

SECTION L
INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS

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L.1

TIME FOR RECEIPT OF PROPOSALS

Unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete and effective response to the solicitation are not desired and may be construed as an indication of the offeror's lack of cost consciousness. Elaborate artwork, expensive paper and bindings, and expensive visual and other presentation aids are neither necessary nor encouraged.

Non-cost/price and cost proposals shall be submitted no later than the date and time provided in Block 9 of the Standard Form 33, "Solicitation, Offer and Award" Form, in sealed envelopes/boxes marked in the bottom right corner "RFP N62742-16-R-3580, DO NOT OPEN IN MAILROOM."

Proposals shall be mailed or delivered to the following address:

If sent by regular mail/private courier:
Naval Facilities Engineering Command, Pacific
Services Contracts Division, ACQ23
Contracting Officer, Susan V. Silva-Quizon
258 Makalapa Drive, Suite 100
JBPHH, HI 96860-3134

Annotate the solicitation number on the bottom of the envelope/box. If hand-carried:

Naval Facilities Engineering Command, Pacific
Services Contracts Division, ACQ23
Contracting Officer, Susan V. Silva-Quizon
258 Makalapa Drive, Suite 100
JBPHH, HI 96860-3134

NOTE: Delivery addressee is located on a secured military installation that requires a pass to enter the base. Anticipate delays in obtaining a base access pass. If a base pass is desired, complete Attachment JL-3 (JB2 Form 0-180) for the person(s) dropping off proposal. The original with original signature(s) shall be received no later than 11 workdays prior to the visit date of the **mailing** address listed above. If the Government does not receive a complete Attachment JL-3 eleven workdays prior to the site visit date at the **mailing** address listed above, it may result in delay of a pass.

Failure to submit the required information prior to the date you are seeking access to the installation may result in denial of a pass and delay in the delivery of the proposal.

Proposals not received at the above address on or before the hour and date set forth for receipt of proposals shall be subject to the provisions of FAR 52.215-1(c), "Submission, modification, revision and withdrawal of proposals."

Offerors shall submit complete and accurate information. The Government may elect not to evaluate a proposal missing requested information rather than to request additional information to perform the evaluation.

L.2

INSTRUCTIONS FOR SUBMITTING QUESTIONS REGARDING THE SOLICITATION

Questions regarding the solicitation shall be submitted in writing via electronic mail to NFPACQ23Box5@navy.mil. Verbal queries will not be entertained. Questions shall be submitted in the format provided in Attachment JL-1 **no later than 15 April 2016**.

L.3

PRE-PROPOSAL CONFERENCE / SITE VISIT

A one-time pre-proposal conference is scheduled on 19 March 2016 from 9:00 a.m.-12:00 p.m. at the Holiday Inn and Suites Makati, Palm Drive, Ayala Center Makati City, 1224 Philippines, Manila, in the Republic of the Philippines. Registration begins at 08:30 a.m. There is no limit on the number of attendees at the pre-proposal conference.

A one-day site visit in Manila is scheduled on 19 March 2016. Registered site visit attendees will meet in the lobby of the Holiday Inn and Suites Makati City at 1:00 p.m. Transportation to this site visit will be provided. Due to unique logistical considerations, only two (2) attendees from each firm will be allowed to attend the Manila site visit.

A two-day site visit in Nueva Ecija, Luzon, in the Republic of Philippines will be held on 20 and 21 March 2016. On 20 March 2016, registered site visit attendees will meet at 9:00 a.m. in the lobby of the Holiday Inn and Suites Makati City and on 21 March 2016, registered site visit attendees will meet at 9:00 a.m. in the lobby of Holiday Inn Clark, Mimosa Leisure Estate, Mimosa Drive, Clark Freeport, Clark Field, 2023 Pampanga, Philippines. Transportation to these site visits will be provided and all attendees will be returned to their initial pickup location. Due to unique logistical considerations, only one (1) attendee from each firm will be allowed to attend the Nueva Ecija, Luzon site visit.

Additional one-day site visits in Zamboanga will be held 22-24 March 2016. A maximum of 10 attendees per site visit will be allowed to participate. Due to the unique logistical constraints, only one (1) attendee from each firm will be allowed to attend the site visit.

Attendees for the site visit are responsible for making their own travel arrangements to arrive at the Zamboanga International Airport on the date they are scheduled for the one day tour. Site visit attendees will be emailed their assigned site visit date no later than 07 March 2016. The Government representatives will meet the site visit attendees at the Zamboanga airport and provide Ground Transportation for the site visit at 7:30 a.m. Attendees will be returned to the Zamboanga airport at the end of the site visit. Duration of site visit will be about three (3) hours.

Each pre-proposal conference/site-visit request must include the following information: full name, name of firm representing, position/title, telephone number and e-mail address. Request needs to note if the representative will be attending the pre-proposal conference, site visit or both. The Government may request additional information for site visit attendees if required, which will be requested prior to pre-proposal conference/site-visit. In accordance with the synopsis and modification notice of the synopsis issued on 16 February 2016 and 18 February 2016, respectively, responses to the Pre-Proposal Conference/Site Visits were to be sent via e-mail to NFPACQ23Box5@navy.mil by 2:00 p.m. Hawaii Standard Time (HST), 25 February 2016. Failure to submit all required information by 25 February 2016, 2:00 p.m. HST precludes a firm's eligibility to participate in the pre-proposal conference and site visit. All costs for travel and accommodations will be at the attendee's expense. Additional information will be provided to the registered conference/site visit attendees.

The government will not provide answers to verbal questions submitted before, during or after the pre-proposal conference and site visit. Offerors are encouraged to submit written questions by e-mail to NFPACQ23Box5@navy.mil. The form for submitting written questions is provided in Attachment JL-1 of the solicitation. Responses to the questions will be provided as an amendment to the solicitation. No hard copies will be sent. In addition, a list of attendees at the pre-proposal conference will be available within three weeks following the conference; the government will not issue minutes for the pre-proposal conference or site visit. There will be **NO CAMERAS OR CAMERA PHONES** allowed on the site visit.

IMPORTANT NOTE: Government remarks and explanations provided during the conference and site visit shall not alter the terms and conditions of the solicitation. Only the Contracting Officer may amend the solicitation and will do so in writing.

L.4

AMENDMENTS AND NOTICES TO THE SOLICITATION

Amendments and notices will be posted to the website <https://www.neco.navy.mil>. It is the offeror's responsibility to check the website periodically for any amendments to the solicitation. Please note that notices do not change the solicitation. Changes to the solicitation can only be made by the issuance of amendments.

L.5

MULTIPLE AWARDS

The Government does not intend to make multiple awards. The Government intends to issue one contract resulting from this solicitation.

L.6

PROPOSAL REQUIREMENTS

The non-cost/price proposal and the cost proposal shall be submitted in separated volumes. Each volume, as described below, shall be appropriately tabbed and present a clear, concise offer.

Volume I – Cost Proposal

Volume II – Non-cost/price Proposal (Factors 1, 2, 3, 4, and 5)

The proposal will contain the number of printed copies specified in the following pages. The CD versions shall be used strictly to locate specific items of information. Should there be a discrepancy between the paper copies and the CD versions, the paper copies shall govern.

The principal evaluation factors for this procurement are non-cost/price (technical) and cost. The relative order of importance of the non-cost/price evaluation factors is the technical Factors 1, 2, 3, 4, and 5 are of equal importance to each other respectively, and when combined, are equal in importance to the past performance evaluation/performance confidence assessment Factor 1. When the proposal is evaluated as a whole, the technical factors and past performance/performance confidence assessment factor combined (i.e. the non-cost/price evaluation factors) are considered approximately equal to cost.

VOLUME I – COST PROPOSAL

Submit an original and one (1) paper copy of the following. In addition, submit two (2) CDs with editable documents (e.g. Excel files) of Section B and the supporting cost documentation.

The cost proposal shall contain sufficient information to permit a detailed evaluation. The printed format of Volume I shall be as follows:

- (1) Paper shall be white, 8-1/2" X 11" and have margins of 1-inch on all four sides with printing on one side only submitted in 3 D-ring binders. For charts, graphs, and spreadsheets, paper shall be 11" x 17".
- (2) Text shall be a font of Arial with a type size no smaller than 11 point and single line spacing.
- (3) Graphic text shall be legible and no smaller than 8 point text.
- (4) The original proposal shall be identified as "ORIGINAL" on the cover.

At a minimum, Volume I shall be provided in 8 parts and tabbed as follows:

- (1) Standard Form (SF) 33
- (2) Section B/CLIN & ELIN
- (3) Authorized Personnel
- (4) Representations & Certifications
- (5) Accounting/Financial Management Systems
- (6) Financial Capability
- (7) Teaming/JV/Mentor-Protégé Agreements

(8) Supporting Cost Data

Under part (1) SF33, offerors shall complete blocks 12 through 18.

Under part (2) Section B and accompanying exhibits from Section J of the solicitation with all Contract Line Item Number (CLIN) and Exhibit Line Item Number (ELIN) unit pricing and amounts completed that will become the costs effective at contract award.

Under part (3) Authorized Personnel, offerors shall provide name, title, email address, phone and facsimile number of the person or persons authorized to negotiate and bind your firm and points of contact within the company should proposal clarifications be required. Offeror shall provide phone numbers and points of contact at the cognizant Defense Contract Management Command Office responsible for contract administration functions (e.g. DCMA Office) and the cognizant Government audit office (e.g. Defense Contract Audit Agency).

Under part (4) Representations and Certifications, offerors shall provide Representations and Certifications and other Statements of Offerors, Section K, FAR Clause 52.204-8.

Under part (5) Accounting/Financial Management Systems, offerors shall submit the date, results, and the reporting Government office for the most recent reviews performed of its accounting, billing, estimating, purchasing, and Government property systems. Provide a listing of information to support the Government's determination of the degree to which the offerors accounting/financial management systems are adequate and compliant with Government regulations and standards. The Government is not asking for a description of your system, but is requesting supporting information that will allow the Government to determine the status of these systems. In accordance with FAR 16.104(h) and FAR 16.301-3(a), the offeror's accounting system must be deemed adequate for the timely development of all necessary cost data and determining costs applicable to the contract prior to contract award. If submitting a proposal as a joint venture, submit the listing only for the managing member who will implement and control the systems. The offeror should also submit documentation addressing compliance with applicable Cost Accounting Standards (CAS) requirements. Provide points of contact with phone numbers for the cognizant offices that can confirm the current status of these accounting/financial management systems.

Under part (6) Financial Capability, offerors shall provide evidence of financial capability. In accordance with FAR 9.104-1 responsibility determination, a contractor must have adequate financial resources to perform the contract. Offerors shall submit the company's Dun & Bradstreet number (DUNS) and provide the latest **three years complete fiscal year financial statements for the prime contractor**, certified by an independent accounting firm, if practicable or at least by an authorized officer of the organization. In addition to the above, submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements discuss the financial responsibilities among the companies.

Under part (7) Teaming/JV/Mentor-Protégé Agreements, offerors shall submit any Teaming, Joint Ventures (JV), Limited Liability Corporation (LLC) and Mentor-Protégé (MP) arrangements. Submit the following additional documentation regarding the business entities:

A copy of the Teaming, JV, LLC or MP agreement.

A detailed statement outlining the following terms or percentages where appropriate:

- (1) The relationship of the team/partners/parties in terms of business ownership, capital contribution, profit distribution or loss sharing.
- (2) The management approach in terms of who will conduct, direct, supervise, control and the controlling partner's authority to obligate the entity.
- (3) The structure and decision-making responsibilities of the team/partners/parties in terms of who will control the manner and method of performance of work.
- (4) Identify the personnel having the authority to legally bind the offeror.
- (5) Set forth procedures to be followed in the event that the entity is dissolved due to unforeseen circumstances, such as the bankruptcy of a member.

A list of subcontractors/partners/parties, to include company names, DUNS, and CAGE numbers, address, point of contact, email address, phone number and facsimile number.

Under part (8) Supporting Cost Data, cost proposal shall contain a complete detailed cost breakdown for mobilization, demobilization, and each contract period by cost element, by Annex, and by Exhibit Line Item Number (ELIN) to support the Section B CLIN amounts. Typical cost elements might include, but are not limited to, direct labor; direct material; equipment; subcontract; travel/relocation; other direct cost (ODC); overhead; and general and administrative. Provide supporting worksheets and narrative explanations to fully explain the basis and rationale for the proposed amounts. The Cost Summary worksheets (Section J, Attachment JB-1) illustrate a sample format of the type of cost breakdown detail requested. Back up details for the cost breakdown worksheets should be detailed by functions and cost elements that can be related to the various segments of your non-cost/price proposal. Provide tabs or dividers to organize the proposal and use cross-references as necessary to make the proposal easier to follow. Proposals should show escalation factors, if used, and how they are used to cost the submission. Offerors shall submit the supporting cost data in the same format for the base period and all option periods. **For annexes including subcontract effort in excess of \$700,000 annually, submit subcontractor information in same level of detail as prime contractor.**

Additional information or requirements for individual cost elements are as follows:

a. Direct Labor and Fringe Benefits. Identify, by labor classifications, the number of full time equivalents (FTEs), labor hours, and labor rates (for prime and all subcontractors) by Annex/sub-Annex (Section J, Attachment JB-1); JB-1 Staffing levels shall include all FTEs (prime and all subcontractors) required to perform the effort for each Annex. The FTEs and labor hours shall reconcile with the information submitted under Technical Proposal Factor 4, Staffing and Resources. Provide a crosswalk/reconciliation if this is not readily apparent. Identify proposed fringe benefits and labor burdens in sufficient detail to disclose all the elements included and the costs/rates proposed (e.g. FICA, FUTA, SUTA, Worker's Compensation Insurance, Health Insurance, etc.). The basis for proposed labor rates, fringe benefit rates and labor burdens must be disclosed. The Labor and Fringe Benefits Worksheet (Section J, Attachment JB-2) illustrates a sample format of the type of cost breakdown detail requested. Offerors shall submit Attachment JB-2 for each contract period. **For annexes including subcontract effort in excess of \$700,000, prepare a schedule summarizing FTE's and direct labor hours, for the prime and subcontract effort.**

b. Material. Provide material cost by Annex/sub Annex and the basis of estimate.

c. Equipment. Offerors are required to provide for all the equipment necessary to perform the requirements of the contract. Because the Government does not want to take title to contractor furnished equipment, the preferred accounting/billing method would be through depreciation or a use rate of contractor provided equipment. Offerors who propose depreciation or a use rate will be evaluated more favorably than those who propose reimbursement of equipment as a direct item of cost. Furthermore, the successful offeror shall not be permitted to incur costs associated with the acquisition or fabrication of any item of equipment to be treated as fully expensed (direct item of cost) whether identified as such in its proposal or not, without prior written approval of the Contracting Officer. Proposals shall identify equipment cost by Annex/sub Annex. Prepare an itemized listing identifying the type of equipment, quantity, year of purchase (if appropriate), method of costing/reimbursement and resulting unit costs. Details and pricing support shall distinguish between company owned equipment, lease or rental costs. Depreciation charges will comply with FAR 2.101 which defines depreciation as "...a charge to current operations which distributes the cost of a tangible capital asset, less estimated residual value, over the estimated useful life of the asset in a systematic and logical manner." If equipment is leased under an operating lease (as defined by Financial Accounting Standards (FAS) No. 13), then costs will be accounted for and billed to the extent allowed under FAR 31.205-36, Rental Costs.

d. Subcontracts. Provide a description of the efforts to be subcontracted and the type, fixed price or cost reimbursable. For subcontracts in excess of \$700,000 per year provide a schedule detailing the proposed amounts by element (labor, materials, equipment, etc) in the same level of detail as requested for the prime contractor. The indirect rate ceiling provisions (see Part 8f) apply to proposed **cost-reimbursable subcontractors** and the applicable ceiling rates will be included in the contract resulting from this solicitation.

e. Other Direct Costs (ODC). Provide an itemized listing of cost elements you categorize as ODC and basis for pricing.

f. Indirect Costs (Fringe Benefits, Overhead, G&A, etc.). Provide a table that summarizes all indirect

rates, by contract period, utilized in pricing the proposal. Provide a narrative explanation of the application base that each indirect rate is applied to. Provide the basis and supporting documentation for each rate. Include copies of any Forward Pricing Rate Agreements with the Government. For Joint Venture arrangements with no historical data, describe the nature of the indirect/support costs anticipated and the basis for estimate. For cost control, the Government is seeking to establish maximum or ceiling rates for each separate indirect rate category. For JVs, the Government is seeking to establish maximum, or ceiling rates, for the JV entity as well as the partners comprising the JV. Offerors should identify its proposed ceiling rates applicable to the various contract periods in **Attachment JH-2, Indirect Rate Submission Maximum (Ceiling) Indirect Rate Ceilings.**

g. Incentive Fee Available Pool. A multiple-incentive contract with cost incentive and performance incentive will be used. **The total target fee percentage shall be at the discretion of the Offeror. The proposed total target fee percentage shall be divided equally between cost and performance incentive fee** because cost and technical performance are of equal importance to the Government. For example, if an Offeror proposes an 8% total target fee (on target cost), then 4% (of target cost) shall be the cost incentive pool; and 4% (of target cost) shall be the performance incentive pool. The Government has established a 50/50 fee adjustment formula; a maximum fee (for cost incentive pool only) of an additional 2% over the proposed cost incentive pool percentage; and a minimum fee (for cost incentive pool only) of 1%. Offerors shall include the appropriate information in **Attachment JB-3, "Schedule of Incentive Fee Percentages and Incentive Pool Amounts"** and the appropriate Section I clause, FAR 52.216-10. Examples of earned fee computations in target cost underrun and overrun situations are in Attachment JB-3a. Details on earning the performance incentive are in Attachment JH-1, "Performance Incentive Plan".

VOLUME II - NON-COST/PRICE PROPOSAL

Submit an original and five (5) paper copies and 2 CDs (bookmark all sections the same as the tabs in the paper copies). At a minimum, Volume II shall be tabbed by major factor (e.g., Factor 1). Volume II page limit is 250 pages.

The printed format of Volume II should be as follows:

- (1) Offerors are strongly encouraged to limit the information submitted to pertinent information that responds to the non-cost/price evaluation factors.
- (2) Paper shall be white, 8-1/2" X 11" and have margins of 1-inch on all four sides with printing on one side only submitted in 3 D-ring binders. For charts, graphs, and spreadsheets, paper shall be 11" x 17".
- (3) Text shall be a font of Arial with a type size no smaller than 11 point and single line spacing.
- (4) Graphic text shall be legible and no smaller than 8 point text.
- (5) Binder covers and spine inserts shall contain the following:
 - (a) Solicitation Number and Title
 - (b) Offeror's Name
 - (c) Volume Title: Non-cost/price Proposal, Volume II and if applicable, Book 1 of 2, etc.
- (6) The original proposal shall be identified as "ORIGINAL" on the cover.

Each non-cost/price proposal shall be precise, detailed and complete. The offeror shall provide a narrative description in sufficient detail that addresses each of the following non-cost/price factors and corresponding subfactor(s):

FACTOR 1: PAST PERFORMANCE

The Offeror and team members (e.g., subcontractors, JV partners, Mentor Protégé Partners, etc.) shall demonstrate past performance in at least three (3) recent relevant projects, performed within the last five (5) years, but submit no more than a combined total of ten (10) relevant projects that demonstrates its ability to successfully perform the proposed effort. If the Offeror submits more than ten (10) projects for evaluation, the Government will evaluate the first ten (10) and disregard any other project information after the first ten (10).

IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit

to the client for each project the offeror includes in its proposal for Factor A, Past Performance. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ, which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Ms. Valerie Kop-Choy via email at NFPACQ23-Box5@navy.mil prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

In addition to the above, the Government may review any other sources of information for evaluating relevant past performance within the last five (5) years preceding the closing date for receipt of proposals. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE Codes/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the Offerors' proposal, inquiries of ownership representative(s), and any other known sources not provided by the Offeror. The Government will determine the relevance of the past performance information received on other projects, as well as consider the source, context and currency of such information in its evaluation. While the Government may elect to consider data from other sources, the burden of providing detailed, current accurate and complete past performance information rests with the Offeror.

A copy of the blank Past Performance Questionnaire to be used for requesting client references is included as Attachment JL-2.

FACTOR 2: CORPORATE EXPERIENCE

Offerors shall submit a minimum of three (3) of their most recent, relevant projects for work performed within the past five (5) years, but submit no more than a combined total of ten (10) relevant projects that demonstrates its ability to successfully perform the proposed effort. If the Offeror submits more than ten (10) projects for evaluation, the Government will evaluate the first ten (10) and disregard any other project information after the first ten (10). Offerors shall provide a narrative regarding their relevant experiences, within the past five (5) years, on projects similar in size, scope, and complexity as the proposed effort.

FACTOR 3: TECHNICAL APPROACH (ANNEXES 3-18):

Offerors shall clearly demonstrate their understanding of, and approach to, accomplishing the complexity and magnitude of the requirements set forth in the performance objectives / standards contained within the Performance Work Statement (PWS), including but not limited to Annex 16, Spec Item 3.3 Potable Water, compliance with Chapter 3, Drinking Water, of the DoD 4715.5-G, OEBGD.

Offerors shall describe the approach, methods and techniques proposed to effectively achieve the performance objectives/standards. Offerors shall also identify any risk(s) they expect to encounter under the performance objectives/standards of this solicitation and how its technical approach and contingency plans will mitigate such risk(s). In addition, offeror's proposed approach shall include surge/contingency operations to allow the Government to meet fluctuations in mission requirements.

FACTOR 4: STAFFING AND KEY PERSONNEL

Offerors shall submit a Staffing and Resource Plan identifying the proposed resources and workforce (full time, part time, local recruitment, subcontractors, etc.) including organizational chart and project management planned for each Annex/Sub-Annex. The Staffing and Resource Plan shall:

- (1) Discuss existing/in-place resources including methods and procedures to be used to effectively obtain additional required resources.
- (2) Provide resumes and binding letters of intent for the following proposed key personnel: Project Manager (Spec Item 2.7.1.1), Quality Manager (Spec Item 2.7.1.2), Manila Embassy Expediter (Spec Item 2.7.1.43), Security Manager (Spec Item 2.7.1.53); ~~Potable Water Engineer (Spec Item 2.7.1.3) and Community Liaison Officer (CLO) (Spec Item~~

2.7.1.3).

Note: Site Safety and Health Officer (SSHO)(Spec Item 2.7.1.3) will be evaluated as part of Factor 5, Occupational Safety.

(3) Provide overall management and administration resources to manage and accomplish work on this contract that is outside the host country (i.e. Headquarters or Home Office level resources) and methodologies that will be used to cap or minimize cost while still providing timely contract support.

FACTOR 5: OCCUPATIONAL SAFETY:

The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

(1) Experience Modification Rate (EMR): For the three previous complete calendar years, submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the three previous complete calendar years submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach for Safety: Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two (2) pages.

(4) Provide resume and binding letter of intent for the proposed key personnel: Site Safety and Health Officer (SSHO)(Spec Item 2.7.1.3).