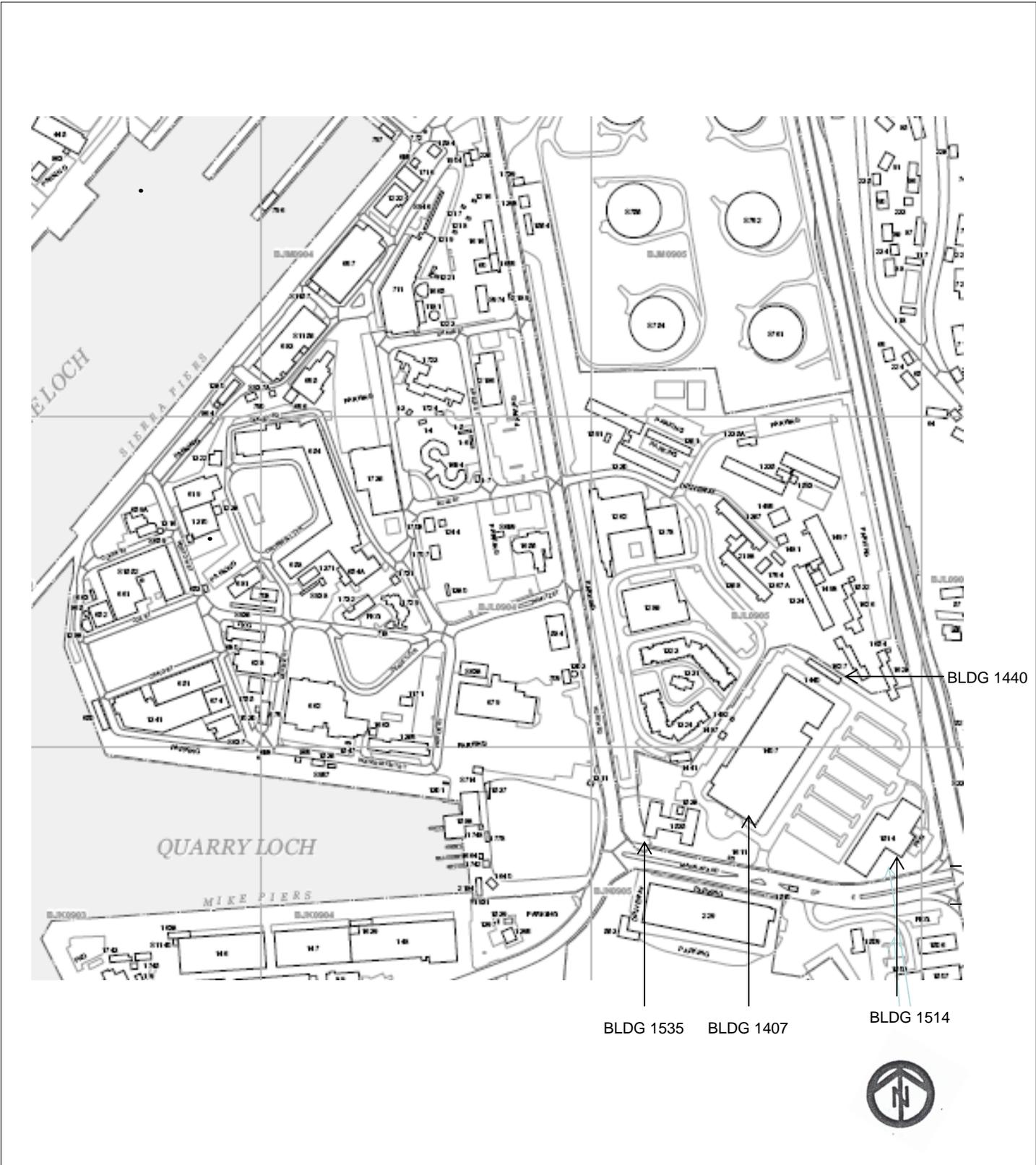








|                  |  |              |      |
|------------------|--|--------------|------|
| LOCATION:        | <b>VICINITY MAP</b><br><b>Oahu</b><br>(NOT TO SCALE) |              |      |
| ROICC FILE NAME: |  | AMD/MOD NO.  | DATE |
|                  |  | DATE: 3/4/09 |      |



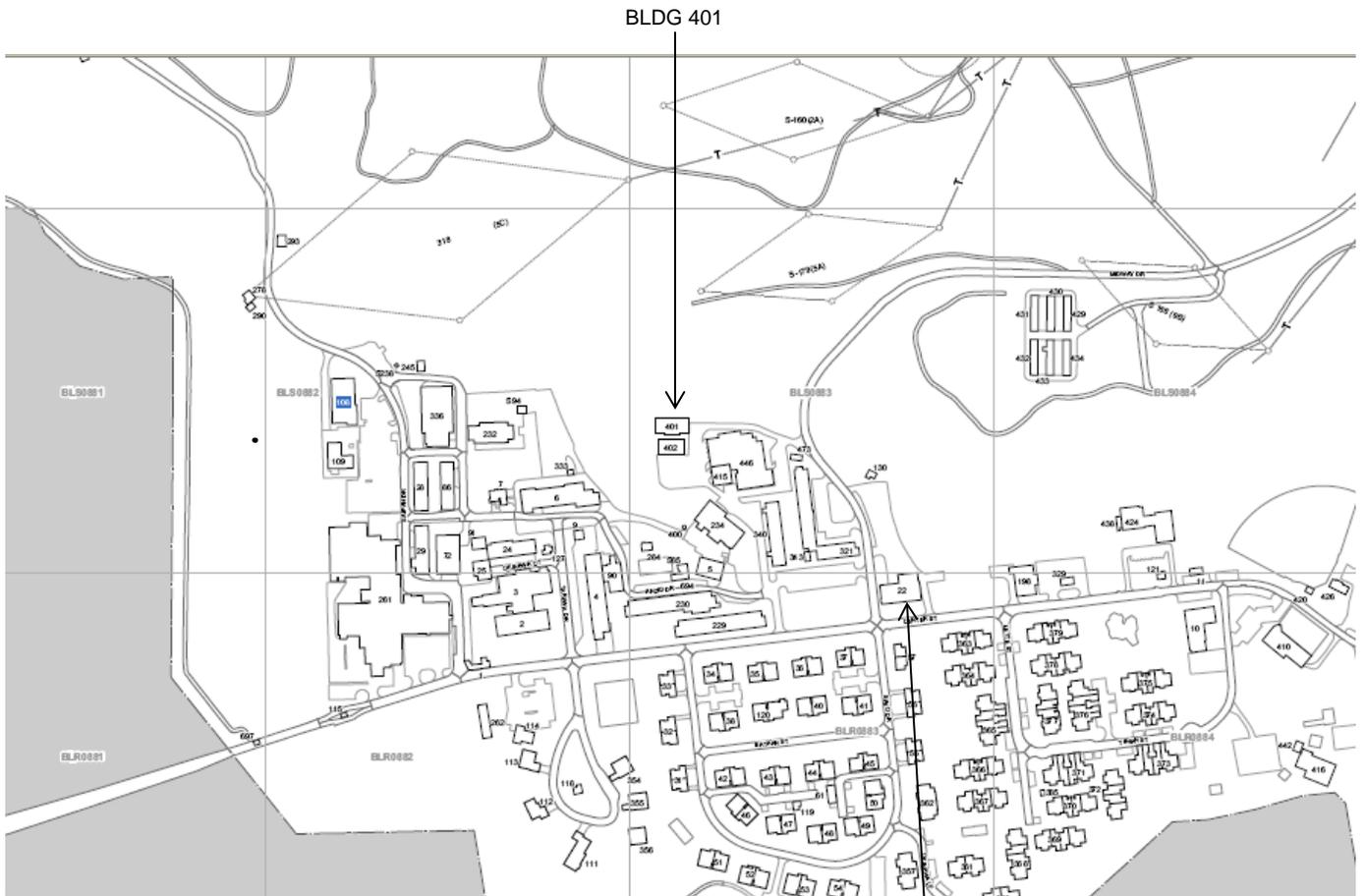
|                  |   |              |             |      |
|------------------|---|--------------|-------------|------|
| LOCATION:        | <h1>LOCATION MAP</h1> <h2>Subase</h2> <p>(NOT TO SCALE)</p> |              |             |      |
| ROICC FILE NAME: |   |              | AMD/MOD NO. | DATE |
|                  |   | DATE: 3/4/09 |             |      |



|                  |  |              |             |      |
|------------------|--|--------------|-------------|------|
| LOCATION:        | <b>LOCATION MAP</b><br><b>Shipyard</b><br>(NOT TO SCALE) |              |             |      |
| ROICC FILE NAME: |  |              | AMD/MOD NO. | DATE |
|                  |  | DATE: 3/4/09 |             |      |

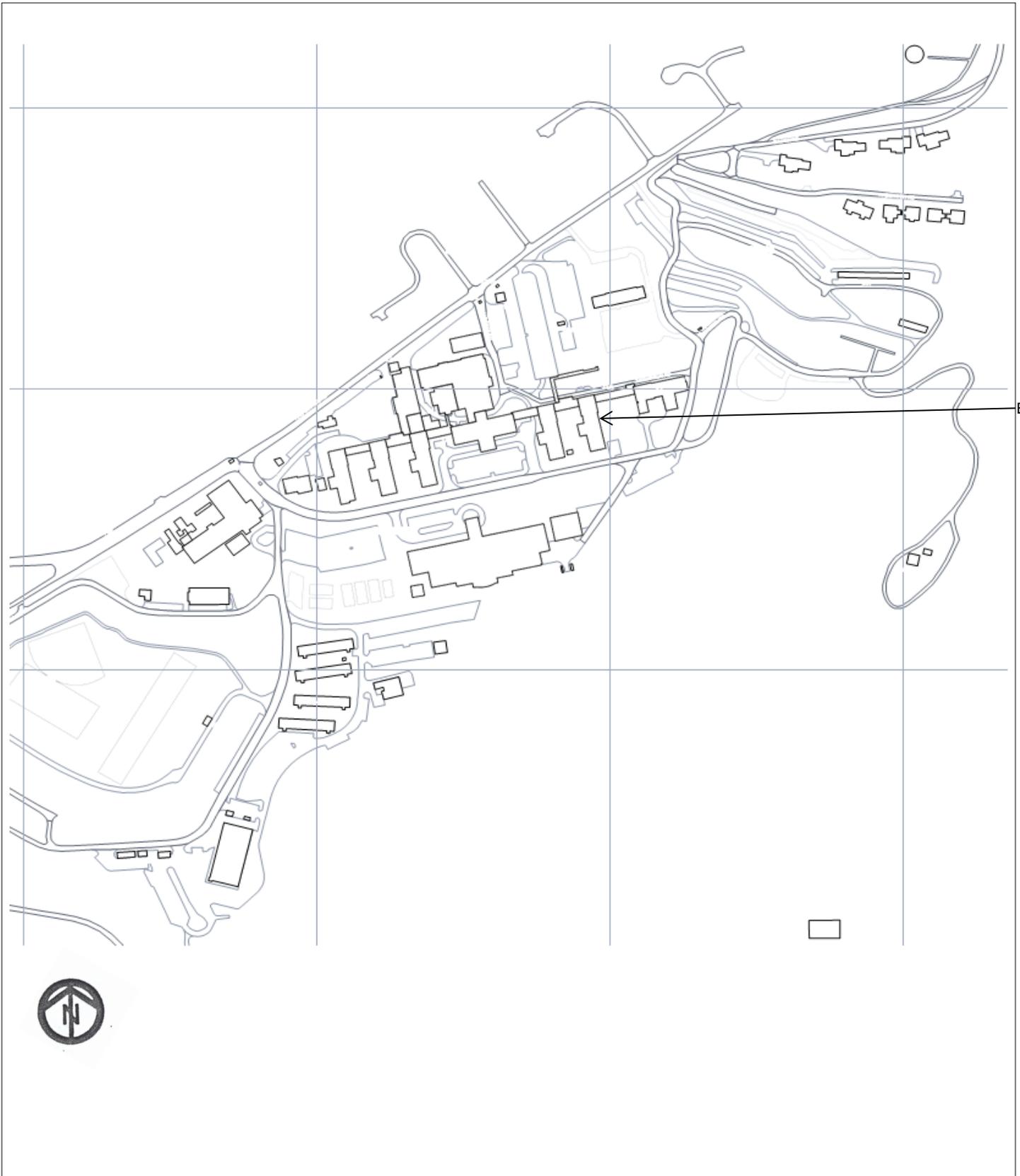


|                  |   |             |      |
|------------------|---|-------------|------|
| LOCATION:        | <h2>LOCATION MAP</h2> <h3>Kaneohe Marine Corp Base</h3> <p>(NOT TO SCALE)</p> |             |      |
| ROICC FILE NAME: |   | AMD/MOD NO. | DATE |
|                  |   | DATE:       |      |



BLDG 22

|                  |   |              |             |      |
|------------------|---|--------------|-------------|------|
| LOCATION:        | <h2>LOCATION MAP</h2> <h2>NCTAMS</h2> <p>(NOT TO SCALE)</p> |              |             |      |
| ROICC FILE NAME: |   |              | AMD/MOD NO. | DATE |
|                  |   | DATE: 3/4/09 |             |      |



BLDG 3B

|                  |  |              |      |
|------------------|--|--------------|------|
| LOCATION:        | <b>LOCATION MAP</b><br><b>Camp Smith</b><br>(NOT TO SCALE) |              |      |
| ROICC FILE NAME: |  | AMD/MOD NO.  | DATE |
|                  |  | DATE: 3/4/09 |      |



# NAVAL BASE PEARL HARBOR – MEDICAL CLINIC

## BUILDING 1750 – FIRST FLOOR



- LIFE SAFETY LEGEND:
- EMERGENCY LIGHT
  - FIRE EXTINGUISHER CABINET
  - WALL MOUNTED FIRE EXTINGUISHER
  - SMOKE DETECTOR
  - EXIT LIGHT
  - FIRE SIREN/STROBE
  - MANUAL PULL STATION
  - AUTOMATED EXTERNAL DEFIBRILLATOR

|                                      |          |         |                                 |
|--------------------------------------|----------|---------|---------------------------------|
| REVISIONS                            | DATE     | BY      | DESCRIPTION                     |
|                                      | 09/24/12 | CENA, F | SITE SURVEY – LIFE SAFETY ITEMS |
|                                      | 04/16/14 | CENA, F | ROOM NAME CHANGE PER FM         |
| DRAWN BY: CENA, F                    |          |         |                                 |
| DATE: OCTOBER 22, 2012               |          |         |                                 |
| SCALE: 3/32" = 1'-0"                 |          |         |                                 |
| DEPARTMENT OF THE NAVY               |          |         |                                 |
| NAVAL FACILITIES ENGINEERING COMMAND |          |         |                                 |
| CALIFORNIA                           |          |         |                                 |
| NAVY MEDICINE WEST                   |          |         |                                 |
| NAVAL BASE PEARL HARBOR              |          |         |                                 |
| MEDICAL CLINIC                       |          |         |                                 |
| BUILDING 1750 – FIRST FLOOR          |          |         |                                 |
| PROJECT LOCATION                     |          |         |                                 |
| CONSTR. CONTRACT NO.                 |          |         |                                 |
| SPEC.                                |          |         |                                 |
| SHEET OF                             |          |         |                                 |

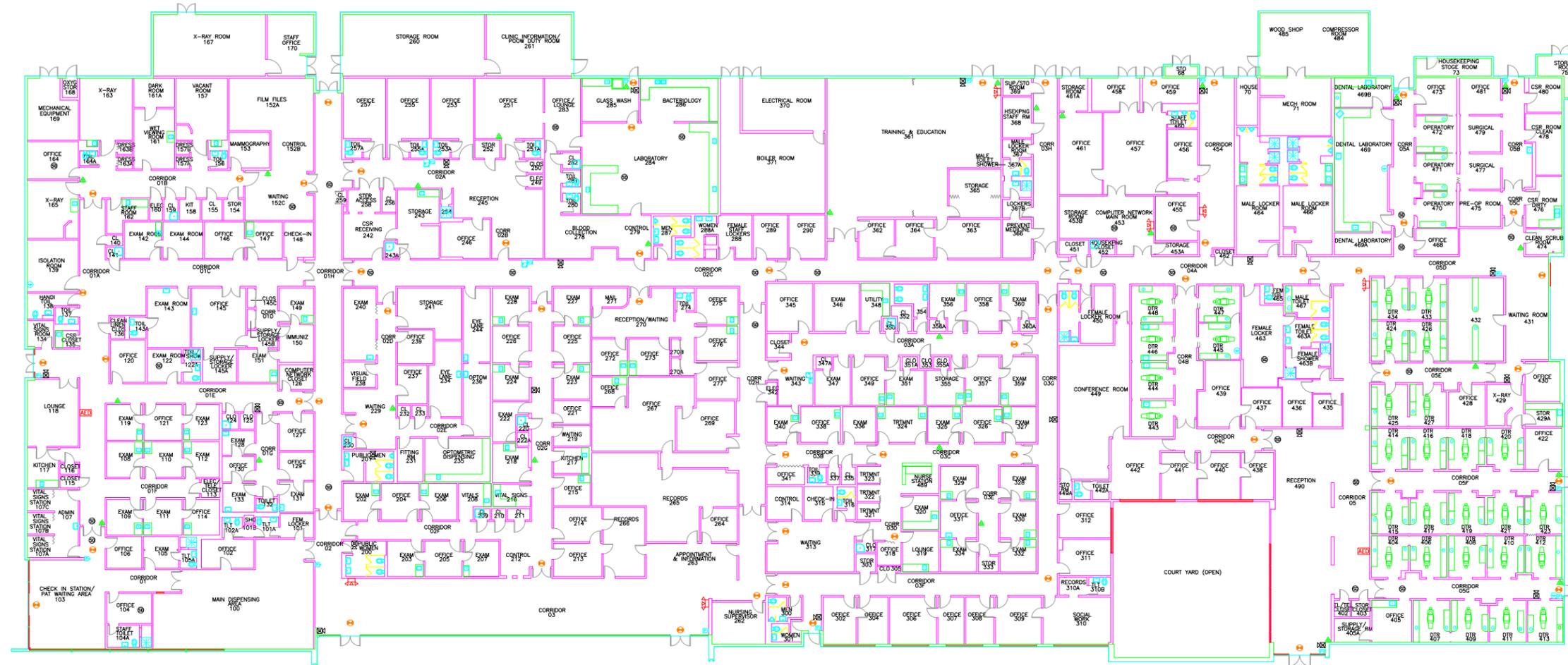


NAVAL BASE PEARL HARBOR – MEDICAL CLINIC  
 BUILDING 1750 – SECOND FLOOR



- LIFE SAFETY LEGEND:
- EMERGENCY LIGHT
  - WALL MOUNTED FIRE EXTINGUISHER
  - SMOKE DETECTOR
  - EXIT LIGHT
  - FIRE SIREN/STROBE
  - MANUAL PULL STATION

|   |  |                           |                                       |
|---|--|---------------------------|---------------------------------------|
| DEPARTMENT OF THE NAVY<br>SAN DIEGO                           | NAVAL FACILITIES ENGINEERING COMMAND<br>CALIFORNIA | NAVY MEDICINE WEST        | REVISIONS                             |
| PROJECT LOCATION<br>NAVAL BASE PEARL HARBOR<br>MEDICAL CLINIC |  | DRAWN BY:<br>CENA, F      | DATE                                  |
| SHEET 1 OF 1  |  | BY:<br>CENA, F            | 09/24/12 PROPERTY SURVEY- LIFE SAFETY |
|   |  | DATE:<br>OCTOBER 22, 2012 | 03/10/14 ROOM NAME CHANGES PER FM     |
|   |  | SCALE:<br>3/32" = 1'-0"   | 04/16/14 ROOM NAME CHANGES PER FM     |



**LEGEND**

-  - EMERGENCY LIGHT
-  - FIRE EXTINGUISHER CABINET
-  - WALL MOUNTED FIRE EXTINGUISHER
-  - SMOKE DETECTOR
-  - HEAT DETECTOR
-  - EXIT LIGHT
-  - FIRE SIREN/STROBE
-  - MANUAL PULL STATION
-  - EYEWASH STATION
-  - AUTOMATED EXTERNAL DEFIBRILLATOR

NHC HAWAII -MAKALAPA- HEALTH CLINIC  
BUILDING 1407 - FIRST FLOOR

|                                     |  |   |                      |                  |
|-------------------------------------|--|---|----------------------|------------------|
| DEPARTMENT OF THE NAVY<br>SAN DIEGO | NAVAL FACILITIES ENGINEERING COMMAND<br>CALIFORNIA | NAVY MEDICINE WEST<br>NHC HAWAII<br>HEALTH CLINIC<br>BUILDING 1407 - FLOOR PLAN | REVISIONS            |                  |
|                                     |  |   | DATE                 |                  |
|                                     |  |   | BY                   |                  |
|                                     |  |   | DATE                 | OCTOBER 22, 2012 |
|                                     |  |   | SCALE                | 1/16" = 1'-0"    |
|                                     |  |   | DRAWN BY:            | CENA, F          |
|                                     |  |   | PROJECT LOCATION     |                  |
|                                     |  |   | CONSTR. CONTRACT NO. |                  |
|                                     |  |   | SPEC.                |                  |
|                                     |  |   | SHEET                | OF               |



LIFE SAFETY LEGEND:

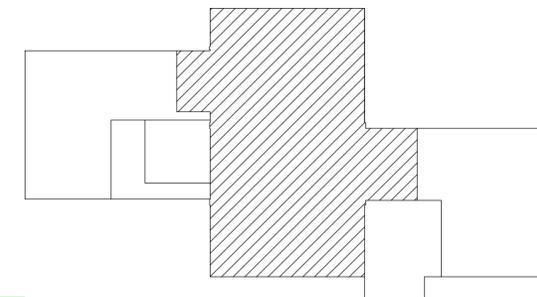
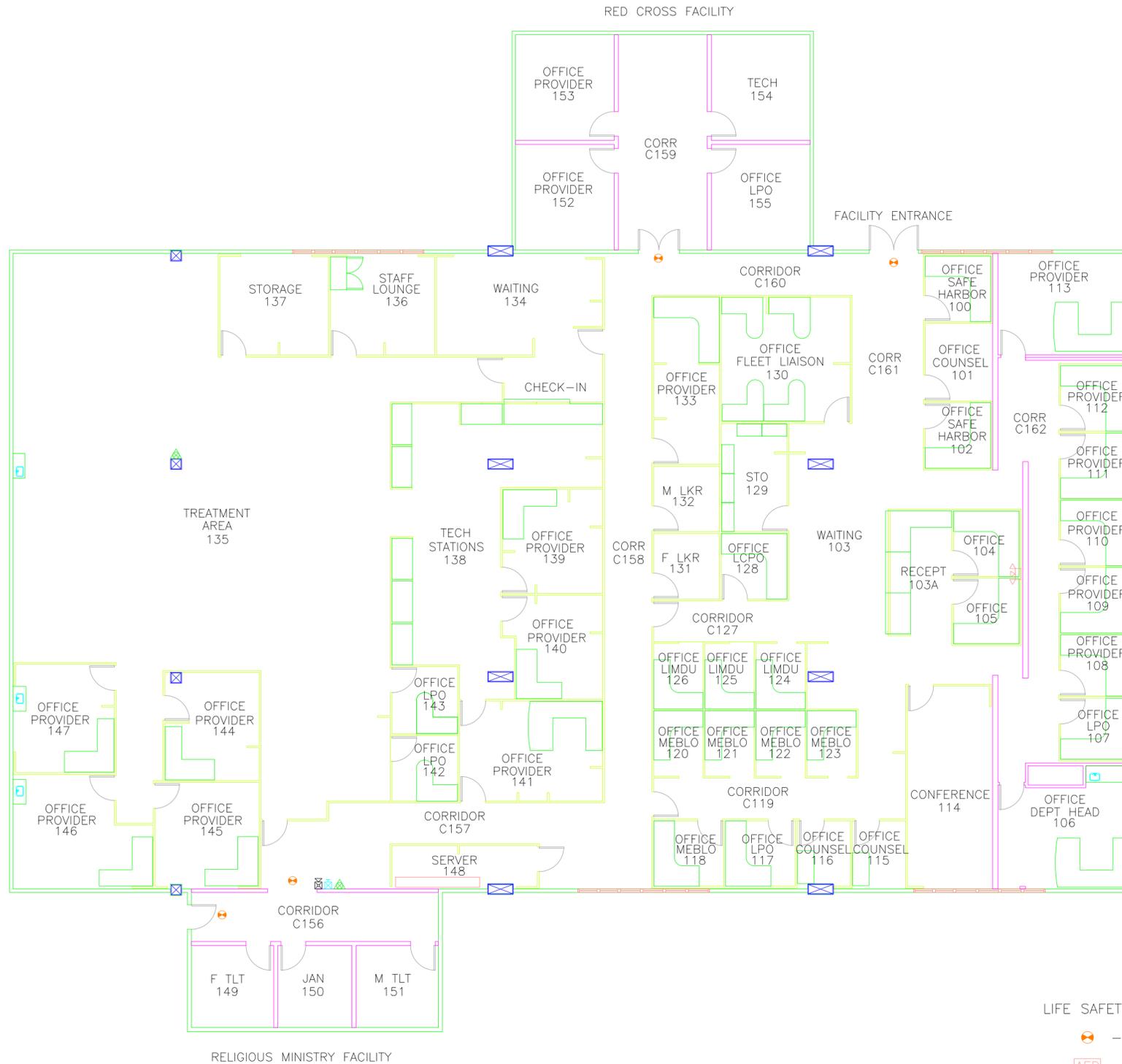
-  - EMERGENCY LIGHT
-  - FIRE EXTINGUISHER CABINET
-  - WALL MOUNTED FIRE EXTINGUISHER
-  - CEILING FIRE SIREN/STROBE
-  - FIRE SIREN/STROBE
-  - SMOKE DETECTOR
-  - EXIT LIGHT
-  - MANUAL PULL STATION
-  - AUTOMATED EXTERNAL DEFIBRILLATOR

NBPH – BEHAVIORAL HEALTH/ MEDICAL CLINIC  
BUILDING 1535- FIRST FLOOR

1535 NORTH ROAD  
PEARL HARBOR  
HONOLULU, HAWAII



|   |                     |
|---|---------------------|
| REVISIONS   |                     |
| DATE  | BY                  |
| 2/18/14 UPDATED - ADDITIONAL PLUMBING RPIE INFORMATION              | F. CENA             |
| 12/15/14 UPDATED - ROOM NAMES AND FUNCTIONS PER FM INPUT            | J. DAVALLE          |
| 12/15/14 UPDATED - ADDITIONAL ROOM NAMES AND FUNCTIONS PER FM INPUT | J. DAVALLE          |
| DRAWN BY: CENA, F   |                     |
| DATE: OCTOBER 22, 2012  | SCALE: 1/8" = 1'-0" |
| DEPARTMENT OF THE NAVY<br>SAN DIEGO                                 |                     |
| NAVAL FACILITIES ENGINEERING COMMAND<br>CALIFORNIA                  |                     |
| NAVY MEDICINE WEST  |                     |
| NAVAL BASE PEARL HARBOR<br>MEDICAL CLINIC                           |                     |
| BUILDING 1535 - FIRST FLOOR   |                     |
| FOR OFFICIAL USE ONLY   |                     |
| PROJECT LOCATION  |                     |
| CONSTR. CONTRACT NO.  |                     |
| SPEC.   |                     |
| SHEET OF  |                     |



KEY PLAN  
NOT TO SCALE

JBPHH PEARL HARBOR – SMART CLINIC  
BUILDING 1514 – FIRST FLOOR

LIFE SAFETY LEGEND:

- EXIT LIGHT
- AUTOMATED EXTERNAL DEFIBRILLATOR
- SMOKE DETECTOR
- HEAT DETECTOR
- FIRE SIREN/STROBE
- FIRE SIREN-NO STROBE
- FIRE ALARM PANEL
- MANUAL PULL STATION
- WALL MOUNTED FIRE EXTINGUISHER
- EMERGENCY LIGHT

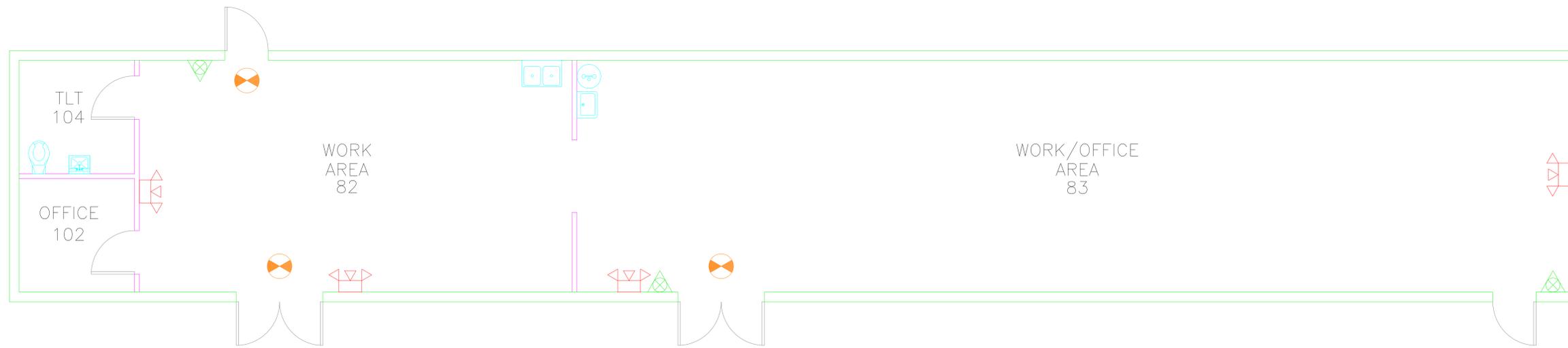
REVISIONS

| DATE     | BY         | DESCRIPTION  |
|----------|------------|--|
| 08/14/12 | F. CENA    | PROPERTY SURVEY LIFE SAFETY, RPIE, & ROOM CONFIG. 08/14/12 |
| 10/10/14 | F. CENA    | PROPERTY SURVEY LIFE SAFETY, RPIE, & ROOM CONFIG. 10/10/14 |
| 07/24/16 | J. DAVALLE | UPDATED FLOOR PLAN TO REMODELED ROOMS                      |

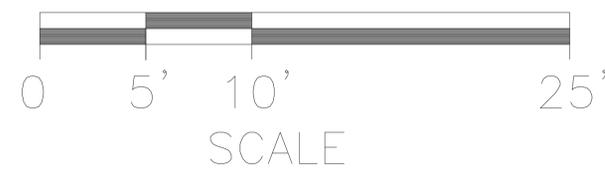
DRAWN BY: J. DAVALLE  
DATE: 06-01-2016  
SCALE: 3/32" = 1'-0"

NAVAL FACILITIES ENGINEERING COMMAND  
CALIFORNIA  
NAVY MEDICINE WEST  
JBPHH PEARL HARBOR HAWAII  
SMART CLINIC  
BUILDING 1514 – FIRST FLOOR

FOR OFFICIAL USE ONLY  
CODE IDENT. NO.  
PROJECT LOCATION  
CONSTR. CONTRACT NO.  
SPEC.  
NAVFAC DRAWING NO.  
SHEET OF  
PLOT: 24"x18"



JBPH HICKAM— BIOMEDICAL REPAIR  
 BUILDING 1440 — FIRST FLOOR



LIFE SAFETY LEGEND:

-  — EMERGENCY LIGHT
-  — WALL MOUNTED FIRE EXTINGUISHER
-  — EYEWASH STATION
-  — EXIT LIGHT

|                                      |  |
|--------------------------------------|--|
| REVISIONS                            |  |
| DATE                                 | PROPERTY SURVEY LIFE SAFETY, RPE, FLOOR LAYOUT, SOFT |
| BY                                   | ROOM NAME AND ROOM NUMBER                            |
| CENA F.                              |  |
| SEPTEMBER 12, 2012                   |  |
| SCALE:                               | 1/4" = 1' -0"  |
| DRAWN BY:                            | CENA, F  |
| NAVAL FACILITIES ENGINEERING COMMAND | CALIFORNIA   |
| NAVY MEDICINE WEST                   |  |
| JBPH HICKAM                          |  |
| BIOMEDICAL REPAIR                    |  |
| BUILDING 1440 — FIRST FLOOR          |  |
| DEPARTMENT OF THE NAVY               | SAN DIEGO  |
| FOR OFFICIAL USE ONLY                |  |
| PROJECT LOCATION                     |  |
| CONSTR. CONTRACT NO.                 |  |
| SPEC.                                |  |
| SHEET 1 OF 1                         |  |

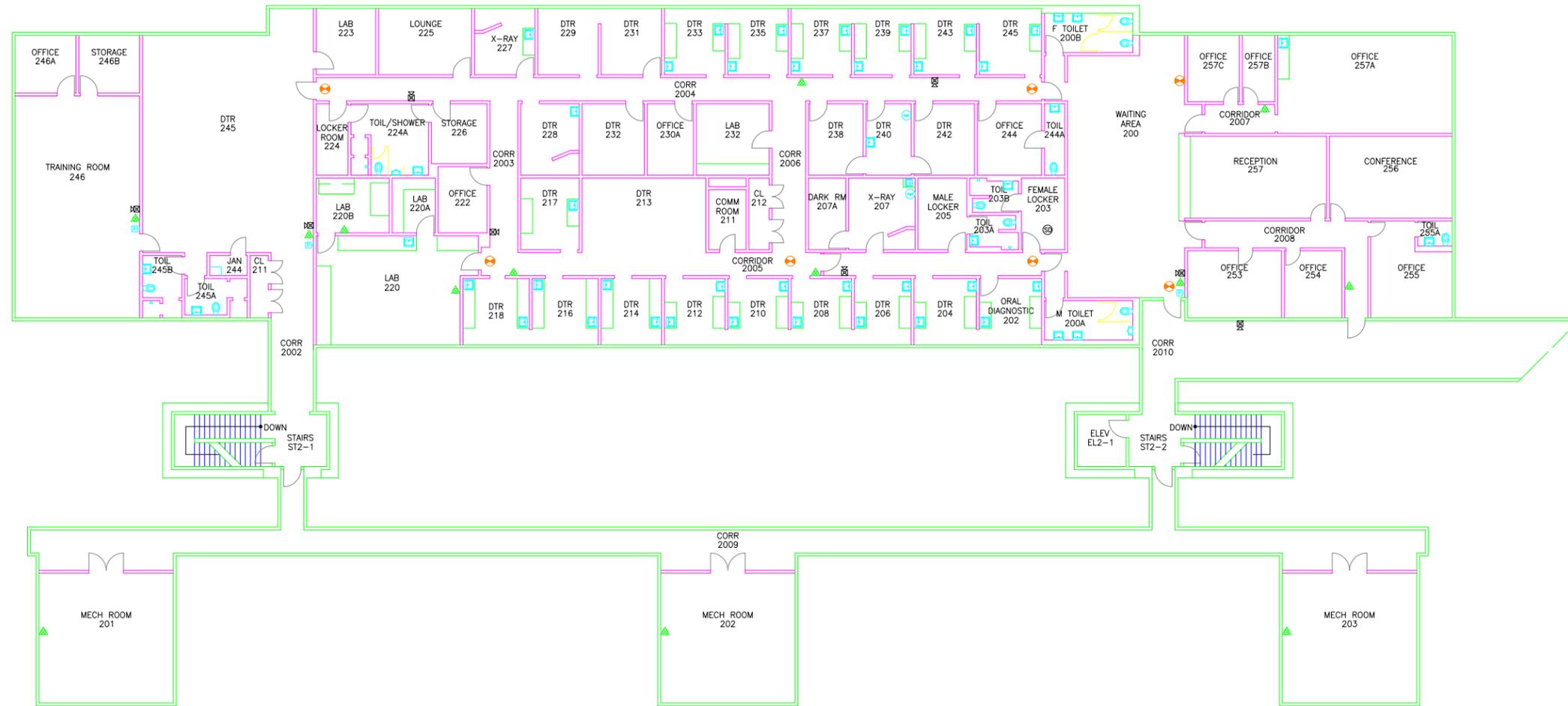
**LEGEND**

-  - EMERGENCY LIGHT
-  - WALL MOUNTED FIRE EXTINGUISHER
-  - SMOKE DETECTOR
-  - HEAT DETECTOR
-  - EXIT LIGHT
-  - FIRE SIREN/STROBE
-  - MANUAL PULL STATION
-  - EYEWASH STATION
-  - AUTOMATED EXTERNAL DEFIBRILLATOR



NBHC MCAS KAEHOE BAY – HEATH CLINIC  
 BUILDING 3089 – FIRST FLOOR

|                        |                                      |                             |   |
|------------------------|--------------------------------------|-----------------------------|---|
| REVISIONS              | DATE                                 | 09/24/12                    | SITE SURVEY – LIFE SAFETY ITEMS             |
|                        | BY                                   | CENA.F                      | CORRECTIONS ON ROOM NAME AND WALL LOCATIONS |
| DRAWN BY:              | CENA.F                               | DATE:                       | OCTOBER 26, 2012                            |
| SCALE:                 | 3/32" = 1'-0"                        |                             |   |
| DEPARTMENT OF THE NAVY | NAVAL FACILITIES ENGINEERING COMMAND | CALIFORNIA                  |   |
| SAN DIEGO              | NAVY MEDICINE WEST                   | NBHC MCAS KANEHOE BAY       |   |
|                        |                                      | HEALTH CLINIC               |   |
|                        |                                      | BUILDING 3089 – FIRST FLOOR |   |
| PROJECT LOCATION       |                                      |                             |   |
| CONSTR. CONTRACT NO.   |                                      |                             |   |
| SPEC.                  |                                      |                             |   |
| SHEET                  | 1                                    | OF                          | 2   |

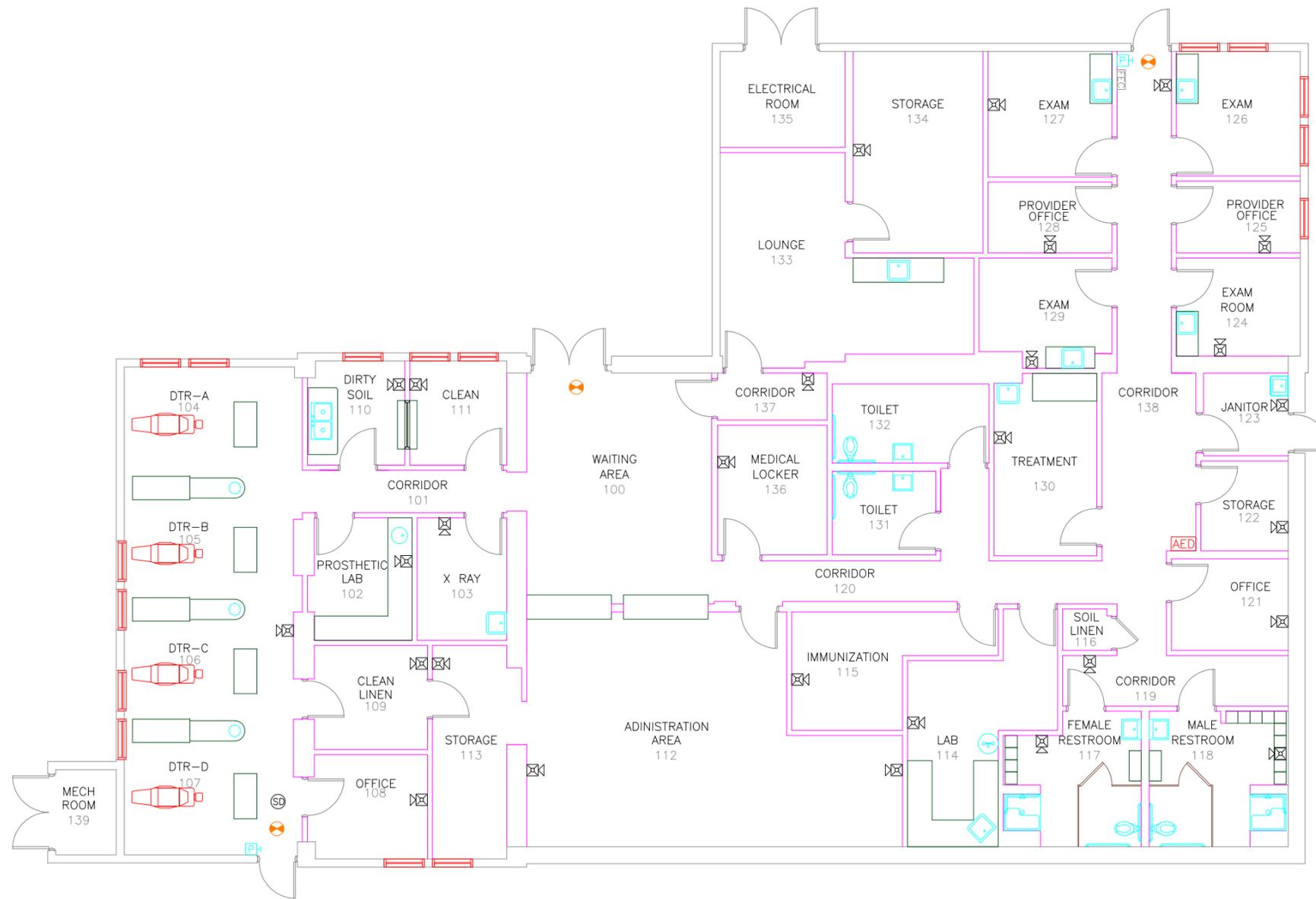


| LEGEND |                                  |
|--------|----------------------------------|
|        | - WALL MOUNTED FIRE EXTINGUISHER |
|        | - SMOKE DETECTOR                 |
|        | - EXIT LIGHT                     |
|        | - FIRE SIREN/STROBE              |
|        | - MANUAL PULL STATION            |
|        | - EYEWASH STATION                |

NBHC MCAS KANEOHE BAY- HEALTH CLINIC  
 BUILDING 3089 - SECOND FLOOR

|   |           |                  |
|---|-----------|------------------|
| REVISIONS   | DATE      |                  |
|   | BY        |                  |
|   | DRAWN BY: | CENA, F          |
|   | DATE:     | OCTOBER 26, 2012 |
|   | SCALE:    | 3/32" = 1'-0"    |
| DEPARTMENT OF THE NAVY<br>SAN DIEGO<br>NAVY MEDICINE WEST<br>NAVAL FACILITIES ENGINEERING COMMAND<br>CALIFORNIA<br>NBHC MCAS KANEOHE BAY<br>HEALTH CLINIC<br>BUILDING 3089 - SECOND FLOOR |           |                  |
| PROJECT LOCATION  |           |                  |
| CONSTR. CONTRACT NO.  |           |                  |
| SPEC.   |           |                  |
| SHEET 2 OF 2  |           |                  |





NCTAMS WAHIAWA- MEDICAL CLINIC  
BUILDING 22 - FIRST FLOOR



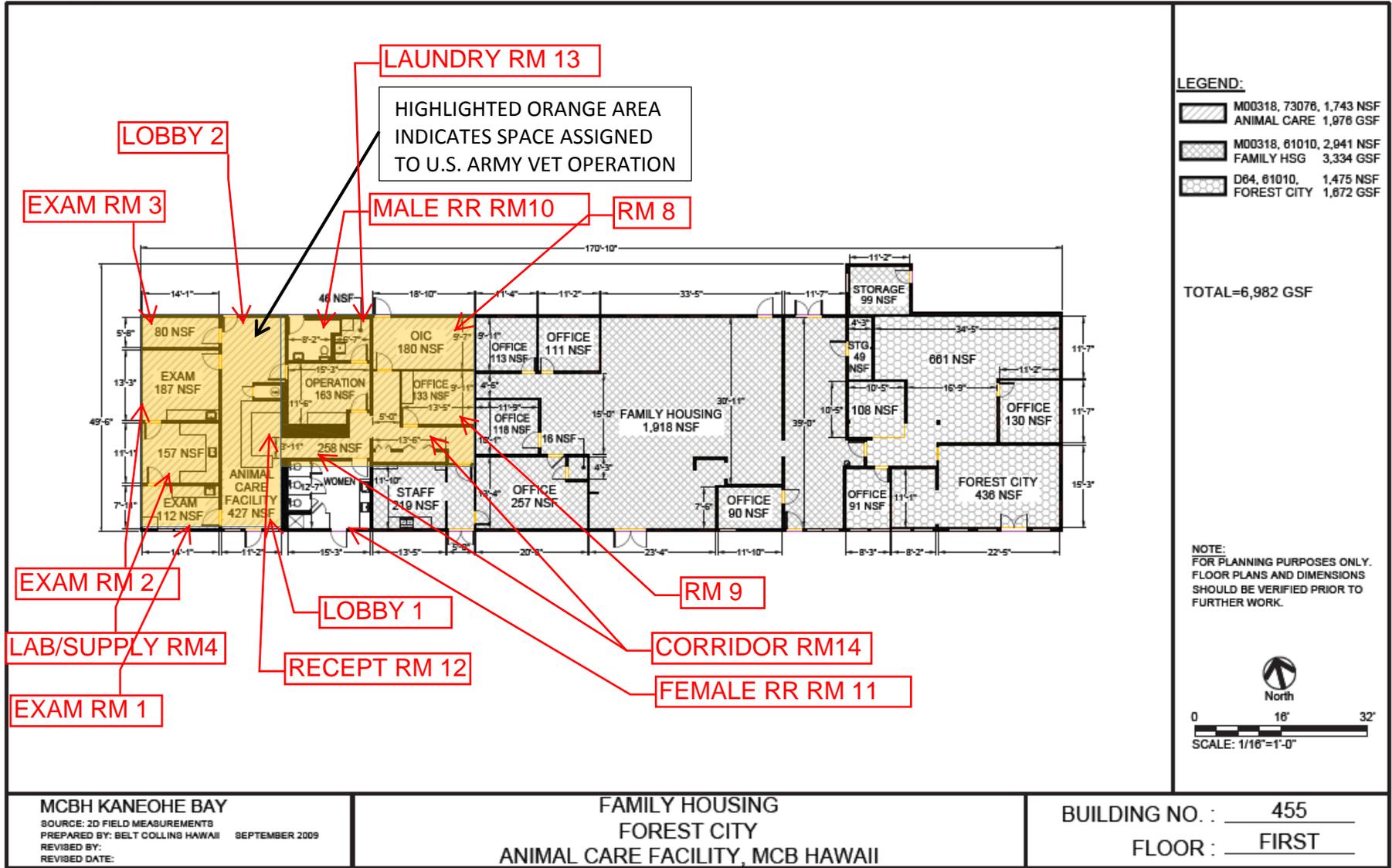
500 CENTER STREET  
WAHIAWA, HAWAII

LIFE SAFETY LEGEND:

- FIRE EXTINGUISHER CABINET
- SMOKE DETECTOR
- FIRE SIREN/STROBE
- MANUAL PULL STATION
- EXIT LIGHT
- EYEWASH STATION
- AUTOMATED EXTERNAL DEFIBRILLATOR

|                                     |  |                    |  |           |                                  |       |                                    |            |   |
|-------------------------------------|--|--------------------|--|-----------|----------------------------------|-------|------------------------------------|------------|---|
| DEPARTMENT OF THE NAVY<br>SAN DIEGO | NAVAL FACILITIES ENGINEERING COMMAND<br>CALIFORNIA | NAVY MEDICINE WEST | NCTAMS WAHIAWA, HAWAII<br>MEDICAL CLINIC<br>BUILDING 22 - FLOOR PLAN | DRAWN BY: | CENA, F                          | DATE: | OCTOBER 25, 2012                   | SCALE:     | 3/32" = 1'-0"   |
|                                     |  |                    |  | BY:       | F.CENA<br>J.DAVALLE<br>J.DAVALLE | DATE: | 09/24/2012<br>12/11/14<br>12/15/14 | REVISIONS: | SITE SURVEY - LIFE SAFETY ITEMS<br>UPDATED ROOM NAMES AND FUNCTION PER FM<br>UPDATED ROOM NAMES AND FUNCTION PER FM |
| PROJECT LOCATION                    |  |                    |  |           |                                  |       |                                    |            |   |
| CONSTR. CONTRACT NO.                |  |                    |  |           |                                  |       |                                    |            |   |
| SPEC.                               |  |                    |  |           |                                  |       |                                    |            |   |
| SHEET                               | OF   |                    |  |           |                                  |       |                                    |            |   |

FILE NAME: K\_0455\_01.DWG



MCBH KANEOHE BAY  
SOURCE: 2D FIELD MEASUREMENTS  
PREPARED BY: BELT COLLING HAWAII SEPTEMBER 2009  
REVISED BY:  
REVISED DATE:

FAMILY HOUSING  
FOREST CITY  
ANIMAL CARE FACILITY, MCB HAWAII

BUILDING NO. : 455  
FLOOR : FIRST

IF SHEET IS LESS THAN 11"x17" IT IS A REDUCED PRINT - SCALE REDUCED ACCORDINGLY

FOR OFFICIAL USE ONLY

SHEET 1 of 1





Attachment J-1503010-06  
INVENTORY AND SCHEDULE OF SERVICES

| Building No.: JPHH 1750 |                 | Floor: 1st and 2nd |               | (a)       | (b)                  | (c)            | (d)              | (e)         | (f)           | (g)            | (h)            | (i)                | (j)       | (k)             | (l)     | (m)          | (n)         | (o)          | (p)              | (q)              | (r)           | (s)                | (t)            | (u)                  | (v)                  | (w) | (x) | (y) | (z) |  |  |  |
|-------------------------|-----------------|--------------------|---------------|-----------|----------------------|----------------|------------------|-------------|---------------|----------------|----------------|--------------------|-----------|-----------------|---------|--------------|-------------|--------------|------------------|------------------|---------------|--------------------|----------------|----------------------|----------------------|-----|-----|-----|-----|--|--|--|
| Space No.               | Type of Space   | Activity           | Floor Surface | Area (SF) | Compost Density Code | No. Rstm Frtrs | Windows Gross SF | Empty Waste | Low Dust Clng | Drinking Fount | Kitchen Supply | Routine Floor Care | Rstm Svcs | Blgd Per'm Svcs | Damp Wp | Spray & Buff | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Wp | Clng Light Fixture | High Dust Clng | Window Interior Glze | Window Exterior Glze |     |     |     |     |  |  |  |
| 212                     | Office          | NHCH               | C             | 196.36    | M                    |                | 108              | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 210                     | Electrical Room | NHCH               | CC            |           | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 201                     | Office          | NHCH               | C             | 100.39    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 211                     | Office          | NHCH               | C             | 97.62     | M                    |                | 30               | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 211                     | Office          | NHCH               | C             | 207.5     | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 2011                    | Corridor        | NHCH               | RT            | 354.29    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 202                     | Office          | NHCH               | C             | 1479.88   | M                    |                | 180              | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 210                     | Mail Room       | NHCH               | RT            | 196.36    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 203A                    | Office          | NHCH               | C             | 151.77    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 209                     | Office          | NHCH               | C             | 202.86    | M                    |                |                  | 45          | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 203                     | Office          | NHCH               | C             | 198.7     | M                    |                |                  | 30          | 5             | W              |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 204                     | Office          | NHCH               | C             | 149.81    | M                    |                |                  | 45          | 5             | W              |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 2010                    | Corridor        | NHCH               | RT            | 230.44    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 207                     | Office          | NHCH               | RT            | 372.04    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 205                     | Office          | NHCH               | C             | 101.34    | M                    |                |                  | 30          | 5             | W              |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 205A                    | Office          | NHCH               | C             | 107.47    | M                    |                |                  | 30          | 5             | W              |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 2007                    | Corridor        | NHCH               | RT            | 349.54    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 2009                    | Corridor        | NHCH               | RT            | 65.96     | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 206                     | Laounge         | NHCH               | C             | 123.13    | M                    | 1              | 30               | 5           | W             |                | W              | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 208A                    | Electrical Room | NHCH               | CC            | 68.04     | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 1162                    | Mechanical Room | NHCH               | CC            | 196.53    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 225                     | MD Lab          | NHCH               | RF            | 216.88    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 226                     | Office          | NHCH               | RF            | 112.13    | M                    |                | 30               | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 2006                    | Corridor        | NHCH               | RT            | 109.88    | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 224                     | MD              | NHCH               | RF            | 907.29    | M                    |                |                  | 4           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 227                     | Janitor Closet  | NHCH               | RT            | 31.04     | M                    |                |                  | 5           | W             |                |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 227B                    | Female Restroom | NHCH               | RT            | 34.84     | M                    | 2              |                  | 5           | W             |                | SW             | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 227A                    | Male Restroom   | NHCH               | RT            | 31.35     | M                    | 2              |                  | 5           | W             |                | SW             | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 207A                    | Office          | NHCH               | C             | 84.84     | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 229                     | Office          | NHCH               | C             | 136.1     | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 222                     | Office          | NHCH               | C             | 134.17    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 230                     | Office          | NHCH               | C             | 126.33    | M                    |                | 30               | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 221                     | Office          | NHCH               | C             | 133.91    | M                    |                | 37.5             | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 231                     | Office          | NHCH               | C             | 132.66    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 220                     | Office          | NHCH               | C             | 133.91    | M                    |                | 37.5             | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 232                     | Office          | NHCH               | C             | 149.81    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 219                     | Office          | NHCH               | C             | 133.21    | M                    |                | 45               | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 233                     | Office          | NHCH               | C             | 148.83    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 218                     | Office          | NHCH               | C             | 204.16    | M                    |                | 45               | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 2008                    | Corridor        | NHCH               | RT            | 656.84    | M                    |                |                  | 5           | W             | 20V            |                | W                  |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 234                     | Office          | NHCH               | C             | 108.17    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 217A                    | Female Restroom | NHCH               | OC            | 54.22     | M                    | 3              | 45               | 5           | W             |                | SW             | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 217B                    | Male Restroom   | NHCH               | OC            | 54.22     | M                    | 3              |                  | 5           | W             |                | SW             | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 235                     | Office          | NHCH               | C             | 149.81    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 236                     | Office          | NHCH               | C             | 209.54    | M                    |                | 60               | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 217                     | Office          | NHCH               | C             | 105.68    | M                    |                | 45               | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 213                     | Office          | NHCH               | C             | 345.14    | M                    |                | 72               | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 216                     | Waiting Area    | NHCH               | C             | 93.02     | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 215A                    | Office          | NHCH               | C             | 200.28    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 215                     | Office          | NHCH               | C             | 205.6     | M                    |                | 108              | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 2001                    | Corridor        | NHCH               | RT            | 397.26    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 238                     | Conference Room | NHCH               | C             | 209.64    | M                    |                | 108              | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 236A                    | Male Restroom   | NHCH               | OC            | 150.14    | M                    | 6              |                  | 5           | W             |                | SW             | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 236B                    | Female Restroom | NHCH               | OC            | 46.75     | M                    | 2              |                  | 5           | W             |                | SW             | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 237                     | Office          | NHCH               | RT            | 111.22    | M                    |                | 38               | 5           | W             |                | SW             | SW                 |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 238                     | Office          | NHCH               | RT            | 103.22    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 240                     | Office          | NHCH               | RT            | 1027.08   | M                    |                | 144              | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 1542                    | Mechanical Room | NHCH               | CC            | 429.33    | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 241                     | Electrical Room | NHCH               | CC            | 83.42     | M                    |                |                  | 5           | W             |                | W              |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |
| 242                     | Storage         | NHCH               | CC            | 115.54    | M                    |                |                  | 5           | W             |                |                |                    |           |                 |         |              |             |              |                  |                  |               |                    |                |                      |                      |     |     |     |     |  |  |  |

Attachment J-1503010-06  
INVENTORY AND SCHEDULE OF SERVICES

Building No.: 1407  
Floor: \_\_\_\_\_

| (a)       | (b)                   | (c)      | (d)           | (e)       | (f)             | (g)           | (h)           | (i)       | (j)          | (k)            | (l)            | (m)                | (n)        | (o)             | (p)      | (q)          | (r)         | (s)          | (t)            | (u)              | (v)            | (w)              | (x)           | (y)                   | (z)                   |
|-----------|-----------------------|----------|---------------|-----------|-----------------|---------------|---------------|-----------|--------------|----------------|----------------|--------------------|------------|-----------------|----------|--------------|-------------|--------------|----------------|------------------|----------------|------------------|---------------|-----------------------|-----------------------|
| Space No. | Type of Space         | Activity | Floor Surface | Area (SF) | Complex Density | No. Rest Ftrs | Windows Gross | Emp Waste | Low Dust Cng | Drinking Fount | Kitchen Supply | Routine Floor Care | Restm Svcs | Bldg Perfm Svcs | Damp Mop | Spray & Buff | Coat & Buff | Strip & Coat | Deep Cng Equip | Cing Under Floor | Hose Scrub Mop | Cing Light Equip | High Dust Cng | Window Interior Clean | Window Exterior Clean |
| 91        | TRAINING & EDUCATION  | NHCH     | C             | 1696      | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 149       | CONFERENCE ROOM       | NHCH     | C             | 679       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 231       | EXAM                  | NHCH     | C             | 85        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 238       | EXAM                  | NHCH     | C             | 63        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 239       | OFFICE                | NHCH     | C             | 91        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 129       | OFFICE                | NHCH     | C             | 74        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 187       | XRAY ROOM             | NHCH     | C             | 527       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 234       | EYE LANE              | NHCH     | C             | 179       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 235       | OPTOMETRIC DISPENSING | NHCH     | C             | 219       | M               | 1             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 236       | OPTOM                 | NHCH     | C             | 181       | M               | 1             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 241       | STORAGE               | NHCH     | C             | 291       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 264       | OFFICE                | NHCH     | C             | 93        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 290       | OFFICE                | NHCH     | C             | 120       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 811       | OFFICE                | NHCH     | C             | 149       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 312       | OFFICE                | NHCH     | C             | 143       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 362       | OFFICE                | NHCH     | C             | 194       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 364       | OFFICE                | NHCH     | C             | 111       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 365       | STORAGE               | NHCH     | C             | 191       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 437       | OFFICE                | NHCH     | C             | 119       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 438       | OFFICE                | NHCH     | C             | 117       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 439       | OFFICE                | NHCH     | C             | 200       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 440       | OFFICE                | NHCH     | C             | 151       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 441       | OFFICE                | NHCH     | C             | 127       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 442       | OFFICE                | NHCH     | C             | 239       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 100       | PHARMACY              | NHCH     | C             | 1039      | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 292       | WAITING               | NHCH     | C             | 207       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 227       | OFFICE                | NHCH     | C             | 87        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 240       | EXAM                  | NHCH     | C             | 181       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 267       | OFFICE                | NHCH     | C             | 420       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 363       | OFFICE                | NHCH     | C             | 184       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 255       | RECORDS               | NHCH     | C             | 638       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 266       | RECORDS               | NHCH     | C             | 220       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 230       | CLOSET                | NHCH     | C             | 10        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 228       | CLOSET                | NHCH     | C             | 11        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 233       | CLOSET                | NHCH     | C             | 12        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 489A      | MECH                  | NHCH     | C             | 18        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 139       | ISOLATION ROOM        | NHCH     | C(S)          | 203       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 113       | MECH                  | NHCH     | C(CU)         | 96        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 188       | MECH                  | NHCH     | C(CU)         | 414       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 484       | MECH                  | NHCH     | C(CU)         | 262       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 485       | WOOD SHOP             | NHCH     | C(CU)         | 262       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 281       | LOCKER                | NHCH     | C(CU)         | 400       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 282       | QUARTERDECK           | NHCH     | C(CU)         | 130       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 3         | CORRIDOR              | NHCH     | OC            | 224       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 208       | EXAM                  | NHCH     | OC            | 73        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 101       | LOCKERS               | NHCH     | OC            | 61        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 288       | LOCKERS               | NHCH     | OC            | 206       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 450       | LOCKERS               | NHCH     | OC            | 216       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 463       | LOCKERS               | NHCH     | OC            | 280       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 463A      | TOILET                | NHCH     | OC            | 91        | M               | 4             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 464       | LOCKERS               | NHCH     | OC            | 373       | M               | 4             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 466       | LOCKERS               | NHCH     | OC            | 405       | M               | 4             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 117       | KITCHEN               | NHCH     | OC            | 96        | M               | 1             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 463B      | SHOWER                | NHCH     | OC            | 105       | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 454A      | STORAGE               | NHCH     | OC            | 85        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 101A      | TOILET                | NHCH     | OC            | 37        | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 102A      | TOILET                | NHCH     | OC            | 116       | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 104A      | TOILET                | NHCH     | OC            | 102       | M               | 3             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 105A      | TOILET                | NHCH     | OC            | 85        | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 106       | TOILET                | NHCH     | OC            | 2         | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 200       | TOILET                | NHCH     | OC            | 156       | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 201       | TOILET                | NHCH     | OC            | 114       | M               | 5             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 300       | TOILET                | NHCH     | OC            | 165       | M               | 3             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 301       | TOILET                | NHCH     | OC            | 44        | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 310B      | TOILET                | NHCH     | OC            | 30        | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 314       | CONTROL               | NHCH     | OC            | 90        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 316       | TOILET                | NHCH     | OC            | 46        | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 339       | TOILET                | NHCH     | OC            | 22        | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 354       | TOILET                | NHCH     | OC            | 60        | M               | 4             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 442A      | TOILET                | NHCH     | OC            | 48        | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 460       | TOILET                | NHCH     | OC            | 38        | M               | 3             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 465       | TOILET                | NHCH     | OC            | 25        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 467       | TOILET                | NHCH     | OC            | 165       | M               | 4             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 286       | BACTERIOLOGY          | NHCH     | OC            | 256       | M               | 2             | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 126       | COMPUTER CLOSET       | NHCH     | RT            | 64        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 352       | CLOSET                | NHCH     | RT            | 33        | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 453       | COMPUTER CLOSET       | NHCH     | RT            | 214       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 461       | OFFICE                | NHCH     | RT            | 270       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 152A      | FLM FILES             | NHCH     | RT            | 329       | M               | N/A           | N/A           | SW        | W            | N/A            | W              | W                  |            |                 |          |              |             |              | M2             |                  |                | M2               | M2            | M3                    | A                     |
| 1         | CORRIDOR              | NHCH</   |               |           |                 |               |               |           |              |                |                |                    |            |                 |          |              |             |              |                |                  |                |                  |               |                       |                       |



Attachment J-1503010-06  
INVENTORY AND SCHEDULE OF SERVICES

Building No.: 1407  
Floor: .

| (a)       | (b)                   | (c)      | (d)           | (e)       | (f)             | (g)         | (h)           | (i)       | (j)          | (k)            | (l)            | (m)                | (n)       | (o)             | (p)      | (q)          | (r)         | (s)          | (t)            | (u)              | (v)            | (w)              | (x)           | (y)                   | (z)                   |
|-----------|-----------------------|----------|---------------|-----------|-----------------|-------------|---------------|-----------|--------------|----------------|----------------|--------------------|-----------|-----------------|----------|--------------|-------------|--------------|----------------|------------------|----------------|------------------|---------------|-----------------------|-----------------------|
| Space No. | Type of Space         | Activity | Floor Surface | Area (SF) | Conspic Density | No. Rm Frns | Windows Gross | Emp Waste | Low Dust Cng | Drinking Fount | Kitchen Supply | Routine Floor Care | Rmtn Svcs | Bldg Perfm Svcs | Damp Mop | Spray & Buff | Coat & Buff | Strip & Coat | Deep Cng Equip | Cing Under Floor | Hose Scrub Mop | Cing Light Equip | High Dust Cng | Window Interior Clean | Window Exterior Clean |
| 107       | OFFICE                | NHCH     | RT            | 86        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 108       | EXAM                  | NHCH     | RT            | 97        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 114       | OFFICE                | NHCH     | RT            | 26        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 120       | OFFICE                | NHCH     | RT            | 113       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 121       | OFFICE                | NHCH     | RT            | 104       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 122       | EXAM                  | NHCH     | RT            | 86        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 130       | OFFICE                | NHCH     | RT            | 63        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 134       | VITAL SIGNS           | NHCH     | RT            | 54        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 143       | EXAM                  | NHCH     | RT            | 56        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 144       | EXAM                  | NHCH     | RT            | 111       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 146       | OFFICE                | NHCH     | RT            | 111       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 150       | RECEPTION             | NHCH     | RT            | 90        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 151       | EXAM                  | NHCH     | RT            | 100       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 154       | STORAGE               | NHCH     | RT            | 32        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 166       | OFFICE                | NHCH     | RT            | 294       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 170       | OFFICE                | NHCH     | RT            | 263       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 204       | OFFICE                | NHCH     | RT            | 195       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 205       | OFFICE                | NHCH     | RT            | 100       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 214       | OFFICE                | NHCH     | RT            | 126       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 219       | WAITING               | NHCH     | RT            | 27        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 221       | OFFICE                | NHCH     | RT            | 66        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 226       | OFFICE                | NHCH     | RT            | 103       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 228       | OFFICE                | NHCH     | RT            | 103       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 244       | EYE LANE              | NHCH     | RT            | 12        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 267       | OFFICE                | NHCH     | RT            | 106       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 293       | OFFICE                | NHCH     | RT            | 227       | M               | 2           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 297       | OFFICE                | NHCH     | RT            | 226       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 277       | OFFICE                | NHCH     | RT            | 116       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 283       | OFFICE                | NHCH     | RT            | 199       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 289       | OFFICE                | NHCH     | RT            | 113       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 302       | OFFICE                | NHCH     | RT            | 119       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 304       | OFFICE                | NHCH     | RT            | 108       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 306       | OFFICE                | NHCH     | RT            | 169       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 307       | OFFICE                | NHCH     | RT            | 93        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 308       | OFFICE                | NHCH     | RT            | 100       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 309       | OFFICE                | NHCH     | RT            | 195       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 320       | EXAM                  | NHCH     | RT            | 94        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 326       | EXAM                  | NHCH     | RT            | 86        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 328       | OFFICE                | NHCH     | RT            | 108       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 329       | EXAM                  | NHCH     | RT            | 90        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 331       | OFFICE                | NHCH     | RT            | 102       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 334       | EXAM                  | NHCH     | RT            | 90        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 336       | EXAM                  | NHCH     | RT            | 90        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 345       | OFFICE                | NHCH     | RT            | 168       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 349       | OFFICE                | NHCH     | RT            | 91        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 357       | OFFICE                | NHCH     | RT            | 123       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 358       | OFFICE                | NHCH     | RT            | 121       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 405       | OFFICE                | NHCH     | RT            | 127       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 422       | OFFICE                | NHCH     | RT            | 116       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 428       | OFFICE                | NHCH     | RT            | 111       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 430       | OFFICE                | NHCH     | RT            | 107       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 436       | OFFICE                | NHCH     | RT            | 72        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 436       | OFFICE                | NHCH     | RT            | 109       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 443       | DENTAL TREATMENT ROOM | NHCH     | RT            | 116       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 444       | DENTAL TREATMENT ROOM | NHCH     | RT            | 113       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 445       | DENTAL TREATMENT ROOM | NHCH     | RT            | 115       | M               | 3           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 446       | DENTAL TREATMENT ROOM | NHCH     | RT            | 113       | M               | 2           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 447       | DENTAL TREATMENT ROOM | NHCH     | RT            | 115       | M               | 2           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 456       | OFFICE                | NHCH     | RT            | 145       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 466       | OFFICE                | NHCH     | RT            | 113       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 467       | OFFICE                | NHCH     | RT            | 384       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 468       | OFFICE                | NHCH     | RT            | 101       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 468       | OFFICE                | NHCH     | RT            | 118       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 468       | OFFICE                | NHCH     | RT            | 84        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 474       | OFFICE                | NHCH     | RT            | 118       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 481       | OFFICE                | NHCH     | RT            | 115       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 543       | STORAGE               | NHCH     | RT            | 283       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 218       | EXAM                  | NHCH     | RT            | 106       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 346       | EXAM                  | NHCH     | RT            | 166       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 347       | EXAM                  | NHCH     | RT            | 112       | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 100       | RECEPTION             | NHCH     | RT            | 32        | M               | 1           | N/A           | SW        | W            | N/A            | W              | W                  | W         | W               | W        | W            | W           | W            | W              | W                | W              | M2               | M2            | M3                    | A                     |
| 1528      | RECEPTION             | NHCH     | RT            | 128       | M               | 1           | N/A           | SW        | W            | N/A            |                |                    |           |                 |          |              |             |              |                |                  |                |                  |               |                       |                       |

Attachment J-1503010-06  
INVENTORY AND SCHEDULE OF SERVICES

Building No.: 1407  
Floor.:

| (a)       | (b)                   | (c)      | (d)           | (e)       | (f)                   | (g)          | (h)              | (i)         | (j)           | (k)            | (l)            | (m)                | (n)       | (o)             | (p)      | (q)          | (r)         | (s)          | (t)                | (u)              | (v)            | (w)               | (x)            | (y)                  | (z)                  |
|-----------|-----------------------|----------|---------------|-----------|-----------------------|--------------|------------------|-------------|---------------|----------------|----------------|--------------------|-----------|-----------------|----------|--------------|-------------|--------------|--------------------|------------------|----------------|-------------------|----------------|----------------------|----------------------|
| Space No. | Type of Space         | Activity | Floor Surface | Area (SF) | Conspic. Density Code | No. Rm. Fats | Windows Gross SF | Empty Waste | Low Dust Cing | Drinking Fount | Kitchen Supply | Routine Floor Care | Rmtn Svcs | Bldg Per'm Svcs | Damp Mop | Spray & Buff | Coat & Buff | Strip & Coat | Deep Cing Degrease | Cing Under Floor | Hose Scrub Mop | Cing Light Poling | High Dust Cing | Window Interior Cing | Window Exterior Cing |
| 453A      | STORAGE               | NHCH     | RT            | 40        | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 453B      | STORAGE               | NHCH     | RT            | 140       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 454       | CORRIDOR              | NHCH     | RT            | 495       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 461A      | STORAGE               | NHCH     | RT            | 71        | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 462       | STORAGE               | NHCH     | RT            | 8         | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 122A      | TOILET                | NHCH     | RT            | 41        | M                     | N/A          | N/A              | SW          | W             | N/A            |                | SW                 | SW        |                 | SW       | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 144A      | TOILET                | NHCH     | RT            | 20        | M                     | 2            | N/A              | SW          | W             | N/A            |                | SW                 | SW        |                 | SW       | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 251A      | TOILET                | NHCH     | RT            | 21        | M                     | N/A          | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 253A      | TOILET                | NHCH     | RT            | 22        | M                     | 1            | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 255A      | TOILET                | NHCH     | RT            | 22        | M                     | N/A          | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 257A      | TOILET                | NHCH     | RT            | 22        | M                     | 2            | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 274       | TOILET                | NHCH     | RT            | 33        | M                     | 2            | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 280       | TOILET                | NHCH     | RT            | 62        | M                     | 2            | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 281       | TOILET                | NHCH     | RT            | 62        | M                     | 2            | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 287       | TOILET                | NHCH     | RT            | 87        | M                     | 2            | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 152C      | WAITING               | NHCH     | RT            | 249       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 270       | WAITING               | NHCH     | RT            | 316       | M                     | N/A          | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 431       | WAITING               | NHCH     | RT            | 385       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 153       | MAMMOGRAPHY           | NHCH     | RT            | 110       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 157       | VACANT ROOM           | NHCH     | RT            | 240       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 161       | WET/VIEWING ROOM      | NHCH     | RT            | 186       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 161A      | DARK ROOM             | NHCH     | RT            | 90        | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 163       | X-RAY                 | NHCH     | RT            | 248       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 164       | OFFICE                | NHCH     | RT            | 146       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 165       | X-RAY                 | NHCH     | RT            | 224       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 165       | OFFICE                | NHCH     | RT            | 227       | M                     | 2            | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 424       | DENTAL TREATMENT ROOM | NHCH     | RT            | 112       | M                     | 2            | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 425       | DENTAL TREATMENT ROOM | NHCH     | RT            | 116       | M                     | 2            | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 429       | X-RAY DENTAL          | NHCH     | RT            | 112       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 433       | DENTAL TREATMENT ROOM | NHCH     | RT            | 117       | M                     | 2            | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 434       | DENTAL TREATMENT ROOM | NHCH     | RT            | 117       | M                     | 2            | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 208       | OFFICE                | NHCH     | OC            | 78        | M                     | N/A          | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 137       | TOILET                | NHCH     | OC            | 29        | M                     | 2            | N/A              | SW          | W             | N/A            |                | SW                 | SW        |                 | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 138       | TOILET                | NHCH     | OC            | 72        | M                     | 2            | N/A              | SW          | W             | N/A            |                | SW                 | SW        |                 | SW       | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 143A      | TOILET                | NHCH     | OC            | 27        | M                     | 2            | N/A              | SW          | W             | N/A            |                | SW                 | SW        |                 | SW       | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 156       | TOILET                | NHCH     | OC            | 24        | M                     | 2            | N/A              | SW          | W             | N/A            |                | SW                 | SW        |                 | SW       | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 271       | MAIL ROOM             | NHCH     | RT            | 50        | M                     | N/A          | N/A              | SW          | W             | N/A            | W              | W                  | SW        | SW              | SW       | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 213       | OFFICE                | NHCH     | RT            | 123       | M                     | N/A          | N/A              | SW          | W             | N/A            | W              | W                  | N/A       | N/A             | W        | N/A          |             | ME           | A                  | N/A              | N/A            | M2                | M2             | M3                   | A                    |
| 310       | SOCIAL WORK           | NHCH     | RT            | 424       | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 310A      | RECORDS               | NHCH     | RT            | 38        | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 145B      | STORAGE               | NHCH     | RT            | 10        | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |
| 146C      | CLOSET                | NHCH     | RT            | 10        | M                     | N/A          | N/A              | SW          | W             | N/A            |                | W                  |           |                 | W        | N/A          |             | ME           | A                  |                  |                | M2                | M2             | M3                   | A                    |

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# INVENTORY AND SCHEDULE OF SERVICES

Building No.: NAVPEA-1535  
Floor.: 1

| (a)       | (b)            | (c)      | (d)           | (e)       | (f)                  | (g)                   | (h)              | (i)         | (j)           | (k)          | (l)            | (m)                | (n)       | (o)             | (p)      | (q)          | (r.)        | (s)          | (t)              | (u)              | (v)            | (w)                | (x)            | (y)                  | (z)                  |    |
|-----------|----------------|----------|---------------|-----------|----------------------|-----------------------|------------------|-------------|---------------|--------------|----------------|--------------------|-----------|-----------------|----------|--------------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|----|
| Space No. | Type of Space  | Activity | Floor Surface | Area (SF) | Congest Density Code | No. Rstm Fxtrs Shower | Windows Gross SF | Empty Waste | Low Dust Clng | Drinkg Fount | Kitchen Supply | Routine Floor Care | Rstm Svcs | Bldg Per'm Svcs | Damp Mop | Spray & Buff | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Mop | Clng Light Fixture | High Dust Clng | Window Interior Clng | Window Exterior Clng |    |
| 1         | Corridor       | NHCH     | RT            | 414.48    | M                    |                       |                  |             |               | 5W           |                | 5W                 |           |                 |          | M2           |             | M6           |                  |                  |                | M6                 | M6             |                      |                      |    |
| 2         | Corridor       | NHCH     | RT            | 336.52    | M                    |                       |                  |             |               |              |                | 5W                 |           |                 |          | M2           |             | M6           |                  |                  |                |                    | M6             | M6                   |                      |    |
| 3         | Corridor       | NHCH     | RT            | 368.96    | M                    |                       |                  |             |               |              |                | 5W                 |           |                 |          | M2           |             | M6           |                  |                  |                |                    | M6             | M6                   |                      |    |
| 4         | Corridor       | NHCH     | RT            | 131.88    | M                    |                       |                  |             |               |              |                | 5W                 |           |                 |          | M2           |             | M6           |                  |                  |                |                    | M6             | M6                   |                      |    |
| 5         | Corridor       | NHCH     | RT            | 326.56    | M                    |                       |                  |             |               | 5W           |                | 5W                 |           |                 |          | M2           |             | M6           |                  |                  |                |                    | M6             | M6                   |                      |    |
| 100       | OFFICE         | NHCH     | C             | 217       | M                    |                       | 50               | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             | M3                   | M3                   |    |
| 100B      | TOILET         | NHCH     | QC            | 12.57     | M                    | 2                     |                  | 5w          | 2W            |              |                | 5W                 | 5W        |                 |          |              |             |              |                  |                  |                | M6                 | M6             |                      |                      |    |
| 100A      | CLOSET         | NHCH     | C             | 19.59     | M                    |                       |                  | 5w          |               |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             |                      |                      |    |
| 101       | OFFICE         | NHCH     | C             | 125.55    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             |                      |                      |    |
| 102       | OFFICE         | NHCH     | C             | 180.28    | M                    |                       | 50               | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             | M3                   | M3                   |    |
| 103       | OFFICE         | NHCH     | C             | 136.16    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             |                      |                      |    |
| 104       | OFFICE         | NHCH     | C             | 168.99    | M                    |                       | 50               | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             | M3                   | M3                   |    |
| 105       | OFFICE         | NHCH     | C             | 137.03    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             |                      |                      |    |
| 106       | WAITING        | NHCH     | C             | 306.35    | M                    |                       | 25               | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             | M6           | A                |                  |                | M6                 | M6             | M3                   | M3                   |    |
| 107       | OFFICE         | NHCH     | C             | 131.97    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             |              | A                |                  |                | M6                 | M6             |                      |                      |    |
| 108       | RECEPTION      | NHCH     | RT            | 186.37    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 109       | OFFICE         | NHCH     | RT            | 134.06    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 110       | OFFICE         | NHCH     | RT            | 762.36    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  | A                |                | M6                 | M6             |                      |                      |    |
| 111       | LOUNGE         | NHCH     | QC            | 194.46    | M                    |                       |                  | 5w          | 2W            |              | 1W             | 5W                 |           |                 |          |              |             |              |                  |                  |                | M6                 | M6             |                      |                      |    |
| 112       | TOILET         | NHCH     | QC            | 127.74    | M                    | 5                     |                  | 5w          | 2W            |              |                | 5W                 | 5W        |                 |          |              |             |              |                  |                  |                | M6                 | M6             |                      |                      |    |
| 113       | OFFICE         | NHCH     | RT            | 150.31    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 114       | TOILET         | NHCH     | QC            | 196.13    | M                    | 5                     |                  | 5w          |               |              |                | 5W                 | 5W        |                 |          |              |             |              |                  |                  |                | M6                 | M6             |                      |                      |    |
| 115       | OFFICE         | NHCH     | RT            | 126.79    | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          |              |             | M2           |                  |                  |                | M6                 | M6             |                      |                      |    |
| 116       | GROUP RM       | NHCH     | RT            | 259       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | M6           | A                |                  |                | M6                 | M6             |                      |                      |    |
| 117       | EXAM           | NHCH     | RT            | 126       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 118       | MECH           | NHCH     | CC            | 318       |                      |                       |                  |             |               |              |                |                    |           |                 |          |              |             |              |                  |                  |                |                    |                |                      |                      |    |
| 119       | OFFICE         | NHCH     | RT            | 126       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 120       | EXAM           | NHCH     | RT            | 124       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 121       | OFFICE         | NHCH     | RT            | 145       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 122       | OFFICE         | NHCH     | RT            | 138       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 123       | OFFICE         | NHCH     | RT            | 182       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 124       | OFFICE         | NHCH     | RT            | 149       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 125       | OFFICE         | NHCH     | RT            | 179       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 126       | OFFICE         | NHCH     | RT            | 130       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 127       | OFFICE         | NHCH     | RT            | 119       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 128       | OFFICE         | NHCH     | RT            | 135       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 129       | FEM LOCKER     | NHCH     | QC            | 81        | M                    | 3                     |                  | 5w          | 2W            |              |                | 5W                 | 5W        |                 |          |              |             |              |                  |                  |                | M6                 | M6             |                      |                      |    |
| 130       | OFFICE         | NHCH     | RT            | 144       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 131       | RECEPTION      | NHCH     | RT            | 672       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | M6           |                  |                  |                | M6                 | M6             |                      |                      |    |
| 132       | RECORDS        | NHCH     | RT            | 130       | M                    |                       | 25               | 5w          |               |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             | M3                   | M3                   |    |
| 133       | GROUP RM       | NHCH     | RT            | 207       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | M6           | A                |                  |                | M6                 | M6             |                      |                      |    |
| 134       | MALE LOCKER    | NHCH     | QC            | 274       | M                    | 6                     |                  | 5w          | 2W            |              |                | 5W                 | 5W        |                 |          |              |             |              |                  |                  |                | M6                 | M6             |                      |                      |    |
| 135       | OFFICE         | NHCH     | RT            | 149       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 136       | OFFICE         | NHCH     | RT            | 153       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 137       | OFFICE         | NHCH     | RT            | 100       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 138       | OFFICE         | NHCH     | RT            | 135       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 139       | GROUP RM       | NHCH     | RT            | 363       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | M6           |                  |                  |                | M6                 | M6             |                      |                      |    |
| 140       | OFFICE         | NHCH     | RT            | 160       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 141       | OFFICE         | NHCH     | RT            | 126       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 142       | OFFICE         | NHCH     | RT            | 126       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
| 143       | OFFICE         | NHCH     | RT            | 243       | M                    |                       |                  | 5w          | 2W            |              |                | 5W                 |           |                 |          | M2           |             | A            |                  |                  |                | M6                 | M6             |                      |                      |    |
|           | EXTERIOR DOORS | NHCH     |               |           |                      |                       | 125              |             |               |              |                |                    |           |                 |          |              |             |              |                  |                  |                |                    | M6             |                      | W2                   | W2 |
|           | LOUNGE OUTSIDE | NHCH     | CC            | 250       |                      |                       |                  |             |               |              |                | 5W                 |           |                 |          |              |             |              |                  |                  |                |                    |                |                      |                      |    |
|           |                |          |               | 10335.11  |                      |                       |                  |             |               |              |                |                    |           |                 |          |              |             |              |                  |                  |                |                    |                |                      |                      |    |

INVENTORY AND SCHEDULE OF SERVICES  
Attachment J-1503010-06

Building No.: NAVPEA-1514  
Floor: 1st

| (a)       | (b)                     | (c)      | (d)           | (e)       | (f)              | (g)         | (h)           | (i)            | (j)            | (k)                | (l)       | (m)             | (n)      | (o)          | (p)         | (q)          | (r)              | (s)              | (t)            | (u)                | (v)            | (w)                  | (x)                  | (y) | (z) |
|-----------|-------------------------|----------|---------------|-----------|------------------|-------------|---------------|----------------|----------------|--------------------|-----------|-----------------|----------|--------------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|-----|-----|
| Space No. | Type of Space           | Activity | Floor Surface | Area (SF) | Windows Gross SF | Empty Waste | Low Dust Clng | Drinking Fount | Kitchen Supply | Routine Floor Care | Rstm Svcs | Bldg Per/m Svcs | Damp Mop | Spray & Buff | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Mop | Clng Light Fixture | High Dust Clng | Window Interior Clng | Window Exterior Clng |     |     |
| 100       | PHYSICAL THERAPY        | NHCH     | RT            | 63.83     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 101       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 77.67     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 102       | WAITING RM FAMILY       | NHCH     | RT            | 63.83     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 103       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 764.03    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 104       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 64.03     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 105       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 63.95     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 106       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 213.10    | 33               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 107       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 59.90     | 9                | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 108       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 60.01     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 109       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 63.95     | 9                | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 110       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 64.05     | 9                | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 111       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 63.90     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 112       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 64.01     | 9                | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 113       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 198.39    | 33               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 114       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 254.73    | 36               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 115       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 53.89     | 12               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 116       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 41.48     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 117       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 67.79     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 118       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 66.24     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 120       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 48.18     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 121       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 48.00     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 122       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 47.99     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 123       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 47.98     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 124       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 47.95     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 125       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 47.99     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 126       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 48.18     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 128       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 64.05     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 129       | STIRG RM, GENERAL       | NHCH     | RT            | 105.35    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 130       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 227.68    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 131       | LOCKER ROOM, FEMALE     | NHCH     | RT            | 64.11     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 132       | LOCKER ROOM, MALE       | NHCH     | RT            | 63.94     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 133       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 162.43    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 134       | WAITING RM FAMILY       | NHCH     | RT            | 313.74    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 135       | EXERCISE ROOM           | NHCH     | RT            | 2498.67   |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 136       | LOUNGE                  | NHCH     | RT            | 150.76    | 30               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 137       | STORAGE ROOM            | NHCH     | RT            | 161.98    | 42               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 138       | WORK & EXAM AREA        | NHCH     | RT            | 578.09    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 139       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 150.94    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 140       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 141.41    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 141       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 211.63    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 142       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 65.01     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 143       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 65.68     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 144       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 150.95    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 145       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 150.23    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 146       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 208.21    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 147       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 160.96    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 149       | FEMALE TOILET           | NHCH     | OC            | 160.00    | 18               | 5W          | 2W            |                |                | 5W                 |           | SW              | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 150       | JANITOR CLOSET          | NHCH     | OC            | 160.00    |                  | 5W          | 2W            |                |                | 5W                 |           | SW              | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 151       | MALE TOILET             | NHCH     | OC            | 160.00    |                  | 5W          | 2W            |                |                | 5W                 |           | SW              | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| 152       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 154.50    | 24               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 153       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 154.50    | 24               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 154       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 154.36    | 12               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 155       | OFFICE ADMIN, STD FURN. | NHCH     | RT            | 154.50    | 12               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| 103A      | RECEPTION/CHECK IN      | NHCH     | RT            | 112.43    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| C119      | CORRIDOR                | NHCH     | RT            | 283.73    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| C123      | CORRIDOR                | NHCH     | RT            | 181.28    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| C146      | CORRIDOR                | NHCH     | RT            | 362.43    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| C167      | CORRIDOR                | NHCH     | RT            | 397.99    | 36               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |
| C158      | CORRIDOR                | NHCH     | RT            | 197.05    |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| C169      | CORRIDOR                | NHCH     | RT            | 81.91     |                  | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             |                      |                      |     |     |
| C180      | CORRIDOR                | NHCH     | RT            | 171.98    | 24               | 5W          | 2W            |                |                | 5W                 |           |                 | 5W       | M            | M6          | M4           |                  |                  |                | M3                 | M6             | M4                   | M4                   |     |     |

Attachment J-1503010-06  
INVENTORY AND SCHEDULE OF SERVICES

Building No.: NAVPEA-1440  
Floor: 1

| (a)       | (b)             | (c)      | (d)           | (e)       | (f)                  | (g)            | (h)              | (i)         | (j)           | (k)          | (l)                     | (m)                | (n)       | (o)   | (p)      | (q)       | (r)         | (s)          | (t)              | (u)              | (v)            | (w)                 |                |                      |                      |
|-----------|-----------------|----------|---------------|-----------|----------------------|----------------|------------------|-------------|---------------|--------------|-------------------------|--------------------|-----------|-------|----------|-----------|-------------|--------------|------------------|------------------|----------------|---------------------|----------------|----------------------|----------------------|
| Space No. | Type of Space   | Activity | Floor Surface | Area (SF) | Congest Density Code | No. Room Patrs | Windows Gross SF | Empty Waste | Low Dust Clng | Drnkng Fount | Kitchen Cleanings/Slubs | Routine Floor Care | Rain Svcs | SOWER | Damp Mop | Spray Wax | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Mop | Clng Light Fixtures | High Dust Clng | Window Interior Clng | Window Exterior Clng |
| 82        | BIOMED-WORK     | NI/CH    | S             | 1050      | M                    |                |                  | SW          | W             | SW           | 2W                      |                    |           | SW    |          |           |             |              |                  |                  |                | M4                  | M4             |                      |                      |
| 83        | EQUIP-WORK AREA | NI/CH    | S             | 570       | M                    |                |                  | SW          | W             |              |                         |                    |           | SW    |          |           |             |              |                  |                  |                | M4                  | M4             |                      |                      |
| 104       | TOILET          | NI/CH    | S             | 15        | M                    | 2              |                  | SW          | W             |              |                         | SW                 |           | SW    |          |           |             |              |                  |                  |                | M4                  | M4             |                      |                      |
| 102       | HOFFICE         | NI/CH    | S             | 265       | M                    |                |                  | SW          | W             |              | 2W                      |                    |           | SW    |          |           |             |              |                  |                  |                | M4                  | M4             |                      |                      |
|           |                 |          |               | 1950      |                      |                |                  |             |               |              |                         |                    |           |       |          |           |             |              |                  |                  |                |                     |                |                      |                      |

Attachment J-1503010-06

INVENTORY AND SCHEDULE OF SERVICES

Building No.: BLDG 3089  
Floor.: 1st Floor

| (a)       | (b)           | (c)      | (d)           | (e)       | (f)                  | (g)           | (h)              | (i)         | (j)           | (k)            | (l)            | (m)                | (n)       | (o)             | (p)      | (q)          | (r)         | (s)          | (t)              | (u)              | (v)            | (w)                | (x)            | (y)                  | (z)                  |    |    |   |
|-----------|---------------|----------|---------------|-----------|----------------------|---------------|------------------|-------------|---------------|----------------|----------------|--------------------|-----------|-----------------|----------|--------------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|----|----|---|
| Space No. | Type of Space | Activity | Floor Surface | Area (SF) | Consgnt Density Code | No. Rest Fats | Windows Gross SF | Empty Waise | Low Dust Cing | Drinking Fount | Kitchen Supply | Routine Floor Care | Rest Svcs | Blgd Perfm Svcs | Damp Map | Spray & Buff | Coat & Buff | Strip & Coat | Deep Cing Carpet | Cing Under Floor | Hose Scrub Map | Cing Light Fixture | High Dust Cing | Window Interior Cing | Window Exterior Cing |    |    |   |
| 101       | OFFICE        | NHCH     | OC            | 114       | M                    |               | 64               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 101A      | TOLLET        | NHCH     | OC            | 31        | M                    | 3             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                | A                  |                |                      |                      |    |    |   |
| 102       | OFFICE        | NHCH     | C             | 159       | M                    |               | 32               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                | A                  |                | M2                   | M2                   | M3 | A  |   |
| 103       | OFFICE        | NHCH     | C             | 95        | M                    |               | 16               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                | A                  |                | M2                   | M2                   | M3 | A  |   |
| 104       | OFFICE        | NHCH     | C             | 108       | M                    |               | 16               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                | A                  |                | M2                   | M2                   | M3 | A  |   |
| 1000      | CORRIDOR      | NHCH     | C             | 141       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             | MB           |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 105       | OFFICE        | NHCH     | C             | 740       | M                    |               | 80               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 106       | CONFERENCE    | NHCH     | C             | 396       | M                    |               | 96               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 107       | OFFICE        | NHCH     | C             | 82        | M                    |               | 16               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | A              |                      | M2                   | M2 | M3 | A |
| 108       | M TOLLET      | NHCH     | OC            | 46        | M                    | 2             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 109       | F TOLLET      | NHCH     | OC            | 46        | M                    | 2             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1001      | CORRIDOR      | NHCH     | RT            | 343       | M                    |               | 100              | SW          | W             |                |                | W                  |           |                 |          |              |             | MB           |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 110       | DISP          | NHCH     | RT            | 44        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 111       | EXAM RM       | NHCH     | RT            | 174       | M                    | 1             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1002      | CORRIDOR      | NHCH     | RT            | 260       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 112       | EXAM RM       | NHCH     | RT            | 395       | M                    | 2             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             | MB           |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 113       | EXAM RM       | NHCH     | RT            | 138       | M                    | 1             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 114       | STORAGE ROOM  | NHCH     | RT            | 178       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 115       | EXAM RM       | NHCH     | RT            | 108       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 116       | DCC CONTROL   | NHCH     | CC            | 66        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1004      | CORRIDOR      | NHCH     | RT            | 820       | M                    |               | 64               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 117       | WAITING RM    | NHCH     | RT            | 126       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 118       | OFFICE        | NHCH     | RT            | 50        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 119       | JANITOR RM    | NHCH     | RT            | 30        | M                    | 1             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 120       | OFFICE        | NHCH     | RT            | 138       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1003      | CORRIDOR      | NHCH     | RT            | 359       | M                    |               | 100              | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 121       | XRAY RM       | NHCH     | RT            | 217       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 121A      | DRESSING RM   | NHCH     | RT            | 15        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 121B      | DRESSING RM   | NHCH     | RT            | 15        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 122       | OFFICE        | NHCH     | RT            | 103       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 122A      | RECEPTION     | NHCH     | RT            | 190       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 123       | XRAY RM       | NHCH     | RT            | 252       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 123A      | DRESSING RM   | NHCH     | RT            | 15        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 123B      | DRESSING RM   | NHCH     | RT            | 15        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 124       | TOLLET        | NHCH     | OC            | 29        | M                    | 2             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1005      | CORRIDOR      | NHCH     | OC            | 561       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 125       | MALE LOCKER   | NHCH     | RT            | 176       | M                    |               |                  | SW          | W             |                |                | SW                 |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 126       | STORAGE       | NHCH     | RT            | 140       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 127       | PHARMACY      | NHCH     | RT            | 817       | M                    | 1             | 100              | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 127A      | OFFICE        | NHCH     | C             | 137       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | A              |                      |                      |    |    |   |
| 128       | LAB           | NHCH     | RT            | 630       | M                    | 2             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 128A      | LAB           | NHCH     | RT            | 223       | M                    | 3             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 129       | OFFICE        | NHCH     | RT            | 107       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 129A      | TOLLET        | NHCH     | OC            | 73        | M                    | 2             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 130       | M TOLLET      | NHCH     | OC            | 151       | M                    | 4             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 131       | F TOLLET      | NHCH     | OC            | 151       | M                    | 4             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 132       | F LOCKER      | NHCH     | RT            | 207       | M                    |               |                  | SW          | W             |                |                | SW                 |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 133       | JANITOR RM    | NHCH     | OC            | 28        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1006      | CORRIDOR      | NHCH     | CC            | 498       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 134       | STORAGE       | NHCH     | CC            | 108       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 135       | STORAGE       | NHCH     | CC            | 108       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 136       | DDC CONTROL   | NHCH     | CC            | 36        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 137       | LOUNGE        | NHCH     | RT            | 262       | M                    | 1             | 40               | SW          | W             |                | W              | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 138       | MECHANICAL RM | NHCH     | CC            | 821       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 139       | RECORDS       | NHCH     | C             | 708       | M                    | 1             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | A              | M2                   | M2                   |    |    |   |
| 140       | MED GAS STOR  | NHCH     | CC            | 53        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 141       | CHILLER SPACE | NHCH     | CC            | 601       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 142       | CHILLER SPACE | NHCH     | CC            | 1509      | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1         | STAIRS        | NHCH     | CC            | 108       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| E1        | ELEVATOR      | NHCH     | RT            | 40        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 2         | STAIRS        | NHCH     | CC            | 108       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 143       | ELECTRICAL    | NHCH     | CC            | 30        | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 300A      | M TOLLET      | NHCH     | OC            | 67        | M                    | 2             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 300B      | F TOLLET      | NHCH     | OC            | 67        | M                    | 2             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 1008      | CORRIDOR      | NHCH     | RT            | 881       | M                    |               | 400              | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 301       | OFFICE        | NHCH     | RT            | 105       | M                    |               |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 302       | TOLLET        | NHCH     | OC            | 42        | M                    | 2             |                  | SW          | W             |                |                | SW                 | SW        |                 | SW       |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 303       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 304       | JANITOR RM    | NHCH     | RT            | 48        | M                    | 1             |                  | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   |                      |    |    |   |
| 305       | OFFICE        | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 306       | OFFICE        | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 307       | OFFICE        | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 308       | OFFICE        | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 309       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 310       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 311       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 312       | EXAM RM       | NHCH     | RT            | 189       | M                    | 1             | 150              | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 313       | OFFICE        | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 314       | OFFICE        | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 315       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 316       | OFFICE        | NHCH     | RT            | 92        | M                    | 1             | 50               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    | M2             | M2                   | M3                   | A  |    |   |
| 1007      | CORRIDOR      | NHCH     | RT            | 463       | M                    |               | 24               | SW          | W             |                |                | W                  |           |                 |          |              |             |              |                  |                  |                |                    |                |                      |                      |    |    |   |

Attachment J-1503010-06

INVENTORY AND SCHEDULE OF SERVICES

Building No.: BLDG 3089  
Floor.: 1st Floor

| (a)       | (b)           | (c)      | (d)           | (e)       | (f)                  | (g)             | (h)              | (i)         | (j)           | (k)            | (l)            | (m)                | (n)        | (o)             | (p)      | (q)          | (r)         | (s)          | (t)              | (u)              | (v)            | (w)                | (x)            | (y)                  | (z)                  |
|-----------|---------------|----------|---------------|-----------|----------------------|-----------------|------------------|-------------|---------------|----------------|----------------|--------------------|------------|-----------------|----------|--------------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|
| Space No. | Type of Space | Activity | Floor Surface | Area (SF) | Congest Density Code | No. Restm Fairs | Windows Gross SF | Empty Waise | Low Dust Clng | Drinking Fount | Kitchen Supply | Routine Floor Care | Restm Svcs | Blgd Perfm Svcs | Damp Map | Spray & Buff | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Map | Clng Light Fixture | High Dust Clng | Window Interior Clng | Window Exterior Clng |
| 409       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 410       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 411       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 412       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 413       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 1010      | CORRIDOR      | NHCH     | RT            | 448       | M                    |                 | 24               | SW          | W             |                |                | W                  |            |                 | W        | M            |             | MB           |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 414       | RECEPTION     | NHCH     | RT            | 105       | M                    |                 |                  | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 415       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 416       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 417       | STAFF TOLIET  | NHCH     | OC            | 42        | M                    | 2               |                  | SW          | W             |                |                | SW                 |            |                 | SW       |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 418       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 419       | STORAGE       | NHCH     | RT            | 48        | M                    | 1               |                  | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 420       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 421       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 422       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 423       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 424       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 425       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 426       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 427       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 428       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 429       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 430       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 1012      | CORRIDOR      | NHCH     | RT            | 463       | M                    |                 | 24               | SW          | W             |                |                | W                  |            |                 | W        | M            |             | MB           |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 145       | ELECTRICAL    | NHCH     | OC            | 30        | M                    |                 |                  | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 500A      | M TOLIET      | NHCH     | OC            | 67        | M                    | 2               |                  | SW          | W             |                |                | SW                 | SW         |                 | SW       |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 500B      | F TOLIET      | NHCH     | OC            | 67        | M                    | 2               |                  | SW          | W             |                |                | SW                 | SW         |                 | SW       |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 1014      | CORRIDOR      | NHCH     | RT            | 879       | M                    |                 | 400              | SW          | W             |                |                | W                  |            |                 | W        | M            |             | MB           |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 501       | EXAM RM       | NHCH     | RT            | 92        | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 502       | OFFICE        | NHCH     | RT            | 92        | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 503       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 504       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 505       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 506       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 507       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 508       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 509       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 510       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 511       | OFFICE        | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 512       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 513       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 514       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 515       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 1013      | CORRIDOR      | NHCH     | RT            | 463       | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        | M            |             | MB           |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 516       | RECEPTION     | NHCH     | RT            | 105       | M                    |                 |                  | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 517       | STAFF TOLIET  | NHCH     | OC            | 42        | M                    | 2               |                  | SW          | W             |                |                | W                  |            |                 | SW       |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 518       | OFFICE        | NHCH     | RT            | 100       | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 519       | STORAGE       | NHCH     | RT            | 48        | M                    | 1               |                  | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 520       | OFFICE        | NHCH     | RT            | 100       | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 521       | OFFICE        | NHCH     | RT            | 205       | M                    |                 | 150              | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 522       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 523       | OFFICE        | NHCH     | RT            | 100       | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 524       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 525       | OFFICE        | NHCH     | RT            | 100       | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 526       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 527       | OFFICE        | NHCH     | RT            | 88        | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 528       | EXAM RM       | NHCH     | RT            | 92        | M                    | 1               | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 529       | OFFICE        | NHCH     | RT            | 111       | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 530       | AUDIOVISUAL   | NHCH     | RT            | 205       | M                    |                 | 150              | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 1016      | CORRIDOR      | NHCH     | RT            | 388       | M                    |                 | 24               | SW          | W             |                |                | W                  |            |                 | W        | M            |             | MB           |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 531       | OFFICE        | NHCH     | RT            | 100       | M                    |                 | 50               | SW          | W             |                |                | W                  |            |                 | W        |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
|           |               |          |               | 29136     |                      |                 |                  |             |               |                |                |                    |            |                 |          |              |             |              |                  |                  |                |                    |                |                      |                      |

Attachment J-1503010-06

Building No.: BLDG 3089  
Floor.: 2nd Floor

| (a)       | (b)           | (c)      | (d)           | (e)       | (f)                 | (g)            | (h)              | (i)         | (j)           | (k)            | (l)            | (m)                | (n)      | (o)              | (p)      | (q)          | (r)         | (s)          | (t)              | (u)              | (v)            | (w)                | (x)            | (y)                  | (z)                  |
|-----------|---------------|----------|---------------|-----------|---------------------|----------------|------------------|-------------|---------------|----------------|----------------|--------------------|----------|------------------|----------|--------------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|
| Space No. | Type of Space | Activity | Floor Surface | Area (SF) | Consp. Density Code | No. Rstm Fixtr | Windows Gross SF | Empty Waste | Low Dust Cing | Drinking Fount | Kitchen Supply | Routine Floor Care | Ram Svcs | Slidg Per'm Svcs | Damp Mop | Spray & Buff | Coat & Buff | Strip & Coat | Deep Cing Carpet | Cing Under Floor | Hose Scrub Mop | Cing Light Fixture | High Bust Cing | Window Interior Cing | Window Exterior Cing |
| 200       | CORRIDOR      | NHCH     | CC            | 56        | M                   |                |                  |             | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| EL1-2     | ELEVATOR      | NHCH     | RT            | 40        | M                   |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| ST2-2     | STAIRS        | NHCH     | CC            | 105       | M                   |                |                  |             |               |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 200       | WAITING AREA  | NHCH     | C             | 969       | M                   |                | 50               | 5W          | W             | 1              |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 200A      | M TOLIET      | NHCH     | OC            | 105       | M                   | 4              |                  | 5W          | W             |                |                | SW                 |          | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 200B      | F TOLIET      | NHCH     | OC            | 105       | M                   | 4              |                  | 5W          | W             |                |                | SW                 | SW       | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 202       | ORAL DIAGNOS  | NHCH     | RT            | 126       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 2009      | CORRIDOR      | NHCH     | CC            | 1264      | M                   |                |                  |             |               |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 203       | F LOCKER      | NHCH     | OC            | 94        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 203A      | F TOLIET      | NHCH     | OC            | 45        | M                   | 3              |                  | 5W          | W             |                |                | SW                 | SW       | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 204       | DTR           | NHCH     | RT            | 126       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 205       | M LOCKER      | NHCH     | RT            | 108       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 205A      | M TOLIET      | NHCH     | OC            | 45        | M                   | 3              |                  | 5W          | W             |                |                | SW                 | SW       | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 206       | DTR           | NHCH     | RT            | 114       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 207       | XRAY          | NHCH     | RT            | 141       | M                   | 2              |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 207A      | DARK RM       | NHCH     | RT            | 81        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 208       | DTR           | NHCH     | RT            | 123       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 209       | CLOSET        | NHCH     | RT            | 66        | M                   |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                |                    |                |                      |                      |
| 210       | DTR           | NHCH     | RT            | 44        | M                   |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 2005      | CORRIDOR      | NHCH     | C             | 390       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  | A              | M2                 | M2             | M3                   | A                    |
| 211       | SERVER RM     | NHCH     | RT            | 68        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 212       | DTR           | NHCH     | RT            | 122       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 213       | DTR           | NHCH     | RT            | 278       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 214       | DTR           | NHCH     | RT            | 121       | M                   | 2              | 50               | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 216       | DTR           | NHCH     | RT            | 133       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 217       | DTR           | NHCH     | RT            | 127       | M                   | 1              |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 218       | DTR           | NHCH     | RT            | 133       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 220       | LAB           | NHCH     | RT            | 495       | M                   | 1              | 300              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 220A      | LAB           | NHCH     | RT            | 72        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 220B      | LAB           | NHCH     | RT            | 121       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 2002      | CORRIDOR      | NHCH     | CC            | 203       | M                   |                |                  |             |               |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| ST1-2     | STAIRS        | NHCH     | CC            | 105       | M                   |                |                  |             | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 222       | OFFICE        | NHCH     | RT            | 98        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 2003      | CORRIDOR      | NHCH     | C             | 129       | M                   |                |                  | 5W          | W             |                |                | SW                 |          |                  |          |              |             |              |                  |                  | A              | M2                 | M2             |                      |                      |
| 223       | LAB           | NHCH     | RT            | 119       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 224       | M LOCKER      | NHCH     | RT            | 89        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 224A      | M TOLIET      | NHCH     | OC            | 164       | M                   | 5              |                  | 5W          | W             |                |                | SW                 |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 225       | LOUNGE        | NHCH     | RT            | 186       | M                   |                | 150              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 226       | STORAGE       | NHCH     | RT            | 101       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 227       | XRAY          | NHCH     | RT            | 119       | M                   | 1              |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 228       | DTR           | NHCH     | RT            | 124       | M                   | 1              |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 229       | DTR           | NHCH     | RT            | 122       | M                   |                | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 230       | DTR           | NHCH     | RT            | 124       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 230A      | DTR           | NHCH     | RT            | 100       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 231       | DTR           | NHCH     | RT            | 122       | M                   |                | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 232       | LAB           | NHCH     | RT            | 158       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 233       | DTR           | NHCH     | RT            | 122       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 2004      | CORRIDOR      | NHCH     | C             | 504       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 235       | DTR           | NHCH     | RT            | 122       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 237       | DTR           | NHCH     | RT            | 122       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 238       | DTR           | NHCH     | RT            | 118       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 2006      | CORRIDOR      | NHCH     | C             | 154       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 239       | DTR           | NHCH     | RT            | 115       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 240       | DTR           | NHCH     | RT            | 98        | M                   | 2              |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 242       | DTR           | NHCH     | RT            | 131       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 243       | DTR           | NHCH     | RT            | 126       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 244       | OFFICE        | NHCH     | RT            | 139       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 244A      | TOLIET        | NHCH     | OC            | 44        | M                   | 2              |                  | 5W          | W             |                |                | SW                 | SW       | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 245       | DTR           | NHCH     | RT            | 126       | M                   | 2              | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 246       | TRAINING      | NHCH     | C             | 834       | M                   |                | 400              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 246A      | OFFICE        | NHCH     | C             | 106       | M                   |                | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 246B      | STORAGE       | NHCH     | C             | 106       | M                   |                | 50               | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 247       | DTR           | NHCH     | CC            | 1169      | M                   |                |                  |             |               |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 247A      | M TOLIET      | NHCH     | OC            | 68        | M                   | 3              |                  | 5W          | W             |                |                | SW                 | SW       | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 247B      | F TOLIET      | NHCH     | OC            | 72        | M                   | 3              |                  | 5W          | W             |                |                | SW                 | SW       | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 248       | JANITOR RM    | NHCH     | CC            | 27        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 249       | CLOSET        | NHCH     | CC            |           | M                   |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                |                    |                |                      |                      |
| 253       | OFFICE        | NHCH     | C             | 191       | M                   |                | 150              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 254       | OFFICE        | NHCH     | C             | 117       | M                   |                | 50               | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 2008      | CORRIDOR      | NHCH     | C             | 181       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 255       | OFFICE        | NHCH     | C             | 204       | M                   |                | 100              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 255A      | TOLIET        | NHCH     | OC            | 27        | M                   | 2              |                  | 5W          | W             |                |                | SW                 | SW       | 5W               |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 256       | CONFERENCE    | NHCH     | C             | 303       | M                   |                | 150              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 257       | RECEPTION     | NHCH     | C             | 336       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 2007      | CORRIDOR      | NHCH     | C             | 61        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 257A      | OFFICE        | NHCH     | C             | 516       | M                   | 1              | 300              | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             | M3                   | A                    |
| 257B      | OFFICE        | NHCH     | RT            | 66        | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 257C      | OFFICE        | NHCH     | RT            | 104       | M                   |                |                  | 5W          | W             |                |                | W                  |          |                  |          |              |             |              |                  |                  |                | M2                 | M2             |                      |                      |
| 258       | MECH RM       | NHCH     | CC            |           | M                   |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                |                    |                |                      |                      |
| 259       | MECH RM       | NHCH     | CC            |           | M                   |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                |                    |                |                      |                      |
| 260       | MECH RM       | NHCH     | CC            |           | M                   |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                |                    |                |                      |                      |
|           |               |          |               | 14816     |                     |                |                  |             |               |                |                |                    |          |                  |          |              |             |              |                  |                  |                |                    |                |                      |                      |

Attachment J-1503010-06  
INVENTORY AND SCHEDULE OF SERVICES

Building No.: KANBAY-221  
Floor.: 1

| (a)       | (b)           | (c)      | (d)           | (e)       | (f)                  | (g)             | (h)              | (i)         | (j)           | (k)          | (l)            | (m)                | (n)       | (o)             | (p)      | (q)         | (r)         | (s)          | (t)              | (u)              | (v)            | (w)                |                |                      |                      |
|-----------|---------------|----------|---------------|-----------|----------------------|-----------------|------------------|-------------|---------------|--------------|----------------|--------------------|-----------|-----------------|----------|-------------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|
| Space No. | Type of Space | Activity | Floor Surface | Area (SF) | Congest Density Code | No. Restm Fctrs | Windows Gross SF | Empty Waste | Low Dust Clng | Drnkng Fount | Kitchen Supply | Routine Floor Care | Rain Svcs | Bldg Per'm Svcs | Damp Mop | Spry & Buff | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Mop | Clng Light Fixture | High Dust Clng | Window Interior Clng | Window Exterior Clng |
| 1         | PHY TRAINING  | NICh     | RT            | 1700      | M                    |                 | 750              | WS          | W             | WS           |                |                    |           |                 |          |             |             |              |                  |                  |                | M3                 | M3             | M3                   | M6                   |
| 2         | OFFICE        | NICh     | RT            | 120       | M                    |                 |                  | WS          | W             |              |                |                    |           |                 | WS       |             |             | M6           |                  |                  |                | M3                 | M3             | M3                   | M6                   |
| 3         | OFFICE        | NICh     | RT            | 120       | M                    |                 |                  | WS          | W             |              |                |                    |           |                 | WS       |             |             | M6           |                  |                  |                | M3                 | M3             | M3                   | M6                   |
| 4         | OFFICE        | NICh     | RT            | 120       | M                    |                 |                  | WS          | W             |              |                |                    |           |                 | WS       |             |             | M6           |                  |                  |                | M3                 | M3             | M3                   | M6                   |
| 5         | LOUNG         | NICh     | RT            | 240       | M                    |                 | 120              | WS          | W             |              | W              |                    |           |                 | WS       |             |             | M6           |                  |                  |                | M3                 | M3             | M3                   | M6                   |
| 6         | FEMAL R/R     | NICh     | OC            | 175       | M                    | 4               |                  | WS          | W             |              |                | WS                 |           |                 | WS       |             |             |              |                  |                  |                | M3                 | M3             | M3                   | M6                   |
| 7         | MALE R/R      | NICh     | OC            | 200       | M                    | 4               |                  | WS          | W             |              |                | WS                 |           |                 | WS       |             |             |              |                  |                  |                | M3                 | M3             | M3                   | M6                   |
|           |               |          |               |           |                      |                 |                  |             |               |              |                |                    |           |                 |          |             |             |              |                  |                  |                |                    |                |                      |                      |
|           |               |          |               | 2675      |                      |                 | 120              |             |               |              |                |                    |           |                 |          |             |             |              |                  |                  |                |                    |                |                      |                      |

Attachment J-1503010-06  
INVENTORY AND SCHEDULE OF SERVICES

Building No.: KANBAY-455  
Floor.: 1

| (a)       | (b)           | (c)      | (d)           | (e)       | (f)                  | (g)           | (h)              | (i)         | (j)           | (k)            | (l)    | (m)                          | (n)       | (o)             | (p)      | (q)          | (r)         | (s)          | (t)              | (u)              | (v)            | (w)                | (x)            | (y)                  | (z)                  |  |
|-----------|---------------|----------|---------------|-----------|----------------------|---------------|------------------|-------------|---------------|----------------|--------|------------------------------|-----------|-----------------|----------|--------------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|--|
| Space No. | Type of Space | Activity | Floor Surface | Area (SF) | Congest Density Code | No. Rstm Fats | Windows Gross SF | Empty Waste | Low Dust Clng | Drinking Fount | Shower | Routine Floor Care sweep vac | Rstm Svcs | Blgd Per'm Svcs | Damp Mop | Spray & Buff | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Mop | Clng Light Fixture | High Dust Clng | Window Interior Clng | Window Exterior Clng |  |
| 1         | EXAM          | NHCH     | RT            | 112       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 2         | EXAM          | NHCH     | RT            | 196       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 3         | EXAM          | NHCH     | RT            | 77        | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 4         | LAB-SUPPLY    | NHCH     | RT            | 154       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 5         | SURGERY       | NHCH     | RT            | 165       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 6         | LOBBY 1       | NHCH     | RT            | 126       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 7         | LOBBY 2       | NHCH     | RT            | 144       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 8         | OFFICE 1      | NHCH     | RT            | 130       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 9         | OFFICE 2      | NHCH     | RT            | 157       | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 10        | MALE R/R      | NHCH     | RT            | 80        | M                    | 2             |                  | W5          | W             |                |        | W5                           | W5        |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 11        | FEMALE R/R    | NHCH     | RT            | 188       | M                    | 5             |                  | W5          | W             |                | W      | W5                           | W5        |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 12        | RECEPTION     | NHCH     | RT            | 84        | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 13        | LAUNDRY       | NHCH     | RT            | 25        | M                    |               |                  | W5          | W             |                |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
| 14        | CORRIDOR      | NHCH     | RT            | 108       | M                    |               |                  |             |               | W5             |        | W5                           |           |                 | W5       | M2           |             | M6           |                  |                  |                | M3                 | M3             |                      |                      |  |
|           | WINDOWSPACE   | NHCH     |               | 60        | M                    |               | 80               |             |               |                |        |                              |           |                 |          |              |             |              |                  |                  |                |                    |                | M6                   | M6                   |  |
|           |               |          |               | 1808      |                      |               |                  |             |               |                |        |                              |           |                 |          |              |             |              |                  |                  |                |                    |                |                      |                      |  |

Attachment J-1503010-06

INVENTORY AND SCHEDULE OF SERVICES

Building No.: WAI 22  
Floor.: 1

| (a)       | (b)           | (c)      | (d)           | (e)       | (f)                  | (g)              | (h)              | (i)         | (j)           | (k)            | (l)                     | (m)                | (n)        | (o)   | (p)      | (q)       | (r)         | (s)          | (t)              | (u)              | (v)            | (w)                | (x)            | (y)                  | (z)                  |  |
|-----------|---------------|----------|---------------|-----------|----------------------|------------------|------------------|-------------|---------------|----------------|-------------------------|--------------------|------------|-------|----------|-----------|-------------|--------------|------------------|------------------|----------------|--------------------|----------------|----------------------|----------------------|--|
| Space No. | Type of Space | Activity | Floor Surface | Area (SF) | Congest Density Code | No. Restm Fixtrs | Windows Gross SF | Empty Waste | Low Dust Clng | Drinking Fount | Kitchen Cleanings/Sinks | Routine Floor Care | Restm Svcs | SOWER | Damp Mop | Spray Wax | Coat & Buff | Strip & Coat | Deep Clng Carpet | Clng Under Floor | Hose Scrub Mop | Clng Light Fixture | High Dust Clng | Window Interior Clng | Window Exterior Clng |  |
| 100       | WAITING AREA  | NHCH     | RT            | 290       | M                    |                  | 45               | SW          | W             |                |                         |                    |            |       | SW       |           |             | M3           |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 101       | CORRIDOR      | NHCH     | SV            | 64        | M                    |                  |                  | SW          | W             | SW             |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 102       | PROS-LAB      | NHCH     | SV            | 83        | M                    |                  |                  | SW          | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 103       | XRAY          | NHCH     | SV            | 74        | M                    |                  |                  | SW          | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 104       | DTR A         | NHCH     | SV            | 160       | M                    |                  | 30               | SW          | W             |                | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 105       | DTR B         | NHCH     | SV            | 143       | M                    |                  | 15               | SW          | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 106       | DTR C         | NHCH     | SV            | 142       | M                    |                  | 30               | SW          | W             |                | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 107       | DTR D         | NHCH     | SV            | 134       | M                    |                  | 15               | SW          | W             |                | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 108       | OFFICE        | NHCH     | SV            | 83        | M                    |                  | 15               | SW          | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 109       | CLEAN ROOM    | NHCH     | SV            | 82        | M                    |                  |                  |             | W             |                |                         |                    |            |       |          | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 110       | SOIL ROOM     | NHCH     | SV            | 88        | M                    |                  | 15               |             | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 111       | CLEAN ROOM    | NHCH     | SV            | 68        | M                    |                  | 30               |             | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 112       | ADMIN         | NHCH     | SV            | 503       | M                    |                  |                  |             | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 113       | STORAGE       | NHCH     | SV            | 115       | M                    |                  | 15               |             | NHCH          |                |                         |                    |            |       |          | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 114       | LAB           | NHCH     | SV            | 162       | M                    |                  |                  |             | SW            | W              |                         |                    |            |       |          | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 115       | IMMUNIZATION  | NHCH     | SV            | 118       | M                    |                  |                  |             | SW            | W              |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 116       | SOIL LINEN    | NHCH     | SV            | 13        | M                    |                  |                  |             | W             |                |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 117       | FEMALE R/R    | NHCH     | QC            | 111       | M                    | 2                |                  |             | SW            | W              |                         |                    | SW         | 1     | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 118       | MALE R/R      | NHCH     | QC            | 121       | M                    | 2                |                  |             | SW            | W              |                         |                    | SW         | 1     | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 119       | CORRIDOR      | NHCH     | SV            | 106       | M                    |                  |                  |             |               |                |                         |                    |            |       |          | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 120       | CORRIDOR      | NHCH     | SV            | 146       | M                    |                  |                  |             | W             |                |                         | SW                 |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 121       | OFFICE        | NHCH     | SV            | 72        | M                    |                  |                  |             | SW            | W              |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 122       | STORAGE       | NHCH     | SV            | 53        | M                    |                  |                  |             | W             |                |                         |                    |            |       | 2W       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 123       | JANITOR       | NHCH     | SV            | 48        | M                    |                  |                  |             | W             |                |                         |                    |            |       | 2W       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 124       | EXAM ROOM     | NHCH     | SV            | 82        | M                    |                  |                  |             | SW            | W              | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 125       | OFFICE        | NHCH     | SV            | 60        | M                    |                  | 15               |             | SW            | W              |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 126       | EXAM ROOM     | NHCH     | SV            | 105       | M                    |                  | 60               |             | SW            | W              | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             | M3                   | M3                   |  |
| 127       | EXAM ROOM     | NHCH     | SV            | 105       | M                    |                  |                  |             | SW            | W              | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 128       | OFFICE        | NHCH     | SV            | 59        | M                    |                  |                  |             | SW            | W              |                         |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 129       | EXAM ROOM     | NHCH     | SV            | 93        | M                    |                  |                  |             | SW            | W              | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 130       | TREATMENT RM  | NHCH     | SV            | 125       | M                    |                  |                  |             | SW            | W              | W                       |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 131       | TOILET        | NHCH     | QC            | 59        | M                    | 2                |                  |             | SW            | W              |                         |                    | SW         |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 132       | TOILET        | NHCH     | QC            | 54        | M                    | 2                |                  |             | SW            | W              |                         |                    | SW         |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 133       | LOUNGE        | NHCH     | SV            | 265       | M                    |                  |                  |             | SW            | W              | 2W                      |                    |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 134       | STORAGE       | NHCH     | SV            | 178       | M                    |                  |                  |             |               |                |                         |                    |            |       | 2W       |           |             |              |                  |                  |                |                    |                |                      |                      |  |
| 135       | ELECTRICAL    | NHCH     | CC            | 81        | M                    |                  |                  |             |               |                |                         |                    |            |       |          |           |             |              |                  |                  |                |                    |                |                      |                      |  |
| 136       | MEDICAL LK    | NHCH     | SV            | 96        | M                    |                  |                  |             | SW            |                |                         |                    |            |       |          |           |             |              |                  |                  |                |                    |                |                      |                      |  |
| 137       | CORRIDOR      | NHCH     | SV            | 35        | M                    |                  |                  |             | W             |                |                         | SW                 |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 138       | CORRIDOR      | NHCH     | SV            | 237       | M                    |                  |                  |             | W             |                |                         | SW                 |            |       | SW       | M         |             |              |                  |                  |                | M4                 | M4             |                      |                      |  |
| 139       | MECHANICALRM  | NHCH     | CC            | 35        | M                    |                  |                  |             |               |                |                         |                    |            |       |          |           |             |              |                  |                  |                |                    |                |                      |                      |  |
|           |               |          |               | 4658      |                      |                  |                  |             |               |                |                         |                    |            |       |          |           |             |              |                  |                  |                |                    |                |                      |                      |  |



Section K - Representations, Certifications and Other Statements of Offerors

CONTRACTOR INFORMATION

CONTRACTOR NAME: \_\_\_\_\_

IF ENTERING POST OFFICE BOX NUMBER ON YOUR OFFER FORM, PLEASE PROVIDE YOUR:

STREET ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

FACSIMILE NUMBER WITH AREA CODE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

DUNS NO.: \_\_\_\_\_

CAGE CODE: \_\_\_\_\_

GENERAL EXCISE LICENSE NUMBER: \_\_\_\_\_

=====

CLAUSES INCORPORATED BY FULL TEXT

52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (APR 2016)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561720.

(2) The small business size standard is \$18,000,000.00.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

(     ) Paragraph (d) applies.

( ) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c) (1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.

(iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.

(iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—

(A) Are not set aside for small business concerns;

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(v) 52.209-2; Prohibition on Contracting with Inverted Domestic Corporations--Representation.

(vi) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.

(vii) 52.209-11, Representation by Corporations Regarding delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.

(viii) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.

(ix) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.

(x) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.

(A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.

(B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.

(xi) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.

(xii) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.

(xiii) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.

(xiv) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.

(xv) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.

(xvi) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA- designated items.

(xvii) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xviii) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.

(A) If the acquisition value is less than \$25,000, the basic provision applies.

(B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.

(C) If the acquisition value is \$50,000 or more but is less than \$77,533, the provision with its Alternate II applies.

(D) If the acquisition value is \$77,533 or more but is less than \$100,000, the provision with its Alternate III applies.

(xix) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xx) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xxi) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxii) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following representations or certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

X   (i) 52.204-17, Ownership or Control of Offeror.

  X   (ii) 52.204-20, Predecessor of Offeror.

(iii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

(iv) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

(v) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

(vi) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Alternate I only).

(vii) 52.227-6, Royalty Information.

(A) Basic.

(B) Alternate I.

(viii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

| FAR Clause | Title | Date  | Change |
|------------|-------|-------|--------|
| -----      | ----- | ----- | -----  |
| -----      | ----- | ----- | -----  |

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

## 52.204-16 COMMERCIAL AND GOVERNMENT ENTITY CODE REPORTING (JUL 2016)

(a) Definition. As used in this provision--

Commercial and Government Entity (CAGE) code means—

(1) An identifier assigned to entities located in the United States or its outlying areas by the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Branch to identify a commercial or government entity; or

(2) An identifier assigned by a member of the North Atlantic Treaty Organization (NATO) or by the NATO Support and Procurement Agency (NSPA) to entities located outside the United States and its outlying areas that the DLA Commercial and Government Entity (CAGE) Branch records and maintains in the CAGE master file. This type of code is known as a NATO CAGE (NCAGE) code.

(b) The Offeror shall enter its CAGE code in its offer with its name and address or otherwise include it prominently in its proposal. The CAGE code entered must be for that name and address. Enter "CAGE" before the number. The CAGE code is required prior to award.

(c) CAGE codes may be obtained via--

(1) Registration in the System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov). If the Offeror is located in the United States or its outlying areas and does not already have a CAGE code assigned, the DLA Commercial and Government Entity (CAGE) Branch will assign a CAGE code as a part of the SAM registration process. SAM registrants located outside the United States and its outlying areas shall obtain a NCAGE code prior to registration in SAM (see paragraph (c)(3) of this provision).

(2) The DLA Commercial and Government Entity (CAGE) Branch. If registration in SAM is not required for the subject procurement, and the offeror does not otherwise register in SAM, an offeror located in the United States or its outlying areas may request that a CAGE code be assigned by submitting a request at <https://cage.dla.mil>.

(3) The appropriate country codification bureau. Entities located outside the United States and its outlying areas may obtain an NCAGE code by contacting the Codification Bureau in the foreign entity's country if that country is a member of NATO or a sponsored nation. NCAGE codes may be obtained from the NSPA at <https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx> if the foreign entity's country is not a member of NATO or a sponsored nation. Points of contact for codification bureaus, as well as additional information on obtaining NCAGE codes, are available at <http://www.nato.int/structur/AC/135/main/links/contacts.htm>.

(d) Additional guidance for establishing and maintaining CAGE codes is available at <https://cage.dla.mil>.

(e) When a CAGE Code is required for the immediate owner and/or the highest-level owner by 52.204-17 or 52.212-3(p), the Offeror shall obtain the respective CAGE Code from that entity to supply the CAGE Code to the Government.

(f) Do not delay submission of the offer pending receipt of a CAGE code.

(End of Provision)

## 52.204-17 OWNERSHIP OR CONTROL OF OFFEROR (JUL 2016)

(a) Definitions. As used in this provision--

Commercial and Government Entity (CAGE) code means—

(1) An identifier assigned to entities located in the United States or its outlying areas by the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Branch to identify a commercial or government entity; or

(2) An identifier assigned by a member of the North Atlantic Treaty Organization (NATO) or by the NATO Support and Procurement Agency (NSPA) to entities located outside the United States and its outlying areas that the DLA Commercial and Government Entity (CAGE) Branch records and maintains in the CAGE master file. This type of code is known as a NATO CAGE (NCAGE) code.

Highest-level owner means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

Immediate owner means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

(b) The Offeror represents that it [  ] has or [  ] does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (c) and if applicable, paragraph (d) of this provision for each participant in the joint venture.

(c) If the Offeror indicates ``has" in paragraph (b) of this provision, enter the following information:

Immediate owner CAGE code:

\_\_\_\_\_

Immediate owner legal name: \_\_\_\_\_

(Do not use a ``doing business as" name)

Is the immediate owner owned or controlled by another entity?:

[  ] Yes or [  ] No.

(d) If the Offeror indicates ``yes" in paragraph (c) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code:

\_\_\_\_\_

Highest-level owner legal name: \_\_\_\_\_

\_\_\_\_\_

(Do not use a ``doing business as" name)

(End of provision)

(a) Definitions. Inverted domestic corporation and subsidiary have the meaning given in the clause of this contract entitled Prohibition on Contracting with Inverted Domestic Corporations (52.209-10).

(b) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(c) Representation. The Offeror represents that--

(1) It [  ] is, [  ] is not an inverted domestic corporation; and

(2) It [  ] is, [  ] is not a subsidiary of an inverted domestic corporation.

(End of provision)

#### 52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (JULY 2013)

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means--

(1) The total value of all current, active contracts and grants, including all priced options; and

(2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror ( ) has ( ) does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked "has" in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in--

(A) The payment of a monetary fine or penalty of \$5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management database via <https://www.acquisition.gov> (see 52.204-7).

(End of provision)

#### 52.225-25 PROHIBITION ON CONTRACTING WITH ENTITIES ENGAGING IN CERTAIN ACTIVITIES OR TRANSACTIONS RELATING TO IRAN--REPRESENTATION AND CERTIFICATIONS. (OCT 2015)

(a) Definitions. As used in this provision--

Person--

(1) Means--

(i) A natural person;

(ii) A corporation, business association, partnership, society, trust, financial institution, insurer, underwriter, guarantor, and any other business organization, any other nongovernmental entity, organization, or group, and any governmental entity operating as a business enterprise; and

(iii) Any successor to any entity described in paragraph (1)(ii) of this definition; and

(2) Does not include a government or governmental entity that is not operating as a business enterprise.

Sensitive technology--

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically--

(i) To restrict the free flow of unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

(b) The offeror shall email questions concerning sensitive technology to the Department of State at [CISADA106@state.gov](mailto:CISADA106@state.gov).

(c) Except as provided in paragraph (d) of this provision or if a waiver has been granted in accordance with 25.703-4, by submission of its offer, the offeror—

(1) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(2) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act. These sanctioned activities are in the areas of development of the petroleum resources of Iran, production of refined petroleum products in Iran, sale and provision of refined petroleum products to Iran, and contributing to Iran's ability to acquire or develop certain weapons or technologies; and

(3) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,500 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(d) Exception for trade agreements. The representation requirement of paragraph (c)(1) and the certification requirements of paragraphs (c)(2) and (c)(3) of this provision do not apply if—

(1) This solicitation includes a trade agreements notice or certification (e.g., 52.225-4, 52.225-6, 52.225-12, 52.225-24, or comparable agency provision); and

(2) The offeror has certified that all the offered products to be supplied are designated country end products or designated country construction material.

(End of provision)

#### 252.203-7005 REPRESENTATION RELATING TO COMPENSATION OF FORMER DOD OFFICIALS (NOV 2011)

(a) Definition. Covered DoD official is defined in the clause at 252.203-7000, Requirements Relating to Compensation of Former DoD Officials.

(b) By submission of this offer, the offeror represents, to the best of its knowledge and belief, that all covered DoD officials employed by or otherwise receiving compensation from the offeror, and who are expected to undertake activities on behalf of the offeror for any resulting contract, are presently in compliance with all post-employment restrictions covered by 18 U.S.C. 207, 41 U.S.C. 2101-2107, and 5 CFR parts 2637 and 2641, including Federal Acquisition Regulation 3.104-2.

(End of provision)

## 252.204-7007 ALTERNATE A, ANNUAL REPRESENTATIONS AND CERTIFICATIONS (JAN 2015)

Substitute the following paragraphs (d) and (e) for paragraph (d) of the provision at FAR 52.204-8:

(d)(1) The following representations or certifications in the System for Award Management (SAM) database are applicable to this solicitation as indicated:

(i) 252.209-7003, Reserve Officer Training Corps and Military Recruiting on Campus--Representation. Applies to all solicitations with institutions of higher education.

(ii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.222-7007, Representation Regarding Combating Trafficking in Persons, as prescribed in 222.1771. Applies to solicitations with a value expected to exceed the simplified acquisition threshold.

(iv) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(v) 252.225-7049, Prohibition on Acquisition of Commercial Satellite Services from Certain Foreign Entities--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(vi) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of \$150,000 or more.

(vii) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(viii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(ix) 252.247-7022, Representation of Extent of Transportation by Sea. Applies to all solicitations except those for direct purchase of ocean transportation services or those with an anticipated value at or below the simplified acquisition threshold.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [Contracting Officer check as appropriate.]

(i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

(ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

(iii) 252.225-7020, Trade Agreements Certificate.

Use with Alternate I.

(iv) 252.225-7031, Secondary Arab Boycott of Israel.

\_\_\_ (v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

\_\_\_ Use with Alternate I.

\_\_\_ Use with Alternate II.

\_\_\_ Use with Alternate III.

\_\_\_ Use with Alternate IV.

\_\_\_ Use with Alternate V.

(e) The offeror has completed the annual representations and certifications electronically via the SAM Web site at <https://www.acquisition.gov/>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-8(c) and paragraph (d) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below \_\_\_ [offeror to insert changes, identifying change by provision number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

| FAR/DFARS Clause # | Title | Date | Change |
|--------------------|-------|------|--------|
|                    |       |      |        |

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

**252.209-7999 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (DEVIATION 2012-O0004) (JAN 2012)**

(a) In accordance with sections 8124 and 8125 of Division A of the Consolidated Appropriations Act, 2012,(Pub. L. 112-74) none of the funds made available by that Act may be used to enter into a contract with any corporation that—

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) It is [ \_\_\_ ] is not [ \_\_\_ ] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is [ \_\_\_\_ ] is not [ \_\_\_\_ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

## Section L - Instructions, Conditions and Notices to Bidders

DELIVERY REQUIREMENTS

a. The offeror shall submit its proposal by one of the following methods:

(1) Mail. Submit the proposal to the address listed below:

NAVFAC HAWAII  
 SERVICES ACQUISITION DIVISION (PRJ233)  
 400 MARSHALL ROAD  
 JBPHH, HI 96860-3139

(i) Submit the proposal in sealed envelopes or packages, indicating the date and time specified for receipt, the solicitation number, and the name and address of the Offeror.

(ii) The Government recommends that the offeror send its proposal via the U. S. Postal Service. If security levels are heightened, other carriers may not be allowed on base for delivery to the address specified above.

(2) Hand Deliver/Courier Service. Hand deliver the proposal to Building A-12 of the Naval Facilities Engineering Command (NAVFAC) Hawaii Compound. Upon arrival, the offeror or courier shall notify Government personnel that it requests to drop off a proposal and shall present photo identification for verification.

b. If security levels are heightened, the Government will notify offerors of the revised submittal procedures.

## CLAUSES INCORPORATED BY FULL TEXT

## 52.204-7 SYSTEM FOR AWARD MANAGEMENT (JULY 2013)

(a) Definitions. As used in this provision--

Data Universal Numbering System (DUNS) number means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

Data Universal Numbering System +4 (DUNS+4) number means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional System for Award Management records for identifying alternative Electronic Funds Transfer (EFT) accounts (see the FAR at Subpart 32.11) for the same parent concern.

Registered in the System for Award Management SAM database means that--

(1) The offeror has entered all mandatory information, including the DUNS number or the DUNS+4 number, the Contractor and Government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see Subpart 4.14) into the SAM database;

(2) The offeror has completed the Core, Assertions, and Representations and Certifications, and Points of Contact sections of the registration in the SAM database;

(3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The offeror will be required to provide consent for TIN validation to the Government as a part of the SAM registration process; and

(4) The Government has marked the record "Active".

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the SAM database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) Via the Internet at <http://fedgov.dnb.com/webform> or if the offeror does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office. The offeror should indicate that it is an offeror for a U.S. Government contract when contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and Zip Code.

(iv) Company Mailing Address, City, State and Zip Code (if separate from physical).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at <https://www.acquisition.gov>.

(End of clause)

#### 52.211-14 NOTICE OF PRIORITY RATING FOR NATIONAL DEFENSE, EMERGENCY PREPAREDNESS, AND ENERGY PROGRAM USE (APR 2008)

Any contract awarded as a result of this solicitation will be  DX rated order;  DO rated order certified for national defense, emergency preparedness, and energy program use under the Defense Priorities and Allocations System (DPAS) (15 CFR 700), and the Contractor will be required to follow all of the requirements of this regulation. [Contracting Officer check appropriate box.]

(End of provision)

#### 52.215-1 INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION (JAN 2004)

(a) Definitions. As used in this provision--

“Discussions” are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

“In writing or written” means any worded or numbered expression which can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

“Proposal modification” is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

“Proposal revision” is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

“Time”, if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) Submission, modification, revision, and withdrawal of proposals. (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show--

- (i) The solicitation number;
  - (ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);
  - (iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;
  - (iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and
  - (v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.
- (3) Submission, modification, or revision, of proposals.
- (i) Offerors are responsible for submitting proposals, and any modifications, or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.
  - (ii)(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--
    - (1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or
    - (2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or
    - (3) It is the only proposal received.
  - (B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.
  - (iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.
  - (iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.
  - (v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

- (4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.
- (5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.
- (6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.
- (7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.
- (8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.
- (d) Offer expiration date. Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).
- (e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall--
- (1) Mark the title page with the following legend: This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of--or in connection with-- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and
- (2) Mark each sheet of data it wishes to restrict with the following legend: Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.
- (f) Contract award. (1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.
- (2) The Government may reject any or all proposals if such action is in the Government's interest.
- (3) The Government may waive informalities and minor irregularities in proposals received.
- (4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.
- (5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.
- (6) The Government reserves the right to make multiple awards if, after considering the additional administrative

costs, it is in the Government's best interest to do so.

(7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

(i) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.

(ii) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.

(iii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.

(iv) A summary of the rationale for award.

(v) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(vi) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

(End of provision)

#### 52.215-16 FACILITIES CAPITAL COST OF MONEY (JUN 2003)

(a) Facilities capital cost of money will be an allowable cost under the contemplated contract, if the criteria for allowability in FAR 31.205-10(b) are met. One of the allowability criteria requires the prospective Contractor to propose facilities capital cost of money in its offer.

(b) If the prospective Contractor does not propose this cost, the resulting contract will include the clause Waiver of Facilities Capital Cost of Money.

(End of provision)

#### 52.215-22 LIMITATIONS ON PASS-THROUGH CHARGES--IDENTIFICATION OF SUBCONTRACT EFFORT (OCT 2009)

(a) Definitions. Added value, excessive pass-through charge, subcontract, and subcontractor, as used in this provision, are defined in the clause of this solicitation entitled "Limitations on Pass-Through Charges" (FAR 52.215-23).

(b) General. The offeror's proposal shall exclude excessive pass-through charges.

(c) Performance of work by the Contractor or a subcontractor. (1) The offeror shall identify in its proposal the total cost of the work to be performed by the offeror, and the total cost of the work to be performed by each subcontractor, under the contract, task order, or delivery order.

(2) If the offeror intends to subcontract more than 70 percent of the total cost of work to be performed under the contract, task order, or delivery order, the offeror shall identify in its proposal--

(i) The amount of the offeror's indirect costs and profit/fee applicable to the work to be performed by the subcontractor(s); and

(ii) A description of the added value provided by the offeror as related to the work to be performed by the subcontractor(s).

(3) If any subcontractor proposed under the contract, task order, or delivery order intends to subcontract to a lower-tier subcontractor more than 70 percent of the total cost of work to be performed under its subcontract, the offeror shall identify in its proposal--

(i) The amount of the subcontractor's indirect costs and profit/fee applicable to the work to be performed by the lower-tier subcontractor(s); and

(ii) A description of the added value provided by the subcontractor as related to the work to be performed by the lower-tier subcontractor(s).

(End of provision)

#### 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of an Indefinite Delivery Indefinite Quantity contract with Recurring and Non-recurring Work Items resulting from this solicitation.

(End of provision)

#### 52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Naval Facilities Engineering Command, Hawaii (PRJ233), 400 Marshall Road, JBPHH, Hawaii 96860-3139

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

52.237-1 SITE VISIT (APR 1984)

Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(End of provision)

252.204-7004 ALTERNATE A, SYSTEM FOR AWARD MANAGEMENT (FEB 2014)

(a) *Definitions.* As used in this provision—

“System for Award Management (SAM) database” means the primary Government repository for contractor information required for the conduct of business with the Government.

“Commercial and Government Entity (CAGE) code” means—

- (1) A code assigned by the Defense Logistics Information Service (DLIS) to identify a commercial or Government entity; or
- (2) A code assigned by a member of the North Atlantic Treaty Organization that DLIS records and maintains in the CAGE master file. This type of code is known as an “NCAGE code.”

“Data Universal Numbering System (DUNS) number” means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

“Data Universal Numbering System +4 (DUNS+4) number” means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional SAM records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR 32.11) for the same parent concern.

“Registered in the System for Award Management (SAM) database” means that—

- (1) The contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, and Contractor and Government Entity (CAGE) code into the SAM database; and
- (2) The contractor has completed the Core Data, Assertions, Representations and Certifications, and Points of Contact sections of the registration in the SAM database;
- (3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The Contractor will be required to provide consent for TIN validation to the Government as part of the SAM registration process; and
- (4) The Government has marked the record “Active.”

(b) (1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “DUNS” or “DUNS+4” followed by the DUNS or DUNS+4 number that identifies the offeror’s name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the SAM database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number—

(i) Via the internet at <http://fedgov.dnb.com/webform> or if the offeror does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office. The offeror should indicate that it is an offeror for a U.S. Government contract when contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business name.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company physical street address, city, state and Zip Code.

(iv) Company mailing address, city, state and Zip Code (if separate from physical).

(v) Company telephone number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at <https://www.acquisition.gov>.

(End of Provision)

252.204-7008 COMPLIANCE WITH SAFEGUARDING COVERED DEFENSE INFORMATION CONTROLS  
(DEC 2015)

(a) Definitions. As used in this provision--

Controlled technical information, covered contractor information system, and covered defense information defined in clause 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting.

(b) The security requirements required by contract clause 252.204-7012, Covered Defense Information and Cyber Incident Reporting, shall be implemented for all covered defense information on all covered contractor information systems that support the performance of this contract.

(c) For covered contractor information systems that are not part of an information technology (IT) service or system operated on behalf of the Government (see 252.204-7012(b)(1)(ii))--

(1) By submission of this offer, the Offeror represents that it will implement the security requirements specified by National Institute of Standards and Technology (NIST) Special Publication (SP) 800-171, "Protecting Controlled Unclassified Information in Nonfederal Information Systems and Organizations" (see <http://dx.doi.org/10.6028/NIST.SP.800-171>), not later than December 31, 2017.

(2)(i) If the Offeror proposes to vary from any of the security requirements specified by NIST SP 800-171 that is in effect at the time the solicitation is issued or as authorized by the Contracting Officer, the Offeror shall submit to the Contracting Officer, for consideration by the DoD Chief Information Officer (CIO), a written explanation of—

(A) Why a particular security requirement is not applicable; or

(B) How an alternative but equally effective, security measure is used to compensate for the inability to satisfy a particular requirement and achieve equivalent protection.

(ii) An authorized representative of the DoD CIO will adjudicate offeror requests to vary from NIST SP 800-171 requirements in writing prior to contract award. Any accepted variance from NIST SP 800-171 shall be incorporated into the resulting contract.

(End of provision)

**5252.215-9300, CONTENT OF PROPOSALS (MAR 2002)**

a. General Solicitation Submittal Requirements: Submit one set of the price proposal and two sets of the non-price proposals in three separate 3-ring binders. The complete price and non-price proposals shall be submitted in separate binders entitled "Price Proposal" and "Non-Price Proposal." The non-price proposal shall not contain any cost/pricing information.

b. Price Proposal.

## (1) Solicitation Submittal Requirements.

## (a) Standard Form 33 with an original signature;

## 1 Ensure Blocks 15A. though 18. of the SF33 are completed as follows:

a Individuals doing business as a firm - Signed by that individual, and the signature shall be followed by the individual's typed, stamped, or printed name and the words, "an individual doing business as \_\_\_\_\_" [insert name of firm].

b Partnerships - Signed in the partnership name.

c Corporations - Signed in the corporate name, followed by the word "by" and the signature and title of the person authorized to sign.

d Joint Ventures - Signed by each participant in the joint venture in the manner prescribed in paragraphs (a) through (c) above for each type of participant.

e Limited Liability Corporation (LLC) – Signed in the LLC name, followed by the word “by” and the signature of the member authorized to sign.

2 If the offeror delegates this authority to an individual or position, the offeror must submit a Delegation of Authority letter signed by someone authorized to delegate, along with a corporate statement (e.g., by-laws, corporate resolution) showing that the delegator is authorized to delegate this authority.

## (b) Acknowledgment of any amendments issued for this RFP;

(c) One compact diskette (CD) containing Section B Prices and Attachments J-0200000-6 through J-0200000-10, using the “Offeror Pricing Schedule” Microsoft Office Excel (excel) file. Offerors shall not use their own forms or alter the excel file document. Do not convert the excel file to an Adobe Acrobat file. Submit as an excel file completing the excel file as follows and DO NOT SUBMIT A HARD COPY OF THE EXCEL FILE.

1 Complete only the column on each worksheet in the excel file entitled, “OFFEROR PROPOSED UNIT PRICE.” Limit unit prices to two decimal places. The “Total Amount” column will fill in automatically, rounded to two decimal places, by multiplying the estimated quantity by the unit price.

2 Section B Prices. The Amounts for each Contract Line Item No. will be filled in automatically from Attachments J-0200000-6 through J-0200000-10.

(d) A completed copy of Section K, Representations, Certifications and Other Statements of Offerors;

(e) Complete the annual representations and certifications electronically via the sam.gov website at <https://www.sam.gov>. Ensure you also complete the DFARS provisions.;

(f) Documentation from the Small Business Administration (SBA) servicing office that your firm is a qualified 8(a) small business concern;

(g) Evidence of submission of VETS-100 Report, entitled “Federal Contractor Veterans’ Employment Report (VETS-100 Report),” as required by FAR 52.222-37, Employment Reports on

Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans. (If not applicable, provide statement that Offeror has not had contracts subject to this requirement.);

(h) CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate);

(i) SBA-approved Joint Venture Agreement (if submitting proposal as a joint venture); and

(j) Most current balance sheet for a full year.

c. Non-price Proposal:

(1) Factor 1, Corporate Experience:

(a) Solicitation Submittal Requirements:

1 Submit a list of all custodial services contracts and subcontracts for medical facilities for your firm, which were completed no more than seven years prior to the issuance date of this solicitation, or are currently in progress, using the attachment entitled, "Corporate Experience List." Include only contracts and subcontracts which are similar in scope to the subject solicitation and valued at \$500,000.00 or more per year. The dollar value is based on the amount for standalone projects or multiple projects that collectively equate to \$500,000.00 or more per year and were on-going concurrently. Contracts listed may include those entered into with Federal, State, or local governmental agencies, as well as contracts with commercial entities. Submit a separate list for each subcontractor that will perform major or critical aspects of the requirement.

2 In addition, if the evaluation of your experience list (your firm's and your subcontractors') does not result in an Acceptable rating for Corporate Experience, the Government will consider the experience of your (your firm's and your subcontractors') Project Manager and Quality Manager, using the attachment entitled, "Key Personnel Experience List." The Project Manager and Quality Manager shall each have at least three years of relevant management experience for projects similar in scope to the subject solicitation (i.e., custodial services for medical facilities), and valued at \$500,000.00 or more, which were completed no more than seven years prior to the issuance date of this solicitation, or are currently in progress. The dollar value is based on the amount for standalone projects or multiple projects that collectively equate to \$500,000.00 or more per year and were on-going concurrently. You must submit the "Key Personnel Experience List" for both the Project Manager and Quality Manager. If you submit the list for only one position, it will not be considered.

(2) Factor 2 – Safety

(a) Solicitation Submittal Requirements: The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

1 Experience Modification Rate (EMR): For the three previous complete calendar years, submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element.

2 OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the three previous complete calendar years, submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety

and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element.

3 Technical Approach for Safety: Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two pages, double spaced.

(3) Factor 3, Past Performance

(a) Solicitation Submittal Requirements:

1 IF A COMPLETED CPARS EVALUATION IS AVAILABLE (FOR EACH PROJECT LISTED FOR FACTOR 1), IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Offeror or its team members must submit the Past Performance Questionnaire (PPQ) included in the solicitation to the client for EACH project the offeror includes in its proposal for Factor 1, Corporate Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE. The Government will not consider PPQs for projects for which completed CPARS are available.

2 IF A CPARS EVALUATION IS NOT AVAILABLE, offerors must ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs must be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror must complete and submit with the proposal the first page of the PPQ (Attachment L-3), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Ms. J. Shimoda, via email at julie.shimoda@navy.mil prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

3 Offerors may also include performance recognition documents such as awards, award fee determinations, customer letters of commendation, and any other forms of performance recognition if they were received within the last seven years prior to the issuance date of this solicitation.

4 In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), and any other known sources not provided by the offeror.

5 While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.

d. Each offeror shall address and submit, as a minimum, ALL items required by the paragraphs above. Failure to include a portion of any required item may render the proposal ineligible for award.

5252.237-9302, SITE VISIT (JUL 1995)

- (a) The site will be available for visitation at indicated on Notice No. 2.
- (b) Visitors may be required to present documentation evidencing personal identification and firm affiliation.

#### ELECTRONIC TRANSMISSIONS

The Government may transmit letters to offerors via facsimile or email (in lieu of letters by mail) for all matters regarding this solicitation after receipt of proposals. The Government will use the facsimile number and the email address provided by the contractor on the planholder registration feature in NECO. If the Government sends letters via facsimile machine or email, successful transmission of the letter, as evidenced by the transmission report generated by the Government's facsimile machine or the "Sent" date shown on the Government's email, will constitute official notification to and receipt by the offeror. The date and time recorded on the Government's transmission report or "Sent" email will be the official date and time of receipt by the offeror.

#### SET-ASIDE INFORMATION

- a. (1) The North American Industry Classification System (NAICS) code for this acquisition is 561720.
- (2) The small business size standard is \$18,000,000.00.
- b. This solicitation is a competitive 8(a) set-aside.

ATTACHMENT L-1  
CORPORATE EXPERIENCE LIST

|  |  |  |  |  |
|--|--|--|--|--|
| <b>Prime Contractor's or Subcontractor's name:</b>   |  |  |  |  |
| <b>Percentage of work this subcontractor will perform:</b>   |  |  |  |  |
| Provide the following information for each contract/subcontract your firm performed. Also provide the following information for each subcontractor that will perform major or critical aspects of the requirement.                 |  |  |  |  |
|  | 1  | 2  | 3  | 4  |
| Contract No.   |  |  |  |  |
| <b>Title of Contract:</b>  |  |  |  |  |
| Description of work performed. (Circle only the type of work that your firm has performed for A., B., and/or C., for each project. DO NOT INCLUDE PROJECTS ON THIS LIST THAT DO NOT MEET THE TYPE OF WORK INDICATED ON THIS LINE.) | A. Operations<br>B. Maintenance<br>C. Repair |
| Name of Contracting Activity   |  |  |  |  |
| Contract Type (e.g., FFP, IDQ, Cost reimbursement)   |  |  |  |  |
| <b>Contract Price below (Include contract value only for the portion of work YOUR company performed that is similar to the work required under this solicitation.)</b>   |  |  |  |  |

SOURCE SELECTION INFORMATION - SEE FAR 3.104  
14-17-2454

ATTACHMENT L-1  
CORPORATE EXPERIENCE LIST

|   |  |  |  |  |
|---|--|--|--|--|
| Estimated or Actual Completion Date   |  |  |  |  |
| Base Year Term (From ____ To ____)  |  |  |  |  |
| Firm-Fixed Price Amount   |  |  |  |  |
| Indefinite Quantity Amount  |  |  |  |  |
| Maximum   |  |  |  |  |
| Total Amount Actually Ordered   |  |  |  |  |
| Option 1 Term (From ____ To ____)   |  |  |  |  |
| Firm-Fixed Price Amount   |  |  |  |  |
| Indefinite Quantity Amount  |  |  |  |  |
| Maximum   |  |  |  |  |
| Total Amount Actually Ordered   |  |  |  |  |
| Option 2 Term (From ____ To ____)   |  |  |  |  |
| Firm-Fixed Price Amount   |  |  |  |  |
| Indefinite Quantity Amount  |  |  |  |  |
| Maximum   |  |  |  |  |
| Total Amount Actually Ordered   |  |  |  |  |
| Option 3 Term (From ____ To ____)   |  |  |  |  |
| Firm-Fixed Price Amount   |  |  |  |  |
| Indefinite Quantity Amount  |  |  |  |  |
| Maximum   |  |  |  |  |
| Total Amount Actually Ordered   |  |  |  |  |
| Option 4 Term (From ____ To ____)   |  |  |  |  |
| Firm-Fixed Price Amount   |  |  |  |  |
| Indefinite Quantity Amount  |  |  |  |  |
| Maximum   |  |  |  |  |
| Total Amount Actually Ordered   |  |  |  |  |
| Total contract amount. (Note: This amount should equal the total for base plus all option years above.) |  |  |  |  |
| Contracting Officer's Name  |  |  |  |  |
| Contracting Officer's Phone No.   |  |  |  |  |
| Contracting Officer's e-mail address  |  |  |  |  |
| Administrative Contracting Officer's Name   |  |  |  |  |
| Administrative Contracting Officer's Phone No.  |  |  |  |  |
| Administrative Contracting Officer's e-mail address   |  |  |  |  |

ATTACHMENT L-2  
KEY PERSONNEL EXPERIENCE LIST

| Provide the following information for each key personnel (i.e., Project Manager and Quality Control Manager) your firm proposes for this contract. |                        |                  |  |   |   |   |  |  |
|--|------------------------|------------------|--|---|---|---|--|--|
| Key personnel's Name:  |                        |                  |  |   |   |   |  |  |
| Proposed position if awarded this contract:  |                        |                  |  |   |   |   |  |  |
| Work Experience:   |                        |                  |  |   |   |   |  |  |
| Company Name   | Position Held          | Contract No.     | Title of Contract/Description of Work                                | Was operations, maintenance, and repair services for steam/hot water boilers, distribution lines, unfired pressure vessels (UPVs) and high and low pressure air compressor systems included in this contract? Please indicate "Yes" or "No" | If "Yes" to prior column, include annual dollar value of operations, maintenance, and repair services for steam/hot water boilers, distribution lines, unfired pressure vessels (UPVs) and high and low pressure air compressor systems | (Complete this column only if position held did not apply to entire contract.)<br>Identify the type of services and percentage of contract value individual was responsible for | Timeframe in this position (i.e., 10/1/03 - 9/30/04) | Total amount of time employed in this position |
| Examples:  |                        |                  |  |   |   |   |  |  |
| ABC Co.  | Project Superintendent | N62742-00-D-9999 | Custodial Services for Medical Facility ABC                          | Yes   | \$ 1,000,000.00   | Custodial Services for Medical Facility ABC, 25% of annual contract value or \$250,000.00   | 3/1/03 - 12/31/03                                    | 9 months                                       |
| DEF Co.  | Project Superintendent | N62742-00-D-1000 | Custodial Services for Medical Facilities , Various Areas, Oahu, H I | Yes   | \$ 300,000.00   | N/A   | 1/1/00 - 12/31/00                                    | 1 year   |
|  |                        |                  |  |   |   |   |  |  |
|  |                        |                  |  |   |   |   |  |  |
|  |                        |                  |  |   |   |   |  |  |
|  |                        |                  |  |   |   |   |  |  |
|  |                        |                  |  |   |   |   |  |  |
|  |                        |                  |  |   |   |   |  |  |
|  |                        |                  |  |   |   |   |  |  |
|  |                        |                  |  |   |   |   |  |  |

**ATTACHMENT L-3**

**NAVFAC/USACE PAST PERFORMANCE QUESTIONNAIRE (Form PPQ-0)**

**CONTRACT INFORMATION (Contractor to complete Blocks 1-4)**

**1. Contractor Information**

Firm Name:

CAGE Code:

Address:

DUNs Number:

Phone Number:

Email Address:

Point of Contact:

Contact Phone Number:

**2. Work Performed as:**       Prime Contractor     Sub Contractor     Joint Venture     Other (Explain)

Percent of project work performed:

If subcontractor, who was the prime (Name/Phone #):

**3. Contract Information**

Contract Number:

Delivery/Task Order Number (if applicable):

Contract Type:     Firm Fixed Price     Cost Reimbursement     Other (Please specify):

Contract Title:

Contract Location:

Award Date (mm/dd/yy):

Contract Completion Date (mm/dd/yy):

Actual Completion Date (mm/dd/yy):

Explain Differences:

Original Contract Price (Award Amount):

Final Contract Price (to include all modifications, if applicable):

Explain Differences:

**4. Project Description:**

Complexity of Work     High     Med     Routine

How is this project relevant to project of submission? (Please provide details such as similar equipment, requirements, conditions, etc.)

**CLIENT INFORMATION (Client to complete Blocks 5-8)**

**5. Client Information**

Name:

Title:

Phone Number:

Email Address:

**6. Describe the client's role in the project:**

**7. Date Questionnaire was completed (mm/dd/yy):**

**8. Client's Signature:**

NOTE: NAVFAC REQUESTS THAT THE CLIENT COMPLETES THIS QUESTIONNAIRE AND SUBMITS DIRECTLY BACK TO THE OFFEROR. THE OFFEROR WILL SUBMIT THE COMPLETED QUESTIONNAIRE TO NAVFAC WITH THEIR PROPOSAL, AND MAY DUPLICATE THIS QUESTIONNAIRE FOR FUTURE SUBMISSION ON NAVFAC SOLICITATIONS. CLIENTS ARE HIGHLY ENCOURAGED TO SUBMIT QUESTIONNAIRES DIRECTLY TO THE OFFEROR. HOWEVER, QUESTIONNAIRES MAY BE SUBMITTED DIRECTLY TO NAVFAC. PLEASE CONTACT THE OFFEROR FOR NAVFAC POC INFORMATION. THE GOVERNMENT RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.

*ADJECTIVE RATINGS AND DEFINITIONS TO BE USED TO BEST REFLECT  
YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE*

| <b>RATING</b>             | <b>DEFINITION</b>  | <b>NOTE</b>   |
|---------------------------|--|---|
| <b>(E) Exceptional</b>    | Performance meets contractual requirements and exceeds many to the Government/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.  | An Exceptional rating is appropriate when the Contractor successfully performed multiple significant events that were of benefit to the Government/Owner. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.   |
| <b>(VG) Very Good</b>     | Performance meets contractual requirements and exceeds some to the Government's/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.   | A Very Good rating is appropriate when the Contractor successfully performed a significant event that was a benefit to the Government/Owner. There should have been no significant weaknesses identified.   |
| <b>(S) Satisfactory</b>   | Performance meets minimum contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.   | A Satisfactory rating is appropriate when there were only minor problems, or major problems that the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. Per DOD policy, a fundamental principle of assigning ratings is that contractors will not be assessed a rating lower than Satisfactory solely for not performing beyond the requirements of the contract. |
| <b>(M) Marginal</b>       | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. | A Marginal is appropriate when a significant event occurred that the contractor had trouble overcoming which impacted the Government/Owner.   |
| <b>(U) Unsatisfactory</b> | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.   | An Unsatisfactory rating is appropriate when multiple significant events occurred that the contractor had trouble overcoming and which impacted the Government/Owner. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating.   |
| <b>(N) Not Applicable</b> | No information or did not apply to your contract   | Rating will be neither positive nor negative.   |

Contractor Information (Firm Name): \_\_\_\_\_

Client Information (Name): \_\_\_\_\_

**TO BE COMPLETED BY CLIENT**

PLEASE CIRCLE THE ADJECTIVE RATING WHICH BEST REFLECTS YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE.

|  |              |
|--|--------------|
| <b>1. QUALITY:</b>   |              |
| a) Quality of technical data/report preparation efforts  | E VG S M U N |
| b) Ability to meet quality standards specified for technical performance   | E VG S M U N |
| c) Timeliness/effectiveness of contract problem resolution without extensive customer guidance   | E VG S M U N |
| d) Adequacy/effectiveness of quality control program and adherence to contract quality assurance requirements (without adverse effect on performance)  | E VG S M U N |
| <b>2. SCHEDULE/TIMELINESS OF PERFORMANCE:</b>  |              |
| a) Compliance with contract delivery/completion schedules including any significant intermediate milestones. <i>(If liquidated damages were assessed or the schedule was not met, please address below)</i>              | E VG S M U N |
| b) Rate the contractor's use of available resources to accomplish tasks identified in the contract   | E VG S M U N |
| <b>3. CUSTOMER SATISFACTION:</b>   |              |
| a) To what extent were the end users satisfied with the project?   | E VG S M U N |
| b) Contractor was reasonable and cooperative in dealing with your staff (including the ability to successfully resolve disagreements/disputes; responsiveness to administrative reports, businesslike and communication) | E VG S M U N |
| c) To what extent was the contractor cooperative, businesslike, and concerned with the interests of the customer?  | E VG S M U N |
| d) Overall customer satisfaction   | E VG S M U N |
| <b>4. MANAGEMENT/ PERSONNEL/LABOR</b>  |              |
| a) Effectiveness of on-site management, including management of subcontractors, suppliers, materials, and/or labor force?  | E VG S M U N |
| b) Ability to hire, apply, and retain a qualified workforce to this effort   | E VG S M U N |
| c) Government Property Control   | E VG S M U N |
| d) Knowledge/expertise demonstrated by contractor personnel  | E VG S M U N |
| e) Utilization of Small Business concerns  | E VG S M U N |
| f) Ability to simultaneously manage multiple projects with multiple disciplines  | E VG S M U N |
| g) Ability to assimilate and incorporate changes in requirements and/or priority, including planning, execution and response to Government changes   | E VG S M U N |
| h) Effectiveness of overall management (including ability to effectively lead, manage and control the program)   | E VG S M U N |
| <b>5. COST/FINANCIAL MANAGEMENT</b>  |              |
| a) Ability to meet the terms and conditions within the contractually agreed price(s)?  | E VG S M U N |

Contractor Information (Firm Name): \_\_\_\_\_

Client Information (Name): \_\_\_\_\_

|   |     |    |   |    |   |   |
|---|-----|----|---|----|---|---|
| b) Contractor proposed innovative alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the client  | E   | VG | S | M  | U | N |
| c) If this is/was a Government cost type contract, please rate the Contractor's timeliness and accuracy in submitting monthly invoices with appropriate back-up documentation, monthly status reports/budget variance reports, compliance with established budgets and avoidance of significant and/or unexplained variances (under runs or overruns) | E   | VG | S | M  | U | N |
| d) Is the Contractor's accounting system adequate for management and tracking of costs? <i>If no, please explain in Remarks section.</i>  | Yes |    |   | No |   |   |
| e) If this is/was a Government contract, has/was this contract been partially or completely terminated for default or convenience or are there any pending terminations? <i>Indicate if show cause or cure notices were issued, or any default action in comment section below.</i>   | Yes |    |   | No |   |   |
| f) Have there been any indications that the contractor has had any financial problems? <i>If yes, please explain below.</i>   | Yes |    |   | No |   |   |
| <b>6. SAFETY/SECURITY</b>   |     |    |   |    |   |   |
| a) To what extent was the contractor able to maintain an environment of safety, adhere to its approved safety plan, and respond to safety issues? (Includes: following the users rules, regulations, and requirements regarding housekeeping, safety, correction of noted deficiencies, etc.)   | E   | VG | S | M  | U | N |
| b) Contractor complied with all security requirements for the project and personnel security requirements.  | E   | VG | S | M  | U | N |
| <b>7. GENERAL</b>   |     |    |   |    |   |   |
| a) Ability to successfully respond to emergency and/or surge situations (including notifying COR, PM or Contracting Officer in a timely manner regarding urgent contractual issues).  | E   | VG | S | M  | U | N |
| b) Compliance with contractual terms/provisions ( <i>explain if specific issues</i> )   | E   | VG | S | M  | U | N |
| c) Would you hire or work with this firm again? ( <i>If no, please explain below</i> )  | Yes |    |   | No |   |   |
| d) In summary, provide an overall rating for the work performed by this contractor.   | E   | VG | S | M  | U | N |

**Please provide responses to the questions above (*if applicable*) and/or additional remarks. Furthermore, please provide a brief narrative addressing specific strengths, weaknesses, deficiencies, or other comments which may assist our office in evaluating performance risk (*please attach additional pages if necessary*):**

## Section M - Evaluation Factors for Award

### PRE-AWARD SURVEY

The Government may make a pre-award survey of an offeror to determine whether such offeror is qualified and capable of performing the contract. The pre-award survey will involve examination of the offeror's financial and technical status and understanding of the contract requirements. The following are examples of the information that, upon request, the offeror shall be required to provide in writing to the pre-award survey team. Requested information shall be forwarded within five calendar days of request. Failure to provide requested information, or a determination, after review of the information, of the offeror's non-responsibility, may result in rejection.

- a. Identification of the Contractor's personnel and management to be used on this contract.
- b. The Contractor's technical and management plans for performing required services.
- c. Description of Contractor's facilities and equipment.
- d. Summary of the Contractor's experience in performing work of the type required by this specification.
- e. Current financial statements and data.
- f. Other work presently under contract.
- g. Prior contracts for similar work, and the names and addresses of individuals with the organization issuing the contract who may be contacted for information concerning the Contractor's performance.
- h. Contractor Quality Control plan for this contract.

### BASIS FOR AWARD

- a. The Government will evaluate the Offeror's proposals against the criteria specified elsewhere in this section. The Government will award a contract resulting from this solicitation to the responsible offeror whose offer provides the best value to the Government, price and other factors considered.
- b. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with offerors in the competitive range; and to award the contract to the offeror submitting the lowest priced, technically acceptable offer.
- c. As stated in the solicitation, "The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received."
- d. The number of proposals to be evaluated for technical acceptability may be limited to the three lowest priced offers at the discretion of the Contracting Officer.
- e. The LPTA process is selected as appropriate for this acquisition because the best value is expected to result from selection of the technically acceptable proposal with the lowest evaluated price.

f. An overall non-price factors rating must be at least "ACCEPTABLE" in order to be eligible for award. An "UNACCEPTABLE" rating in any factor results in the overall non-price factors proposal being rated "UNACCEPTABLE" unless corrected through discussions. An overall non-price factors rating of "UNACCEPTABLE" makes a proposal ineligible for award.

g. Offers are solicited on an "all or none" basis. Failure to submit prices for all items and quantities listed shall be cause for rejection of the offer. Subparagraph (c)(4) of FAR 52.215-1, "INSTRUCTIONS TO OFFERORS—COMPETITIVE ACQUISITION" does not apply to this award. The initial award will include only Contract Line Items 0001, 0002 and 9000.

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)

##### 52.232-15 PROGRESS PAYMENTS NOT INCLUDED (APR 1984)

A progress payments clause is not included in this solicitation, and will not be added to the resulting contract at the time of award. Bids conditioned upon inclusion of a progress payment clause in the resulting contract will be rejected as nonresponsive.

(End of clause)

#### EVALUATION CRITERIA

- a. The solicitation requires the evaluation of price and the following non-price factors:

Factor 1 – Corporate Experience

Factor 2 – Safety

Factor 3 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

- b. Price.

(1) Basis of Evaluation: The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items. The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options in the solicitation. In accordance with FAR 52.217-5, Evaluation of Options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- (a) Comparison of proposed prices received in response to the RFP.
  - (b) Comparison of proposed prices with the IGCE.
  - (c) Comparison of proposed prices with available historical information.
  - (d) Comparison of market survey results.
- c. Non-Price Proposal.
- (1) Factor 1 – Corporate Experience.

- (a) Basis of Evaluation:

- 1. The Government will evaluate the offeror’s relevant corporate experience on medical facility custodial contracts and subcontracts utilizing the “Corporate Experience List” of contracts completed during the past seven years prior to the issuance date of this solicitation, or currently in progress, and Project Manager and Quality Manager relevant experience, to assess an offeror’s qualifications to manage and complete the requirements of the solicitation. If its evaluation of the Corporate Experience list does not result in an Acceptable rating for Corporate Experience, the Government will consider Project Manager and Quality Manager experience (using the attachment entitled, “Key Personnel Experience List”). The Government will consider corporate experience and Project Manager and Quality Manager experience of subcontractors that will perform major or critical aspects of the requirement when such information is relevant to the acquisition.

- 2. Contracts and/or subcontracts will be considered relevant if

- a. it was completed no more than seven years prior to the issuance date of this solicitation, or is currently in progress,

- b. it was similar in scope (i.e., medical facility custodial contracts and subcontracts) to the subject solicitation, and

- c. it was valued at \$500,000.00 or more per year. The dollar value is based on the amount for standalone projects or multiple projects that collectively equate to \$500,000.00 or more per year and were on-going concurrently.

- 3. The experience of your firm’s and your subcontractors’ firm’s Project Manager and Quality Manager will be considered relevant if:

- a. The Project Manager and Quality Manager each have at least three years of relevant experience, similar in scope (i.e., custodial services contracts and subcontracts for medical facilities) and valued at \$500,000.00 or more (the dollar value is based on standalone contracts or multiple projects that collectively equate to \$500,000.00 or more per year and were on-going concurrently);

- b. The contracts for the Project Manager and Quality Manager were completed no more than seven years prior to the issuance date of this solicitation, or are currently in progress; and

- c. You submit the “Key Personnel Experience List” for both the Project Manager and Quality Manager. If you submit the list for only one position, it will not be considered.

- (2) Factor 2 – Safety.

(a) **Basis of Evaluation:** The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The Government will evaluate the Offeror's overall safety record, the Offeror's plan to select and monitor subcontractors, any innovative safety methods that the Offeror plans to implement for this procurement. The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, NAVFAC's Facility Accident and Incident Reporting (FAIR) database, and other related databases. While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the Offeror. The evaluation will collectively consider the following:

- Experience Modification Rate (EMR)
- OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate
- Offeror Technical Approach to Safety
- Other sources of information available to the Government

1 **Experience Modification Rate (EMR):** The Government will evaluate the EMR to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rating.

2 **OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate:** The Government will evaluate the OSHA DART Rate to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rates.

3 **Technical Approach to Safety:** The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on this procurement.

(3) **Factor 3 - Past Performance.**

(a) **Basis of Evaluation:** The degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained for any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.);
- Tasks that are identical to, similar to, or related to the task at hand; and
- A respect for stewardship of Government funds