L.1
TIME FOR RECEIPT OF PROPOSALS

(a) Unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete and effective response to the solicitation are not desired and may be construed as an indication of the offeror's lack of cost consciousness. Elaborate artwork, expensive paper and bindings, and expensive visual and other presentation aids are neither necessary nor wanted.

(b) Technical and cost proposals shall be submitted no later than the date and time provided in Block 9 of the Standard Form 33, "Solicitation, Offer and Award" Form, in sealed envelopes/boxes marked in the bottom right corner "RFP N62742-10-R-3510, DO NOT OPEN IN MAILROOM."

(c) Proposal shall be submitted to the following address:

If sent by regular mail/private courier:

Naval Facilities Engineering Command, Pacific
Services Contracts Division, ACQ23
Contracting Officer, Susan V. Silva-Quizon
258 Makalapa Drive, Suite 100
Pearl Harbor, HI 96860-3134

Annotate the solicitation number on the bottom of the envelope/box.

If hand-carried:

Naval Facilities Engineering Command, Pacific
Services Contracts Division, ACQ23
Contracting Officer, Susan V. Silva-Quizon
258 Makalapa Drive, Building 57
Pearl Harbor, HI 96860-3134

NOTE: If hand-carrying or express mailing proposal, the offeror is advised that the Contracting Officer is on a secured base and passes are required to enter the base. Anticipate delays in base access. If a base pass is desired, provide the following information by email to NFPACQ23-Box3@navy.mil no later than three workdays prior to the visit date:

Name of person dropping off proposal and citizenship
Company name, address, phone number
Date of visit

Please be advised, if the application information is received after the specified due date, access may be denied for hand-carrying of the proposal.

(d) Proposals not received at the above address on or before the hour and date set forth for receipt of proposals shall be subject to the provisions of FAR 52.215-1(c), "Submission, modification, revision and withdrawal of proposals."

(e) Offerors shall submit complete and accurate information. The Government may elect not to request additional information to perform the evaluation.

L.2
INSTRUCTIONS FOR SUBMITTING QUESTIONS REGARDING THE SOLICITATION

Questions regarding the solicitation shall be submitted in writing via electronic mail to NFPACQ23-Box3@navy.mil. Verbal queries will not be entertained. Questions shall be submitted in the format provided in Attachment JL-1.

L.3
PRE-PROPOSAL CONFERENCE

A pre-proposal conference will be held on September 17, 2015 at the NAVFAC PACIFIC MAIN CONFERENCE ROOM, Building 258, Joint Base Pearl Harbor-Hickam, Hawaii, from approximately 9:30 a.m. to 12:00 noon HST. Attendees must pre-register by email to NFPACQ23-Box3@navy.mil. Please submit the following: company name, the personnel (to include their Last Name, First Name, Middle Initial, Social Security Number, Citizenship, Gender, and Immigration or Passport Number (if applicable)) of those anticipated to attend and the following vehicle information (make, model, type, color and license number) by Wednesday, September 2, 2015 no later than 4:00 p.m. Hawaii Standard Time to NFPACQ23-Box3@navy.mil. If there are any foreign nationals needing access, please ensure that you provide their passport identification number and their date of birth. This information is required to obtain a one-day pass at the Naval Station Pass & I.D. office. Failure to submit all the required information by 2 September 2015 at 4:00 p.m. HST will cause delays in obtaining access onto the NAVFAC Pacific Compound on the day of the conference and will preclude a firm's eligibility to participate in the pre-proposal conference.

Registration for the conference will begin at 8:30 a.m. and the conference will begin at 9:30 a.m. Please check the NECO website for any amendment/updates to the conference. The purpose of the conference will be to familiarize prospective offerors with the extent and nature of the project, as well as the unique features of the solicitation. Failure of a prospective Offeror to submit any questions or to attend the conference will be construed to mean that the Offeror fully understands all requirements of the solicitation.

Offerors should be aware that no answers will be provided to verbal questions asked during the pre-proposal conference. Offerors are encouraged to submit written questions prior to the pre-proposal conference by e-mail to NFPACQ23-Box3@navy.mil. Offerors are requested to provide any questions that they may have during the conference in a written format. The form for submitting written questions during the pre-proposal conference is provided in Attachment JL-1 of the solicitation. The deadline to submit written questions has been extended to 2 October 2015 at 2:00 p.m. HST. Responses to the questions will be provided as an amendment to the solicitation. No hard copies will be sent. In addition, a list of attendees to both the pre-proposal conference will be available within three weeks following the conference; however, there will be no minutes issued for the pre-proposal conference.

IMPORTANT NOTE: Remarks and explanations addressed during the conference shall not qualify or alter the terms and conditions of the solicitation. The terms and conditions of the solicitation to include the Performance Work Statement remain unchanged unless the solicitation is formally amended in writing. If an amendment is issued, normal procedures relating to the acknowledgment and receipt of any such amendment as described in Contract Clause "Amendment to Solicitations" of this section shall be applicable.

L.4
AMENDMENTS AND NOTICES TO THE SOLICITATION

Amendments and notices will be posted to the web site https://www.neco.navy.mil. It is the offeror's responsibility to check the web site periodically for any amendments to the solicitation. Please note that notices do not change the solicitation. Changes to the solicitation can only be made by the issuance of amendments.

L.5
MULTIPLE AWARDS

A Global Contingency Services Multiple Award Contract II is a contract awarded from a single solicitation, and may result in award to multiple contractors. In accordance with FAR 16.506, the Government intends to award to approximately five (5), unless it is determined that a number more than five (5) is in the best interest of the Government, Indefinite Delivery Indefinite Quantity (IDIQ) Contracts to the Offerors whose proposals, conforming to the RFP, will be most advantageous to the Government resulting in the Best Value, cost and other factors considered.

L.6
PROPOSAL REQUIREMENTS

The non-cost/price proposal and the cost proposal shall be submitted in separated volumes. Each volume, as described below, shall be appropriately tabbed and present a clear, concise offer.

Volume I – Cost Proposal
Volume II – Non-Cost/Price (Factors 1, 2, 3 and 4)

The proposal will contain the number of printed copies specified in the following pages. The CD versions shall be used strictly to locate specific items of information. Should there be a discrepancy between the paper copies and the CD versions, the paper copies shall govern.

The principal evaluation factors for this procurement are technical factors and cost. The relative order of importance of the non-cost/price evaluation factors and subfactors is the technical factors 2,3,and 4 and their respective subfactors are of equal importance to each other respectively, and, when combined, are equal in importance to the past performance evaluation/performance confidence assessment factor 1. When the proposal is evaluated as a whole, the technical factors and past performance/performance confidence assessment factor combined (i.e., the non-cost/price evaluation factors) are significantly more important than cost.

VOLUME I – COST PROPOSAL

Submit an original (1) and one (1) paper copy of the following. In addition, submit two (2) CDs with editable documents (e.g. Excel files) of Section B and all supporting cost worksheets in their source format (i.e. Microsoft Excel 2003 files).

The cost proposal shall contain sufficient information to permit a detailed evaluation. The printed format of Volume I shall be easily readable and organized as follows:

- Paper shall be white, 8-1/2" x11" and have margins of 1-inch on all four sides with printing on one side only submitted in 3 D-ring binders. For charts, graphs and spreadsheets, paper shall be 11" x 17."

- Text shall be a font of Arial with a type size no smaller than 11 point and single line spacing.

- Graphic text shall be legible and no smaller than 8 point text.

- The original proposal should be identified as "ORIGINAL" on the cover.

At a minimum, the cost proposal shall be provided in 7 parts and tabbed as follows:

(1) Standard Form (SF) 33
(2) Authorized Personnel
(3) Representations & Certifications
(4) Contractor Financial, Management and Purchasing Systems
(5) Financial Capability
(6) Teaming/JV/Mentor-Protégé Agreements
(7) Cost Model JL-2

Under part (1) SF33, offerors shall complete blocks 12 through 18.

Under part (2) Authorized Personnel, offerors shall provide name, title, email address, phone and facsimile number of the person or persons authorized to negotiate and bind your firm and points of contact within the company should proposal clarifications be required. Offerors shall provide phone numbers and points of contact at the cognizant Defense Contract Management Command Office responsible for contract administration functions (e.g. DCMA Office) and the cognizant Government audit office (e.g. Defense Contract Audit Agency).

Under part (3) Representations and Certifications, offerors shall provide Representations and Certifications and other Statements of Offerors, Section K, FAR Clause 52.204-8.

Under part (4) Contractor Financial, Management and Purchasing Systems, offerors shall demonstrate ability to establish and maintain financial, management, and purchasing systems meeting the government's approval. Offerors shall submit the date, results, and the reporting government office for the most recent reviews performed of its accounting, billing, estimating, purchasing, and government property systems. Provide a listing of information to support the government's determination of the degree to which the offerors financial, management, and purchasing systems are adequate and compliant with government regulations and standards. The government is not asking for a description of your system, but is requesting supporting information that will allow the evaluators to determine the status of these systems. In accordance with FAR 16.104(h) and FAR 16.301-3(a), the offeror's accounting system must be deemed adequate for the timely development of all necessary cost data and determining costs applicable to the contract prior to contract award. If submitting a proposal as a joint venture, submit the listing only for the managing member who will implement and control the systems. The offeror should also submit documentation addressing compliance with applicable Cost Accounting Standards (CAS) requirements. Provide points of contact with phone numbers for the cognizant offices that can confirm the current status of the financial/management/purchasing systems.

Under part (5) Financial Capability, offerors shall provide evidence of financial capability. In accordance with FAR 9.104-1 responsibility determination, a contractor must have adequate financial resources to perform the contract. Offerors shall submit the company's Dun & Bradstreet number (DUNS) and provide the latest **three years complete fiscal year financial statements for the prime contractor**, certified by an independent accounting firm, if practicable or at least by an authorized officer of the organization. In addition to the above, submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements discuss the financial responsibilities among the companies.

Under part (6) Teaming/JV/Mentor-Protégé Agreements, offerors shall submit any Teaming, Joint Ventures (JV), Limited Liability Corporation (LLC) and Mentor-Protégé (MP) arrangements. Submit the following additional documentation regarding their business entities:

A copy of their Teaming, JV, LLC or MP agreement.

A detailed statement outlining the following terms or percentages where appropriate:

- The relationship of the team/partners/parties in terms of business ownership, capital contribution, profit distribution or loss sharing.
- The management approach in terms of who will conduct, direct, supervise, control and the controlling partner's authority to obligate the entity.
- The structure and decision-making responsibilities of the team/partners/parties in terms of who will control the manner and method of performance of work.
- Identify the personnel having the authority to legally bind the offeror.
- Set forth procedures to be followed in the event that the entity is dissolved due to unforeseen circumstances, such as the bankruptcy of a member.

A list of subcontractors/partners/parties, to include company names, DUNS, and CAGE numbers, address, point of contact, email address, phone number and facsimile number.

Under part (7) Cost Model JL-2, direct cost amounts presented in lines 1 – 6 are for informational purposes and not necessarily representative of actual costs to be incurred on this contract. Note fringe benefits are included in the $10M Labor and Fringe Benefit total. Complete indirect cost totals presented in lines 7 - 9. These indirect cost categories are for information purpose only. The offeror shall complete indirect cost totals in accordance with their established accounting system. Details on indirect cost shall be presented on Attachment JL-3. The Indirect Rates

and Award Fee Rate Submission Maximum (Ceiling) Indirect Rate Ceiling (Section J Attachment JL-3) illustrates a sample format that summarizes all indirect rates and award fee by contract period. Explain the application base that each indirect rate is applied to and provide the basis and supporting document for each rate. Government is seeking to establish ceiling rates for as many possible rates as possible. Provide the basis and supporting documentation for each rate. Include copies of any Forward Pricing Rate Agreements with the Government. For Joint Venture arrangements with no historical data, describe the nature of the indirect/support costs anticipated and the basis for estimate. The Government is seeking to establish maximum or ceiling rates for the JV entity as well as the partners comprising the JV. Offerors shall identify its proposed ceiling rates applicable to the various contract periods in Attachment JL-3, Indirect Rates and Award Fee Rate Submission Maximum (Ceiling) Indirect Rate Ceiling.

Award Fee Available Pool. The maximum available award fee pool shall be established by multiplying the total estimated contract by the offeror's proposed percentage. Provide information (Attachment JL-3) identifying the award fee percentage and the base the percentage is applied to. There will be no base fee on cost reimbursement task orders.

VOLUME II – NON-COST/PRICE PROPOSAL

Submit an original and seven (7) paper copies and 2 CDs (bookmark all sections the same as the tabs in the paper copies). At a minimum, Volume II shall be tabbed by major factor and subfactor, e.g., Factor A, Subfactor (1). Volume II page limit is 250 pages (binder cover, inside title/coversheet, tabs for major factors and subfactors, and PPQ and CPARS forms will not be included in the 250 page limit).

The printed format of Volumes II should be as follows:

(1) Offerors are strongly encouraged to limit the information submitted to pertinent information that responds to the technical evaluation factors.

(2) Paper shall be white, 8-1/2 X 11 inches and have margins of 1-inch on all four sides with printing on one side only submitted in 3 D-ring binders. For charts, graphs, and spreadsheets, paper shall be 11” x 17”.

(3) Text shall be a font of Arial with a type size no smaller than 11 point and single line spacing.

(4) Graphic text shall be legible and no smaller than 8 point text.

(5) Binder covers and spine inserts shall contain the following:
   (a) Solicitation Number and Title
   (b) Offeror’s Name
   (c) Volume Title: Non-cost/Price Proposal, Volume II and if applicable, Book 1 of 2, etc.

(6) The original proposal shall be identified as “ORIGINAL” on the cover.

Each non-cost/price proposal shall be precise, detailed and complete. The Offeror shall provide a narrative description in sufficient detail that addresses each of the following technical factors and corresponding sub-factor(s):

Volume II:

FACTOR 1: PAST PERFORMANCE

The Offeror shall submit up to ten (10) recent relevant Emergency/Contingency Operations and Multi-Function Contract projects (Cost and Fixed Price), performed within the last 5 years *preceding the date of this solicitation, with a value of approximately $2 million that* demonstrates its ability to successfully perform and execute global (continental United States, overseas, and remote overseas locations) emergency/contingency support services requiring rapid mobilization (e.g., Katrina disaster relief, tsunami relief, Operation Enduring Freedom, Allied Force, Haiti disaster relief, etc.). Also, as part of its past performance submission, the Offeror shall submit a discussion of significant problems encountered and corrective actions taken on the identified projects.

IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment JL-4), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Mr. Eric Oshita, via email at eric.oshita@navy.mil prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

Also include performance recognition documents received within the last 5 years such as awards, award fee determinations, customer letters of commendation, and any other forms of performance recognition.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror."

NOTE: *Definition of "recent relevant project" is as follows:*

In general, relevant means sufficiently similar to the current acquisition to provide indicators of expected performance. For example, relevancy may be established by: Similar product or service type, similar product or service complexity, similar contract type, similar contract dollar value, similar program phase, same division of the company that will do the work, same major or critical subcontractors, teaming partners and joint ventures. Relevant does not mean the same or identical services that the Government will acquire in this acquisition.

A recent, relevant project shall have been performed within the past five (5) years from the issuance date of the solicitation. Each project must be either a standalone contract or task order under an Indefinite Delivery/Indefinite Quantity (IDIQ) Contract. The submission of information on the Basic IDIQ contract will not be considered.

Evaluation preference will be given for projects/contracts performed in remote locations in a foreign country. A remote location is defined as an area that has a very limited skilled personnel pool, material/equipment suppliers, transportation, utilities, and/or communication infrastructure.

Evaluation preference will be given for demonstration of experience and favorable past performance of cost-type contracts.

(2) There is a clear distinction between "experience" and "past performance." Experience is related to the types and amounts of projects previously accomplished. Past performance relates to how well a contractor has performed.

(3) The term "Offeror" typically refers to a single corporation submitting a proposal either as a prime contractor or a joint venture composed of multiple organizations submitting a proposal as joint-venture partners. "Offeror" is

also defined as other legal entities such as joint ventures (JV), Limited Partnerships (LTD), and Limited Liability Companies (LLC). In its evaluation of past performance and experience, the Government's evaluation will generally focus on the entities submitting the proposal (single corporation, individual joint venture partners, the LTD or the LLC).

(4) A subcontractor's past performance and experience will not be given the same level of consideration as either a prime contractor or a joint venture partner because there is no direct legal relationship between the Government and the subcontractor. The Government will consider the past performance and experience of a subcontractor where the prime contractor provides, in its proposal, evidence of a binding teaming agreement or other contractual agreement which creates legal responsibility on the part of the subcontractor. However, the level of consideration will depend on the extent to which the proposal demonstrates the subcontractor's commitment to the project and legal accountability.

(5) If an Offeror is utilizing past performance information of affiliates/subsidiaries/parent/LLC/LTD member companies (name not exactly as stated on the SF33), the proposal shall clearly demonstrate that the affiliate/subsidiary/parent/LLC/LTD member companies will have meaningful involvement in the performance of the contract in order for the past performance information of the affiliate/subsidiary/parent/LLC/LTD member companies to be considered. The proposal shall state the specific resources (e.g., workforce, management, facilities, or other resources) that the affiliate/subsidiary/parent/LLC/LTD member companies will commit towards the performance of this contract. Prime contractor-subcontractor teams/Joint Ventures/LLCs/LTDs with a demonstrated history of working successfully together on prior projects may be considered more favorably than those without such history.

(6) The Offeror will not be rated favorably or unfavorably if the Offeror does not have a record of relevant past performance or if a record of past performance is unavailable. In such a case, the Offeror will receive a "No Rating". However, an Offeror with a favorable relevant past performance may be considered more favorably than an Offeror with no past performance information

A copy of the blank Past Performance Questionnaire to be used for requesting client references is included below as Attachment JL-4.

FACTOR 2: MANAGEMENT

Offerors shall submit a Management Plan describing methodology and process for planning, executing and management of each Task Order (TO) in each of the following areas:

- Overall management structure (corporate and TO/field management), including resumes of key personnel.
- Ability of the corporate management structure to expand to support multiple task orders.
- Government interfaces/liaisons (e.g. customer services, work-induction process, etc.)
- Quality Management (quality assurance and quality control).

FACTOR 3: SMALL BUSINESS UTILIZATION

Factor 3 consists of two Subfactors:

3A – Past Performance in Utilization of Small Business Concerns
3B – Small Business Participation

The evaluation of Subfactors 3A and 3B are of equal importance to the determination of Factor 3 Rating.

Definitions: "SB" as used herein, is intended to include Small Business concerns, Small Disadvantaged Business concerns (SDB), Women-Owned Small Business concerns (WOSB), Historically Underutilized Business Zone Small Business concerns (HUBZone), Veteran-Owned Small Business concerns (VOSB), and Service-Disabled Veteran-Owned Small Business concerns (SDVOSB). All small business programs are self-certifying programs with the exception of HUBZone certifications, see HUBZone SB Certifications below. Small Business Program

requirements and definitions may be found in the Federal Acquisition Regulations (FAR), Part 19.

HUBZone SB Certifications: Offerors are reminded that HUBZone SB concerns must obtain formal certification from the Small Business Administration (SBA) if they expect to receive the evaluation benefits associated with the HUBZone SB programs either as a prime or subcontractor(s). For more information on the HUBZone SB certification requirements and available benefits, contact your local SBA representative. Certified HUBZone SB firms are listed on the U.S. Small Business Administration's Dynamic Small Business Search (DSBS) website at http://web.sba.gov/pro-net/search/dsp_dsbs.cfm. It is the responsibility of the prime contractor to periodically check the DSBS as certifications are subject to change.

SUBFACTOR 3.A – PAST PERFORMANCE IN UTILIZATION OF SMALL BUSINESS CONCERNS

Proposals that do not include responses addressing ALL elements of the requirements stated below (a. through d.) must include an explanation why that element is not addressed.

a. Provide performance evaluation ratings (i.e., SF1420, DD2626, or equivalent) obtained on the implementation of small business subcontracting plans for all of the offeror's projects referenced under Factor 1, Past Performance. Recently completed project evaluations are desired, however, in the absence of recently completed project evaluations, interim ratings for projects that are 80% complete may be considered. If more than ten~~five~~ evaluation ratings are provided, only the first ten~~five~~ will be considered. In addition, the Government may consider past performance information on other projects as made available to the Government from other sources (such as the Construction Contractor Appraisal Support Systems (CCASS)), Architect-Engineer Contract Administration Support System (ACASS) and Contractor Performance Assessment Reporting System (CPARS)).
b. Provide small business subcontracting history. Large businesses with Federal prime contracting experience shall provide final or current Subcontracting Report for Individual Contracts (SF294) or Individual Subcontracting Reports (ISR's) on prime (only) contracts submitted under Factor 1, Past Performance. If Factor 1 submitted contracts are not prime contracts, submit SF294s or ISRs for contracts of similar scope performed as the prime contractor. If goals were not met on any submitted contracts, an explanation for each unmet goal is required. Large Businesses with no documented SF294/ISR history shall submit a subcontracting history on Attachment (JL-5), Small Business Past Performance. If more than ten (10) reports are provided, only the first 10 reports will be considered.
c. Small Business proposers shall provide a subcontracting history on Attachment (JL-5), Small Business Past Performance.
d. If an Offeror is utilizing past performance information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the solicitation), the proposal shall clearly demonstrate that the affiliates/subsidiaries/parent/LLC/LTD member companies will have meaningful participation of all members in the management of the subcontracting program/plan by identifying the personnel or resources from the member companies that will be dedicated to managing the plan, and an organization chart which demonstrates the reporting chain within the membership.

If the Offeror is a Joint Venture, Partnership LLC or other entity consisting of more than one entity, provide past performance information, elements a. through d., for each individual business entity(ies) that will be responsible for managing the subcontracting program/plan.

Proposals including information on any of the following additional elements may be rated higher, based on the evaluated extent to which the information addresses the basis of evaluation in paragraph (ii):

a. Provide information on national-level, and industry-issued awards that offerors received for outstanding support to SB concerns within the past five (5) years. Include purpose, issuer, and date of award(s). National and industry-issued awards received beyond five (5) years will not be considered.
b. Provide information on previous, existing, planned or pending mentor-protégé agreements (MPA) under any Federal Government, or other, program held within the last five years. Information should include, at a minimum, the members, objectives, period of performance, and major accomplishments during the MPA.

c. Provide information on past use of Community Rehabilitation Program (CRP) organizations certified under the AbilityOne Program by SourceAmerica, or the National Industry for the Blind (NIB). Information should include the contract type, type of work performed, period of performance, and number of employed severely handicapped persons.

SUBFACTOR 3.B – SMALL BUSINESS PARTICIPATION

Identify in terms of dollar value and percentage of the total acquisition, the extent of work you will perform as the prime contractor. If submitting an offer as a Joint-Venture, identify the percentage of work each member will be responsible for and indicate the size status of each member, e.g., LB, SB, SDB, WOSB, HUBZone SB, etc.

If you are a Large Business, submit a Small Business Subcontracting Plan for this project in the format provided in Attachment (JL-6) for this factor, to include all information required in the attachment. If you are a Small Business, submit a subcontracting participation breakdown in the format provided in Attachment (JL-7) for this factor. All proposers: To demonstrate commitment in using small business concerns, the Small Business Subcontracting Plan or subcontracting participation breakdown may list all subcontractors by name. If the proposed Small Business Subcontracting goals do not meet the minimum NAVFAC Small Business Subcontracting Targets, include a detailed explanation describing the actions taken to arrive at that determination, along with an explanation for the goals that actually were proposed. For proposals submitted on design-build solicitations, the proposer must identify its designer/design team in its Subcontracting Plan or Small Business Participation Breakdown.

Firm commitments to subcontract to multiple companies: The Offeror may provide a demonstration of commitments in planned subcontracts by listing multiple names of companies that will be used to support specific small business category (i.e., SB, SDB, WOSB, HUBZone SB, VOSB and SDVOSB).

FACTOR 4: SAFETY

The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

(1) Experience Modification Rate (EMR): For the five (5) previous complete calendar years (2010 – 2014), submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a five year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the five previous complete calendar years (2010 – 2014), submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach for Safety: Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two pages.