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PRE-PROPOSAL CONFERENCE / SITE VISIT

A one-time pre-proposal conference is scheduled on 19 March 2016 from 9:00 a.m.-12:00 p.m. at the Holiday Inn and Suites Makati, Palm Drive, Ayala Center Makati City, 1224 Philippines, Manila, in the Republic of the Philippines. Registration begins at 08:30 a.m. There is no limit on the number of attendees at the pre-proposal conference.

A one-day site visit in Manila is scheduled on 19 March 2016. Registered site visit attendees will meet in the lobby of the Holiday Inn and Suites Makati City at 1:00 p.m. Transportation to this site visit will be provided. Due to unique logistical considerations, only two (2) attendees from each firm will be allowed to attend the Manila site visit.

A two-day site visit in Nueva Ecija, Luzon, in the Republic of Philippines will be held on 20 and 21 March 2016. On 20 March 2016, registered site visit attendees will meet at 9:00 a.m. in the lobby of the Holiday Inn and Suites Makati City and on 21 March 2016, registered site visit attendees will meet at 9:00 a.m. in the lobby of Holiday Inn Clark, Mimosa Leisure Estate, Mimosa Drive, Clark Freeport, Clark Field, 2023 Pampanga, Philippines. Transportation to these site visits will be provided and -all attendees will be returned to their initial pickup location. Due to unique logistical considerations, only one (1) attendee from each firm will be allowed to attend the Nueva Ecija, Luzon site visit.

Additional one-day site visits in Zamboanga will be held 22-24 March 2016. A maximum of 10 attendees per site visit will be allowed to participate. Due to the unique logistical constraints, only one (1) attendee from each firm will be allowed to attend the site visit.

Attendees for the site visit are responsible for making their own travel arrangements to arrive at the Zamboanga International Airport on the date they are scheduled for the one day tour. Site visit attendees will be emailed their assigned site visit date no later than 07 March 2016. The Government representatives will meet the site visit attendees at the Zamboanga airport and provide Ground Transportation for the site visit at 7:30 a.m. Attendees will be returned to the Zamboanga airport at the end of the site visit. Duration of site visit will be about three (3) hours.

Each pre-proposal conference/site-visit request must include the following information: full name, name of firm representing, position/title, telephone number and e-mail address. Request needs to note if the representative will be attending the pre-proposal conference, site visit or both. The Government may request additional information for site visit attendees if required, which will be requested prior to pre-proposal conference/site-visit. In accordance with the synopsis and modification notice of the synopsis issued on 16 February 2016 and 18 February 2016, respectively, responses to the Pre-Proposal Conference/Site Visits were to be sent via e-mail to NFPACQ23Box5@navy.mil by 2:00 p.m. Hawaii Standard Time (HST), 25 February 2016. Failure to submit all required information by 25 February 2016, 2:00 p.m. HST precludes a firm's eligibility to participate in the pre-proposal conference and site visit. All costs for travel and accommodations will be at the attendee's expense. Additional information will be provided to the registered conference/site visit attendees.

The government will not provide answers to verbal questions submitted before, during or after the pre-proposal conference and site visit. Offerors are encouraged to submit written questions by e-mail to NFPACQ23Box5@navy.mil. The form for submitting written questions is provided in Attachment JL-1 of the solicitation. Responses to the questions will be provided as an amendment to the solicitation. No hard copies will be sent. In addition, a list of attendees at the pre-proposal conference will be available within three weeks following the conference; the government will not issue minutes for the pre-proposal conference or site visit. There will be **NO CAMERAS OR CAMERA PHONES** allowed on the site visit.

IMPORTANT NOTE: Government remarks and explanations provided during the conference and site visit shall not alter the terms and conditions of the solicitation. Only the Contracting Officer may amend the solicitation and will do so in writing.