

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER N6051416RCAIROPS		PAGE 1 OF 166		
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER		5. SOLICITATION NUMBER N68836-15-R-0015		6. SOLICITATION ISSUE DATE 18-Sep-2015	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME MATTIE WASHINGTON			b. TELEPHONE NUMBER (No Collect Calls) 904-542-4452	8. OFFER DUE DATE/LOCAL TIME 04:00 PM 21 Oct 2015		
9. ISSUED BY NAVSUP FLC JACKSONVILLE CONTRACTS DIV FELICIA HEARD 110 YORKTOWN AVE, 3RD FLOOR NAS JACKSONVILLE FL 32212-0097 TEL: 904-542-4931 FAX: 904-542-1095		CODE N68836	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS: 488119		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP		12. DISCOUNT TERMS	
15. DELIVER TO COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 TEL: 011.53.99.6006 FAX:		CODE N60514	16. ADMINISTERED BY					CODE
17a. CONTRACTOR/OFFEROR TEL.		CODE	18a. PAYMENT WILL BE MADE BY				CODE	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM						
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
SEE SCHEDULE								
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED								
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED								
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>2</u> COPIES <input checked="" type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:				
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED		
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) TEL: EMAIL:					

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Air Traffic Control FFP Period of Performance is 1 April 2016 through 30 September 2016. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	Air Traffic Control FFP Navy Air Traffic Control, FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB	Air Traffic Control FFP JTF Air Traffic Control, FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Air Terminal FFP Period of Performance is 1 April 2016 through 30 September 2016 Services are to be performed in accordance with Performance Work Statement. 16% Navy 10% JTF AMC 74% FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	Air Terminal, FFP Navy Air Terminal, FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AB	Air Terminal, FFP JTF Air Terminal, FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AC	Air Terminal, FFP AMC Air Terminal, FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Grounds Electronics, FFP Period of Performance is 1 April 2016 through 30 September 2016. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AA	Grounds Electronics, FFP Navy Grounds Electronics, FOB: Destination MILSTRIP: N6051416RCAIOPS PURCHASE REQUEST NUMBER: N6051416RCAIOPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AB	Grounds Electronics, FFP JTF Grounds Electronics, FOB: Destination MILSTRIP: N6051416RCAIOPS PURCHASE REQUEST NUMBER: N6051416RCAIOPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Ground Support Equipment, FFP Period of Performance is 1 April 2016 through 30 September 2016. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A				
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AA	Ground Support Equipment, FFP Navy Ground Support Equipment, FOB: Destination MILSTRIP: N6051416RCAIROPS PURCHASE REQUEST NUMBER: N6051416RCAIROPS SIGNAL CODE: A	6	Months		
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AB	Ground Support Equipment, FFP JTF Ground Support Equipment, FOB: Destination MILSTRIP: N6051416RCAIOPS PURCHASE REQUEST NUMBER: N6051416RCAIOPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Transient Line Services, FFP Period of Performance is 1 April 2016 through 30 September 2016 Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination MILSTRIP: N6051416RCAIOPS PURCHASE REQUEST NUMBER: N6051416RCAIOPS SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005AA	Transient Line Services, FFP Navy Transient Line Services, FOB: Destination MILSTRIP: N6051416RCAIOPS PURCHASE REQUEST NUMBER: N6051416RCAIOPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005AB	Transient Line Services, FFP JTF Transient Line Services, FOB: Destination MILSTRIP: N6051416RCAIOPS PURCHASE REQUEST NUMBER: N6051416RCAIOPS SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Travel, COST				

IAW the JTR for FAA Navy. Travel will be funded as required. Contractor will not travel without a written travel authorization from the Contracting Officer.

NOTE: Offeror shall not propose a price for this line item.

FOB: Destination

MILSTRIP: N6051416RCAIROPS

PURCHASE REQUEST NUMBER: N6051416RCAIROPS

SIGNAL CODE: A

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	Air Traffic Control FFP				

Period of Performance is 1 October 2016 through 30 September 2017. Services are to be performed in accordance with Performance Work Statement.

Navy 40%

JTF 60%

FOB: Destination

SIGNAL CODE: A

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AA OPTION	Air Traffic Control FFP Navy Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AB OPTION	Air Traffic Control FFP JTF Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002 OPTION	Air Terminal FFP Period of Performance is 1 October 2016 through 30 September 2017 Services are to be performed in accordance with Performance Work Statement. 15% Navy 10% JTF AMC 75% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AA OPTION	Air Terminal, FFP Navy Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AB OPTION	Air Terminal, FFP JTF Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AC OPTION	Air Terminal, FFP AMC Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	Grounds Electronics, FFP Period of Performance is 1 October 2016 through 30 September 2017. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AA OPTION	Grounds Electronics, FFP Navy Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AB OPTION	Grounds Electronics, FFP JTF Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004 OPTION	Ground Support Equipment, FFP Period of Performance is 1 October 2016 through 30 September 2017. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AA OPTION	Ground Support Equipment, FFP Navy Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AB OPTION	Ground Support Equipment, FFP JTF Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005 OPTION	Transient Line Services, FFP Period of Performance is 1 October 2016 through 30 September 2017 Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005AA OPTION	Transient Line Services, FFP Navy Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005AB OPTION	Transient Line Services, FFP JTF Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1006 OPTION	Travel, COST				

IAW the JTR for FAA Navy. Travel will be funded as required. Contractor will not travel without a written travel authorization from the Contracting Officer.

NOTE: Offeror shall not propose a price for this line item.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001 OPTION	Air Traffic Control FFP				

Period of Performance is 1 October 2017 through 30 September 2018. Services are to be performed in accordance with Performance Work Statement.

Navy 40%

JTF 60%

FOB: Destination

SIGNAL CODE: A

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AA OPTION	Air Traffic Control FFP Navy Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AB OPTION	Air Traffic Control FFP JTF Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002 OPTION	Air Terminal FFP Period of Performance is 1 October 2017 through 30 September 2018 Services are to be performed in accordance with Performance Work Statement. 15% Navy 10% JTF AMC 75% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002AA OPTION	Air Terminal, FFP Navy Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002AB OPTION	Air Terminal, FFP JTF Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002AC OPTION	Air Terminal, FFP AMC Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003 OPTION	Grounds Electronics, FFP Period of Performance is 1 October 2017 through 30 September 2018. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003AA OPTION	Grounds Electronics, FFP Navy Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003AB OPTION	Grounds Electronics, FFP JTF Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004 OPTION	Ground Support Equipment, FFP Period of Performance is 1 October 2017 through 30 September 2018. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004AA OPTION	Ground Support Equipment, FFP Navy Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004AB OPTION	Ground Support Equipment, FFP JTF Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005 OPTION	Transient Line Services, FFP Period of Performance is 1 October 2017 through 30 September 2018. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005AA OPTION	Transient Line Services, FFP Navy Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005AB OPTION	Transient Line Services, FFP JTF Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2006 OPTION	Travel,				
	AW the JTR for FAA Navy. Travel will be funded as required. Contractor will not travel without a written travel authorization from the Contracting Officer.				
	NOTE: Offeror shall not propose a price for this line item.				
	FOB: Destination				
	SIGNAL CODE: A				
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001 OPTION	Air Traffic Control				
	FFP				
	Period of Performance is 1 October 2018 through 30 September 2019. Services are to be performed in accordance with Performance Work Statement.				
	Navy 40%				
	JTF 60%				
	FOB: Destination				
	SIGNAL CODE: A				
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AA OPTION	Air Traffic Control FFP Navy Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AB OPTION	Air Traffic Control FFP JTF Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002 OPTION	Air Terminal FFP Period of Performance is 1 October 2018 through 30 September 2019. Services are to be performed in accordance with Performance Work Statement. 15% Navy 10% JTF AMC 75% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002AA OPTION	Air Terminal, FFP Navy Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002AB OPTION	Air Terminal, FFP JTF Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002AC OPTION	Air Terminal, FFP AMC Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003 OPTION	Grounds Electronics, FFP Period of Performance is 1 October 2018 through 30 September 2019. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003AA OPTION	Grounds Electronics, FFP Navy Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003AB OPTION	Grounds Electronics, FFP JTF Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004 OPTION	Ground Support Equipment, FFP Period of Performance is 1 October 2018 through 30 September 2019. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004AA OPTION	Ground Support Equipment, FFP Navy Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004AB OPTION	Ground Support Equipment, FFP JTF Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3005 OPTION	Transient Line Services, FFP Period of Performance is 1 October 2018 through 30 September 2019. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3005AA OPTION	Transient Line Services, FFP Navy Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3005AB OPTION	Transient Line Services, FFP JTF Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3006 OPTION	Travel, COST				
	AW the JTR for FAA Navy. Travel will be funded as required. Contractor will not travel without a written travel authorization from the Contracting Officer.				
	NOTE: Offeror shall not propose a price for this line item.				
	FOB: Destination				
	SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001 OPTION	Air Traffic Control FFP				
	Period of Performance is 1 October 2019 through 30 September 2020. Services are to be performed in accordance with Performance Work Statement.				
	Navy 40%				
	JTF 60%				
	FOB: Destination				
	SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001AA OPTION	Air Traffic Control FFP Navy Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001AB OPTION	Air Traffic Control FFP JTF Air Traffic Control, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002 OPTION	Air Terminal FFP Period of Performance is 1 October 2019 through 30 September 2020. Services are to be performed in accordance with Performance Work Statement. 15% Navy 10% JTF AMC 75% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002AA OPTION	Air Terminal, FFP Navy Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002AB OPTION	Air Terminal, FFP JTF Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002AC OPTION	Air Terminal, FFP AMC Air Terminal, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003 OPTION	Grounds Electronics, FFP Period of Performance is 1 October 2019 through 30 September 2020. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003AA OPTION	Grounds Electronics, FFP Navy Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003AB OPTION	Grounds Electronics, FFP JTF Grounds Electronics, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4004 OPTION	Ground Support Equipment, FFP Period of Performance is 1 October 2019 through 30 September 2020. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4004AA OPTION	Ground Support Equipment, FFP Navy Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4004AB OPTION	Ground Support Equipment, FFP JTF Ground Support Equipment, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4005 OPTION	Transient Line Services, FFP Period of Performance is 1 October 2019 through 30 September 2020. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4005AA OPTION	Transient Line Services, FFP Navy Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4005AB OPTION	Transient Line Services, FFP JTF Transient Line Services, FOB: Destination SIGNAL CODE: A	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4006 OPTION	Travel, COST				

AW the JTR for FAA Navy. Travel will be funded as required. Contractor will not travel without a written travel authorization from the Contracting Officer.

NOTE: Offeror shall not propose a price for this line item.

FOB: Destination

SIGNAL CODE: A

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5001 OPTION	Air Traffic Control FFP				

Period of Performance is 1 October 2020 through 31 March 2021. Services are to be performed in accordance with Performance Work Statement.

Navy 40%

JTF 60%

FOB: Destination

SIGNAL CODE: A

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5001AA OPTION	Air Traffic Control FFP Navy Air Traffic Control, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5001AB OPTION	Air Traffic Control FFP JTF Air Traffic Control, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5002 OPTION	Air Terminal FFP Period of Performance is 1 October 2020 through 331 March 2021. Services are to be performed in accordance with Performance Work Statement. 16% Navy 10% JTF AMC 74% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5002AA OPTION	Air Terminal, FFP Navy Air Terminal, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5002AB OPTION	Air Terminal, FFP JTF Air Terminal, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5002AC OPTION	Air Terminal, FFP AMC Air Terminal, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5003 OPTION	Grounds Electronics, FFP Period of Performance is 1 October 2020 through 31 March 2021. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5003AA OPTION	Grounds Electronics, FFP Navy Grounds Electronics, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5003AB OPTION	Grounds Electronics, FFP JTF Grounds Electronics, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5004 OPTION	Ground Support Equipment, FFP Period of Performance is 1 October 2020 through 331 March 2021. Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5004AA OPTION	Ground Support Equipment, FFP Navy Ground Support Equipment, FOB: Destination SIGNAL CODE: A	6	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5004AB OPTION	Ground Support Equipment, FFP JTF Ground Support Equipment, FOB: Destination SIGNAL CODE: A	6	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5005 OPTION	Transient Line Services, FFP Period of Performance is 1 October 2020 through 31 March 2021 Services are to be performed in accordance with Performance Work Statement. Navy 40% JTF 60% FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5005AA OPTION	Transient Line Services, FFP Navy Transient Line Services, FOB: Destination SIGNAL CODE: A	6	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
5006 OPTION	Travel, COST AW the JTR for FAA Navy. Travel will be funded as required. Contractor will not travel without a written travel authorization from the Contracting Officer. NOTE: Offeror shall not propose a price for this line item. FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

QASP

The Performance Requirement Summary will be provided as Attachment 5.
The QASP will be provided as Attachment 6.

INSTRUCTIONS FOR SPOT

The Synchronized Predeployment and Operational Tracker (SPOT)

For instructions on SPOT reporting requirements:

Contact the SPOT-ES Help Desk via phone: Commercial 703-578-5407 or DSN 312-698-5407, email: dodhra.beau-alex.dmdc.mbx.spot-helpdesk@mail.mil or web chat: <https://connect.dco.dod.mil/spothelpdesk> and specify that your question pertains to SPOT Plus.

PWS

**AIRFIELD OPERATIONS
PERFORMANCE WORK STATEMENT (PWS)
U.S. NAVAL STATION, GUANTANAMO BAY, CUBA**

1. DESCRIPTION OF SERVICES. The Contractor shall provide operational and logistical support for the U.S. Naval forces, Joint services and tenant commands located at U.S. Naval Station at Guantanamo Bay, Cuba. Operational and logistical support shall consist of all managerial, supervisory, administrative and technical support; equipment, tools, materials and other items and services, (except as specified within the contract as Government-furnished materials, equipment, facilities, services, and training) and other personnel necessary to accomplish Air Traffic Control Operations, Air Terminal Services, Transient Line Services, Ground Support Equipment Maintenance and Ground Electronics Maintenance Services at U.S. Naval Station Guantanamo Bay (NSGB). The contractor shall facilitate on-time aircraft departures and maintain the ability to provide sustained Air Terminal and

Ground Handling Services (ATGHS) for a working Maximum on Ground (MOG) capability of one (1) wide-body aircraft or the equivalent thereof, as defined in Appendix A.

2. PUBLICATIONS AND FORMS

2.1. Publications and forms which bear particular attention and are specific to particular sections of this Performance Work Statement (PWS) are listed in Appendix B. In addition to the publications listed in Appendix B, all applicable Air Mobility Command (AMC), local, regional, or Navy regulations and instructions governing proper day to day operations provided by the COR will be adhered to whether specifically listed in Appendix B or not. Required publications and forms are added/changed frequently and the Contractor will ensure the latest revisions or applicable instructions are instituted and available at the work site either electronically or in hard copy. The Contractor shall maintain an up to date publications library ensuring applicable supplements, amendments, policy messages, memorandums, and directives associated with listed publications are posted. The Contractor shall be guided by these publications and use these forms to the extent necessary to accomplish requirements of this PWS. The Government will assist as much as feasible in obtaining applicable directives.

2.2. Supplements, amendments, policy messages, memorandums, and directives associated with listed publications may be issued from any organizational level of the Department of Defense (DoD), Department of the Navy (DoN), Air Mobility Command (AMC), Federal Aviation Administration (FAA), and Transportation Safety Administration (TSA) during the life of the contract. The Contractor shall immediately implement those changes that result in a decrease or no change in the contract price and notify the KO in writing of such change.

3. GENERAL INFORMATION

3.1. Personnel Qualifications

3.1.1. The Contractor shall furnish sufficient number of qualified personnel to assure satisfactory performance of services required by this PWS.

3.1.1.1. All Contractor personnel shall be competent in English, both spoken and written.

3.1.1.2. Government training programs may be offered to Contractor personnel on a space available basis. All cost shall be the Contractor's responsibility.

3.1.2. The Contractor shall provide an orientation brief for all new employees to familiarize them with assigned work center and base policies within five days after check in. The Contractor is permitted to attend government provided indoctrination if such training is available and required by the government.

3.1.3. The Contractor shall not employ any US Government employee if employing that person would create a conflict of interest. The Contractor is cautioned that off-duty military personnel may be subject to short fused departures or change of duty. The abrupt absence of these personnel could adversely affect the Contractor's ability to perform; however, unplanned absence shall not constitute a valid reason for nonperformance of the PWS.

3.2. Key Personnel and positions requiring specific skill sets.

3.2.1. The Contractor shall ensure all key personnel possess and maintain eligibility to access U.S. Government, Department of Defense, and Department of the Navy IT systems; including but not limited to the following communication enclaves: Non-Classified Internet Protocol Router (NIPR) and including but not limited to the following specific administration and maintenance websites: Navy Interface for Command Email (NICE), Maintenance Figure of Merit (MFOM), Enterprise Safety Administration Management System (ESAMS) and the US Navy Air Traffic Control Community Web Site (ATC WEB), US Navy Maintenance and Material Management (3-M) Scheduled Equipment Database (SKED), among others.

3.2.1.1. All Contractor personnel with access to Personally Identifiable Information (PII) must be US citizens possessing at a minimum a favorably adjudicated National Agency Check with Local Checks (NACLC).

3.2.1.2. All contractor personnel with access to PII must complete pre-requisite web-based training courses as identified by Contracting Officers Representative (COR) or local PII coordinator prior to exposure/handling of PII.

3.2.1.3. Key Personnel for this contract are: Project Manager, Air Terminal Manager, Air Traffic Control Facility Manager, Ground Electronics Maintenance Supervisor, and Ground Support Equipment Quality Assurance Manager.

3.2.1.4. Duties of key personnel may be combined providing a conflict of interest does not exist.

3.2.1.5. Personnel with specific skill sets who are essential to this contract are: Air Traffic Controllers, Passenger Service Agents, Navigational Aid Technicians, and Meteorological Equipment Maintenance Technicians.

3.2.2. Project Manager

3.2.2.1. The Contractor shall provide a Project Manager and Alternate Project Manager who shall be responsible for the satisfactory performance of all services required under this contract. The Project Manager and/or Alternate Project Manager shall have the authority to act and make binding decisions for the Contractor, shall be designated in writing to the KO and the COR.

3.2.2.2. The Project Manager or Alternate Project Manager shall meet as necessary with Government personnel designated by the KO.

3.2.2.3. The Project Manager shall meet with the COR monthly during the first three months of the base year period of performance and as necessary thereafter.

3.2.2.4. The Project Manager shall meet with the COR whenever a Contract Discrepancy Report (CDR) is issued. The written minutes of these meetings shall be signed by the Project Manager and COR. Should the Contractor not concur with the minutes, their company representative shall state in writing (within three working days) to the COR any area wherein they do not concur.

3.2.2.5. The Contractor shall provide the COR contact information as needed to contact Project Manager/Alternate Project Manager around the clock. It shall be understood that the information provided only specifies how the Project Manager/Alternate Project Manager may be contacted but in no way obligates them to be on standby.

3.2.3. Air Terminal.

3.2.3.1. Air Terminal Manager

3.2.3.1.1. The Air Terminal Manager (ATM) shall have five years of experience in AMC air terminal management and supervisory experience. The terminal manager will serve as supervisor and subject matter expert for all AMC passenger and cargo processing, air terminal security and operations procedures, and transient line procedures.

3.2.3.1.2. The ATM shall possess knowledge of Department of Defense Transportation Regulations and AMC Instructions.

3.2.3.2. Passenger Service Agent

3.2.3.2.1. The Contractor shall provide a sufficient number of qualified Passenger Service Agents to allow for the proper processing of passengers.

3.2.4. Air Traffic Control

3.2.4.1. ATC Facility Manager

3.2.4.1.1. The Contractor shall provide an ATC Manager to provide overall management of a Class 2 Navy Control Tower and Flight Planning Dispatch (referred to as ATCF) ensuring proper coordination and control of the movement of air traffic within the ATCF area of jurisdiction, verify qualification of ATC personnel, and recommend certification as appropriate.

3.2.4.1.2. Be a graduate of an ACA1 or equivalent DoD /DOT air traffic controller course in accordance with NAVAIR 00-80T-114.

3.2.4.1.3. Shall possess and maintain a Secret security clearance.

3.2.4.2. ATC Controller

3.2.4.2.1. The Contractor shall provide a sufficient number of qualified ATC personnel to operate the ATCF as required by this PWS.

3.2.4.2.2. ATC personnel shall meet general eligibility requirements of Title 14 CFR part 65.

3.2.4.2.3. ATC personnel shall hold at least a Second Class medical certificate issued under Title 14 CFR part 67.

3.2.4.2.4. ATC personnel shall have previously held a Control Tower Certificate (CTO) from a level 1 or higher facility issued under Title 14 CFR part 65 with no more than 3 years elapsing since most recent certification.

3.2.4.2.4. ATC personnel shall possess and maintain a Secret security clearance.

3.2.5. Ground Electronics Maintenance Division.**3.2.5.1. Ground Electronics Maintenance Supervisor**

3.2.5.1.1. The Contractor shall provide a Ground Electronics Maintenance Supervisor possessing 5 years of experience at time of award in management and/or supervision of a facility where maintenance and repair was performed on equipment similar to that listed in appendix B, Tables B-8 and B-9.

3.2.5.1.2. The Ground Electronic Supervisor shall have no more than 36 months elapsed time between terms of employment managing and/or supervising Air Traffic Control electronic systems.

3.2.5.1.3. The Ground Electronic Supervisor shall possess, or earn within 30 days of assumption of duties, and maintain qualifications at the 303 level of Ships 3M; NAVEDTRA 43241series and qualification at the 303 level (Quality Assurance Inspector) of the Quality Maintenance Program; NAVEDTRA 43523 series or current revision.

3.2.5.1.4. The Ground Electronic Supervisor shall possess and maintain knowledge of Hazardous Emissions of Radiation to Ordinance (HERO) procedures.

3.2.5.1.5. The Ground Electronics Supervisor shall possess and maintain a working knowledge of Maintainability Prediction and Analysis, Maintenance Planning, Administration, Operational Risk Management (ORM), Electronic Radiation Hazards and Navy Occupational Safety and Health (NAVOSH).

3.2.5.1.6. The Ground Electronic Supervisor shall possess and maintain Adult Cardio-Pulmonary Resuscitation (CPR) qualification from American Red Cross or equivalent.

3.2.5.1.7. The Ground Electronic Supervisor shall possess and maintain thorough understanding of Casualty Reporting (CASREP) procedures.

3.2.5.1.8. The Ground Electronic Supervisor shall possess and maintain a thorough understanding and have documented experience with the following IT systems/programs: MFOM, SKED, MS Word, MS Excel, and MS PowerPoint.

3.2.5.1.9. The Ground Electronic Supervisor shall possess and maintain a thorough understanding of the purpose and concept of operation of all equipment listed in Appendix B, Tables B-8 and B-9.

3.2.5.2. Air Traffic Control (ATC) Communications Technician.

3.2.5.2.1. The Contractor shall provide a sufficient number of trained ATC communications technicians to perform preventive and corrective maintenance on all installed ATC communications listed in Appendix B, Table B-8.

3.2.5.2.2. Each ATC Communications Technician shall have five years documented experience conducting organizational and/or intermediate level maintenance on Enhanced Terminal Voice Switch (ETVS) communications console, CM 200 UR/VR receivers, CM200 UT/VT transmitters, Digital Audio Legal Recorder (DALR), GRC-171/211 Transceivers, FA-9334 Selector Switch and miscellaneous portable communications equipment such as PET2000 or URC-200, and dipole antennas.

3.2.5.2.3. The ATC Communications Technicians shall possess, or earn within 30 days of assumption of duties, and maintain qualification at the 303 level of 3M NAVEDTRA 43241 Series and 301 level of Quality Assurance (Craftsman) NAVEDTRA 43241 Series.

3.2.5.2.4. The ATC Communications Technicians shall possess and maintain qualification to perform Miniature/Micro-miniature repair.

3.2.5.2.5. The ATC Communications Technicians shall possess and maintain a working knowledge of Operational Risk Management (ORM), Electronic Radiation Hazards (RADHAZ) and safety procedures in accordance with items 1, 6, 8, 11, and 23 from Appendix B, Table B-7.

3.2.5.2.6. The ATC Communications Technicians shall possess and maintain Adult Cardio-Pulmonary Resuscitation (CPR) qualification from American Red Cross or equivalent.

3.2.5.3. Navigation Aid Technician

3.2.5.3.1. The Contractor shall provide a sufficient number of trained navigation aid technicians to perform preventive and corrective maintenance on installed navigational aids/equipment listed in Appendix B, Table B-8.

3.2.5.3.2. Navigation Aid Technicians shall possess five years documented experience conducting organizational and/or intermediate level maintenance on AN/URN-32 (TACAN) and AF/FRN-36 VHF Omni-Range (VOR).

3.2.5.3.3. Navigation Aid Technicians shall possess, or earn within 30 days of reporting, and maintain qualification at the 303 level of 3M NAVEDTRA 43241 Series and 301 level of Quality Assurance NAVEDTRA 43241 Series.

3.2.5.3.4. Navigation Aid Technicians shall possess and maintain qualification to perform Miniature/Micro-miniature repair.

3.2.5.3.5. Navigation Aid Technicians shall possess and maintain a working knowledge of Operational Risk Management (ORM), Electronic Radiation Hazards (RADHAZ) and safety procedures in accordance with items 1, 6, 8, 11, and 23 from Appendix B, Table B-7.

3.2.5.3.6. Navigation Aid Technicians shall possess qualification in Adult Cardio-Pulmonary Resuscitation (CPR) from American Red Cross or equivalent.

3.2.5.4. Meteorological (METOC) Equipment Maintenance Technician

3.2.5.4.1. The Contractor shall provide a sufficient number of trained METOC equipment maintenance technicians to perform preventive and corrective maintenance on all installed meteorological equipment listed in Appendix B, Table B-8.

3.2.5.4.2. Meteorological (METOC) Equipment Maintenance Technicians shall possess five years documented experience conducting organizational and/or intermediate level maintenance on AN/FPS-131A weather radar, weather satellite receiving system, facsimile recorders, Automatic Surface Observation System, runway visibility equipment, RAWINSONDE system, AN/UMQ-12 Mini Rawin system, AN/UMQ-5, and ID-2446 Wind Direction Indicator.

3.2.5.4.3. Meteorological (METOC) Equipment Maintenance Technicians shall possess and maintain qualification at the 303 level of 3M NAVEDTRA 43241 Series and 301 level of Quality Assurance NAVEDTRA 43241 Series.

3.2.5.4.4. Meteorological (METOC) Equipment Maintenance Technicians shall possess and maintain qualification to perform Miniature/Micro-miniature repair.

3.2.5.4.5. Meteorological (METOC) Equipment Maintenance Technicians shall possess and maintain a working knowledge of Operational Risk Management (ORM), Electronic Radiation Hazards (RADHAZ) and Navy Occupational Safety and Health (NAVOSH) in accordance with items 1, 6, 8, 11, and 23 in Appendix B, Table B-7.

3.2.5.4.6. Meteorological (METOC) Equipment Maintenance Technicians shall possess qualification in Adult Cardio-Pulmonary Resuscitation (CPR) from American Red Cross or equivalent.

3.2.6. Ground Support Equipment (GSE) Maintenance.

3.2.6.1. GSE Maintenance Shop supervisor.

3.2.6.1.1. The contractor shall provide a Ground Support Equipment (GSE) Maintenance Shop supervisor possessing at least 5 years of documented experience in GSE shop management at the intermediate level or higher with no more than 36 months elapsed since most recent experience.

3.2.6.2. GSE Quality Assurance Manager

3.2.6.2.1. The contractor shall provide a Quality Assurance manager that possesses a minimum of 3 years experience as a Quality Assurance Manager at an Intermediate level GSE maintenance facility.

3.2.6.2.2. Quality Assurance manager shall enforce and maintain requirements of Naval Aviation Maintenance Program (NAMAP) Chapter 7.

3.2.6.2.3. Quality Assurance manager shall be required to have access to Aviation Maintenance Management Team (AMMT) SharePoint and Naval Aviation Technical Data and Engineering Services Command (NATEC) websites within 30 days of reporting.

3.3. Hours of Operation

3.3.1. NSGTMO Airfield shall be available for operations twenty-four hours a day, seven days a week.

3.3.1.1. Key personnel shall be on site during hours of operation, 0800-1600 local time, Monday through Saturday and be capable of responding to the work site within 60 minutes of notification or no later than when the next cross water ferry is available.

3.3.2. The contractor shall be capable of performance of services as set forth in the PWS 24 hours per day.

3.3.2.1. Business hours for Air Terminal Services, Transient Line, Ground Support Equipment Maintenance, and Ground Electronics Maintenance are 0800-1600 Monday through Saturday.

3.3.2.2. Business hours for the windward annex are 0800 to 1800 Monday through Friday; closed on Federal Holidays.

3.3.2.2.1. When early passenger check in coincides with a Federal Holiday, hours for passenger check-in at the windward annex may be abbreviated to 5 hours commencing 24 hours prior to mission scheduled departure.

3.3.3. The Contractor shall ensure a sufficient number of employees from each functional area are available to respond outside of normal working hours within 60 minutes of notification or no later than when the next cross water ferry is available if necessary.

3.3.3.1. The Contractor is expected to continue services during hazardous geological or weather conditions. The COR will notify the Contractor when geological or weather conditions are such that reduced staffing or closing of the facility is warranted.

3.3.4. The contractor shall provide all services in the PWS continuously for periods up to 10 days to support around the clock operations, when directed by the COR, to support emergency or contingency operations.

3.3.4.1. The contractor shall provide, in the event of an emergency, sustained escalated contingency services to the safest practical degree for up to 10 days.

3.3.4.2. Augmentation of Contractor Operations. The Contractor shall render all assistance, as specified by the COR, to deployed/augmentation forces as required for contingency situations. In the event of contingencies or during other periods that may warrant, the Government reserves the right to insert necessary personnel to augment Contractor operations. Government contingency personnel will be responsible for additional workload beyond Contractor's normal duties. Overall responsibility for the management and prioritization of that workload and resources will rest with the AFM through coordination with Project Manager, COR, and senior AMC representative if assigned.

3.4. Safety Requirements

3.4.1. The Contractor shall maintain safety and health standards consistent with the requirements of OPNAVINST 5100.23, Navy Occupational Safety and Health (NAVOSH) Program (Ashore), Code of Federal Regulations (CFR), local directives, and other requirements as set forth in this contract. The Contractor shall respond promptly to safety /health issues which may arise and notify safety office.

3.4.2. The Contractor shall ensure work performed does not expose personnel or property to hazards, risk of injury, or damage. The Government safety program manager may conduct periodic and no-notice visits to the Contractor work site. Personnel which observes an unsafe act, a dangerous situation is believed to exist, or established regulations, instructions, policies, management plans, and requirements are not being met may cease operations immediately.

3.4.3. The Contractor shall wear seatbelts and maintain two-way radio contact with ATC at all times while operating vehicles on movement areas/ramp and shall follow all directions given by ATC.

3.4.3.1. All Contractor vehicles operating on the airfield shall be equipped with an amber beacon as specified in FAA Advisory Circular 150/5210-5D or revision. Contractor is responsible for providing beacons for their vehicles.

3.4.4. The Contractor shall wear appropriate Personal Protective Equipment (PPE) in the proper manner.

3.4.5. The Contractor shall maintain hazardous clothing and spill kits.

3.4.6. The Contractor shall inform/update the Command Duty Officer (CDO) of any oil or hazardous material incidents until it is resolved.

3.4.6.1. The Contractor shall be responsible for oil and hazardous material rapid response containment and recovery training pursuant to current base instruction.

3.4.7. The Contractor shall report hazardous situations which cannot be eliminated immediately to the COR.

3.4.7.1. The Contractor shall deliver a written report to the safety office within twelve (12) hours, which includes, at a minimum, the following: a) date and time, b) situation or event, c) personnel and resources involved or affected, and d) a narrative description.

3.4.8. The Contractor shall report any accidents involving personnel and/or property to the COR and NAVSTA CDO telephonically within thirty (30) minutes and provide them a synopsis of the incident.

3.4.8.1. The Contractor shall deliver a written incident/accident report to the COR within twenty-four (24) hours, which includes the following: a) date and time of occurrence, b) place of occurrence, c) a list of personnel directly involved, d) a narrative description of the incident/accident that includes a chronological order of the circumstances, and e) recommended steps to prevent future incidents of the same nature.

3.4.8.2. The Contractor shall contact the NSGTMO Safety Office at 660-4526 to facilitate submission of an Accidental Injury/Death Report (OPNAV 5102/1) and or the Material (Property) Damage Report (OPNAV 5102/2) within two working days of incident.

3.5. Security

3.5.1. Contractor Access to (Unclassified) Information Systems. Department of Navy (DON) policy prescribes that all unclassified data at rest that has not been approved for public release and is stored on mobile computing devices shall be treated as sensitive data and encrypted using commercially available encryption technology.

3.5.2. DON policy prohibits assignment of non-U.S. citizens to IT-I and IT-II designated positions. IT position designations are incorporated in paragraph 5B-2 of SECNAV M-5510.30.

3.5.3. The Contractor shall ensure all personnel whose work involves IT-I and IT-II positions, access to sensitive unclassified information, navigation aids programs, Privacy Act Information, or Personally Identifiable Information receive a favorably adjudicated National Agency Check with Local Checks (NACLC). Employees may begin work once notification is received from the Naval Station GTMO Security Manager that minimum requirements have been met.

3.5.4. The Contractor shall process all clearances of Confidential and higher and ensure employees which require these clearances have been awarded and maintain appropriate clearances for the duration of their employment.

3.5.5. The Contractor shall use the visitor certification program in Joint Personnel Adjudication System (JPAS) or Visit Authorization Request (VAR) to provide Contractor personnel (who possess a current NACLC or superior clearance) investigative information documentation to Naval Station GTMO Security Manager and COR.

3.5.6. The Contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR will be renewed annually or for the duration of the contract if less than one year.

3.5.7. The Contractor shall ensure personnel that require Common Access Cards (CAC) shall report in person within 3 working days of reporting onboard to the NSGTMO Trusted Agent Sponsorship System (TASS) for processing CAC request. The COR will provide contact information for the current TASS Trusted Agent (TA).

3.5.7.1. The Contractor shall ensure personnel provide the TASS TA signed documentation from the contract security manager on company letterhead, page three (3) of System Authorization Access Request Navy (SAAR-N), or VAR identifying the level and expiration date of clearance the contract employee possesses and two forms of valid photo identification.

3.5.8. The Contractor shall ensure individuals accessing Navy Information Technology resources complete an OPNAV Form 5239/14, System Authorization Access Request Navy (SAAR-N).

3.5.8.1. The Contractor shall forward the SAAR-N to NSGTMO Information Technology (IT) department within 3 working days of arrival at Guantanamo Bay.

3.5.9. The Contractor shall ensure completion of annual Information Assurance (IA) training, monitor expiration of requisite background investigations and initiate reinvestigations as required, to ensure uninterrupted access to required IT systems.

3.5.10. The contractor will fully comply with requirements of Synchronized Predeployment and Operational Tracker (SPOT) program as coordinated with the KO.

3.6. Physical Security

3.6.1. The Contractor shall be responsible for safeguarding all Government property provided for Contractor use. At the end of each work period, all Government facilities, equipment and materials shall be secured.

3.6.2. The Contractor shall establish and implement methods to ensure all keys issued to the Contractor by the Government are accounted for and not used by unauthorized persons. The Contractor shall not duplicate any keys issued by the Government and immediately report to the COR any occurrences of lost or duplicated keys.

3.6.2.1. The Contractor shall be required, upon written direction from the COR, to re-key or replace the affected lock or locks without cost to the Government. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced at the Contractor's expense.

3.6.2.2. The Contractor shall prohibit the use of keys issued by the Government by any persons other than the Contractor's employees.

3.6.3. The Contractor shall limit access to Government provided lock combinations to preclude unauthorized entry.

3.7. Operational Security

3.7.1. No Contractor employee shall disclose or cause to be disseminated any information concerning the operations of the activity which would result in, or increase the likelihood of the possibility of a breach of the activity's security or interrupt the continuity of its operations.

3.7.1.1. The Contractor shall emphasize to all employees that disclosure of information relating to the services hereunder to unauthorized personnel or failure to safeguard classified information shall subject the Contractor, their agents or personnel to criminal liability under Title 18, Sections 79 and 798 of the United States Code.

3.7.2. The Contractor shall direct all inquiries, comments or complaints arising from any matter observed, experienced, or learned as a result of, or in connection with, the performance of this contract, the resolution of which may require the dissemination of official information, to the Public Affairs Officer.

3.7.3. Deviations from, or violations of, any of the provisions of this section shall, in addition to all other criminal and civil remedies provided by law, subject the Contractor to immediate termination for default and/or contractor personnel involved will experience withdrawal of the Government's acceptance and approval of employment.

3.7.4. The Contractor shall ensure personnel adhere to all base regulations and shall act swiftly to correct any personnel problems. Failure to comply with subject regulations may result in termination of employment and subsequent removal from the base.

3.7.4.1. The Contractor shall be required to remove any employee who has been determined by the Government to be objectionable for reasons including discipline, incompetence, and carelessness. Any crime committed within the Naval Base reservation may subject the perpetrator to Federal prosecution.

3.7.5. The Contractor shall ensure all personnel obtain required badges, vehicle passes and licenses and ensure the return of licenses, passes and badges to the COR upon completion of this contract or upon termination of personnel.

3.7.5.1. The Contractor shall, at a minimum of 30 days prior to the start of the contract, submit to the COR an estimate of the number of personnel expected to be utilized at any one time on the contract.

3.7.5.2. The Government shall issue necessary badges without charge.

3.7.6. The Contractor shall ensure only personnel with a need access facilities or any contractor occupied space.

3.7.6.1. The Contractor shall ensure that all contractor personnel have vacated the Contractor work areas at the end of the work day (unless otherwise approved by the COR).

3.7.6.2. The Contractor shall ensure no pets are kept in or around contractor occupied spaces.

3.8. Base Entry Clearance Procedures

3.8.1. The Contractor shall ensure all persons entering NSGTMO; obtain area entry clearance approval from the Base Commander and in accordance with the Foreign Clearance Guide at <https://www.fcg.pentagon.mil/fcg.cfm>. Contractor's requests for entry can be initiated by contacting the Naval Station Security Manager at (011) 5399-4505. All requests shall be initiated NO LATER THAN 60 DAYS PRIOR TO REQUIRED ENTRY.

3.8.2. The Contractor shall be permitted to have personal visitors in accordance with current Base regulations.

3.9. Grounds for Contractor Personnel Removal

3.9.1. Base Commander's Authority. Under authority of 18 U.S.C. 1382, as interpreted by the U.S. Supreme Court and other Federal Courts, the Commander NSGTMO, has the absolute discretion and authority to order removal and to bar permanently any person or persons whose presence the Commander determines to be detrimental to good order and discipline, security, public safety, or mission. There is no requirement under the law for notice of hearing. Under the law, the Base Commander's decision is final, and is not subject to judicial or administrative review.

3.9.2. Among the grounds that may result in removal and debarment from NSGTMO, are the following examples. These examples are not intended to be all-inclusive, nor do they limit or restrict the Base Commander's discretion:

3.9.2.1. Criminal misconduct.

3.9.2.1.1. Any act or omission classified as a felony under the U.S. Code.

3.9.2.1.2. Any criminal offense, other than offenses against military discipline, which, if prosecuted under the Uniform Code of Military Justice, would carry a maximum sentence of more than 1 year confinement.

3.9.2.1.3. Unlawful possession, use, distribution, or introduction of any controlled substance, as defined and listed in the Schedule of Controlled Substances published pursuant to 21 U.S.C. sec. 821.

3.9.2.1.4. Driving while intoxicated or reckless driving resulting in personal injury or property damage.

3.9.2.1.5. Repeated petty misconduct or repeated commission of less serious offenses not described above.

3.9.2.2. Any other conduct, whether criminal or not, that is inconsistent with good order and discipline, security, public safety, or mission in the closed military environment of NSGTMO.

3.9.3. All Contractor employees shall conduct themselves in a professional and courteous manner at all times.

3.9.4. The Contractor will ensure persons employed under this contract are of good moral character and have no history of felony charges (misdemeanors and traffic violations within the last seven years shall be reported).

3.10. Base Identification and Population Tracking

3.10.1. The Contractor shall ensure all Contractor personnel comply with current base pass and identification procedures upon arrival.

3.10.2. The Contractor shall provide a "Population Report" to the COR listing all employees, status, place of residence, and citizenship upon request.

3.11. Termination and Change of Status

3.11.1. The Contractor shall ensure terminated employees leave the Base as soon as possible. The Contractor is responsible for that individual until the former employee leaves the Base or changes status (explained below).

3.11.2. The Contractor shall provide the COR an Entry Clearance Termination for terminated employees, which releases the individual from this contract and provides new employer information if the employee finds employment elsewhere on base.

3.12. Contractor Employees

3.12.1. The Contractor shall ensure a sufficient number of contractor personnel retain, as applicable, current and valid certificates, identification cards, licenses, badges, and clearances prior to commencing performance and to fulfill the requirements of the PWS for the duration of the contract.

3.12.2. The Contractor shall ensure all Contractor personnel maintain professional appearance standards.

3.12.2.1. Contractor personnel shall wear commercial airline equivalent garments with company logo and name, and employee name displayed in such a way to be easily identifiable.

3.12.2.2. When working in environments which may unduly soil clothing, coveralls may be worn over appropriate clothing.

3.12.3. Outer garments, head coverings, and visible tattoos shall not display profanity, discriminatory remarks, and matters relating to drugs or drug paraphernalia, or other objectionable material.

3.13. Contractor Quality Control Program (QCP)

3.13.1. The Contractor shall establish and maintain a Quality Control Program (QCP), which shall ensure the requirements of the contract are provided as specified. A written or electronic copy of the QCP shall be submitted to the COR within thirty (30) calendar days after award and updated as modifications warrant.

3.13.2. The Contractor shall ensure the QCP includes the following at a minimum:

3.13.2.1. An inspection system covering all aspects of the PWS. It must specify the areas to be inspected on either a scheduled or unscheduled basis, frequency of inspections to be accomplished (inspections shall be no less than monthly), and the title of the individual(s) who performs the inspection.

3.13.2.2. The methods for identifying deficiencies in the quality of services performed before the level of performance becomes unsatisfactory.

3.13.2.3. A description of methods to be used for identifying and preventing defects in quality of service performed.

3.13.2.4. A description of the records to be kept to document inspections and corrective or preventive actions taken. A copy of the inspection report shall be forwarded to the COR monthly.

3.13.3. The Contractor shall maintain a file of all inspections and document corrective action taken for the term of this contract. This file shall be Government property and made available to the COR during normal working hours. The file shall be turned over to the COR within thirty (30) calendar days after completion/termination of contract.

3.13.4. The Government will evaluate the Contractor's performance under this contract. When an observation indicates defective performance, the COR will give the Contractor written notice of deficiencies and require the Project Manager or local representative to initial the observation. The initialing of the observation does not constitute concurrence with the observation, only acknowledgment that he or she has been made aware of the deficiency. Such surveillance will be done using standardized inspection procedures applicable to the PWS. Any action taken will be the decision of the KO.

3.13.5. The Contractor shall notify the COR in writing within 48 hours of being notified of unfavorable aircrew and customer comments.

3.14. Miscellaneous Inspections

3.14.1. Government safety officials, environmental engineers, fire inspectors, security officers, and other agencies will be allowed to conduct surveys, studies and inspections of operations and facilities at all reasonable times. Other Government personnel, such as NAVSTA GTMO management and Inspector General of higher headquarters staff are authorized to observe Contractor operations. However, these personnel will not interfere with Contractor performance and will refer all comments concerning the Contractor's operation to the COR.

4. GOVERNMENT PROPERTY FURNISHED AND SERVICES

4.1. General. The Government will provide, without cost, facilities, equipment, materials and services listed below. As a matter of information current inventories of Government property furnished are provided, however, the mix and/or quantity of Government property furnished is subject to change and will be verified by mutual inspection prior to the beginning of the contract period. All Government property furnished shall be used only in contract performance. The Government shall provide training on new equipment that is installed at the Government's expense that the Contractor is required to operate.

4.2. Facilities. The Government will provide administrative, maintenance, and storage facilities for the Contractor's use in the performance of duties required under this contract. The Government reserves the right to make any changes due to relocation or consolidation of facilities prior to contract award.

4.2.1. The Contractor shall not make any improvements to Government facilities provided under this contract. If the Contractor desires to make any repair, improvement or alteration, the Contractor shall obtain through the COR approval from Naval Facilities Engineering Command (NAVFAC) prior to any improvements.

4.2.1.1. The Contractor shall bear all cost for these improvements. Any alteration or repair made by the Contractor that affects the structure of the Government facility shall be considered a permanent part of the facility structure and shall be turned over to the Government at the end of the contract period.

4.2.2. The Contractor shall maintain all spaces in a neat and orderly manner.

4.2.3. Facilities will be subject to inspections by the Government Fire Department and violations found shall be corrected by the Contractor at the Contractor's expense.

4.2.4. The Government will provide and empty dumpsters to be used by the Contractor for all garbage, refuse, and other discarded solid wastes, as described under Refuse Disposal Services.

4.2.4.1. The Contractor shall ensure that container lids are kept closed to prevent scattering of trash or debris. The dumping or storage of trash, garbage, empty containers, construction debris, paving debris or salvage on the grounds shall not be permitted.

4.3. Office Furniture and Equipment. The Government will provide the office furniture and equipment listed in Appendix B. All office furniture and equipment provided by the Government shall remain the property of the Government while in the custody of the Contractor. Furniture that is no longer serviceable shall be replaced by the contractor. Equipment that is no longer serviceable shall be replaced by the government providing the damage was not caused by negligence of the Contractor.

4.4. Tools, Test Equipment, Materials, and Supply Parts. The Government will provide tools, test equipment, materials, and supply parts listed in Appendices. The tools, test equipment, materials, and supply parts provided by the Government shall remain the property of the Government while in the custody of the Contractor. Tools and test equipment which are damaged or lost by the Contractor are considered accountable items and shall be replaced at the Contractor's expense. Consumables provided at the start of the contract are not considered accountable items and may be expended by the Contractor in the execution of Government business.

4.4.1. The Contractor shall accept, open, inspect, tag, inventory, record, and properly store or install all equipment and systems, to facilitate maximum utilization.

4.4.2. The Contractor shall turn-in repairable parts to supply as identified by the Material Control Code and prepare all required documentation for shipment to the appropriate repair organization. The Contractor shall ensure all repairable parts are turned into Base Supply and shipped within 7 working days of removal to guarantee turn-in reimbursement.

4.4.3. The Contractor shall notify the Supply Department, via the COR, when equipment or material loss or damage is identified for Report of Discrepancy (ROD) submission. The Contractor shall be accountable for all losses or damage to equipment and material due to failure to perform timely and proper inspection or provide proper security.

4.5. Facility Maintenance and Repair. The Government will provide on-base facility maintenance and repair services. The Contractor will notify the COR of any major facility deficiencies, and the COR shall be responsible for notifying the appropriate entity for facility maintenance or repair. The Contractor shall notify the appropriate entity directly of minor maintenance or repair requirements (Trouble Calls).

4.6. Utilities. The Government will provide access to and maintenance of utilities (water, heat, and electrical power) for the performance period of the contract. The Contractor shall participate in an active program directed toward the efficient use of energy. The Contractor shall direct their employees to comply with the Government's policies of energy conservation and operate under conditions which preclude the waste of utilities.

4.6.1. Lights shall be used only in areas where and when work is being performed.

4.6.2. Mechanical equipment controls for heating, ventilation and air conditioning systems shall be not be adjusted by the Contractor.

4.6.3. Water faucets or valves shall be turned off after required use.

4.6.4. Government telephones shall not be used except for official business.

4.7. Physical Security. The Government will provide external law enforcement and physical security measures for the Air Operations facilities, per applicable NAVSTA GTMO directives and instructions. The Contractor is expected to maintain vigilance and inform NAVSTA security department of any violations.

4.8. Fire Protection Services. The Government fire department will respond to all fire alarms.

4.9. Telephones, Telephone/Fax, Copiers, and ADP Equipment. The Government will provide telephones, telephone/FAX, and ADP equipment for the performance of duties associated with this contract. All Automated Information Systems (AIS) owned by the Contractor or operated by the Contractor on behalf of the Government must adhere to all Information Security (INFOSEC) requirements of OPNAVINST 5239.1 (series). If the Contractor deems it necessary that additional equipment is required, purchase of that equipment will be at the Contractor's expense. The costs of Contractor telephone(s) and telephone/FAX, copier and computer data transfer services will be borne by the Contractor.

4.10. Parking. General on-site parking will be available to Contractor personnel.

4.11. Crane/Heavy Lift and Material Handling Equipment (MHE). The Government will provide crane/heavy lift service as available, if needed for evolutions outside of typical airfield material handling evolutions.

4.12. Hazardous Material Storage and Disposition. The Government will provide containers and HAZMAT storage facilities to meet and facilitate the immediate and short-term HAZMAT requirements. Additionally, the Government will provide instructions for the procurement, delivery, handling, storage, and disposition of all hazardous materials.

4.13. Test Measurement and Diagnostic Equipment. The accuracy of all test, measurement, and diagnostic equipment (TMDE) used for quantitative and qualitative measurements shall be ensured through calibration traceable to the National Institute of Standards and Technology. All sources of TMDE calibration must be able to demonstrate valid certification and approval by the DoD.

4.13.1. As defined in OPNAV INSTRUCTION 3960.16A, TMDE includes all devices used to measure, calibrate, gage, test, inspect, diagnose, or otherwise examine materials, supplies, and equipment to determine compliance with specifications, engineering drawings, technical orders (TO), technical manuals, and maintenance instructions.

4.13.2. The Contractor shall establish processes to ensure that monitoring and measurement can be carried out in a manner that is consistent with monitoring and measurement requirements and that all TMDE bears evidence of valid calibration. TMDE shall:

4.13.2.1. Be calibrated, verified, or both, at intervals specified in NA 17-35MTL-01, or prior to use, against measurement standards traceable to international or national measurement standards; where no such standards exist, the basis used for calibration or verification shall be recorded.

4.13.3. The Contractor shall assess and record the validity of the previous measuring results when the equipment is found not to conform to requirements during periodic calibration. The Contractor shall take appropriate action on the equipment and any product affected. Records of the results of calibration and verification shall be maintained. Records shall remain legible, readily identifiable and retrievable.

4.13.4. The Contractor shall ensure the calibration service provider utilized meets the requirements of ISO/IEC 17025, ANSI/NCSL Z540.3-2006 or NAVSEA 04-4734B. Criteria for selection, monitoring and evaluation shall be defined, documented, and results of the evaluation shall be recorded and provided to NSGTMO Calibration Coordinator at 011-53-99-4721 or the COR at 011-53-99-6006 for review. Calibration sources found to be in non-compliance by the NSGTMO Calibration Coordinator will not be used. Any TMDE found to be calibrated by a non-

compliant source must be removed from use, submitted for recalibration, and all tests performed invalidated. The cost of re-calibration and re-testing will be borne by the Contractor.

4.13.5. All TMDE utilized at NSGTMO is subject to monitoring via Metrology Automated System for Uniform Recall and Reporting (MEASURE)/ MEASURE Interactive Query (MIQ) databases regardless of the calibration source utilized. The NSGTMO Calibration Laboratory is the sole entry point for MEASURE/MIQ and will document all calibration transactions, utilizing OPNAV Form 4790/58, in MEASURE/MIQ database and provide reports as requested by the Contractor. Contractor furnished equipment (CFE) will be annotated in MEASURE/MIQ separately to eliminate confusion with Government furnished equipment (GFE).

4.13.6. GFE TMDE requiring more than incidental repair will be repaired, replaced, or sent to a depot level maintenance facility. Repair parts for GFE TMDE will be the responsibility of the Government unless evidence of abuse/misuse exists.

4.13.7. The Contractor shall within 3 work days of the performance start date coordinate with the NSGTMO Coordinator to determine course of action to be used for calibration of TMDE.

4.13.8. The Contractor shall demonstrate technical competence to ISO/IEC 17025, ANSI/NCCL Z540.3-2006 or NAVSEA 04-4734B requirements and earn appropriate certification by the Department of Defense if they choose to calibrate their own TMDE. Cost associated with gaining/maintaining certification will be borne by the Contractor.

4.14. Refuse Collection. The Government will provide refuse disposal services at existing locations. The Contractor shall use the existing containers for garbage, refuse, and other normal discarded solid wastes. Normal solid wastes do not include rocks, earth, construction waste, heavy or large metal objects, large appliances, automobile parts, explosives, chemicals, concrete, paint and pesticide containers or other hazardous waste, or refuse of weights exceeding 75 pounds per item. The Contractor shall be responsible for transporting and disposing of items which are not considered normal solid waste and shall bear all costs associated with the transportation and disposal of these wastes.

4.15. Grounds Maintenance. The Government will provide grounds services to Contractor occupied buildings.

4.16. Insect and Rodent Control. The Government will provide pest control for Contractor occupied buildings.

4.17. Air Traffic Control (ATC).

4.17.1. The Government will furnish the Contractor with all operational equipment required for the provision of ATC and weather reporting services, such as: voice recorder, wind speed and direction readout, telecommunications equipment to operational positions with loudspeaker, altimeter, clock, radio frequency selector, light gun, transmitter/receivers, operational data transfer lines (where applicable), space for airport and approach light controls, and headsets/handsets.

4.17.2. The Government shall provide all operational documents and directives such as Instrument Approach Procedures publications, charts, etc., for use by station and transient aircrew. The Contractor is required to monitor the supply of these publications and advise the COR of problems or insufficient stock as soon as they are known so that the Government may procure additional publications.

4.18. Air Terminal Services. The Government is responsible for providing Air Force 463L pallets for use in cargo movement. The 463L pallets are Government owned equipment and are not assigned to any particular station, but are expected to be properly protected by the station with current custody. The Contractor shall maintain 463 L assets IAW T.O. 35D33-2-3-1, 463L Pallet Maintenance and T.O. 35D33-2-2-2, 463L Air Cargo Pallets. Quantities of 463L pallets, side-nets, top-nets, tie-down chains, devices, straps, couplers, and dunnage (plastic/wood) are established authorizations, rather than actual quantities on-hand, which may fluctuate on a day-to-day basis. The Contractor shall ensure minimum mission essential levels as depicted in appendix "B" are available and coordinate the redistribution of excess 463 L assets with COR.

4.19. General Information. The Contractor shall provide emergent humanitarian aid in the event immediate threat to life is evident when situation or condition is within the immediate geographical location of Leeward Point airfield and when no assistance is immediately available from other sources or when it is in the Government's best interests.

5. CONTRACTOR FURNISHED PROPERTY AND SERVICES

5.1. General. Except for those items or services specifically stated to be Government-Furnished Equipment, Materials, and Facilities in Appendices, the Contractor shall furnish everything required to perform the requirements of this contract. Such material and services shall be provided as part of the contract fixed price.

5.2. Vehicles. The Contractor shall provide all vehicles (except MHE and GSE) required for use in the performance of this contract. The Contractor shall also provide all fuel and maintenance for Contractor owned vehicles. Contractor vehicles shall be identified with the company name or logo on each side. Use of magnetic signs is acceptable. Additionally, Contractor vehicles used on the flight line will have amber beacons as specified in FAA Advisory Circular 150/5210-5 or current revision.

5.3. Facility Maintenance and Repair. The Contractor shall be responsible for facility maintenance and repair when the cause of the maintenance or repair is induced through Contractor misuse or neglect. The Contractor will notify the COR of any facility deficiencies. The COR will notify NAVFAC or other appropriate entity for facility maintenance or repair.

5.4. Fire Marshall. The Contractor shall assign an on-site Fire Warden responsible for performance of duties associated with fire prevention pursuant Government directives for each contractor occupied space.

5.5. Training. The Contractor shall be responsible for all training, certification, licensing, and proficiency, for Contractor personnel unless otherwise specified in the contract and pay all costs incurred for training required by this PWS for the duration of the contract. The Contractor shall:

5.5.1. Create training files on all personnel which will include at a minimum pertinent local contact information, resume' used to gain employment, certifications, licenses, and trainings received as well as other information that may be deemed pertinent. Training files will be made available for Government review if requested.

5.5.2. At a minimum of 30 days prior to performance under the contract, develop an aircraft load planners program to ensure a sufficient number of Contractor personnel complete required training, IAW AMCI 24-101, Vol. 22, Attachment 5, paragraphs A5.1.2 through A5.1.18.

5.5.3. At a minimum of 30 days prior to performance under the contract, develop a Government-property MHE and Vehicle Drivers Program using the AMC Lesson Plans and Qualification Training Packages (QTP) provided by the COR.

5.5.3.1. Ensure all drivers are properly trained and certified before operating any Government- property MHE or Vehicles; and, complete annual drivers' refresher training.

5.5.3.1.1. Personnel who fail initial or annual driver's refresher training will re-accomplish prerequisite Advanced Distance Learning Service (ADLS) courses, driving competency evaluation, and attend the initial training course.

5.5.4. Provide the COR a list, designating in writing, qualified personnel fulfilling the following PWS requirements: Load Team Chiefs, Aircraft Load Planner Instructors/Aircraft Load Planners, Hazardous Materials Inspectors/Handlers, and MHE and Vehicle Instructors/Drivers/Mechanics.

5.5.4.1. The Contractor shall provide the COR an initial list of contractor personnel fulfilling these PWS requirements not later than the contract performance start date and provide an updated list within twenty-four (24) hours of the employment and/or termination of contractor personnel.

6. AIR TRAFFIC CONTROL OPERATIONS

6.1 The Contractor shall operate a Visual Flight Rules (VFR) Navy ATCF providing services in accordance with the procedures specified in paragraph 1.4 of NAVAIR 00-80T-114, FAAH 7110.65, Federal Aviation Regulations (FAR), Part 65, Subpart B (excluding paragraph 65.46), local specific LOA/MOA's, and other applicable instructions as identified in appendix B, Table B-6.

6.1.1. The Contractor shall submit a phase in plan to the COR for approval within 14 days of contract award.

6.1.2. The Contractor shall provide to the COR by the 25th of each month an ATC watch schedule for the following month. The Contractor shall advise the COR whenever staffing changes occur, or are forecasted to occur, which may impact the provision of ATC services.

6.1.3. The Contractor shall ensure Air Traffic Controllers adhere to shift requirements as set forth in governing instructions. Any request for deviation from these instructions must be submitted to the COR for review and forwarding to COMNAVREGSOUTHEAST (CNRSE) for final approval prior to implementation.

6.1.4. The Contractor shall notify the COR as soon as practicable but in no case less than 24 hours in advance if ATC services will be interrupted or compromised either temporarily or permanently.

6.1.5. The Contractor shall not impose non-ATC duties on controllers during the hours of operation under this contract that will in any way impede ATC controllers from providing ATC services. Controllers duty time begins with their first scheduled duty, either ATC or non-ATC. Once duty time begins, it is continuous and controllers are forbidden from performing controller duties after 10 hours of duty time.

6.1.5.1. The Commanding Officer may approve variances in schedule limitations in the event of emergent contingencies for up to 72 hours. All other requests for variances must be approved in writing by CNRSE.

6.1.6. The Contractor shall comply with provisions of appropriate FAA/Navy directives concerning documentation of operational data and maintenance of records. Reports include but are not limited to currency proficiency, daily/monthly traffic count data, operational position sign-on/off information, and utilization of Special Use Airspace. Contractor shall provide these reports/data to the Government upon request from the COR.

6.1.7. The Contractor shall maintain a current ATC Facility Manual and Air Operations Manual.

6.1.8. The Contractor shall develop and provide pilot information packages to include at a minimum current and legible charts, diagrams, and operation restrictions peculiar to Guantanamo Bay operating area.

6.1.9. The Contractor shall develop and submit to the AFM for approval, all Civil Aircraft Landing Permits request packages for aircraft requesting to land at NSGTMO.

6.1.10. The Contractor shall establish, document, and implement a facility training program for operational controllers in accordance with NAVAIR 00-80T-114 which will include the following topics at a minimum:

NAVAIR 00-80T-114 Air Traffic Control Facilities Manual
 Facility Manual / Air Operations Manual
 Federal Aviation Regulations, Part 91, General Operating and Flight Rules
 Federal Aviation Regulations, Part 93, Special Air Traffic Rules and Airport Traffic Patterns
 FAA Order 7220.1, Certification and Rating Procedures Handbook.
 FAA Order 3120.4, Air Traffic Control Training, including refresher, proficiency, and remedial training.
 FAA National Air Traffic Training Program Terminal Proficiency/Refresher Units, such as operations, runway incursion avoidance, anticipated and departure separation; all required briefing items of national and regional

concern (including GENOT, RENOT, SIGMET, etc.); and other required NCT items as determined by CNRSE and Regional FAA Air Traffic division personnel.

6.1.10.1. The Contractor shall submit the training plan for approval to the COR within 30 days of contract award. Once approved, the training plan shall be administered in a uniform and standardized manner, reviewed and updated at least annually and will be subject to NATOPS evaluation.

6.1.10.2. The Contractor shall maintain a Training and Proficiency Record for all operational controllers per NAVAIR 00-80T-114. These records shall be provided to the Government upon request and are considered to be the property of the U.S. Government although the Contractor may make copies for their records.

6.1.10.3. The Government shall provide a Contract Tower Operator (CTO) certifier during the first 30 days of this contract to certify those Air Traffic Controllers who qualify to perform under this contract. Air Traffic Controllers sufficient to properly staff and operate the facility shall be qualified for certification within 30 days of contract award.

6.1.10.3.1. The Contractors shall be responsible for any CTO certifications after the initial CTO examiner visit.

6.1.10.3.2. The Contractor shall ensure any new controller applicants are properly identified and meet the requirements outlined in the Federal Aviation Regulations, Part 65 prior to submitting a CTO application package.

6.1.10.3.3. The Contractor shall forward a CTO application package for each new controller to the CTO examiner. A complete application package consists of the following:

- Completed and signed Application Form (FAA Form 8400-3).
- Current second-class medical certificate.
- Superseded CTO certificate AC Form 8060-1.
- CTO Practical Test (with a passing score)
- Completed and signed Local Qualification Standards (LQS)
- Tower Visibility designation letter.
- Photo identification (acceptable forms include but are not limited to driver licenses, Government ID cards, passport and military ID cards).

6.1.10.3.4. The CTO examiner will review the application package and advise if there are additional requirements. If all requirements are met, Temporary Control Tower Operator certificates (FAA Form 8060-4) will be issued in accordance with FAAO 7220.1B controllers arriving in between CTO examiner visits.

6.1.10.3.5. The Contractor shall coordinate one annual visit for the CTO examiner to be conducted at the discretion of the CTO examiner. All entry documents and arrangements shall be coordinated by the contractor.

6.1.10.4. The Contractor shall provide Tower Visibility Observer certification per NAVAIR 00-80T-114.

6.1.10.5. The Contractor shall provide training for Contractor-furnished equipment. After the initial phase-in, the Contractor shall provide new contract personnel with training on Government Furnished Equipment (GFE).

6.1.11. The Contractor shall report ATC related accidents/incidents and collect applicable data in accordance with NAVAIR 00-80T-114.

6.1.12. The Contractor shall establish and maintain an alcohol and drug free workplace.

6.1.12.1. The Contractor shall within 30 days of award of contract provide to the COR the alcohol and drug use prevention plan. Plan at a minimum should include measures to be taken to monitor drug and alcohol use in the workplace and steps that will be taken if a controller is found to be abusing drugs or alcohol. Contractor employees are expected to perform their duties free of the effects of drugs or alcohol in accordance with FAA and Navy directives.

6.1.13. The Contractor shall provide Air Traffic Control related information in response to requests from the COR for items such as but not limited to traffic report, evolutions of particular airframe, or other data calls as necessary.

6.1.14. The Contractor shall take immediate action to correct any deficiencies or conditions determined by the Government to be a violation of FAA and US Navy Air Traffic Regulations or in the opinion of the Government jeopardize the safe and efficient controlling of aircraft at NSGTMO.

6.1.15. The Contractor shall strictly maintain security of the control tower by restricting visitor access to official business only and ensuring all egress/ingress points are locked at all times. Personal visitors for the controller on duty are forbidden in the tower at all times.

6.1.16. The Government reserves the right to access all spaces occupied by the Contractor at all times.

6.1.17. The Contractor shall perform all duties incidental to the safe and efficient operation of a Navy Contract Visual Flight Rules (NCTVFR) tower including but not limited to the following, the contractor shall:

6.1.17.1. Issue clearance to aircraft and vehicular traffic operating on movement areas.

6.1.17.2. Provide air traffic services for aircraft operating in U.S. Naval airspace Reservation.

6.1.17.3. Maintain tower equipment and record outages and corrective actions.

6.1.17.4. Activate and test crash phone.

6.1.17.5. Operate airport lighting systems and visual aids.

6.1.17.6. Coordinate with adjacent Air Traffic Control facilities on aircraft movement.

6.1.17.7. Relay information from aircraft to applicable base personnel for items such as DV, fueling, or T-line items.

6.1.17.8. Initiate procedures in the event of an unauthorized landing.

6.1.17.9. Advise arriving aircraft of current Bird and Animal Strike Hazard condition if moderate or severe.

6.1.17.10. Advise arriving aircraft of weather, airfield conditions, potential hazards, etc.

6.1.18. The Contractor shall perform all duties normally expected of a Base Operations or Flight Planning Branch including but not limited to the following, the contractor shall:

6.1.18.1. Provide for planning, receiving and processing of flight plans.

6.1.18.2. Receive and process information for inbound aircraft.

6.1.18.3. Make available required publications, directives, charts and supplies for pilots.

6.1.18.4. Ensure transient aircrews are briefed as necessary to avoid Cuban airspace violations.

6.1.18.5. Assist aircrews in filing of flight plans.

6.1.18.6. Coordinate with adjacent FAA facilities and CNRSE ATC SME.

6.1.18.7. Issue Prior Permission Required (PPR) notices for inbound aircraft as required.

- 6.1.18.8. Monitor range status for special use airspaces (MU) P-1002, (MU) R-1002, (MU) W-1001.
- 6.1.18.9. Establish and maintain standard operating procedures (SOP's) in accordance with applicable military directives and FAA rules and regulations pertaining to air traffic control.
- 6.1.18.10. Provide ATC Liaison with NRSE, NAVREPs, FAA representatives, local base officials, and representatives of other agencies as required.
- 6.1.18.11. Notifying cognizant search and rescue (SAR) agencies of aircraft in distress and provide emergency assistance.
- 6.1.18.12. Act as central point of contact for visiting aircrew.
- 6.1.18.13. Issue and maintain keys for crew vehicles for visiting aircrews.
- 6.1.18.14. Prepare and submit to the COR for routing all required Terminal Instrument Procedures documents.
- 6.1.18.15. Prepare and publish Notice to Airmen (NOTAM's) for the airfield.
- 6.1.19. The Contractor shall refuse permission for unauthorized aircraft to land at NSGTMO except when the aircraft declares an in-flight emergency. In the event an aircraft contacts the tower and requests to use NSGTMO facilities without Prior Permission (PPR), the Contractor shall immediately contact the CDO for further guidance.
- 6.1.20. The Contractor shall initiate current pre-mishap plan in the event of an emergency aircraft.
- 6.1.21. The Contractor shall execute Airfield Vehicle Operator's Course in accordance with governing documents.
- 6.1.21.1. The Contractor shall maintain a database of all qualified airfield operators and notify those operators whose license is due to expire within 30 days. Monthly, the Contractor shall provide a list of those operators expired or due to expire during the next 30 days to the COR by the 5th of each month.
- 6.1.22. The Contractor shall participate in Bird and Animal Strike Hazard Program.
- 6.1.23. The Contractor shall initiate the collection and safeguarding of data relating to mishaps and infractions of regulations with which the ATCF is concerned.
- 6.1.24. The Contractor shall determine operational capability of ATC equipment.
- 6.1.25. The Contractor shall ensure training, supervision, and assignment of ATC personnel.
- 6.1.26. The Contractor shall initiate and provide to the COR, recommendations for equipment replacement or enhancement required to accomplish the ATC-related mission.

7. AIR TERMINAL SERVICES.

7.1. Air Terminal Operations Center (ATOC): The contractor shall monitor originating, terminating, or transiting airlift missions, relay mission information and ensure readiness of terminal resources required to receive, document, plan, and move passengers, cargo, and mail ensuring maximum aircraft utilization and aircraft on-time departure reliability. Historic totals are provided for reference only in Appendix C and D. The contractor shall:

7.1.1. Gather, process, and disseminate information as required by current version of governing documents including but not limited to:

- AMCI24-101, Vol. 9, paragraphs 1, 5.3. - 5.4., 6.1. - 6.17., 7. - 7.118.5.1., 9. - 9.7., Sections C, D, E, and Attachments A2 - A7
- Headquarters (HQ) AMC/A4T policy, messages, and memorandums.
- Global Air Transportation Execution System (GATES)

The Contractor shall:

- 7.1.1.1. Provide relevant briefings and associated documentation to the aircrew.
- 7.1.1.2. Maintain ATOC events log, recording unique events/situations, make log available to COR upon request.
- 7.1.1.3. Coordinate with ATCF personnel to facilitate airfield operations to include, but not limited to Prior Permission Required (PPR) requests, airfield and ATC advisories and restrictions, and Tanker Airlift Control Center/Global Decision Support System updates.
- 7.1.1.4. Provide arrival/departure/load time information to agencies specified by COR and contractor work centers.
- 7.1.2. Provide detailed information concerning an actual delay or an abort to the appropriate Airlift Control Center, HQ 618 Air and Space Operations Center (Tanker/Airlift Control Center (TACC) Global Operations Cell, and COR.
- 7.1.3. Update, publish, and provide daily mission schedules every day, which covers the next forty-eight (48) hour period to agencies specified by COR.
 - 7.1.3.1. Publish and distribute the initial daily mission schedule at 0800 and provide updates, (i.e., mission add-ons, cancellations, delays), as required to ensure readiness of terminal resources.
 - 7.1.3.2. Include in each mission schedule (at a minimum) all scheduled flights, mission number, aircraft type, aircraft tail number, aircraft call-sign, scheduled or estimated arrival/departure times and payload information.
- 7.1.4. Notify the appropriate Airlift Control Center of aircraft landing, block-in, block-out, and take-off times.
- 7.1.5. Plan, select, sequence, and monitor each aircraft passenger, cargo and mail load IAW AMCI 24-101, Vol.11, Section I and GATES.
 - 7.1.5.1. Coordinate with the appropriate contract carrier representatives for load planning of commercial aircraft.
 - 7.1.5.2. Ensure maximum aircraft utilization.
 - 7.1.5.3. Obtain passenger deviations when moving hazardous material IAW AMCI 24-101, Vol. 9, Attachment 4.

7.2. Aircraft Services. The contractor shall control and record movement of cargo and mail, provide cargo processing, special handling, and aircraft loading and unloading IAW:

- AMCI 24-101, Vol. 11, except paragraphs 4, 16.2. - 18.7., 55. - 55.5., 76-78, 81. - 81.1., 83. - 84.5.3.; 100. - 100.3., 104. 105. - 105.5., Attachment 3, Attachment 4, Attachment 5, and Attachment 7
- Department of Defense (DOD) 4500.9-R, Part II, Chapter 203, Section C, paragraphs 5, 6, 7, and 8;
- DoD 4515.13R, Chapter 7;
- AFMAN 24-204(I);
- HQ AMC/A4T policy, messages, and memorandums;
- GATES.

The contractor shall:

- 7.2.1. Load and unload cargo on and off Government owned or contracted surface conveyances.

7.2.2. Provide technical assistance for preparation of hazardous materials marking and labeling IAW AFMAN 24-204(I), along with applicable intermediate changes and supplements. Inspect all hazardous material IAW AFMAN 24-204(I) before acceptance into the Defense Transportation System. Use the International Air Transportation Association (IATA) Dangerous Goods Regulation as applicable.

7.2.3. Coordinate immediate release of ordinary mail and registered mail with the Fleet Postal Office (FPO).

7.2.4. Expedite medical supplies as coordinated with the COR or Naval Hospital.

7.2.5. Store and secure all cargo/mail shipments until properly released to receiving agencies.

7.2.6. Load and Unload explosives IAW AFMAN 24-204(I).

7.2.6.1. Ensure personnel handling explosives are locally qualified through the Base Safety Officer.

7.3. Passenger Reservation Services. The contractor shall develop Standard Operating Procedures for passenger and pet reservation processing within 30 calendar days of contract award. The contractor shall:

7.3.1. Develop and modify as necessary a reservation/cancellation request form for use by the traveling public.

7.3.1.1. Maintain files in accordance with Personal Identifiable Information procedures.

7.3.1.2. Destroy cancellation request forms within 72 hours of departure of mission for which cancellation was submitted.

7.3.2. Make reservations for all leisure travelers personally purchasing a ticket.

7.3.3. Assist all other travelers with reservation issues.

7.3.3.1. Comply with base policy for all passengers traveling on US Government funded orders to make reservations through Defense Travel Service, or Navy Passenger Transportation Office (NAVPTO). This includes but is not limited to Funded Environmental Leave, Rest and Recuperative Leave, Semi-annual travel, Renewal Agreement Travel.

7.3.3.2. Make every effort to direct travelers using Government funded orders to the appropriate office for assistance.

7.3.4. Make pet reservations for contractors transferring from NSGTMO

7.3.4.1. Coordinate waivers for booked passengers to move an additional pet.

7.3.5. Confer with the Customer Service Division (CSD) Guantanamo Bay Detachment in the event an un-resolvable issue occurs regarding Government funded travel.

7.4. Passenger Services. The contractor shall provide a complete range of passenger and baggage services IAW:

- AMCI 24-101, Volume 14, except Section A paragraphs 1, 2.3, 2.4, 2.5 – 2.5.1.8, 2.6, 2.9, and 2.12.; Section B, paragraphs 3 and 19; Section C, paragraph 22.17; Section D, paragraph 26.2, 26.4, 29.1, 29.7 through 29.7.2, 29.8.1, 29.8.2, Section E, paragraph 35.4, 39.1, 40.1.; Section F paragraphs 48. - 55. Section G, paragraphs 59 and 62; Section H paragraphs 64 - 66. Section I, paragraphs, 70.7.3.1 and 73; Section K
- DoD 4515.13-R, Chapters 2, 6, and 10;
- Electronic Foreign Clearance Guide;
- HQ AMC/A4T policy, messages, memorandums, and directives;
- GATES.

The contractor shall:

7.4.1. Update arrival/departure Flight Information Display Systems (FIDS) daily or as missions are added/deleted.

7.4.2. Ensure contractor personnel are knowledgeable of hazardous materials/dangerous goods that are acceptable/unacceptable to be carried by passengers for personal use in carry-on baggage and in checked baggage.

7.4.3. Ensure that member's leave/EML authorization is stamped with a local sign-up stamp. Passenger traveling without a written authorization must be given a locally produced handout with date/time annotated.

7.4.3.1. Create a database to track and document all Environmental Morale Leave's taken by base residents within 30 days of assumption of duties. Any instance of questionable travel shall be reported to the COR prior to submission to Air Mobility Command.

7.4.4. Ensure all Distinguished Visitors (DV) are properly identified and issued a DV badge in accordance with local procedures. Upon verification of identification, escort DVs to the DV Lounge. DV privileges' are reserved for those personnel in pay grades 0-6 and GS-15 and above, Command Master Chief, Command Sergeant Major, equivalent major command senior enlisted advisor of pay-grade E-9, and Blue Bark passengers. In addition, any person specifically granted DV lounge access by the Commanding Officer of NSGTMO or aids requested by an authorized DV lounge patron.

7.4.5. The contractor shall make every effort to move late arriving pre-manifested passengers without delaying aircraft.

7.4.6. The Contractor shall ensure passengers are escorted to/from the aircraft when walking on the aircraft parking apron. Passengers shall be escorted as a group and individuals shall not be permitted to straggle. Under no circumstances shall passengers be allowed to walk under any portion of the aircraft unless required for boarding (i.e. 727 or C-9 type of aircraft loading via the tail air stair door).

7.4.6.1. The Contractor shall report unauthorized personnel around aircraft or aircraft parking areas to NSGTMO Security.

7.4.7. The Contractor shall ensure the AMC Commander's comment system is available to include: a current posted picture of the Installation Commander will be prominently displayed and an ample supply of blank AMC Form 253 (Air Passenger Comments) will be available for passengers. A locked receptacle will be available for passengers to return their completed AMC form 253. The contractor shall not accept the completed comment forms directly from passengers.

7.4.8. The Contractor shall advertise Interactive Customer Evaluation (ICE) System as much as practical.

7.4.9. The Contractor shall staff and operate the Leeward Passenger Terminal during normal business hours and secure the facility prior to departure.

7.4.10. Staff and operate the Windward Annex. The Contractor shall:

7.4.10.1. Staff Windward Annex during hours set forth in paragraph 3.3.2.2.

7.4.10.2. Conduct early check in for Air Mobility Command missions (Category "B", SAAM, etc.), troop movements of greater than 25 passengers, and Office of Military Commission missions at the windward annex. Early check in services includes providing passengers with boarding passes and accepting their luggage 24 hours or less prior to scheduled mission.

7.4.10.2.1. Limit windward annex operations to supporting booked passengers during early check-in services.

7.4.10.3. When not conducting early check-in, provide store front service to accommodate customer requests to include: accept reservation requests, sign unfunded and funded environmental leave requests, facilitate space "A" sign up, sign check in sheets, answer general questions, and all other reasonable accommodations.

7.4.10.4. The contractor shall store passenger checked baggage inside of the Annex or in a locked closed-container truck parked within the Annex perimeter security fencing. All vehicle/pedestrian gates shall be secured when the Annex is closed.

7.4.10.5. The contractor shall assist US Navy Security personnel in screening of all passenger checked baggage at the Leeward Passenger Terminal, moving/handling baggage to/from the X-ray machine; and ensuring all screened checked baggage is stored in a secure sterile area until loaded on aircraft.

7.4.10.6. The contractor shall staff Windward Annex to deliver baggage to arriving passengers for a minimum of two hours after baggage arrives at the Windward Annex and becomes available for passenger pickup.

7.4.10.6.1. The contractor shall download and make AMC Commercial Contract Airlift Mission passenger baggage available at Leeward Passenger Terminal prior to transporting baggage to Windward Passenger Terminal Annex.

7.4.10.6.2. The contractor shall provide an on-call employee to open Windward Annex within 30 minutes after being contacted by a passenger. On call employees telephone number shall be posted next to telephone outside annex entrance.

7.4.10.7. The contractor shall ensure all unclaimed baggage is appropriately processed.

7.5. Funds Handling. The Contractor shall provide funds handling services IAW AMCI 24-101, Vol. 14, Section F; AMCI 24-101, Vol. 6, paragraph 9.5; and HQ AMC/A4T policy, messages, and memorandums. The Contractor shall:

7.5.1. Maintain an adequate change fund.

7.5.2. Deposit funds with the Disbursing Officer as soon as practical after closing of flight.

7.5.3. Prepare DD Form 1131 (Cash Collection Voucher) and a separate DD Form 1131 for credit card transactions.

7.5.4. Replace all shortages between the amount collected and the amount that should have been collected immediately. The Disbursing Officer or their designated representative is responsible for processing checks which are returned due to insufficient funds or other reasons.

7.5.5. The records and funds shall be available for unannounced audits conducted by the Government in accordance with applicable regulations.

7.6. Fleet Service: The Contractor shall provide fleet service. The contractor shall:

7.6.1. Provide latrine servicing.

7.6.1.1. Ensure waste from the lavatory service trucks is dumped at designated and certified waste disposal sites.

7.6.2. Provide aircraft cleaning and disinfecting services.

7.6.3. Remove all trash from noncommercial aircraft. NOTE: Cleaning and catering of commercial aircraft is the responsibility of the carrier not the contractor.

7.7. Records, Reports, and Electronic Data Interchange.

7.7.1. The Contractor shall create, maintain, and dispose of Government-Required Records IAW AMCI 24-101, Vol. 6 paragraphs 9. - 9.7.; HQ AMC/A4T policy, messages, and memorandums; and, GATES. The Contractor shall provide the original record or a reproducible copy of any such record within three (3) working days of receipt of the request. The Contractor shall:

7.7.1.1. Perform post flight procedures within twenty-four (24) hours of aircraft departure.

7.7.1.2. Complete and file all flight transactions and related documentation within forty-eight (48) hours of aircraft departure.

7.7.1.3. Research documentation retained by the contractor and prepares reports within forty-eight (48) hours of request. Maintain a copy of all research requests for a period of ninety (90) calendar days.

7.7.2. Prepare and submit the following reports within the time frames stated below or IAW the specified publication.

7.7.2.1. Monthly Station Traffic Handling Report, RCS: HQ AMC-A4T (M&Q) 7107 IAW AMCI 24-101, Vol. 6, paragraph 15.

7.7.2.2. Daily Offshore Station On-Hand Report RCS: HQ AMC-A4T (AR) 7115 twice daily or as required, to facilitate on-ward movement of cargo and mail, IAW AMCI 24-101, Vol.6, paragraph 20.

7.7.2.3. Short, Lost, Cannot Locate, and Pilfered Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 14.

7.7.2.4. Over Shipment Report IAW AMCI 24-101, Vol. 6, paragraph 13.

7.7.2.5. AMC Key Asset and Equipment Report, RCS: HQ AMC-A43 (M) 8001 IAW AMCI 24-101, Vol. 6, paragraph 21 and Global Asset Reporting Tool (GART) requirements.

7.7.2.6. Annual AMC Pallet and Net Report, as requested by AMC/A4TR.

7.7.2.7. Vehicle and equipment mishap reporting shall be submitted to HQ AMC/A4T at the following web site: https://www.my.af.mil/gcss-af/USAF/AFP40/d/1074111948/Files/a4t/mhe_mishap.pdf. All vehicle and equipment mishap data must be submitted to HQ AMC/A4T and 437 Aerial Port Squadron (APS) Navy Technical Advisor/Performance Assessment Representative (PAR) within twenty-four (24) hours.

7.7.2.8. Mishandled Baggage Summary, (AMC Form 134a) IAW AMCI 24-101, Vol. 14, paragraphs 74.1 through 74.5.

7.7.3. The contractor shall audit and correct all errors and discrepancies within twenty-four (24) hours of discovery or notification.

7.8. Communications Management and Information Systems. The contractor shall interface with the Government communications representative(s) as required to manage the air terminal computer systems and ensure continued functionality. The contractor shall:

7.8.1. Provide a GATES Work Station Area Security Officer (WASO). The contractor shall, IAW GATES Manual:

7.8.1.1. Provide a letter with the name of the GATES WASO and alternate(s) to the COR fifteen (15) calendar days before the start of the contract. Submit an updated appointment letter as required.

7.8.1.2. Immediately request assistance from HQ AMC/A4TI for software and hardware related problems, and notify the COR of software and hardware related problems within forty-eight (48) hours of the request for assistance.

7.8.1.3. Establish manual-processing procedures and provide uninterrupted service to the customer when GATES functionality is lost.

7.8.1.3.1. Notify the COR when a loss of GATES functionality occurs and cannot be restored within 30 minutes.

7.9. Government-Furnished Materials Handling Equipment (MHE). The contractor shall receive, process, and prepare for shipment as well as operate and maintain all MHE listed in the PWS Appendix B, Table B-2 in accordance with existing TO's, instructions, and individual operational orders to ensure maximum availability and utilization. The contractor shall:

7.9.1. Notify the COR when any MHE will be unavailable for a period of more than 36 hours.

7.9.2. Properly inspect, operate and perform minor maintenance within capability IAW applicable TOs, Manufacturer Operating Instructions, technical and maintenance manuals, etc.

7.9.3. Turn-in MHE requiring both planned and unplanned maintenance and repair to appropriate repair facility.

7.9.4. Operate all MHE a minimum of once every 7 calendar days for the purpose of determining the operational and material condition.

7.9.4.1. Balance the use of Aircraft K-loaders, spreading usage based on operating hours and mission requirements.

7.9.4.2. Place Aircraft K-Loaders out of service when a vehicle maintenance work-order has been opened for any maintenance which requires more than two (2)-hours of labor or encompasses safe vehicle operation items, i.e. lights, blinkers, brakes; and, the Aircraft K-loader will remain out of service until fully operational.

7.9.5. Coordinate an MHE parking plan with the COR for vehicles and equipment while not in use. The plan shall provide maximum clearances between vehicle parking spaces and aircraft movement areas.

7.9.6. Maintain the appearance of MHE by washing MHE at least monthly to include undercarriages.

7.9.7. Provide the 437LRS/LGRV Online Vehicle Interactive Management Systems (OLVIMS) information IAW AMC/A4RV instructions to account for maintenance and repair actions as well as collect relevant data, i.e. out of commission times and awaiting parts status, parts costs, operating hours, and fuel consumption. Monitor and report daily, vehicle in-commission rates to the COR.

7.9.8. Report Vehicle Time Compliance Technical Order (TCTO), Material Deficiency Reports (MDRs), Service Bulletins, and one-time inspections (compliance/non-compliance) to HQ AMC/A4RV and the 437 LRS/LGRV.

7.10. Custodial Services.

7.10.1. The Contractor shall perform all janitorial and custodial services for all contractor occupied spaces, waiting areas, DV lounge, sterile area, security screening area, two male restrooms, three female restrooms, one unisex restroom, hallway leading past the DV lounge, hallway leading to the two restrooms at the northeast corner of the first floor, smoking area, exterior areas including the full perimeter of the east side of the hangar, and for an area extending 40 feet from all spaces that the contractor occupies. (All equipment required to fulfill custodial duties will be provided by the Government.) The Contractor shall provide janitorial services as follows:

7.10.2. In all interior spaces, floors shall be swept or vacuumed and maintained free of dirt, dust and debris. Walls and ceilings shall be kept clean. Tile floors shall be buffed and shined and maintained free of dirt, dust and debris. All surfaces including wall hangings, signage, pictures, model aircraft, chairs, seats, booths, window shades, and horizontal surfaces shall be maintained free of dust. Ensure food preparation areas, refrigerators, coffee service, and dishes for the DV lounge are maintained in a high state of cleanliness free of trash, spoilage and spills. All windows shall be washed, cleaned and maintained. Trash cans shall be emptied as necessary. Restrooms shall be cleaned and

sanitized as necessary to maintain clean and sanitary conditions. Solid surface furniture shall be sanitized as needed. Workshops and supply rooms shall be kept orderly and clean. Custodial services shall be available during normal working hours to respond to spills or other clean up needs.

7.10.3. For all exterior spaces including the general parking area, trash shall be picked up, entrance to buildings keep neat, luggage carts returned to predetermined staging area, trash cans emptied, and debris picked up to prevent Foreign Object Debris (FOD) hazard. Occasional pressure washing may be required.

7.10.4. The Contractor shall clean up after all performed services are finished. Exterior spaces adjacent the east side shall be free of debris, cigarette butts, or any other item that could be blown onto the airfield surface and create a FOD hazard. Occasional sweeping may be required to remove collecting dirt out of the corners. All planters shall be kept free of garbage. The Contractor shall keep all Contractor facilities clean and free of litter, debris, and unsightly matter.

7.10.5. The contractor shall maintain cleanliness of two AMC visiting crew vehicles to include at a minimum washing of exterior, vacuuming, disposal of trash, and cleaning of windows.

7.11. ATS Training. AMC personnel will provide initial familiarization training at NSGTMO to Contractor personnel for the first thirty (30) days of the contract performance period. During this period, the Contractor is fully responsible for providing adequate personnel, supervision, and any items and services necessary to perform ATGHS as defined in this PWS.

7.11.1. The Station Manager shall attend a weekly meeting with the COR to review training progress and ATS training may be terminated in less than 30 days if agreed to by the contractor and Government.

7.11.2. At the Post Award conference, the Contractor shall designate personnel performing as hazardous materials inspectors and/or load planners and shall provide a current certificate of completion of the Transportation of Hazardous Materials Preparer's Course or the Air Transportation of Hazardous Materials Inspector Course. For Contractor personnel designated but not qualified or current, the Government will make available, at the contractors cost, throughout the term of the contract, required Hazardous Materials Inspector Course training to enable proper certification of personnel identified as hazardous materials inspectors, IAW AFMAN 24-204(I). The in-residence course is currently held at Ft Lee, VA and may be held at other locations world-wide.

7.11.2.1. A sufficient number of Contractor personnel shall complete the Web-Based-Training (WBT) Air Transportation Hazardous Inspectors Course and maintain required certification to fulfill the requirements of the PWS for the duration of the contract. COR will coordinate course attendance. Certification requirements include a final exam to be administered by a certified Test Control Officer.

7.11.2.2. Additionally, Contractor personnel performing cargo handling operations shall satisfactorily complete hazardous material handler training IAW AFMAN 24-204(I) prior to the start of the contract.

7.11.3. The contractor shall identify in writing to the COR (30 day minimum notice) those 25K loader drivers who will require Government training during the initial familiarization training period. Thereafter training shall be conducted by the Contractor's MHE loader instructors.

7.11.4. At the Post Award conference, the Contractor shall designate personnel performing as aircraft load planners. The Government will provide on-the-job training during initial familiarization training, IAW AMCI 24-101, Vol. 22, Attachment 5, paragraphs A5.1.2. through A5.1.18.

7.11.5. The contractor shall designate Load Team Chief Personnel in writing to the COR no later than the first day of familiarization training. Load Team Chief Personnel will be provided Government training during the initial familiarization training period and annual training thereafter shall be conducted by the contractor's qualified Load Team Chief Instructor, IAW AMC Load Team Chief training requirements provided by the COR.

7.11.6. The Contractor shall designate personnel requiring records management training.

7.11.7. Training requirements shall be coordinated with the COR.

8. TRANSIENT LINE SERVICES

8.1. The Contractor shall provide the following services as required to transient passenger and cargo aircraft on official Government business as necessary for the safe start, shutdown, taxi, and parking of transient aircraft.

8.1.1. The contractor shall provide the following ramp services to transient aircraft:

- Provide aircrews with marshalling / taxi instructions for aircraft arrival and departure.
- Coordinate arrival services.
- Properly dispose of all hazardous waste material.
- Provide aircraft support services to meet, park, chock and position support equipment at the aircraft.
- Provide departure services such as fireguard, engine starting, and marshalling services to departure point.
- Conduct ground marshalling using standard hand signals.
- Position, operate and deposition support equipment unit as necessary.
- Tow aircraft within the capabilities of provided support equipment.
- Assist NAVFAC with removal of emergency aircraft as required.

8.2. The Contractor shall provide services to transient aircraft utilizing the following priorities:

- Priority One: Search and Rescue (SAR).
- Priority Two: Medical Evacuation (MEDIVAC or MEDEVAC).
- Priority Three: U.S. Government aircraft involved in operational missions.
- Priority Four: Air Mobility Command (AMC) aircraft.
- Priority Five: Other DoD and U.S. Government aircraft.
- Priority Six: Allied Government aircraft.
- Priority Seven: Civilian aircraft conducting Government business.

8.3. The Contractor shall inspect daily or after an event likely to introduce FOD all taxiways, ramp spaces, and runway for FOD.

8.3.1. The Contractor shall operate FOD sweepers sufficient to ensure all paved surfaces of the runway, all taxiways, and entire ramp are swept once per week or as requested by the COR, transient aircrews, or Air Traffic Control. Proper airfield sweeping includes cleaning of mooring eyes, grounding points, and other recessed areas.

8.4. The Contractor shall conduct Bird and Animal Hazard Disbursement (BASH) procedures as required. Disbursement techniques may include pyrotechnics, vehicular harassment, or others as necessary.

8.4.1. The Government shall provide all BASH equipment.

8.5. The Contractor shall ensure all FOD collection containers around the ramp are emptied weekly.

8.6. The Contractor shall pressure wash all airfield signage once per quarter or as required.

8.7. The Contractor shall perform light tasking within their capability such as bird spike install or replacement, washing of Government and Contractor provided vehicles (MHE, sweeper truck, follow me truck, etc.), FOD bucket relocation or assembly, and other tasking not requiring unique tools or experience.

NOTE: Contractor shall be authorized to lease vehicles in support of this contract through Government sources as required. Vehicles that may be leased include vehicles unique to the airfield services field including but not limited

to airfield vacuum sweeper, airfield "Follow Me" truck, and other vehicles specifically designed for unique airfield operations.

9. GROUND ELECTRONICS MAINTENANCE DIVISION (GEMD) SERVICES.

9.1. The Contractor shall furnish the supervision, labor, and transportation necessary to maintain and repair all equipment identified in Appendix B, Tables B-8 and B-9 and furnish administrative requirements of Appendix B, Table B-10.

9.2. The Contractor shall direct and supervise compliance with all aspects of ground electronics management programs in accordance with references listed in Appendix B, Table B-7.

9.3. The Contractor shall consider fiscal responsibility in the use of the Navy's Micro-miniature repair program in accordance with item 13, Appendix B, Table B-7.

9.4. The Contractor shall prioritize maintenance actions using safety of flight as the primary concern. All repairs that affect safety of flight will be considered emergent. Emergent equipment repairs shall only be delayed if necessary due to flight operations. At no time shall the contractor allow (through action or inaction) the equipment listed in Appendix B, Table B-8 to become unavailable during flight operations without advance notification and subsequent authorization of the COR and ATC Supervisor.

9.5. The Contractor shall perform routine corrective and preventative maintenance during low volume traffic periods to the maximum extent practical in order to minimize adverse impact on operational commitments. Preventive and corrective maintenance on Navy Air Traffic Control Air Navigation Aids and Landing Systems (NAALS) equipment/systems may be performed as approved by the COR during higher traffic field hours with minimal impact on operational commitments.

9.6. The Contractor shall notify the COR and ATC Supervisor immediately of any component, module, or part that reduces the operational capability for which that system was designed.

9.6.1. The Contractor shall report the nature of the failure and shall include an estimated time of repair to the COR and ATC Supervisor and brief the ATC Supervisor daily on the status of failed systems until they return to service.

9.6.2. The Contractor shall maintain a daily Trouble Call Log and enter all service requests received. The design of the log is up to the contractor but must at a minimum list system affected, time of call, name of person reporting call, and time COR and ATC supervisor was notified.

9.6.3. The Contractor shall update the daily equipment status board in Base Operations as equipment status changes.

9.7. The Contractor shall follow US Navy Maintenance and Material Management (3-M) System Policy as set forth in OPNAVINST 4790.4, or current revision.

9.7.1. The Contractor shall be capable of performing required spot checks by all levels of 3M Management.

9.8. The Contractor shall liaise in a technical capacity when directed by the COR, with organizations tasked with providing technical assistance to NSGTMO for ground electronics maintenance or systems.

9.9. The Contractor shall utilize and input/manipulate data as necessary the Maintenance Figure of Merit (MFOM) program to ensure a fully integrated and real time snapshot of readiness exists for all contractor work centers.

9.9.1. The Government shall provide, perform maintenance and manage software/hardware updates for MFOM.

9.10. The Contractor shall participate fully in any data collection/dissemination systems deemed necessary by the Government. Once informed of a new system, the Contractor shall have 90 days to familiarize them prior to transitioning fully into the new system.

9.11. The Contractor shall maintain a technical library as outlined in item 1, Appendix B, Table B-6.

9.11.1. The contractor shall maintain the ATC Facility Drawing Package (FDP). The FDP is an integral part of the Technical Library. The Technical Library shall become the property of the Government at the termination of the contract.

9.12. The Contractor shall prepare and submit CASREPs in accordance with item 12, Table B-7, appendix B (Formerly NWP 10-1-10). CASREPs shall take priority over all other assignments given to the Contractor unless otherwise directed by the COR.

9.12.1. The Contractor shall use the Navy Air Traffic Control website (<https://atc.navy.mil/>) to aid in researching the correct addressing.

9.12.2. The Contractor shall prepare and submit initial CASREPs per local instructions when a malfunction or deficiency not correctable within 48 hours exists to reduce the unit’s primary or secondary mission.

9.12.3. The Contractor shall prepare and submit CASREP Update reports (CASUP) every 30 days or immediately as changes occur for each CASREP not corrected.

9.12.4. The Contractor shall prepare and submit CASREP Correction Reports (CASCOR) within one (1) working day upon correction of a CASREP.

9.13. The Contractor shall maintain all NAALS equipment listed in Appendix B and ensure NAALS equipment meets minimum requirements for routine flight inspection in accordance with Appendix B, Table B-7, and item 1 at all times.

9.13.1. The Contractor shall not deviate from requirements of Appendix B, Table B-7, and item 1 when maintaining NAALS equipment.

9.13.2. The Contractor shall meet specified response times for NAALS trouble calls as follows:

Table 4: NAALS REQUIRED CALL RESPONSE TIME

Maximum Response Time	Conditions
10 minutes	Ceiling- less than 5000’ AGL Or Visibility- 5 miles or less Or 30 minutes before conditions are forecast to meet these conditions.
30 Minutes	Ceiling – 5000’ or greater AGL Visibility – Greater than 5 miles
1 hour	Field Closed, regardless of weather. Report time shall be arrival time at the Windward Ferry Landing.

9.13.3. The Contractor shall perform the following maintenance daily and within one (1) hour prior to the first scheduled aircraft operation of the day, or as directed by the COR:

- Activate TACAN and VOR Morse Code ID generators.
- Perform ground-to-air communications equipment checks (Verify with ATC).

9.13.4. The Contractor shall perform the following maintenance daily including weekends and holidays:

- Recorder checks on the Air Traffic Control (ATC) recorders

- Check operation of HVAC and A/C units
- Check and empty dehumidifiers.
- Any daily PMS.

9.13.5. The Contractor shall notify and obtain permission from the Air Traffic Control Supervisor twenty four hours prior to scheduled TACAN and VOR Maintenance.

9.13.6. The Contractor shall notify the Air Traffic Control Supervisor when an unscheduled outage will be longer than one hour. Notification shall take place within 15 minutes of discovering the outage.

9.13.7. The Contractor shall reset the TACAN and or VOR unit within 30 minutes of any power outage while the airfield is open. Current hours of operation are 24 hours a day, if those hours change, the reset shall occur within 30 minutes of notification that power was lost.

9.14. The Contractor shall provide technical, maintenance, and material support for Non-NAALS related systems and equipment as listed in Table B-9 of appendix B. Support shall include repairs to NON-NAALS found during use or that requested by the COR or ATC supervisor.

9.14.1. The Contractor shall respond to Non-NAALS work control calls within 24 hours after receipt.

9.15. The Contractor shall ensure positive control of the air operations data recording media in the event of an aircraft mishap. Recordings during identified incidents shall be turned over to the custody of the COR or Aviation Safety Officer in accordance with items 1, 3, and 10 of Table B-7, Appendix B.

9.16. The Contractor shall deactivate TACAN and VOR station Morse code ID generators, check HVAC and A/C units, secure and lock all GEMD spaces and buildings during all periods of airfield closure.

9.17. The Contractor shall perform field alterations to equipment listed in Tables B-7 and B-8 of Appendix B in accordance with appropriate instructions provided with the field alterations package. Modification kits will be provided by the Government for all modifications.

9.18. The Contractor shall assist in the installation of new systems or modifications of existing systems as upgrades are introduced. The Government shall provide the systems and equipment to be installed.

9.19. The Contractor shall perform equipment, component, and systems installations, modifications, field changes, extensive field maintenance, inspection, and checks, to include administrative, technical, maintenance, and material support for equipment in table B-8 and B-9 pursuant Navy-wide technical upgrades or modifications. Field installations, removals, or modifications shall not be performed without the authorization of the COR.

10. Ground Support Equipment (GSE).

10.1. The Contractor shall provide adequate staff with the proper training to operate, conduct planned and corrective maintenance, and train operators of all assigned GSE in accordance with directives listed in Appendix B, Table B-5. Current inventory of GSE is listed in Appendix B, Table B-4 and is subject to change at any time.

10.1.1. The Government shall provide sufficient GSE for the performance of this contract and provide access to fueling services for these vehicles.

10.2. The Contractor shall report to the COR any GSE that is inoperable and beyond the contractors capability to repair within 12 hours of discovery.

10.3. The Contractor shall take precautions to prevent damage, misuse, and endeavor to conserve fuel.

10.4. The Contractor shall ensure GSE is used only for the purpose intended.

10.5. The contractor shall perform all planned maintenance, repairs, upkeep, painting, and other services to keep all GSE operational IAW directives listed in Appendix B Table B-5, local instructions, manufacturers technical manuals, and as directed by the COR.

10.5.1. The Government shall provide repair parts for GSE unless it is apparent damage is due to neglect, improper use, or improper maintenance practices.

10.5.2. The Contractor shall document all scheduled and unscheduled maintenance using a Maintenance Action Form and maintain records as required by NAMP Chapters 10.16 and 10.17. Records will be made available to the COR upon request.

10.6. The Contractor shall develop a monthly maintenance plan IAW NAMP Chapter 3 (3.5.5.2) and provide to the COR by the 5th working day of each month.

10.7. The Contractor shall perform pre-operational inspections IAW applicable requirements and document on OPNAV 4790/52 form.

10.8. The Contractor shall complete all documentation associated with receipt, inventory, and transfer of GSE.

10.9. The Contractor shall inventory GSE quarterly, annually, and when directed by the COR and provide results to NSGTMO Individual Material Readiness List (IMRL) coordinator.

10.10. The Contractor shall inspect all portable fire extinguishers located within the airfield complex and arrange for the replacement of faulty extinguishers.

10.11. The Contractor shall perform planned maintenance on all eye wash stations within the airfield complex.

10.12. The Contractor shall be responsible for the cleanliness of all provided GSE and ancillary equipment. All GSE wash down procedures will take place at an authorized area. All GSE shall be washed at least monthly.

10.13. The Contractor shall ensure all GSE is painted with appropriate color scheme and that exterior paint is in good condition and protects against corrosion.

10.14. The Contractor shall maintain Government provided paint booth in operational condition and arrange for paint booth certification if necessary for use in the painting of GSE and ancillary equipment.

10.14.1. The Contractor shall provide the Government with a list of materials necessary to paint GSE including suitable respirators, filters, masking equipment, paint, and solvents.

10.15. The Contractor shall manage the work center calibration, FOD, and HAZMAT programs IAW NAMP Chapters 10.18, 10.11, and 10.17.

10.16. The Contractor shall ensure there is one person assigned qualified by the Environment Protection Agency to operate Freon reclamation system.

10.17. The Contractor shall establish and install a comprehensive quality assurance program IAW NAMP chapter 7 within 30 days of assumption of contract duties. The program shall include at a minimum management of the following programs: Technical Publication library including local maintenance instructions, Hydraulic Trend Analysis, Technical Directive screening and tracking, Collateral Duty Inspector, and Audit.

10.18. The Contractor shall prominently display a required reading board to be reviewed by all employees working in the GSE Maintenance Shop.

10.19. The Contractor shall provide unskilled labor force to perform additional taskings that do not require special skills or equipment in addition to that already supplied by the Government. Taskings shall only be assigned if they impact the operation of the airfield complex or enhance customer service. An example of these tasks include replacement of luggage cart wheels, relocation of material, small engine repair, pressure washing, etc.

APPENDIX A**DEFINITIONS**

ABORT - To turn back from an airlift mission before the next scheduled destination is reached, for reasons other than enemy actions. This may occur after an aircraft is airborne or on the ground before takeoff.

ACCEPTABLE QUALITY LEVEL (AQL) - The maximum percent defective, the maximum number of defects per hundred units, or the number of defects in a lot that can be considered satisfactory on the average; that is, the allowable leeway or variance from a standard before the Government will reject the specific service. An AQL does not allow the Contractor to knowingly offer defective service, but admits that defective performance may sometimes be unintentional. As long as the percent of defective performance does not exceed the AQL, the Government will not reject the service; however, the Contractor must perform the service again, when possible.

COMMAND DUTY OFFICER (CDO) - The official military representative of Commander, NSGTMO. The CDO is directly in charge of the watch standing team and is to be notified anytime immediate notification of emergency or urgency is required. The CDO and the Duty Office staff can be contacted in the Duty Office 24 hours a day at extension 4708 or 4453. Routine matters should be directed to the COR vice the CDO or the Duty Office.

COMMANDER, NAVAL AIR FORCES ATLANTIC (CNAL/COMNAVAIRLANT) - The Navy headquarters office assigned oversight responsibility for all Naval Aviation operations on the Atlantic coast.

COMMERCIAL OPERATOR'S LICENSE - A valid document which reflects certification to operate a piece of equipment, vehicle, or machinery.

CONTRACT ADMINISTRATOR (CA) - The individual within the contracting office who performs the day-to-day administration of the contract. The contract administrator may also be the KO.

CONTRACTING OFFICER (KO) - The duly appointed Government agent authorized to award or administer contracts. The KO is the only person authorized to contractually obligate the Government.

CONTRACTING OFFICER REPRESENTATIVE (COR) - One or more Government employees authorized in writing by the KO to act on their behalf. A copy of each letter of authorization will be forwarded to the Contractor.

CONTRACTOR - The person, persons, or state or local organization/authority that has a prime contract with U.S. Navy for management of and provision of services to one or more Navy Control Towers, Air Terminals, or Ground Electronics Divisions. The term Contractor as used in this contract refers to both the prime Contractor and any sub-contractors.

CONTRACTOR FURNISHED EQUIPMENT (CFE) - Those tools or equipment which is to be provided and maintained at the Contractor's expense.

CONUS - The Continental United States.

CORRESPONDENCE - Includes all Navy written correspondence such as letters, memorandum, endorsements, and messages.

DEFECTIVE SERVICE - A unit of service which contains one or more defects or nonconformance with specified requirements.

GOVERNMENT - The Federal Government and/or U.S. Navy and its sub-organizations. The Commander, NSGTMO acts as the Government for the purposes of contract execution for this contract.

HAZARDOUS MATERIAL (HAZMAT) / HAZARDOUS WASTE - Those materials which are deemed to be an environmental or personnel hazard. HAZMAT and HAZ WASTE require special handling procedures which will be specified by COMNAVBASE GTMO in accordance with Federal regulations. Any Hazardous Material which requires disposal, whether used or not, is classified as Hazardous Waste.

MEDICAL EVACUATION (MEDEVAC or MEDIVAC) - Medical Evacuation is the transfer of personnel for medical treatment. The Contractor bears contractual responsibility for certain aspects of airfield support for emergency MEDEVAC evolutions to include manning the Tower for local helicopter transport and external Learjet transport of critically injured persons. MEDEVAC however, is also used to denote scheduled flights off island for routine medical treatment in CONUS. The Contractor's contractual responsibility in these cases includes manifesting MEDEVAC passengers in accordance with routine passenger handling procedures.

NACLIC- NATIONAL AGENCY CHECK WITH LOCAL CHECK. This type of clearance is awarded upon successful review of National Agency Check of Investigations Index, Defense Central Index of Investigations, fingerprint classification, Federal Bureau of Investigations investigative index, and credit search covering residence, employment, and education for the previous seven years.

PERFORMANCE REQUIREMENT - The point that divides acceptable and unacceptable performance of a task according to the performance requirement summary and the Inspection of Services Clause. It is the number of defectives or maximum percent defective in a lot that is deemed acceptable. Any further defectives will require the Government to affect a price computation system.

PERFORMANCE REQUIREMENTS SUMMARY (PRS) - Identifies the key performance indicators of the contract that will be evaluated by the Government to assure contract performance standards are met by the Contractor.

PHYSICAL SECURITY - Those actions taken to prevent Government property or personnel from loss, damage, or injury.

PREVENTATIVE MAINTENANCE (PM) - That maintenance that is performed to prevent malfunction or failure of equipment, to be differentiated from corrective maintenance which is performed to repair equipment.

PREVENTATIVE MAINTENANCE SYSTEM (PMS) - The tracking and record keeping system involving PM.

PUBLIC WORKS DEPARTMENT (PWD) - That department of NAVSTA GTMO which is responsible for physical upkeep and repair of base infrastructure, and provides electricity and water to the base. PWD is the first point of notification for problems of damage to station infrastructure, commonly known as "Trouble Calls".

QUALITY ASSURANCE (QA) - The identification of commendable activities which enhance and/or deficiencies which detract from the quality of service, and those actions taken by the Government to verify that service are being performed by the Contractor in an acceptable manner, and which corrects deficiencies so that problems do not recur.

QUALITY ASSURANCE EVALUATOR - A qualified person who performs Quality Assurance functions.

QUALITY ASSURANCE SURVEILLANCE PLAN (QASP) - A written document used for Quality Assurance surveillance. The document contains specific methods to perform surveillance of the Contractor for each item on the performance requirements summary.

QUALITY CONTROL - Those actions taken by a Contractor to control the production of outputs to ensure that they conform to the contract requirements.

QUALITY CONTROL PROGRAM (QCP) - This term shall mean all necessary measures taken by the Contractor to ensure that the quality of an end product or service will meet the contract requirements regarding timeliness, accuracy, appearance, completeness, consistency and conformity to appropriate standards and specifications.

SUBCONTRACTOR - Any supplier, distributor, vendor, or firm that furnishes supplies or services to or for a prime Contractor or another sub-contractor.

TEST MEASUREMENT and DIAGNOSTIC EQUIPMENT (TMDE) - Any item used to obtain quantitative values required for a particular evolution. For instance, baggage scales used to weigh luggage being loaded on an aircraft would be considered TMDE.

ATC

AIRPORT TRAFFIC CONTROL TOWER (ATCT) - A terminal facility that uses air/ground communications, visual signaling, and other devices to provide air traffic control (ATC) services to aircraft operating in the vicinity of an airport or on the movement area.

CONTROLLER - A person authorized to provide air traffic control service. (Also Air Traffic Control Specialist)

FLIGHT DISPATCH (FD) - The office which receives and processes incoming aircraft requests, flight plans, and performs flight following functions. Also commonly referred to as Base Operations at most military installations.

NAVY CONTRACT TOWER (NCT) - A low-activity (Class II Control tower and Flight Planning Dispatch) visual flight rules (VFR) ATCT providing ATC services under contract with the U.S. Navy.

FEDERAL AVIATION REGULATIONS (FAR) - The general and permanent rules published in the Federal Register by FAA, codified under title 14 of the Code of Federal Regulations (CFR).

PILOT DEVIATION - The actions of a pilot that result in the violation of a Federal Aviation Regulation, a North American Aerospace Defense Command (NORAD) Air Defense Identification Zone (ADIZ) tolerance violation, or a violation of Cuban airspace surrounding NAVSTA GTMO.

VISUAL FLIGHT RULES (VFR) - Rules that govern the procedures for conducting flight under visual conditions.

AIR TERMINAL SERVICES

AIRCRAFT CLASSIFICATIONS:

Narrow-body Aircraft. Any combination of two (2) of the following aircraft equate to one (1) wide-body aircraft: B-200, B-737, B-757, C-9, C-20, C-21, C-22, C-26, C-35, C-37, C-40, C-43, DC-8, H-53, H60, Casa 212, C-130, KC-135, C-235, L-100, and P-3. Generally, a passenger airplane with a single aisle, a cargo airplane which can accommodate less than 20 type 463L cargo pallet loads, or a helicopter.

Wide-body Aircraft. One of the following aircraft: C-5, C-17, DC-10, KC-10, AN-124, B-747, B-767, B-777, and Airbus 300/330. Generally, a passenger airplane with two or more aisles, or a cargo airplane that can accommodate 20 or more type 463L cargo pallet loads.

AIR MOBILITY COMMAND (AMC) - The branch of the U.S. Air Force which oversees and directs the movement of military cargo and personnel, and promulgates regulations for such movement. The Air Terminal at NAVSTA Guantanamo Bay is designated as an official AMC terminal and as such is subject to AMC requirements.

AIR TERMINAL - Includes the passenger terminal, cargo operations terminal, cargo staging area, and ramp area used for parking aircraft while loading and unloading.

AIR TERMINAL ANNEX – The passenger service terminal located on Windward used for processing passengers and baggage for AMC contracted flights.

AIR TERMINAL OPERATIONS CENTER (ATOC) - The Air Terminal work center which exercises operational control over the other Terminal work centers by coordinating their efforts in loading and unloading aircraft.

AIR TRANSPORTATION AUTHORIZATION (ATA) - Used to document the movement of passengers via aircraft operated by, for, or under contract to AMC.

BLOCK TIME - Times used to account for the movement and reporting of aircraft. The starting Block time is determined when the aircraft actually moves, not when the aircraft chocks are removed. Block time stops when the aircraft has come to a complete stop and wheels have been chocked. Block times are normally noted in Greenwich Mean Time (GMT).

CARGO WEIGHT - The amount of freight identified as cargo which does not include the weight of pallets, nets, straps, etc.

COMMERCIAL AIRCRAFT DELAY - A reportable delay occurs when the mission blocks out more than 20 minutes after scheduled block time.

DEFENSE BUDGET OPERATING FUND - TRANSPORTATION (DBOF-T) - The part of the Defense Business Operations fund operated by AMC to finance the operating costs of the airlift services provided by AMC who is reimbursed for such costs by authorized customers to whom airlift services are rendered.

FRUSTRATED CARGO - Cargo which must be referred to the shipper services representative for correction of packaging and/or documentation discrepancies before further processing can occur.

GLOBAL AIR TRANSPORTATION EXECUTION SYSTEM (GATES) - A computer system designed for use by smaller air terminals to process and manifest passengers, cargo, and mail.

GROUND MARSHALLER - An individual providing hand signals to a taxiing aircraft to guide the pilot to a safe aircraft ramp parking place or to a safe departure from the parking place to the taxi-way or runway. Also commonly referred to as a "taxi director".

GROUND SUPPORT EQUIPMENT (GSE) - GSE has two categories, powered and non-powered. Powered GSE is defined as portable engine or motor driven equipment used in servicing, handling, and maintaining weapon systems support or aircraft and equipment. These items include, but are not limited to, portable engine and motor driven equipment in the following categories: aircraft tow tractors, electric, pneumatic, or hydraulic aircraft starting carts, generator sets, air compressors, blowers, portable hydraulic test stands, air conditioners, ground heaters, light carts, air cycling machines, gas turbine compressors, self-propelled bomb lifts, etc. Non-powered GSE is defined as portable servicing, handling, and maintenance equipment which is not a motor or engine driven (with the exception of small electric positioning motors). Non-powered GSE includes, but is not limited to, maintenance stands, platforms, aircraft jacks and tow bars, liquid or gaseous oxygen and nitrogen carts, hydraulic servicing parts, etc. GSE is sometimes referred to as "yellow gear" because it is usually painted yellow.

GROUND TIME - Period of time an aircraft is on the ground. Ground times for military and commercial aircraft differ; military aircraft ground time is computed from landing to takeoff, while commercial aircraft is from block-in to block-out.

HAND BAGGAGE - All baggage carried aboard the aircraft by the passenger, which must conform to AMC 45 linear inch requirements and be able to fit under the passenger seat or overhead storage bins.

HAZARDOUS CARGO - Any material which by nature of its properties is flammable, corrosive, an oxidizing agent, explosive, a compressed gas, poisonous, irritating, a biological or etiologic agent, radioactive, unduly magnetic and other items as defined in AFR 71-4.

INDIVIDUAL MATERIAL READINESS LIST (IMRL) - A consolidated allowance list specifying authorized quantities of aviation Special Equipment required by a particular activity to perform its assigned maintenance level function.

LARGE CARGO QUANTITIES - Large quantities of cargo which are loaded aboard the aircraft using a forklift.

MATERIAL HANDLING EQUIPMENT - That equipment used to move, displace, lift, load, or unload cargo. It consists of forklifts, K-Loaders, conveyors, and various types of trucks and pallet dollies.

MECHANIZED PROCESSING SYSTEMS - Refers to those automated systems such as GATES.

MILITARY AIRCRAFT DELAY - For home station originating departures, a reportable delay occurs when the mission departs more than 14 minutes after scheduled takeoff time. For other military aircraft departures, a reportable delay occurs when a mission exceeds its scheduled ground time or scheduled time of takeoff, whichever is later, by more than 14 minutes.

ON-TIME ARRIVAL - An aircraft that blocks in, on, or before scheduled arrival time, plus 15 minutes.

REHANDLED CARGO/MAIL - Cargo or mail that must be rehandled due to requirement changes outside the control of the Air Terminal, including load resequencing, removing a bumped pallet, switching loads from one aircraft to another, pallet reconfigurations, diversion to a different destination, or returning a load to original / new storage location after a mission change. To obtain credit for rehandled mail or cargo, the Contractor must complete AMC Form 56.

REHANDLED PASSENGER - A passenger who is retransported, offloaded, re-antihijacked, re-manifested, reboarded or reprocessed due to requirement changes outside the control of the Air Terminal, including aborts, delays, cancellations, in-flight reroutes or aircraft swaps that result in accomplishment of any passenger processing function. To obtain credit for rehandled passengers, the Contractor must complete AMC Form 108.

SCHEDULED DEPARTURE TIME - The published time at which an aircraft is scheduled to takeoff.

SMALL CARGO QUANTITIES - Small quantities of cargo which can be carried by one person and loose loaded in the aircraft without the use of a forklift.

SPACE AVAILABE CARGO / PASSENGERS - Cargo or passengers accepted for movement on a non-requirements basis as outlined in DODR 4515.13.

SPECIAL CARGO - Hazardous materials, signature service, explosive cargo handling and refrigerated/iced materials.

THROUGH PASSENGER - A passenger transiting the Air Terminal enroute to another station who boards the same airplane he debarked from. These passengers will be counted only once. The Contractor will not take credit for through passengers remaining on board an aircraft.

TRANSIENT AIRCRAFT - All aircraft that are not specifically stationed at NAVSTA GTMO.

WORKING MAXIMUM ON GROUND (MOG). The air terminal's capability to sustain simultaneous servicing (physical activity at the aircraft or services en-route to and from the aircraft to include Aircraft Services, Passenger and Baggage Services, and Fleet Services) of a specific number and types of aircraft.

GROUND ELECTRONICS MAINTENANCE DIVISION

AUTOMATED SURFACE OBSERVATION SYSTEM (ASOS) - A mechanical, standardized system for recording and reporting weather conditions automatically.

GROUND ELECTRONICS MAINTENANCE OFFICER (GEMO) - A Government employee or Contractor assigned to the Operations Department to coordinate the overall Ground Electronics function for NAVSTA GTMO.

LIFE CYCLE REPLACEMENT - This replacement occurs when an item can no longer be repaired due to availability of parts.

MICRO ORGANIZATIONAL MAINTENANCE MANAGEMENT SYSTEM (MOMMS) - A computer program for the tracking of all equipment / system maintenance, changes, and upgrades.

NAALS - Navy Air Traffic Control Air Navigation and Landing Systems.

RESPONSE TIME - The amount of time from acknowledgement of to commencement of action to correct an identified discrepancy.

TACAN - Tactical Air Navigation system, a UHF navigation system used predominantly by military aircraft.

WORK CONTROL CALLS (Trouble Calls) - Identifies equipment problems which require response / correction.

VOR - Very High Frequency Omni directional Range, a VHF navigation system used by both military and civilian aircraft.

MFOM - Maintenance Figure of Merit is an interactive readiness database used to track readiness.

APPENDIX B**REFERENCES, EQUIPMENT, AND FORMS/REPORTS FOR EACH FUNCTIONAL AREA**

Table B-1
AIR TERMINAL SERVICES FROM PWS SECTION 7
Air Terminal Services References/Publications/Technical Orders/Forms

1. AFI 24-301 (Vehicle Operations)
2. AFJMAN 24-306 (Manual for The Wheeled Vehicle Driver)
3. AFOSHSTD 91-100 (Aircraft Flight line Ground Operations and Activities)
4. AFMAN 24-204(I) (Preparing Hazardous Materials for Military Air Shipment)
5. AMCI 24-101, V. 6 (Military Airlift Transportation – Transportation, Documentation, Data, Records, and Reports)
6. AMCI 24-101,V. 9 (Air Terminal Operations Center)
7. AMCI 24-101, V. 11(Cargo and Mail)
8. AMCI 24-101, V. 14 (Military Airlift Passenger Service)
9. AMCI 24-101, V. 22 (Training Requirements for Aerial Port Ops)
10. Electronic - Foreign Clearance Guide
11. DoD 4515.13R (Air Transportation Eligibility)
12. DoD 4500.9-R Part I (Passenger Movement)
13. DoD 4500.9-R Part II (Cargo Movement)
14. DODD 8500.1 (Information Assurance (IA))
15. GATES (Global Air Transportation User's Manual, Execution System User's Manual)
16. IATA (International Air Transport Association)

T/O 00-5-1 (AF Technical Order System)

T/O 35D33-2-3-1 (463L Pallet Maintenance)

T/O 35D33-2-2-2 (463L Air Cargo Pallets)

T/O 36M2-3-45-1(Manufacturer's Data)

T/O 36M2-3-45-11 (Operation and Maintenance Instructions)

T/O 36M2-3-45-4 (Illustrated Parts List)

AF Form 4069	Tie down Equipment Checklist
AF Form 4080	Load/Sequence Breakdown Worksheet
AMC Form 20 Series	Manual Baggage Tags
AMC Form 22	AMC Customer Survey
AMC Form 33	Report of Frustrated Cargo
AMC Form 47	Report and Disposition of Unaccompanied Passenger Baggage
AMC Form 56	Rehandled Workload
AMC Form 57	AMC Expedited Baggage Tag
AMC Form 65,	Aircraft Reserviced Workload
AMC Form 70	RUSH Baggage Manifest
AMC Form 77	Aircraft Ground Handling Record
AMC Form 82	Monthly Station Traffic Handling Report
AMC Form 108	Rehandled Passenger Workload
AMC Form 134	Mishandled Baggage Report
AMC Form 134a	Mishandled Baggage Summary
AMC Form 136	Baggage Mishandled Report File
AMC Form 148-1	Boarding Pass/Ticket (Top Feed)
AMC Form 148-2	Boarding Pass/Ticket
AMC Form 148G	Boarding Pass/Ticket (Side Feed)
AMC Form 214	Security Cage Log and Inventory

AMC Form 244	Fleet Service Arrival/Departure Worksheet
AMC Form 253	Air Passenger Comments
AMC Form 1015	HAZMAT Inspection and Acceptance Checklist
CC Form 35	Reimbursable International Support Transactions Form
DD Form 139	Pay Adjustment Authorization
DD Form 1131	Cash Collection Voucher
DD Form 1172-2	Application for DoD CAC DEERS Enrollment
DD Form 1384	Transportation Control Movement Document
DD Form 1385	Cargo Manifest
DD Form 1502	Frozen Medical Material Shipment
DD Form 1502-1	Chilled Medical Material Shipment
DD Form 1502-2	Limited Unrefrigerated Medical Material Shipment
DD Form 1907	Signature Tally Record
DD Form 2131	Manual Passenger Manifest
DD Form 2775	Pallet Identifier
OSHA Form 20	Material Safety Data Sheet
SF Form 361	Transportation Discrepancy Report
SF Form 364	Report of Discrepancy
SF Form 701	Activity Security Checklist
SF Form 702	Security Container Check Sheet
US Form 17067	Gummy Back Tags (Baggage tag label)
Cash Collection Control Voucher Log	

Table B-2
AIR TERMINAL SERVICES FROM PWS SECTION 7
Government Equipment for Air Terminal Services

MATERIAL HANDLING EQUIPMENT (MHE)

USAF 04E-51	25 K Loader
USAF 02E-213	25 K Loader
USAF 10E-00735	10K Forklift
USAF 10E-00743	10K Forklift
USAF 10E-00742	10K Forklift
USAF 10E-00760	10K Forklift
USAF 08E-00155	10K Forklift
USAF 05C397	Staircase truck
USAF 04C382	Staircase truck
USAF 03C-842	Lavatory Service Truck
USAF 99E-110	Luggage Conveyor

CARGO

	<u>QTY</u>
USAF 463L pallets	18
Top Nets	18
Side nets	36
Dunnage sticks	1500
Plastic pallet covers	11 boxes
Ratchet Straps	40

OFFICE EQUIPMENT

Passenger Service/ATOC/Records

	<u>QTY</u>
Desk Module	7
Executive mid back chair (without armrest)	5
Office chairs	6

RGATES desktop computers	9
Microwave	1
Xerox Machine (Document Center)	1
Fax Machine (Brother Intellifax)	1
Wheel writer 15 (IBM) typewriter	1
Single and Double line Telephone (GE)	7
Shredder (Wilson Jones)	1
Filing Cabinet	5
Locker	1
VHF Transceivers (SABER)	4
Multi- charger	1
Sharp TV 26"	1
Pioneer Monitor 42"	1

Check in counter and lobby:

QTY

Counters Module	5
RGATES Client Computer	4
HP LaserJet printer	1
Baggage Tag printer (IER 512)	4
Boarding pass printer (IER 557)	4
Weighing Scales	4
PA system (CSI/P-60FAC)	1
Daewoo FIDS monitor	1
32" Panasonic TV	1
50" Pioneer TV	1
Set of 4 passenger seats	29
Set of 3 Passenger seats	4
Single line Wall (GE) Telephone	2
Samsung LCD 42"	1
Boston Wall Speakers	2
Bose Wall Speakers	2
DVD/VHS Combo	1
Sony Stereo	1
Flight Information Display	1
Scanner/Printer (XEROX)	1
Refrigerator (Absocold)	1
Luggage Carts	60

Security Screening Office

QTY

Desk	2
Regular Chairs	3
RGATES Client PC	1
Pioneer LCD 42"	2
Stereo	1
Table/Hutch	1
Desk Phone	1
Security cameras	8
DVR recorder	1

Sterile Area/Entrance/Hallway

QTY

Magnetometer (Garret/PD 6500)	2
X-Ray Machine	2
Handheld Metal Detector	2

Portable Counter	2
<u>DV Lounge</u>	<u>QTY</u>
Pioneer 43" TV	1
Foot stool	1
Love seat	4
Coffee table	2
End tables	7
Desk	1
Desk Chair	1
NIPR Computer	1
Printers	2
Microwave	1
Refrigerator, small	1
Book Case	1
Sofa Table	1
DVD/VHS Combo	1
Desk Phone	1
Plants	5
Magazine rack	1
Wall Pictures	11
MWR Computer	1

**Table B-3
TRANSIENT LINE SERVICES FROM PWS SECTION 8
Government Equipment for T-Line**

<u>OFFICE EQUIPMENT</u>	<u>QTY</u>
Desk	4
Office Chairs	4
Couch	2
End Tables	1
Filing Cabinet	3
Lockers	10
Desktop Computer	1
Printer (HP)	1
Refrigerator	2
Double Line (GE) Telephone	1

**Table B-4
GROUND SUPPORT EQUIPMENT SERVICES FROM PWS SECTION 10
Government Equipment for GSE**

<u>MODEL#</u>	<u>SERIAL#</u>	<u>NOMENCLATURE</u>	<u>QUANTITY</u>
1479AS100-1	AOM001	Tow bar	1
1479AS200-1	A9M007	Tow bar	1
1479AS400-1	A9B203	Tow Bar	1
1479AS400-1	AOM0002	Tow bar	1
1480AS100-1	000106	Trailer, Engine transport	1
2022AS100-1	000007	Disabled Aircraft Dolly	1
2400A-2	211	Battery Charger	1
5514	EPS0113	Coolant Recycler	1
58A158J1	000009	Hoist, Jet Straddle	1
5SE01806-1	Miscellaneous	Jack Stands	11

65A102-J1-1	000153	Corrosion Control Cart	1
77AN	0077AN	Multimeter	1
8502950-904	05040264	Magnetic Compass Calibrator	1
8502950-904	05050265	Magnetic Compass Calibrator	1
96-1006/1014-000	B505532-K8G	Ultrasonic Cleaner	1
L100600	89967	Refrigerant reclaim system	1
L100600	89971	Refrigerant reclaim system	1
LPH251D	000142	Staircase, Aircraft	1
SWE13852-750	0000	Adapter, Hub and Prop	1
TMU-27/M	00019	LOX Trailer	1
061475-100	Z61485-061475-669	Aircraft Engine	1
061477-100	Z61485-061477-483	Helicopter Transmission	1
061481-100	Z61485-061481-394	Hydraulic Service unit	1
1317AS100-2	PZN139	Nitrogen Service Unit	1
1317AS100-2	PZN468	Nitrogen Service Unit	1
1509AS300-3	Miscellaneous	Wheel Chocks	16
1771AS100-1	PXF178	Tractor, Aircraft Tow	1
3573AS100-1	TAR410	Floodlight Set	1
3573AS100-1	TAR414	Floodlight Set	1
3573AS100-1	TAR035	Floodlight Set	1
3573AS100-1	TAR074	Floodlight Set	1
403980-1	000624	Tow Bar Aircraft	1
403980-1	100003	Tow Bar Aircraft	1
98000	HKQ0075	Air Conditioner Unit	1
98000	KQ0074	Air Conditioner Unit	1
0041-100	UAG-229	Trailer, Oxygen Service	1
1142AS100	72449-17	Dummy Load, Electrical	1
1203AS100-2	SF0255	Trailer, MSU-200	1
1317AS100	PZN213	Nitrogen Service Unit	1
1589AS100-1	000035	Staircase, Aircraft	1
328AS100-2	MNR188	Power Plant, Mobile	1
328AS100-3	TFA194	Power Plant, Mobile	1
328AS100-3	TFA193	Power Plant, Mobile	1
4505453	0349	MSU-200 Air Start Unit	1
47R16420	201531	Maintenance Platform B-1	1
54J6279	349006	Maintenance Platform B-5	1
54J6345	C94010	Maintenance Platform B-4	1
54J6345	A9M076	Maintenance Platform B-4	1
68A4J1000-1	NFT382	Hydraulic Power Supply	1
7652-01	RNG-069	Steam Cleaner	1
938AS100-1	011728	Tire Inflation Booth	1
E159-1000	100	Hydraulic Fluid Service Unit	1
E159-1000	AOM212	Hydraulic Fluid Service Unit	1
E67M	W2-86	Grinding Machine	1
M85352/1	A9M102	Inflator Assembly Kit	1
M85352/1	A9M103	Inflator Assembly Kit	1
PON6	001762 and A0M227	Pre-oiler	2
154AS100-2	Miscellaneous	Tie down, Aircraft	6
67A96D1-1	JAK11	Tester, Aircraft Jack	1
Miscellaneous	Miscellaneous	Eye Wash Stations	7
YGAW	148908	Arc Welder	1
YGOW	AOM032	Acetylene torch	1
10 Ton	AOM300PM1	Press	1
BLDG 1524	Not Assigned	Paint Booth	1

HSU-1	Miscellaneous	Hydraulic Servicing Unit	2
A/S32A-30	Not Assigned	Mid-range tractor	1
A/S32A-42	Not Assigned	Mid-range tractor	3
PMU 71E	Miscellaneous	Universal oiler	3
A/M47A-4	QXV054	Starter Unit	1
N CPP-105	038341	Starter Unit	1
A/M27T-5	Not Assigned	Hydraulic Test Stand	1
GJCJ	144576	Oxygen Cart	1
Not assigned	Not Assigned	Parts Washer	1
Not Assigned	AOM300-PM1	Tool Box	1
Not Assigned	AOM330-01	Tool Box	1
Not Assigned	AOM330-02	Tool Box	1
Not Assigned	AOM330-03	Tool Box	1
Not Assigned	AOM330-ABO	Oxygen Tool Box	1

OFFICE EQUIPMENT	<u>QTY</u>
Desk	5
Office Chairs	5
Couch	1
Small Tables	4
Filing Cabinet	3
Lockers	10
Desktop Computer	2
Printer/Scanner/Copier (HP)	1
Refrigerator	2
Double Line (GE) Telephone	1
Printer (HP)	1

**Table B-5
GROUND SUPPORT EQUIPMENT SERVICES FROM PWS SECTION 10
GSE References/Publications/Technical Manuals/Forms**

GROUND SUPPORT EQUIPMENT MAINTENANCE REFERENCES

COMNAVAIRFORCE 4790.2A	Naval Aviation Maintenance Program (NAMP)
NAMP Chapter 10.5	Hydraulic Contamination
NAMP Chapter 10.6	Tire and Wheel
NAMP Chapter 10.7	Quality Assurance Program
NAMP Chapter 10.11	Work center FOD Control Program
NAMP Chapter 10.12	Work center Tool Control Program
NAMP Chapter 10.13	Corrosion Prevention and Treatment
NAMP Chapter 10.16	Maintenance Documentation
NAMP Chapter 10.17	Support Equipment Planned Maintenance Program
NAMP Chapter 10.18	Work center Calibration Program
NAMP Chapter 10.19	Work center Hazardous Material Program
NAVAIR 01-1A-34	Welding
NAVAIR 17-1-125	Corrosion Control Guide
NAVAIR 01-25-100	Quality Assurance
AG-200GT-EWS-MRC-100	Eye wash stations and shower maintenance.

MAINTENANCE REQUIREMENT CARDS

<u>Title</u>	<u>Nomenclature</u>
AG 140BA-MRC-200	HSU-1
AG 190AO-MRC-010	A/M32H-11

AG 750AO-MRC-010	NAN-4
NA 17-600-91-6-2	Load Bank
NA 17-600-107-6-2	Hydraulic Dispenser
NA 17-600-127-6-2	T-5 Jenny
NA 17-600-150-6-2	UNTITLED
NA 17-600-170-6-2	Steam Cleaner
NA 17-600-174-6-2	Tire Inflator Kit
NA 19-600-17-6-2	O2 Cart
NA 19-600-19-6-2	Maintenance Stands
NA 19-600-42-6-2	NC-10 MEPP
NA 19-600-57-6-2	Boarding Ladders
NA 19-600-58-6-2	PON-6
NA 19-600-61-6-2	NCPP-105
NA 19-600-76-6-2	3000 Trailers
NA 19-600-77-6-2	Corrosion Control Cart
NA 19-600-94-6-2	NC-8 MEPP
NA 19-600-126-6-2	UNTITLED
NA 19-600-135-6-2	Auto/ Aircraft Jacks
NA 19-600-138-6-2	TMU-70C Tow bars
NA 19-600-142-6-2	Helo Wheels
NA 19-600-175-6-2	NT-4 Tow bar
NA 19-600-181-6-2	Battery Charger
NA 19-600-186-6-2	A/S32A-30 (JG-40)
NA 19-600-200-6-2	Jack Tester
NA 19-600-214-6-2	A/M47A-3
NA 19-600-237-6-2	A/M42M-2 Floodlights
NA 19-600-288-6-2	
NA 19-600-301-62	
NA 19-600-370-5-6-2	
6600 W-4 thru W-6	Eyewash / Showers

TECHNICAL MANUAL MAINTENANCE PUBLICATIONS

<u>Title</u>	<u>Nomenclature</u>
AG 140BA-MIB-000	HSU-1
AG 190AO-MMO-000	Boarding Ladders
AG 750AO-OMM-000	Nitrogen Servicing Units
A1 580AB-IPB-400	GTCP 100-82
A1 580AB-MM1-200	GTCP 100-82
A6-332AO-GYD-000	Lab & Field Guide
ERL 825	NC-8A
ERL 858	NCPP-105
ERL 881	LOE 310
ERL 897	TA-75
NA 00-25-100	Tech Manual Program
NA 00-80T-96	Basic Handling
NA 00-500SE	SE Cross Reference
NA 01-1A-17	Hydraulic Manual
NA 01-1A-20	Hose & Tube Manual
NA 06-20-2	Gas Cylinders
NA 06-30-501	Oxygen / Nitrogen Cryo Systems
NA 15-02-500	Pressure Nav A/C Engine
NA 16-1-8	WUC Manual
NA 16-1-8.1	WUC Manual
NA 16-1-8.2	WUC Manual

NA 16-1-8.3	WUC Manual
NA 16-1-8.4	WUC Manual
NA 16-1-540	Avionics Cleaning / Corrosion
NA 17-1-114	A/C Slings
NA 17-1-116	A/C External Power
NA 17-1-123	Tire Inflator Kit
NA 17-1-125	SE Cleaning / Corrosion
NA 17-1-129	SE Tire & Wheel
NA 17-15BA-241	Dummy Load
NA 17-15BAD-1	Batteries
NA 17-15BF-60	HSU-1
NA 17-15BF-87	A/M27T-10
NA 17-15BF-89	A/M27T-5
NA 17-15E-52	Hydraulic Contamination Kit
NA 19-1-75	A/C Boarding Ladders
NA 19-1-137	Tow bars
NA 19-1-146	Battery Charger
NA 19-10-504	Floodlight
NA 19-15-7	B4 Stand
NA 19-15-32	Helo Wheels
NA 19-15AA-7	B1 Stand
NA 19-15B-20	Straddle Hoist
NA 19-20D-1	Corrosion Control Cart
NA 19-25C-14	PON-6
NA 19-25D-1	O2 Cart
NA 19-25E-20	Engine Transportation Trailer
NA 19-25E-38	NET-4
NA 19-25E-55	Bishop Art Trailer
NA 19-25E-59	4000A Trailer
NA 19-40-45	A/S32A-30
NA 19-45-9	NC-8A
NA 19-45-20	NC-10B/C
NA 19-45D-32	Detroit Diesel Engine
NA 19-70-521	A/C Jacks, Various
NA 19-105B-30	NCPP-105, Pneumatic & Shaft
NA 19-105B-36	Compressor Power Unit
NA 19-105B-56	Pneumatic Starter Duct
NAVFAC P-8-646-12	Diesel Light Cart

MISCELLANIOUS MANUALS

OPNAV INSTRUCTION 3960.16A	Navy Test, Measurement, and Diagnostic Equipment (TMDE), Automatic Test Systems, and Metrology and Calibration (METCAL)
NAVSEA 04-4734B	Naval and Marine Corps Calibration Laboratory Audit/Certification Standard.
ANSI/NCSL Z540.3-2006	Requirements for the Calibration of Measuring and Test Equipment.
ISO/IEC 17025	General Requirements for the Competence of Testing and Calibration Laboratories

Table B-6
AIR TRAFFIC CONTROL SERVICES FROM PWS SECTION 6
Air Traffic Control References

1. NAVAIR 00-80T-114, Air Traffic Control Facility Manual

2. Federal Aviation Regulations, Parts 01, 65 (excluding Subpart B, paragraph 65.46), 67, 91, and Part 93 (14 CFR Parts 01, 65, 67, 91 and 93; 49 CFR 830.2; and 49 CFR Part 40)
3. Airman's Information Manual (AIM)
4. FAA Handbook 7110.65, Air Traffic Control
5. FAA Handbook 7210.3, Facility Operation and Administration
6. FAA Order 7220.1, Certification and Rating Procedures
7. FAA Order 7340.1, Contractions
8. FAA Order 7350.6, Location Identifiers
9. FAA Order 7400.2, Procedures for Handling Airspace Matters
10. OCEANCOMINST 1500.3, Naval Oceanographer's Weather Observations
11. OPNAVINST 3710.7, General NATOPS Flight and Operations Manual
12. OPNAVINST 3710.31, Operational Procedures for Aircraft Carrying Hazardous Materials
13. OPNAVINST 3721.5, Naval Air Traffic Control NAALS Program
14. OPNAVINST 3721.18, U.S. Interagency Ground Inspection Manual for Air Traffic Control and Navigational Aid Facilities
15. OPNAVINST 3721.20, the U.S. Military NOTAM System
16. OPNAVINST 3722.16, U.S. Standard TERPS
17. OPNAVINST 3722.33 (FAA Handbook 7610.4), Special Military Operations
18. OPNAVINST 3770.2, Airspace Procedures Manual
19. SECNAVINST 3770.1, Use of Department of the Navy Aviation Facilities by other than U.S. DoD Aircraft
20. NAVAIR 16-1-520, U.S. Standard Flight Inspection Manual
21. NAVAIR 3721.1, Guidance for Navigational Aids
22. SPAWARS 3721.1, Maintenance of NAALS Performance Standards
23. NAVFAC P-80.3, Airfield Safety Clearances
24. NAVSTAGTMOINST BASH
25. NAVSTAGTMOINST AVOC

ATC LETTERS OF AGREEMENT (LOA) AND LETTERS OF PROCEDURE (LOP)

Letter of Agreement between Miami Air Route Traffic Control Center and U.S. Naval Reservation GTMO dated 03 June 1992.

Letter of Agreement between Commander, NSGTMO and NSGTMO Radio Controlled Flying Club dated 21 April 1998.

Letter of Agreement between NSGTMO Air Traffic Control and NSGTMO Flight Crews dated 22 August 1994.

Table B-7

GROUND ELECTRONICS MAINTENANCE SERVICES FROM PWS SECTION 9 Ground Electronics References

1. OPNAVINST 3721.5 (Naval Air Traffic Control Air Navigation Aids and Landing Systems Program)
2. OPNAVINST 3710.7 (NATOPS General Flight and Operating Instructions)
3. OPNAVINST 3750.6 (Naval Aviation Safety Program)
4. OPNAVINST 4790.2 (Naval Aviation Maintenance Program (NAMP))
5. OPNAVINST 4790.4 (Maintenance and Material Management (3-M) System Policy)
6. CNICINST 4790.1 (Shore Maintenance and Material Management Policy)
7. NAVSEAINST 4790.8 (Maintenance and Material Management (3-M) Manual)
8. SPAWARINST 5100.9 (Navy Shore Electronic Maintenance Policy)
9. COMNAVAIRFORINST 4790.2 (The Naval Aviation Maintenance Program (NAMP))
10. NAVAIR 00-80T-114 (NATOPS Air Traffic Control Manual)
11. Code of Federal Regulations Part 29 (Occupational Safety and Health Standards)
12. NWP 1-03.1 (Operational Reports)
13. COMUSFLTFORCOMINST 4790.3 (Joint Fleet Maintenance Manual)
14. NAVSEAINST 4790.12 (Field Change Installations)

15. NAVSEA ST000-AB-GYD-010 (Portable Test Equipment Stowage Guide)
16. NAVSEA ST000-A-A-IDX-010/PETE (Test Equipment Index)
17. NA 16-1-520 (Inter Agency Flight Inspection Manual)
18. NAVSTAGTMOINST 4790.4 Series (GTMO 3M Instruction)
19. NAVSTAGTMOINST 4790.3 (GTMO Tag Out Manual)
20. HAZMUL Guide
21. Material Safety Data Sheets for all utilized HAZMAT
22. OPNAVINST 3120.32C (Tag out Program)
23. OPNAVINST 5100.23D (NAVOSH Ashore Program)
24. OPNAV 43P6A (MEASURE Users Guide)
25. OP 3565 Volume 2 (Hazards to Ordnance)
26. OP 3565 Volume 3 (Hazards to Classified Ordnance)
27. SECNAVINST 5210.11 (Standard Subject Identification Codes SSIC)
28. NAVMAT P-949119-7000 (Test Equipment Calibration Program)
29. EE-003-BA-GYD-010/GEMO (Ground Electronics Maintenance Officer)
30. NAVEDTRA 43241F (3M PQS Standards)
31. NAVSUP P-485 (Afloat Supply Procedures)
32. NAMSOINST (Equipment Identification Code Master Index)
33. MILSTD-1364 (Standard General Purpose Electronic Test Equipment)
34. AE-TACAN-GYD-000 (Flight Certification Procedures for TACAN Systems)

Table B-8
GROUND ELECTRONICS MAINTENANCE SERVICES FROM PWS SECTION 9
Navigation Aids and Landing Systems (NAALS) Equipment

<u>SYSTEM</u>	<u>DESCRIPTION</u>	<u>SITE QTY</u>
AN/URN-32	TACAN W/TWO CHANNEL/ANTENNA	1
OE-258 URN	TACAN ANTENNA	1
VIDS	VIDEO INFORMATION DISPLAY SYSTEM	4
AN/FRN-36	VHF OMNI-RANGE	1
DALR	DIGITAL AUDIO LEGAL RECORDER	1
AN/USH-46	REPRODUCER	1
CU-691/U	ANTENNA COUPLER	2
AN/GRC-211	VHF TRANSCEIVER	1
PETE	PORTABLE ELECTRONIC TEST EQUIP	41
AN/UMQ-12A	WEATHER MINIRAWIN	1
ASOS	AUTOMATED SURFACE OBSERVATION SYS	1
AN/UMQ-5	WIND MEASURING SET	1
94990-T-1600	REMOTE CONTROL CONSOLE	2
AN/GRC-171	UHF TRANSCEIVER	1
CM-200 VT	VHF TRANSMITTER	8
CM-200 UT	UHF TRANSMITTER	7
CM-200 VR	VHF RECEIVER	7
CM-200 UR	UHF RECEIVER	7
AN/FSC-127	ENHANCE TERMINAL VOICE SWITCH	1
ID-2384	TIME CODE GENERATOR	3
ID-2446 U	WIND SPEED DIRECTIONAL MASTER	1
ID-2447 A/U	WIND SPEED DIRECTIONAL INDICATOR	3
AN/FSN-7	AIRFIELD LIGHTING CONTROL SYS	1
AN/URC-101	PORTABLE UHF/VHF TRANSCEIVER	3
PET 2000	PORTABLE UHF/VHF TRANSCEIVER	2
AN/FPS-131	SUPPLEMENTAL WEATHER RADAR	1
FA-9334	SELECTOR SWITCH FOR EMERGENCY COMMS	1

Table B-9
GROUND ELECTRONICS MAINTENANCE SERVICES FROM PWS SECTION 9
NON-NAALS Equipment

CABLE REPAIRS
 CRASH PHONE
 SAFETY HARNESS
 2M STATION UPKEEP
 DIPOLE/WIRE ANTENNAE
 TEST MEASUREMENT AND DIAGNOSTIC EQUIPMENT
 AUDIO/VIDEO EQUIPMENT
 RADIO WAVE TRANSMISSION EQUIPMENT
 ANCILLARY ELECTRONIC EQUIPMENT
 SPECIALIZED ELECTRONIC EQUIPMENT
 GENERAL PURPOSE ELECTRONIC TEST EQUIPMENT
 REMOTE MONITORING EQUIPMENT
 SPECIAL PURPOSE ELECTRONIC TEST EQUIPMENT
 INTERCOMMUNICATIONS EQUIPMENT
 ALARM AND WARNING EQUIPMENT
 COMPUTER AND PERIPHERAL EQUIPMENT

Table B-10
GROUND ELECTRONICS MAINTENANCE SERVICES FROM PWS SECTION 9
Ground Electronics Records and Reports

FREQUENCY CODES:

D-DAILY	W-WEEKLY
M-MONTHLY	Q-QUARTERLY
S-SEMIANNUAL	A-ANNUAL
R-AS REQUIRED	Y-YEAR

The records and reports to be maintained and submitted by the Contractor include the following at a minimum:

<u>NO.</u>	<u>TITLE</u>	<u>FREQ</u>
	CORRESPONDENCE	R
	NAVAL MESSAGES/LETTERS/MEMORANDUMS	R
	CASUALTY REPORTS (CASREP/CASCOR)	R
	INVENTORIES, SPECIAL AS DIRECTED	R
	CASUALTY STATUS REPORT	M
OPNAV 4790/CK	CONFIGURATION CHANGE REQUEST	R
OPNAV 4790/2K	MAINTENANCE ACTION	R
DD-1348-1	SINGLE LINE ITEM RELEASE/RECEIPT	R
DD-1348 (6-PT)	SINGLE LINE ITEM REQ DOCUMENT	R
NAVSUP 1250-1	SINGLE LINE ITEM CONSUMPTION/REQ	R
DD-2090	SURVEY/LOSS DAMAGE REPORT	R
DD-1149 (9-PT)	REQUISITION/INVOICES/SHIPPING DOC	R
OPNAV 4790/7B	PMS FEEDBACK REPORT	R
DD-1577-2	UNSERVICABLE (REPAIRABLE) TAG	R
NAVSHIPS 9890/8	DANGER TAG	R
OPNAV 4790/107	TAG GUIDE LIST	R
OPNAV 4790/81	EQUIPMENT GUIDE LIST	R
NAVSEA 9210/9	DANGER/CAUTION TAG RECORD SHEET	R
NAVSTAGTMOINST	4790.1D 3M SPOTCHECK FORM	W
OPNAV 4790.4	WEEKLY ACCOMPLISHMENT (13 WEEK REPORT)	W

OPNAV 4790.4	WEEKLY PMS SCHEDULE	W
OPNAV 4790.4	QUARTERLY PMS SCHEDULE	Q
OPNAV 4790.4	CYCLE PMS SCHEDULE	R
SPARWARINST 2804.1	EQUIPMENT INSTALLATION (BESEP)	R
SPARWARINST 2804.1	EQUIPMENT CERTIFICATION (BESEP)	R
	EQUIPMENT ALLOWANCES	R
	GFE AND FURNISHING INVENTORIES	S
OPNAVINST 2400.7	FREQUENCY AUTHORIZATION/ASSIGNMENT	R
	MINI/MICRO (2M) REPAIR CERT RESPONSE	A
	INFORMATION SYSTEMS SERVICE REQUEST	R
NAVAIR 00-80T-114	COMNAVAIRLANT QA INSPECTION RESPONSE	A
OPNAV 3721-5	OPERATIONAL CHANGE IMPROVEMENT REQUESTS	R
NAVFAC 9-11014/20	WORK REQUEST (MAINTENANCE MANAGEMENT)	R
	AN/FRN-36 VOR GROUND REF CHECK SHEETS	M
NAVSUP 306	CONTROLLED EQUIPAGE CUSTODY RECEIVED	R
OPNAV 4790/58	METROLOGY EQPT RECALL AND REPORT	R
NAVFAC 11320/2	FIRE EXTINGUISHER INSPECTION RECORD	M

APPENDIX C

Table 1
Historic Workload for most recent full calendar year available

ANNUAL TRAFFIC COUNT FOR CY 2013

Month	USN USMC	Military	Civil	General	Windward	Total	Transit	Total OPS
JAN	64	130	118	4	0	316	0	316
FEB	104	140	102	25	0	371	0	371
MAR	103	135	105	24	0	367	0	367
APR	57	87	107	11	0	262	0	262
MAY	80	88	77	26	0	271	0	271
JUN	47	83	86	18	0	234	0	234
JUL	55	103	81	22	0	261	0	261
AUG	43	67	77	32	0	219	0	217
SEP	49	45	80	22	0	196	0	196
OCT	66	74	70	19	0	229	0	229
NOV	105	99	88	10	0	302	0	302
DEC	20	137	108	11	3	279	0	279
TOTAL	793	1188	1099	224	3	3307	0	3307

APPENDIX D

Table 2
Historical Workload for most recent full calendar year available
AIR TERMINAL WORKLOAD (CARGO / MAIL) in tons and aircraft for CY 2013

MONTHS	PASSENGERS	CARGO AND MAIL (TONS)	AIRCRAFT
--------	------------	-----------------------	----------

January	3660	551	229
February	3789	597	278
March	3133	464	208
April	2720	389	170
May	2582	328	172
June	2583	393	180
July	3338	424	183
August	3277	482	183
September	2647	309	160
October	3061	393	203
November	2674	334	191
December	2818	369	177
TOTAL	36282	5033	2334

APPENDIX E

SPECIAL CONDITIONS FOR GUANTANAMO BAY PROJECTS

PART I GENERAL

SUBMITTALS

Submit the following when applicable. All rates and amounts current as of 1 July 2014.

1.1.1 Records

- a. Entry approval for employees.

1.2 INFORMATION DATA

1.2.1. Work Force

Due to the sensitive locale of NSGTMO, foreign nationals from dissident political areas may be excluded and denied entry approval. In general, foreign nationals may be used. The Contractor agrees to dismiss from the site, when directed by the Commanding Officer, any individual whose continued employment is deemed to be contrary to the public interest or inconsistent with the best interest of the national security.

1.2.1.1. Entry Approval

No employee or representative of the Contractor will be admitted to NSGB without prior approval. The background of Contractor personnel will be screened prior to entry to NSGTMO. The Contractor shall submit to the KO the full name, date and place of birth, and Social Security number of such persons. The information shall be received by the KO 10 days prior to the scheduled or desired arrival at NSGTMO.

1.2.1.2. Identification of Employees

The Contractor shall be responsible for furnishing to each employee and for requiring each employee to display such identification as may be approved and directed by the KO. Employees may be fingerprinted prior to employment as a condition of entry onto NSGTMO. Prescribed Government Identification cards shall be immediately delivered to the COR for cancellation upon release for any employee.

1.2.1.3. Waiver for Workers' Compensation

In addition to "FAR 52.228-4, Workers' Compensation and War-Hazard Insurance Overseas", the Department of Labor has granted a waiver of the requirement to provide Defense Base Act coverage for Guantanamo Bay, Cuba. The waiver applies to all employees except the following: (1) Employees hired in the United States; (2) employees who are residents of the United States; and (3) employees who are citizens of the United States. For employees for whom Defense Base Act coverage has been waived, work compensation coverage shall be provided in accordance with the local law of the country of which such countries may require insurance coverage may involve a self-insurance system, or may be a Government-operated system. It is the responsibility of the Contractor to research the local laws of countries from which it hires nationals. The Contractor is also responsible for taking necessary steps to implement the required worker's compensation coverage for employees from such countries.

1.2.1.4. Local Labor

Recruiting of labor and hiring of Government or Contractor on-base employees by offering higher wages or other amenities shall not be permitted. Accordingly, personnel, which the Contractor proposes to use, shall be approved by the KO.

1.2.1.5. Management Personnel

The Contractor shall be responsible for furnishing the personnel required, with the necessary skills and qualifications, to perform the work as described. Additionally, the Contractor shall provide an individual on-site who is authorized to negotiate and financially commit change orders for the Contractor.

1.2.2. Storage of Materials

The Contractor shall store materials only in places where directed. No fire-hazardous materials or flammable liquids shall be stored or otherwise maintained within a building or structure, except as approved, in accordance with the local fire regulations.

1.2.3. Access Roads

The Contractor shall refrain from the use of roads, grounds or other facilities which have not been specifically authorized for their use.

1.2.4. Availability and Cost of Government Materials and Services

The availability of Government materials, equipment, and services indicated in this PWS may vary subject to local supply priority requirements for operations and maintenance of the base. Non-availability will not be considered as an excusable delay. The cost of Government materials, equipment and services reflected in this specification are subject to fluctuation, revision, and adjustment. Changes in rates or prices for goods and services in the and following paragraphs shall not be used as a basis for a change to the contract. However, should the actual rate required to be paid by the Contractor vary by more than 15 percent from that specified, the contract price will be adjusted to reflect the amount by which the rate actually paid varies by more than 15 percent from that specified. Some materials and equipment may be furnished to the Contractor by the Government at current rates subject to 3 days advance notice in writing. Request shall be made to the COR. Equipment will not be available for long-term rental. Short-term equipment rental (1 to 2 days), one-time hauling service, and one-time crane service may be available if there is no conflict with Government workload. Government equipment will not be provided without Government operators.

1.2.5. Ocean Freight

The Contractor shall provide all stevedore services if using privately procured ocean going freight services including loading of freight, off-loading, and handling as required.

A. Privately contracted vessels.

1. No ships or vessels may enter the Guantanamo Bay Defense Sea Area except as approved by the Commander, NSGTMO. Not less than 48 hours prior to departure of vessel from the port of embarkation, the Contractor shall furnish to the KO the following information:

- a. Name of vessel.
- b. Place of registry and registry number.
- c. Name, nationality and address of owner.
- d. Name, nationality and address of operator.
- e. Gross tonnage, length, beam, and draft of vessel.
- f. Nationality and numbers of officers and crew (include crew list).
- g. Number of passengers (include passenger list).

- h. Last port of call prior to entry into Guantanamo Bay Naval Defense Sea area.
- i. Purpose of visit.
- j. Proposed date of entry and estimated duration of stay.

- 2. Passenger and crew will be subject to Base regulations.
- 3. Commercial vessels will be permitted to discharge cargo at cargo docks to the extent possible.
- 4. Government-furnished docking services will be provided upon request at current rates.
- 5. Marine Insurance: the Contractor shall furnish marine insurance as required.

B. Vessels under contract with the Government.

1. Trans-Atlantic Lines LLC.

- a. For rates, bookings, cargo pick-up and delivery, schedule inquires contact:

Trans-Atlantic Lines LLC. Attn: Valerie Bowen
Greenwich, CT
Phone: (203) 625-5514, Ext 102

- b. In addition to the 14 day schedule, Trans Atlantic Lines LLC. will provide on demand services with the tug and warehouse barge fleet loaded RO/RO or forklift.

c. Since these vessels are under Government contract, priority materials for Government agencies may delay receipt of Contractor's equipment and materials. The cost of containerization, shipping, on-loading, and off-loading, is at the Contractor's expense, and arrangements shall be made directly with the shipping company.

d. The ocean vessel Contractor is subject to change. If a change in Contractor should occur, the Government is not liable for any additional costs which may be incurred by the Contractor.

e. Trans-Atlantic Lines LLC., the Government contracted schedule carrier, is available for use by the Contractor. The Contractor is under no obligation to use this carrier and may use others subject to the terms and conditions for this contact and U.S. Maritime Law.

- f. Container consolidation of cargo and documentation to Guantanamo Bay, Cuba is available through:

PORTUS
8998 Blount Island Blvd
Jacksonville, FL 32226
Phone: (904) 751-1845

GTMO BAY:
Attn: Richard Dante
Phone: 011-5399-74711

1.2.6 Medical and Dental Services.

Medical and dental services available to the Contractor's employees are limited in Guantanamo Bay. The Naval Hospital and Naval Dental Clinic are staffed to treat primarily DoD personnel. The Contractor shall screen prospective employees with the objective to exclude those with admitted chronic disorder from traveling to Guantanamo Bay. Advise prospective employees of the limited medical and dental services available in Guantanamo Bay; and explain the Contractor's policy concerning the extent of liability and coverage for required treatment. The

Contractor shall provide and have available, both at the job site and in the berthing areas, first aid for minor and emergency treatment. The Contractor will be billed for all services rendered and the Government ambulance and medical care, when required, will provide itemized billing to the Contractor providing the patient name and date of service. Emergency dental care and treatment of an urgent nature is available at the Dental Clinic's Hospital Branch.

1.2.6.1. Personnel who have existing medical conditions may be cared for in Guantanamo Bay if all of the following conditions are met:

1.2.6.1.1. The condition(s) is/are not of such a nature that an unexpected worsening is likely to have a medically grave outcome.

1.2.6.1.2. The condition(s) is/are stable; that is, currently under medical care, and reasonably anticipated by pre-assignment evaluation not to worsen during assignment to Guantanamo Bay, under available care at the Naval Hospital, in light of physical, physiological, psychological and nutritional impacts and effects of the duties and location.

1.2.6.1.3. Any required ongoing health care or medications must be immediately available through existing pharmacy resources, within the military health system, or through mail order supply, and have no special handling, storage or other requirements.

1.2.6.1.4. A minimal need for duty limitations or accommodation is imposed by the medical condition. (The nature of the accommodation must be considered. The Director, Medical Services, USNH Guantanamo Bay, or designee, is the appropriate authority to evaluate the suitability of the individual's limitation or accommodation requirements).

1.2.6.2. While a list of all possible diagnoses and their severity that should not be approved would be too expansive to list here, the following conditions, in general, should not be approved. Medical clearance for assignment to Guantanamo Bay for persons with any of the following documented medical conditions should be granted only after consultation with local medical authority, the Director, Medical Services, or appropriate designee. The local medical authority can determine if adequate treatment facilities and specialist support is available at the duty station. Specifically, the prospective employee shall not have:

1.2.6.2.1. Conditions resulting in inability to wear personal protective equipment, as required by job scope.

1.2.6.2.2. Conditions which prohibit administration of geographically-specified immunizations.

1.2.6.2.3. Diabetes mellitus, Type I

1.2.6.2.4. Uncontrolled Diabetes mellitus, Type II, defined by Hemoglobin A1c > 8 %.

1.2.6.2.5. Symptomatic coronary artery disease, or with myocardial infarction within one year prior to assignment, or within six months of coronary artery bypass graft, coronary artery angioplasty, carotid endarterectomy or other arterial stenting, or aneurysm repair.

1.2.6.2.6. Dysrhythmias or arrhythmias, either symptomatic or requiring medical or electro-physiologic control.

1.2.6.2.7. Uncontrolled hypertension.

1.2.6.2.8. Heart failure or history of heart failure.

1.2.6.2.9. Automatic implantable cardiac defibrillator.

1.2.6.2.10. Malignancy newly-diagnosed or under current treatment, including follow-up care.

1.2.6.2.11. Dental and oral conditions requiring or likely to require urgent dental care within six months' time: active orthodontic care; conditions requiring endodontic care; uncontrolled periodontal disease; conditions requiring prosthodontic care; conditions with immediate restorative dentistry needs; conditions with a current requirement for oral- maxillofacial surgery.

1.2.6.2.12. New-onset (less than one year) seizure disorder, or seizure within one year prior to assignment.

1.2.6.2.13. History of heat stroke.

1.2.6.2.14. Meniere's disease or other vertiginous/motion sickness disorder, unless well controlled on medications available in theater.

1.2.6.2.15. Recurrent syncope.

1.2.6.2.16. Ataxias.

1.2.6.2.17. New diagnosis (less than one year) of mood disorder, thought disorder, anxiety, somatoform, or dissociative disorder, or personality disorder with mood or thought manifestations, or uncontrolled symptoms of these.

1.2.6.2.18. HIV antibody positivity.

1.2.6.2.19. Unrepaired hernia.

1.2.6.2.20. Tracheotomy or aphonia.

1.2.6.2.21. Renolithiasis, current.

1.2.6.2.22. Active tuberculosis.

1.2.6.2.23. Unclosed surgical defect.

1.2.6.2.24. History of stroke or cerebral vascular accident.

1.2.6.2.25. Chronic pain, with narcotic, chiropractic, occupational therapy, or anesthesia requirements for care.

1.2.6.2.16. Morbid obesity, defined as BMI > 40 kg/m²

1.2.6.3. Appropriate laboratory and diagnostic testing should include:

1.2.6.3.1. HIV test.

1.2.6.3.2. TB test or Chest x-ray.

1.2.6.3.3. Hepatitis profile.

1.2.6.3.4. CBC.

1.2.6.3.5. Chemistry.

1.2.6.3.6. Urinalysis.

1.2.6.3.7. Visual Acuity

1.2.6.4. In addition to testing, the following immunizations are required (or titer demonstrating immunity):

1.2.6.4.1. Influenza.

1.2.6.4.2. Tetanus-Diphtheria.

1.2.6.4.3. Typhoid.

1.2.6.4.4. MMR.

1.2.6.4.5. Varicella.

1.2.6.5. Nothing in this guidance or recommendations should be construed as authorizing use of defense health program or military health system resources for such evaluations where it is not elsewhere previously authorized. Generally, defense health program or military health system resources are not authorized for the purpose of pre-assignment/employment or travel medicine evaluations for Contractors' employees. Local command legal and resource management authorities should be consulted for questions on this matter.

1.2.7. Post exchange and commissary privileges and recreation facilities will be made available to authorized Contractor personnel and dependents of Contractor personnel in accordance with current base regulations.

1.2.8. The Contractor shall provide necessary personnel, vehicles, and equipment required for on-base vehicular transportation, and shall bear the cost of required fuel, oil, lubricants, and maintenance thereof. The vehicles shall be operated only by Contractor employees who possess a valid U.S. Government motor vehicle operator's identification card. Vehicular registration will be provided without cost to the Government. All personnel shall comply with traffic safety program set forth in OPNAV Instruction 5100.12

1.2.9. The Government will make available laundry and dry cleaning facilities for Contractor personnel and dependents of Contractor personnel at current rates set forth by the Navy Exchange, Guantanamo Bay, Cuba.

1.2.10. Government Utilities: The General Conditions Clause entitled "Availability and Use of Utility Services" applies. Water and electricity will be available at designated outlets at the prevailing Government rates. Current rates (FY14) are as follows:

Electricity -	\$500.00 per MWh
Water -	\$25.00 per thousand gallons
Sewage-	\$23.50 per thousand gallons

These rates are subject to change.

1.2.10.1. Power usage in living spaces and office and shop areas will be metered furnished and installed by and at the expense of the Contractor. Electrical usage for work operations in and around site work areas and water consumption will be billed on basis of equitable, mutually agreed upon estimates established prior to start of work, or by Contractor or Government-furnished meters if agreement cannot be reached. The meters furnished shall be sealed and tagged to indicate last calibration date and name of the person performing the calibration. The Government reserves the right to require the recalibration of the meters if erroneous readings are suspected.

1.2.11 Refuse Collection: Refuse collection will be furnished and serviced by the Government at living quarters and office and shop spaces at the Contractor's request. Refuse collection service is mandatory. Contractors are required to meet base regulations concerning collection disposal of refuse. Pickup is scheduled and charged based on volume of the dumpster, not necessarily the volume of refuse. Only refuse deposited in the Government-furnished containers will be collected. This service does not include articles left outside of the containers. This service will not be available for construction or demolition sites.

1.2.12 Transportation of Personnel

a. Air travel to and from the base is limited. Specifically:

(1) Official travel, as verified by the KO, to Kingston, Jamaica; Jacksonville, Florida; or Norfolk, Virginia is at the Contractor’s expense and passage will be in reserved seats.

(2) FY 14 tariff rates (changed annually) are as follows:

To/From	DoD	NON DoD	NON FED	Delta Non-DOD and Non-Fed
Jacksonville, FL.	\$299	\$299	\$312	\$13
Norfolk, VA.	\$372	\$396	\$413	\$17
Kingston, JM.	\$54	\$57	\$60	\$3

(4) Emergency leave travel for verified personal emergencies such as death or serious illness of a family member will be authorized to any destination on the next available flight, also chargeable to the Contractor.

1.2.13. Food Facilities: Contractor personnel may utilize all restaurants on base. Windward side has numerous facilities available on a cash basis. Leeward point currently has galley and Subway available.

1.2.2.14. Petroleum Products:

1.2.2.14.1. Sales of petroleum products shall be made from NSGTMO Supply Department Stocks under special deposit procedures based on prevailing stock ledge prices. Current major petroleum product prices are as follows:

Aviator Gasoline (AVGAS)	NOT AVAILABLE
Motor Gasoline (MOGAS)	\$3.74 per gallon
Jet Fuel (JP-5)	\$3.64 per gallon
Diesel Fuel (DFM)	\$3.61 per gallon

1.2.2.14.2. Computation of Price: The price to the Contractor will be computed as follows: The standard stock ledger price plus 2 percent surcharge.

1.2.2.14.3. Bulk Fuels: Only bulk fuels are available. Deliveries can be arranged through the Fuel Department of the NSGTMO Supply Department for tanker delivery to your equipment or day tanks. Regular filling station pumps at the Navy Exchange service station may be utilized by paying the current price at time of purchase.

1.2.15. Purchases from the Government

1.2.15.1. Sale of Government Supplies: Provisions and camp supplies other than petroleum products will be sold to the Contractor from NSGTMO Supply Department Stocks under special deposit procedures in compliance with Financial Management Regulations. Miscellaneous construction materials may be sold to the Contractor under the same procedure if such sales are not detrimental to the NSGTMO Supply Department stock position as determined by the NSGTMO Supply Officer. Material other than petroleum products will be issued as required, during normal working hours.

1.2.15.2. Payment for purchases from the Government: Invoices covering sales of equipment and materials specified will be charged to a special deposit account, to be established by the Contractor in advance. The Contractor is required to provide a cash deposit only to the NSGTMO Comptroller prior to incurring charges. The Contractor shall maintain a minimum balance in this account equal to two times the anticipated monthly expenditures or \$200, whichever is greater. The Contractor shall comply with directives governing special deposit accounts as established by the NSGTMO Comptroller. Failure to settle accounts due promptly will jeopardize the availability of goods and services. The Government is entitled to withhold special deposit account arranges from progress payments.

1.2.16. Private Aircraft: The Contractor shall utilize companies that have a current Facilities License on record with the Naval Facilities Engineering Command. Prior to making shipment of cargo or personnel by private aircraft, the Contractor shall make arrangements for the company that owns the aircraft to contact NSGTMO Air Operations Department at least 10 working days prior to each shipment, the Contractor shall notify the COR of their intentions so that appropriate area and flight clearances may be obtained. Costs arising from failure to utilize appropriate air transportation will be borne by the contractor.

1.2.17. Contractor Debts: The Contractor shall be liable for debts to the Government incurred by their employees for personnel services at Guantanamo Bay, Cuba, including but not limited to private telephone services, medical and dental services, and Department of Defense Dependents Schools (DoDDS) expenses. If an employee departs the NSGTMO without liquidating their debts sufficient funds to cover this type of obligation will be withheld from Contractor payments until the debts are paid.

1.2.18. DODDS Elementary, Middle and High School: Current tuition for DODDS Schools provided below (2014-15 school year, subject to change). For more information, contact Ms. Claudia Shaw at (571) 372-1456.

	PSCD				
	Sure Start	Grades K-6	Grades 7-8	Grades 9-12	Virtual school
Federal Rate:	\$11,592	\$23,172	\$24,396	\$25,620	\$549 per semester
Non Federal Rate	\$12,024	\$24,036	\$25,296	\$26,568	

1.2.19. Energy Conservation: The Contractor shall observe the Base Energy Conservation Regulation, CONAVBASEGTMO Instruction 11300.3 series. It is mandatory that the Contractor obtains a copy of this instruction and posts it in a conspicuous location for the Contractor’s employees to read. Copies of the instructions are available from the ROICC Office.

1.2.20. Housing.

1.2.20.1. Extended Stay Berthing Facilities (ESBF) - Crew Berthing - Except for allowed fair market rental units (Family/Management Quarters) contractor employees (unaccompanied status) shall be berthing with the Housing Department, Navy Gateway Inns and Suites Division (NGIS) in ESBF located on both sides of the bay; Windward (WW) and Leeward (LW). ESBF primarily consists of multi occupancy rooms with either shared or gang head bathrooms. Due to the configuration of most facilities, they are not suitable for mixing genders; therefore female residents are not accepted by the NGIS for occupancy in any ESBF. The Contractor must provide alternate berthing for all female employees.

1.2.20.2. Rates: Costs are based on occupied beds. Current rate is \$8.00 per bed, regardless of room configurations. Rates are reviewed each March for implementation each October. Should prices increase, the contractor shall receive at a minimum 30 days notification. Bed night costs are not negotiable.

1.2.20.3. Room Billing: Contractors shall be billed monthly for the number of beds assigned to their company. Contractors are charged for beds assigned to employees on leave unless the employee removes all personal property and checks out of the facility. Contractors shall remit payment on or before due dates. Administrative and late fees apply. Failure to promptly pay can result in eviction from the premises regardless of impact to Contractor ability to perform the contract specifications. Housing makes no guarantee of bed availability or berthing location.

1.2.20.4. Berthing Agreement: Prior to the berthing of any employees, contractor shall be required to complete a Contractor Berthing Agreement with the NGIS. A copy of this agreement is available at the NGIS management offices located at building 1670. To determine availability, advance registration and notification of berthing requirements is highly recommended; send information via e-mailed to NGIS mail box at ngismail@usnbgtno.navy.mil. Allow 5-10 days for responses.

1.2.20.5. Contractor Management/Supervisory Housing.

1.2.20.5.1. For this contract, the Government will provide up to ten (10) family housing units to include a maximum of one 4 bedroom unit, (based on availability) for Contractor’s use. Units are reserved for use by accompanied or unaccompanied management/supervisory personnel only. Housing will be assigned as follows: accompanied personnel by family composition with maximum family size of four (4) dependents; unaccompanied personnel assignment will be made based on a minimum of one person per bedroom. If house sharing, accompaniment by dependents is prohibited. Government will provide family housing units with the following appliances: refrigerator, stove, dishwasher, microwave, washer, and dryer. Housing may provide temporary loaner furniture for up to 90 days, depending on availability. No extensions will be granted. All furnishings other than listed appliances will be Contractor provided. Issuances of these housing units and rental rates are controlled by Housing Department, building 2295, phone 011-53-99-4172 or 4174. Should the Contractor’s assigned units not be fully utilized, the Housing Department will cancel assignment and return unit to inventory. Personnel shall abide by all Family Housing instructions, copy available upon request. Contractors shall pay rent under Fair Market Rental (FMR) Program, rates listed below. Rent includes trash and maintenance costs. Rates are normally adjusted annually based on market appraisal. All family housing units are equipped with electric and water meters. Utilities cost is billed along with monthly rent and is based on established rates and actual consumption. All rent is due in advance. No personal checks accepted.

Current Fair Market Rental Rate:

	Rent	Utilities	Total Rent
2 bedroom, 1 bath	\$737	metered	\$737 plus utilities
2 bedroom, 1.5 bath	\$788	metered	\$788 plus utilities
3 bedroom, 1 bath	\$883	metered	\$883 plus utilities
3 bedroom, 2 bath	\$976	metered	\$976 plus utilities
4 bedroom, 2.5 bath	\$1166	metered	\$1166 plus utilities

1.2.20.5.2. For this contract, the Government will provide vacant building AV532 on the leeward side of the base as residence for the project manager. Unlike fair market rental units, no appliances, furniture, services or upkeep will be provided by the Government for AV532. Use of this space is operationally dependent and could be withdrawn without notice by the Government. Costs associated with relocation due to an operational commitment will be borne by the contractor. If the contractor elects to berth the project manager in AV532, all costs associated with maintenance, pest control, refuse disposal, etc. will be borne by the contractor. All costs associated with utilities for AV 532 will be the responsibility of the contractor.

1.2.20.5.3. If the contractor wishes to house additional key personnel on the leeward side of the base, requests may be submitted using current space allocation request procedures. If additional vacant structures are provided by the Government, all requirements delineated in paragraph 1.2.20.5.b for AV532 will apply.

1.2.21. 5237.102-90 Enterprise-wide Contractor Manpower Reporting Application (ECMRA)

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for Air Operations via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs).

The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government
0002AB	Destination	Government	Destination	Government
0002AC	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0003AA	Destination	Government	Destination	Government
0003AB	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0004AA	Destination	Government	Destination	Government
0004AB	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0005AA	Destination	Government	Destination	Government
0005AB	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1001AA	Destination	Government	Destination	Government
1001AB	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1002AA	Destination	Government	Destination	Government
1002AB	Destination	Government	Destination	Government
1002AC	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1003AA	Destination	Government	Destination	Government
1003AB	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
1004AA	Destination	Government	Destination	Government
1004AB	Destination	Government	Destination	Government
1005	Destination	Government	Destination	Government
1005AA	Destination	Government	Destination	Government
1005AB	Destination	Government	Destination	Government
1006	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2001AA	Destination	Government	Destination	Government
2001AB	Destination	Government	Destination	Government

5002AC Destination	Government	Destination	Government
5003 Destination	Government	Destination	Government
5003AA Destination	Government	Destination	Government
5003AB Destination	Government	Destination	Government
5004 Destination	Government	Destination	Government
5004AA Destination	Government	Destination	Government
5004AB Destination	Government	Destination	Government
5005 Destination	Government	Destination	Government
5005AA Destination	Government	Destination	Government
5006 Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
0001AA	POP 01-APR-2016 TO 30-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
0001AB	POP 01-APR-2016 TO 30-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
0002	N/A	N/A	N/A	N/A
0002AA	POP 01-APR-2016 TO 30-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
0002AB	POP 01-APR-2016 TO 30-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
0002AC	POP 01-APR-2016 TO 30-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
0003	N/A	N/A	N/A	N/A

0003AA	POP 01-APR-2016 TO 30-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
0003AB	POP 01-APR-2016 TO 30-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
0004	N/A	N/A	N/A	N/A
0004AA	POP 01-APR-2016 TO 30-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
0004AB	POP 01-APR-2016 TO 30-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
0005	N/A	N/A	N/A	N/A
0005AA	POP 01-APR-2016 TO 30-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
0005AB	POP 01-APR-2016 TO 30-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
0006	POP 01-APR-2016 TO 30-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
1001	N/A	N/A	N/A	N/A
1001AA	POP 01-OCT-2016 TO 30-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
1001AB	POP 01-OCT-2016 TO 30-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
1002	N/A	N/A	N/A	N/A

1002AA POP 01-OCT-2016 TO 30-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
1002AB POP 01-OCT-2016 TO 30-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
1002AC POP 01-OCT-2016 TO 30-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
1003 N/A	N/A	N/A	N/A
1003AA POP 01-OCT-2016 TO 30-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
1003AB POP 01-OCT-2016 TO 30-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
1004 N/A	N/A	N/A	N/A
1004AA POP 01-OCT-2016 TO 30-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
1004AB POP 01-OCT-2016 TO 30-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
1005 N/A	N/A	N/A	N/A
1005AA POP 01-OCT-2016 TO 30-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
1005AB POP 01-OCT-2016 TO 30-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514

1006	POP 01-OCT-2016 TO 30-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
2001	N/A	N/A	N/A	N/A
2001AA	POP 01-OCT-2017 TO 30-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
2001AB	POP 01-OCT-2017 TO 30-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
2002	N/A	N/A	N/A	N/A
2002AA	POP 01-OCT-2017 TO 30-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
2002AB	POP 01-OCT-2017 TO 30-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
2002AC	POP 01-OCT-2017 TO 30-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
2003	N/A	N/A	N/A	N/A
2003AA	POP 01-OCT-2017 TO 30-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
2003AB	POP 01-OCT-2017 TO 30-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
2004	N/A	N/A	N/A	N/A
2004AA	POP 01-OCT-2017 TO 30-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514

2004AB	POP 01-OCT-2017 TO 30-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
2005	N/A	N/A	N/A	N/A
2005AA	POP 01-OCT-2017 TO 30-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
2005AB	POP 01-OCT-2017 TO 30-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
2006	POP 01-OCT-2017 TO 30-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
3001	N/A	N/A	N/A	N/A
3001AA	POP 01-OCT-2018 TO 30-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
3001AB	POP 01-OCT-2018 TO 30-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
3002	N/A	N/A	N/A	N/A
3002AA	POP 01-OCT-2018 TO 30-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
3002AB	POP 01-OCT-2018 TO 30-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
3002AC	POP 01-OCT-2018 TO 30-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
3003	N/A	N/A	N/A	N/A

3003AA	POP 01-OCT-2018 TO 30-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
3003AB	POP 01-OCT-2018 TO 30-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
3004	N/A	N/A	N/A	N/A
3004AA	POP 01-OCT-2018 TO 30-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
3004AB	POP 01-OCT-2018 TO 30-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
3005	N/A	N/A	N/A	N/A
3005AA	POP 01-OCT-2018 TO 30-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
3005AB	POP 01-OCT-2018 TO 30-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
3006	POP 01-OCT-2018 TO 30-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
4001	N/A	N/A	N/A	N/A
4001AA	POP 01-OCT-2019 TO 30-SEP-2020	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
4001AB	POP 01-OCT-2019 TO 30-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
4002	N/A	N/A	N/A	N/A

4002AA POP 01-OCT-2019 TO 30-SEP-2020	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
4002AB POP 01-OCT-2019 TO 30-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
4002AC POP 01-OCT-2019 TO 30-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
4003 N/A	N/A	N/A	N/A
4003AA POP 01-OCT-2019 TO 30-SEP-2020	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
4003AB POP 01-OCT-2019 TO 30-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
4004 N/A	N/A	N/A	N/A
4004AA POP 01-OCT-2019 TO 30-SEP-2020	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
4004AB POP 01-OCT-2019 TO 30-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
4005 N/A	N/A	N/A	N/A
4005AA POP 01-OCT-2019 TO 30-SEP-2020	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
4005AB POP 01-OCT-2019 TO 30-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514

4006	POP 01-OCT-2019 TO 30-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
5001	N/A	N/A	N/A	N/A
5001AA	POP 01-OCT-2020 TO 31-MAR-2021	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
5001AB	POP 01-OCT-2020 TO 31-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
5002	N/A	N/A	N/A	N/A
5002AA	POP 01-OCT-2020 TO 31-MAR-2021	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
5002AB	POP 01-OCT-2020 TO 31-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
5002AC	POP 01-OCT-2020 TO 31-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
5003	N/A	N/A	N/A	N/A
5003AA	POP 01-OCT-2020 TO 31-MAR-2021	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
5003AB	POP 01-OCT-2020 TO 31-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
5004	N/A	N/A	N/A	N/A
5004AA	POP 01-OCT-2020 TO 31-MAR-2021	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514

5004AB	POP 01-OCT-2020 TO 31-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514
5005	N/A	N/A	N/A	N/A
5005AA	POP 01-OCT-2020 TO 31-MAR-2021	N/A	COMMANDER NAVY REGION SOUTHEAST DREW LASSETER PSC 1005 BOX 33 FPO AE 09593 011.53.99.6006 FOB: Destination	N60514
5006	POP 01-OCT-2020 TO 31-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N60514

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	MAY 2014
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	MAY 2014
52.203-11	Certification And Disclosure Regarding Payments To Influence Certain Federal Transactions	SEP 2007
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010
52.203-17	Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights	APR 2014
52.204-2	Security Requirements	AUG 1996
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-6	Data Universal Numbering System Number	JUL 2013
52.204-7	System for Award Management	JUL 2013
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-13	System for Award Management Maintenance	JUL 2013
52.209-2	Prohibition on Contracting with Inverted Domestic Corporations--Representation	DEC 2014
52.212-4	Contract Terms and Conditions--Commercial Items	DEC 2014
52.223-3	Hazardous Material Identification And Material Safety Data	JAN 1997
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001
52.228-3	Worker's Compensation Insurance (Defense Base Act)	JUL 2014
52.232-18	Availability Of Funds	APR 1984
52.232-19	Availability Of Funds For The Next Fiscal Year	APR 1984
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013

52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.251-1	Government Supply Sources	APR 2012
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense- Contract-Related Felonies	DEC 2008
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7003	Agency Office of the Inspector General	DEC 2012
252.204-7000	Disclosure Of Information	AUG 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	AUG 2015
252.204-7013	Limitations on the Use or Disclosure of Information by Litigation Support Solicitation Offerors	FEB 2014
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	DEC 2014
252.215-7007	Notice of Intent to Resolicit	JUN 2012
252.217-7019	Sanitary Conditions	DEC 1991
252.222-7002	Compliance With Local Labor Laws (Overseas)	JUN 1997
252.223-7001	Hazard Warning Labels	DEC 1991
252.223-7004	Drug Free Work Force	SEP 1988
252.225-7005	Identification Of Expenditures In The United States	JUN 2005
252.225-7040	Contractor Personnel Supporting U.S. Armed Forces Deployed Outside the United States	JAN 2015
252.225-7041	Correspondence in English	JUN 1997
252.227-7015	Technical Data--Commercial Items	FEB 2014
252.227-7015 Alt I	Technical Data--Commercial Items (FEB 2014) Alternate I	DEC 2011
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7008	Assignment of Claims (Overseas)	JUN 1997
252.232-7010	Levies on Contract Payments	DEC 2006
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.236-7005	Airfield Safety Precautions	DEC 1991
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	JUN 2013
252.237-7019	Training for Contractor Personnel Interacting with Detainees	JUN 2013
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.246-7003	Notification of Potential Safety Issues	JUN 2013
252.247-7023	Transportation of Supplies by Sea	APR 2014

CLAUSES INCORPORATED BY FULL TEXT

52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is [insert NAICS code].

(2) The small business size standard is [insert size standard].

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

() Paragraph (d) applies.

() Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c) (1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.

(iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.

(iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—

(A) Are not set aside for small business concerns;

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(v) 52.209-2; Prohibition on Contracting with Inverted Domestic Corporations--Representation.

- (vi) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.
- (vii) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.
- (viii) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.
- (ix) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.
- (A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.
- (B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.
- (x) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.
- (xi) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.
- (xii) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.
- (xiii) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.
- (xiv) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.
- (xv) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA- designated items.
- (xvi) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.
- (xvii) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.
- (A) If the acquisition value is less than \$25,000, the basic provision applies.
- (B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.
- (C) If the acquisition value is \$50,000 or more but is less than \$79,507, the provision with its Alternate II applies.
- (D) If the acquisition value is \$79,507 or more but is less than \$100,000, the provision with its Alternate III applies.

(xviii) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xix) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xx) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxi) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

(i) 52.204-17, Ownership or Control of Offeror.

(ii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

(iii) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

(iv) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

(v) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Alternate I only).

(vi) 52.227-6, Royalty Information.

(A) Basic.

(B) Alternate I.

(vii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause	Title	Date	Change
------------	-------	------	--------

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

52.209-5 CERTIFICATION REGARDING RESPONSIBILITY MATTERS (APR 2010)

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that-

(i) The Offeror and/or any of its Principals-

(A) Are () are not () presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have () have not (), within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property (if offeror checks "have", the offeror shall also see 52.209-7, if included in this solicitation); and

(C) Are () are not () presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.; and

(D) Have , have not , within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(1) Federal taxes are considered delinquent if both of the following criteria apply:

(i) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(ii) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(2) Examples. (i) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(ii) The Offeror has () has not (), within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) Principal, for the purposes of this certification, means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (JULY 2013)

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal

contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means--

- (1) The total value of all current, active contracts and grants, including all priced options; and
- (2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror () has () does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked "has" in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in--

(A) The payment of a monetary fine or penalty of \$5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIS as required through maintaining an active registration in the System for Award Management database via <https://www.acquisition.gov> (see 52.204-7).

(End of provision)

1. **Submission of Proposals:** Proposals must be returned to the below listed address no later than the date and time specified in block #9 (page one (1)) of the solicitation. Faxed or emailed proposals will not be accepted. Late submissions will also not be accepted. The Government reserves the right to make award solely on initial proposals received. Offerors bear the burden of ensuring that all portions of the offer (and any authorized amendments) reach the designated office before the deadline specified in the solicitation. Proposals shall be delivered to:

Fleet Logistics Center Jacksonville, FL
 Attn: Lashawn Brown or Nancy Enos Sol-N68836-15-R-0015
 110 Yorktown Ave, Box 97
 NAS Jacksonville, FL 32212-0097

2. **Type of Contract:** The Government intends to award a firm fixed price contract as a result of proposals received from this solicitation.

3. **Contract Authority:** The Government will solicit and award this contract using FAR Part 12, Acquisition of Commercial Items, and FAR Part 15, Contracting by Negotiation.

4. **Questions Concerning the Solicitation:** Questions must be submitted in writing, via email, no later **30 September 2015 at 4:00 p.m.** (Eastern Time) to lashawn.brown@navy.mil and nancy.enos@navy.mil. The deadline is necessary to ensure timely award and the Government may, in its sole discretion, choose not to respond to questions received after the deadline. All questions will be reviewed and responded to by an amendment to the solicitation.

5. **Period of Acceptance for Offers:** Offerors agree to hold their prices firm for a period of 120 days. Award is anticipated on or around **07 February 2016**, but the Government may withhold award up until the expiration of 120 days.

6. **Format of Proposals:** Offerors shall submit proposals containing all of the information below and shall format proposals in separately bound volumes as follows:

VOLUME I: STANDARD FORM OF CONTRACT & PRICE PROPOSAL
(Submit one original & one copy)

TAB 1- Standard Form (SF) 1449. Blocks 17a, 30a, 30b, of page 1 of SF 1449 shall be completed by Offerors and Block 30c shall be signed to show the offeror has read and agrees to comply with all terms, conditions, and instructions provided in the solicitation document.

TAB 2- Offeror's Points of Contact & Representation and Certification information. Provide the name, title, email address, and telephone number of the individual(s) responsible for inquiries to the proposal. For Representation and Certifications, Offerors shall either complete FAR 52.212-3 & FAR 52.219-1 contained in the solicitation OR provide a statement that certification in System for Award Management (SAM) is current, complete, and accurate as of the date of the offeror's signature, or list any changes.

TAB 3- Amendments. All amendments issued with signatures to acknowledge terms and conditions of amendments.

TAB 4- Price Proposal. The Price Proposal shall cover all aspects of the proposed effort. Include all price elements applicable to the proposed effort. Data contained in the Price Proposal shall be consistent with data contained in the Technical Capability portion of the proposal. Since adequate price competition is anticipated in response to this announcement, certified cost or pricing data is not required. The offeror is required to submit a price proposal breakdown for each facility by performance period. For an offer to be considered reasonable, when applicable, base rates must at a minimum reflect the applicable wage determination or collective bargaining agreement for GTMO. The Department of Defense Contract Security Classification Specification (DD254) shall be included in this section.

Pricing shall include all labor, material, and consumables required to perform the work listed in the performance work statement. **Offeror shall fill in the bid schedule.**

VOLUME II: NON-PRICE EVALUATION FACTORS (TECHNICAL AND PAST PERFORMANCE)
(Submit one original & three copy)

TAB 1- Technical Capability: Note: Technical proposals shall not contain pricing information.

Subfactor A: Staffing

Subfactor B: Implementation

TAB 2- Past Performance: Provide past performance information as indicated in this solicitation.

Each tab shall be separate and shall be written to the greatest extent possible on a stand-alone basis so that its content may be evaluated with minimum cross-referencing to other tabs/volumes of the proposal.

Text shall be single-spaced, on 8-1/2" x 11" paper, with a minimum one-inch margin all around. Pages shall be numbered consecutively. A page printed on both sides shall be counted as two pages. Submission as double-sided printing/copying on recycled paper is encouraged. Print shall be of a minimum 12-point font size or a maximum 10 characters per inch spacing. Bolding, underlining, and italics may be used to identify topic demarcations or points of emphasis. The following page limitations shall apply:

Volume	Contents	Page Limitation	Copies
I	Price Proposal and DD254	n/a	Original +1
II	Technical Capability	20 Pages	Original +3
II	Past Performance	10 Pages	Original +3

NOTE: Failure to furnish a complete technical proposal as outlined above will render the offer unacceptable. It shall be written and shall consist of a maximum of **30** pages, exclusive of section dividers, Table of Content, Lists of Figures, and Glossary of Terms. The evaluators will read only up to the maximum number of pages specified. **Submission shall be limited to the number of pages specified, total inclusive of any charts, etc.**

RFP Provisions

The offeror shall fill in the following provisions or confirm that the following provisions have been completed on the SAM website at <https://www.sam.gov/portal/public/SAM/>.

FAR 52.209-7 "Information Regarding Responsibility Matters"

FAR 52.212-3 Alternate I "Offeror Representations and Certifications – Commercial Items"

DFARS 252.209-7992 – Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction Under any Federal Law – Fiscal Year 2015

Failure to provide this information or failure to complete the required information on the SAM website will result in the offeror's proposal being determined non-responsive and thus ineligible for contract award.

SAM

The Contractor shall be registered in the System for Award Management database prior to the award of this contract. Further information and guidance regarding SAM can be found at the SAM website: www.sam.gov.

(a) North American Industry Classification System (NAICS) code and small business size standard. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show--

(1) The solicitation number; N68836-15-R-0015

(2) The time specified in the solicitation for receipt of offers;

(3) The name, address, and telephone number of the offeror;

(4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;

(5) Terms of any express warranty;

(6) Price and any discount terms;

(7) "Remit to" address, if different than mailing address;

(8) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(b) for those representations and certifications that the offeror shall complete electronically);

(9) Acknowledgment of Solicitation Amendments;

(10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and

(11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.

(c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Product samples. When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.

(e) Multiple offers. Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

(f) Late submissions, modifications, revisions, and withdrawals of offers:

(1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.

(2)(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--

(A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or

(B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(C) If this solicitation is a request for proposals, it was the only proposal received.

(ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) Multiple awards. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

(i) Availability of requirements documents cited in the solicitation. (1)(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and

commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--GSA Federal Supply Service Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.

(2) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(i) ASSIST (<https://assist.dla.mil/online/start/>).

(ii) Quick Search (<http://quicksearch.dla.mil/>).

(iii) ASSISTdocs.com (<http://assistdocs.com>).

(3) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by--

(i) Using the ASSIST Shopping Wizard (<https://assist.dla.mil/wizard/index.cfm>);

(ii) Phoning the DoDSSP Customer Service Desk (215) 697-2179, Mon-Fri, 0730 to 1600 EST; or

(iii) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

(4) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.

(j) Data Universal Numbering System (DUNS) Number. (Applies to all offers exceeding \$3,000, and offers of \$3,000 or less if the solicitation requires the Contractor to be registered in the System for Award Management (SAM) database. The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address. The DUNS +4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional SAM records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR Subpart 32.11) for the same concern. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. An offeror within the United States may contact Dun and Bradstreet by calling 1-866-705-5711 or via the internet at <http://fedgov.dnb.com/webform>. An offeror located outside the United States must contact the local Dun and Bradstreet office for a DUNS number. The offeror should indicate that it is an offeror for a Government contract when contacting the local Dun and Bradstreet office.

(k) System for Award Management. Unless exempted by an addendum to this solicitation, by submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the SAM database accessed through <https://www.acquisition.gov>.

(l) Debriefing. If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

- (1) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.
 - (2) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.
 - (3) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.
 - (4) A summary of the rationale for award;
 - (5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.
 - (6) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.
- (End of provision)

52.212-2 EVALUATION--COMMERCIAL ITEMS (OCT 2014)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers: Technical Capability, Past Performance and Price.

The Government intends to award a Firm-Fixed-Price (FFP) contract without discussions as authorized under FAR 52.212-1(g). The Government reserves the right to conduct discussions if the Contracting Officer determines them to be necessary.

Offerors that take exception to the Government's technical requirements in the technical volume may not be considered for award. Therefore, any exception to the Government's technical requirements must be resolved prior to the solicitation closing date.

The Government reserves the right to make an award to other than the lowest priced offeror, if the Contracting Officer determines that to do so would result in the best value to the Government in accordance with FAR 15.101-1.

The Contracting Officer intends to conduct a best value determination using the ratings and associated definitions provided below. As such, the Government will perform a tradeoff analysis of proposals received before rendering the final award decision.

For award purposes, all items will be considered, including Option CLINs in order to calculate the best value or most advantageous offer to the Government. Proposals that do not offer all items (including options) or which offer only partial CLIN pricing may be rejected. The Government will evaluate the offers to determine how well the offers meet the requirements of the PWS. The Government will review and evaluate offers for completeness as well as to the extent the offer provides value to the Government through innovation and efficiency.

To be considered eligible for award, each offeror must submit a complete and accurate proposal. The Government will accept only one offer, and the Government will not make multiple awards.

The evaluation will be performed based on the proposals submitted in accordance with FAR 52.212-1 "Instructions to Offerors – Commercial Items" and the "Addendum to FAR 52.212-1" and evaluated in accordance with FAR 52.212-2 "Evaluation—Commercial Items (OCT 2014).

The evaluation factors will be Technical Capability, Past Performance and Price. The Technical Capability factor will be evaluated on an Acceptable/Unacceptable basis.

Only offerors rated as “Acceptable” on Technical Capability will be eligible for award. Past Performance and Price will be evaluated using a tradeoff process in which Past Performance is more important than Price.

The Government will conduct the evaluation as follows:

Factor I - Technical Capability. First, the Government evaluation team shall evaluate the technical proposals at the sub-factor level assigning ratings of either Acceptable or Unacceptable as defined below. Proposals rated as Unacceptable for either or both sub-factors will be ineligible for award.

RATING	Definition
Acceptable	Proposal clearly meets the minimum requirements of the solicitation.
Unacceptable	Proposal does not clearly meet the minimum requirements of the solicitation.

The proposals shall be evaluated against the following sub-factors:

i) Sub-Factor A: Staffing. The offeror’s staffing approach will be evaluated to determine whether the offeror has provided adequate staffing and sufficient management to ensure the requirements of the solicitation are met. This factor is met by demonstrating management and staffing for all functions (the Contractor shall staff the Air Terminal Operation Center (ATOC) function Monday through Saturday, 0800 to 1600 while also being capable of staffing ATOC as necessary to support daily flight schedules; Air traffic control and flight planning shall be staffed 24/7 daily; windward annex shall be staffed a minimum of 5 hours commencing once a mission opens in GATES for the following day; Ground Electronics Maintenance (GEMD) shall be staffed 0800 to 1600 local time Monday through Friday and be capable of providing Navy Air Traffic Control Air Navigation and Landing Systems (NAALS) maintenance 24/7, all other functions shall be staffed and services provided 0800-1600 local time Monday through Friday) for a Maximum on Ground (MOG) capability of one (1) wide-body aircraft or the equivalent thereof, as defined in the Performance Work Statement (PWS) 24 hours a day, 365 days a year or 366 days in a leap year.

The offeror shall submit an organizational chart along with supporting documentation which identifies all on-site management and supervisory positions, the number of personnel assigned to each of the following functional areas: Air Traffic Control Operations, Air Terminal Services, Transient Line Services, Ground Electronics Maintenance Division, and Ground Support Equipment;; whether individuals in each position are full time or part-time; length of work shifts (i.e. 8 or 12 hours); and any cross-utilization of personnel between functional areas. Names of specific individuals are not desired and shall not be provided. If names are submitted, they will be removed prior to evaluation.

ii) Sub-Factor B: Implementation. The offeror’s implementation plan will be evaluated to determine whether the offeror is capable of establishing a fully operational organization by the performance start date. This factor is met by demonstrating all phases of contract implementation and key events from the time of contract award until the performance start date.

The offeror shall submit a timeline/milestone chart or table which depicts key events of contract implementation including , but not limited to; obtaining base entry permission, personnel hiring, documentation, certifications, identification, licenses, training, on-site transition, required equipment procurement/lease and in-place dates; from the time of contract award until the performance start date.

Factor II - Past Performance. Using the past performance surveys submitted by the offeror’s past performance references for relevant work performed within the past five years from solicitation opening, as well as independently obtained information from Government or commercial sources, the Government will assign an overall confidence assessment for each offeror rated as acceptable in both Technical Capability sub-factors. The purpose of the past performance evaluation is to allow the Government to assess the offeror’s ability to perform the effort

described in this RFP, based on the offeror’s demonstrated present and past performance. Each past performance effort will be evaluated initially for relevancy and, then once relevance is determined, evaluated for confidence. The Government will evaluate confidence as follows:

Rating	Definition
Substantial Confidence	Based on the offeror’s recent/relevant performance record, the Government has a high expectation that the offeror will successfully perform the required effort.
Satisfactory Confidence	Based on the offeror’s recent/relevant performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort.
Limited Confidence	Based on the offeror’s recent/relevant performance record, the Government has a low expectation that the offeror will successfully perform the required effort.
No Confidence	Based on the offeror’s recent/relevant performance record, the Government has no expectation that the offeror will be able to successfully perform the required effort.
Unknown Confidence (Neutral)	No recent/ relevant performance record is available and the Contractor affirmatively stated that it does not possess relevant and recent past performance.

The Government will evaluate relevancy as follows:

Rating	Definition
Very Relevant (VR)	Present/past performance effort involved essentially the same scope and magnitude of effort and complexities his solicitation requires.
Relevant (R)	Present/past performance effort involved similar scope and magnitude of effort and complexities this solicitation requires.
Somewhat Relevant (SR)	Present/past performance efforts involved some of the scope and magnitude of effort and complexities this solicitation requires.
Not Relevant (NR)	Present/past performance effort involved little or none of the scope and magnitude of effort and complexities this solicitation requires.

Past performance for the offeror will be considered more highly than past performance of proposed subcontractors when assigning the past performance confidence rating. Offerors with no recent or relevant past performance information, and who affirmatively state that they do not possess such past performance shall receive the rating “Unknown Confidence,” which means the rating is treated neither favorably nor unfavorably.

In evaluating past performance, the Government will give greater consideration to information on contracts deemed most relevant to the effort described in this RFP. Specifically, the Government will give greater consideration to contracts which require vehicle operation, handling/processing and manifesting passengers, baggage and cargo loading/unloading and providing aircraft ground services such as follow-me services, parking, push back and towing.

Description of Past Performance: The offeror shall submit, as part of its proposal, information on previously performed contracts or on-going contracts (including those contracts for which the offeror acted as a subcontractor) that are similar in nature to the requirements contained within the Performance Work Statement. Information shall be provided for not more than four (4) contracts executed within the past five years from the date of solicitation opening. The offeror should include a discussion of any significant problems encountered during performance of the contract and corrective action taken to resolve the problem. The information may also include a description of any quality awards earned by the offeror. The Government reserves the right to obtain information for use in the evaluation of past performance from any and all available sources including sources outside of Government databases. The offeror should provide the above-described information for all relevant past performance or affirmatively state that it possesses no relevant past performance. The Government will assess the offeror’s past performance information and shall use this information to determine the capability of the offeror to successfully meet the requirements of the RFP. The Government may give greater consideration to contracts that the Government feels are most relevant to this RFP.

Past Performance Information: The offeror shall use the Past Performance Information Sheet – Attachment (1) to provide the following information regarding its past performance on not more than four (4) relevant contracts. The offeror must submit completed Past Performance Information Sheets with its proposal that include the following mandatory information:

- a. Contract Number(s) and type of contract
 - b. Procuring agency or commercial entity and contact information, both email and telephone for each agency or commercial entity for which the contract was performed.
 - c. Dollar value of the contract, including all priced options.
 - d. Period of Performance
 - e. Detailed description of work performed
 - f. Relevancy of the contract to this requirement
 - g. Clear statements describing whether the contract was completed on time and for the original contracted amount without any degradation in performance or customer satisfaction.
 - h. The number, type, frequency, duration and impact of any quality, delivery or cost problems during performance of the contract. Discuss any corrective actions taken and the effectiveness of such actions.
- For each contract for which the offeror submits a Past Performance Information Sheet, the offeror shall submit the performance work statement/statement of work, or relevant portion thereof,

Offerors must provide the Past Performance Information Sheets or affirmatively state that it possesses no relevant past performance.

Factor III - Price Evaluation. An offeror's proposed prices will be determined by multiplying the quantities identified in the Schedule by the proposed unit price for each CLIN. The Government will evaluate offers for award purposes by adding the total price for all options, including the potential six month option period available under FAR 52.217-8, to the total price for the basic requirement. The pricing used for the option under FAR 52.217-8 shall be based on the previous option pricing. The Government will evaluate price to determine the following:

1. Completeness; All price information/data required in the RFP has been submitted. For all items in the schedule, the unit price will be multiplied by the quantity for each line item for the base and all option years. All CLINs as stated in the solicitation shall be priced.
2. Reasonableness: Price is reasonable to the Government. Reasonableness may be determined by comparison with the Independent Government Cost Estimate and other offers received. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly over or understated as indicated by the application of cost or price analysis techniques. An offer may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government. In accordance with FAR 15.404-1(g)(2) price analysis will be conducted on each CLIN to determine whether unbalanced pricing occurred.

Offerors shall submit prices for all CLINs and for all performance periods. Failure to submit a price for any CLIN could result in the proposal being considered unacceptable. In the event the unit price(s) and extended price(s) are inconsistent or ambiguous, the Government shall use the indicated unit price(s) for evaluation purposes.

Tradeoff Process:

The contract resulting from this RFP will be awarded to the responsible offeror (in accordance with FAR 9.104) whose offer is determined to provide the best value to the Government, which may not be the proposal offering the lowest price. The award will be based on the combined evaluations of technical capability, past performance and price. The technical capability will be evaluated at the sub-factor level as either Acceptable or Unacceptable. Those offerors who are rated Acceptable under both sub factors will then be evaluated and will then be considered for award. Past performance and price will be subject to the best value trade-off process, **with past performance being more important than price..** The importance of price as an evaluation factor will increase with the degree of equality of proposals in non-price factors. When technically acceptable offerors are considered essentially equal in

terms of past performance or when price is so significantly high as to diminish the value of past performance to the Government, price may become the determining factor for award. The trade-off process is described below:

1. If one technically acceptable offeror is rated better in terms of past performance and has the lowest price, that offeror will be considered the best value to the Government.
2. If one technically acceptable offeror is ranked better in terms of past performance, but does not have the lowest price, the Government will evaluate whether the differences in non-price factors is worth the difference in price. If the differences in non-price factors are considered to be worth the difference in price, the offeror with the higher price may be considered the better value. If not, the offeror with the lower price may be considered the better value.

The Government reserves the right to determine which proposals show the capability to meet the requirements of this solicitation. The Government reserves the right to eliminate from further consideration those proposals which are considered unacceptable and not capable of being made acceptable without major revisions.

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer, whether or not there are negotiations after receipt of offer, unless a written notice of withdrawal is received prior to award.

Contractor Responsibility:

To be eligible for award of a contract hereunder, an offeror must be determined by the Contracting Officer to be a responsible prospective contractor. To be determined responsible, a contractor must:

- (a) have adequate financial resources to perform the contract, or the ability to obtain them;
- (b) be able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments;
- (c) have a satisfactory performance record;
- (d) have a satisfactory record of integrity and business ethics;
- (e) have the necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them (including, as appropriate, such elements as production control procedures, property control systems, quality assurance measures and safety programs applicable to materials to be produced or services to be performed by the prospective contractor and subcontractors.
- (f) Have the necessary production, construction, and technical equipment and facilities, or the ability to obtain them; and
- (g) Be otherwise qualified and eligible to receive an award under applicable laws and regulations.

(End of provision)

52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (DEC 2014)

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically via the System for Award Management (SAM) Web site accessed through <http://www.acquisition.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (p) of this provision.

(a) Definitions. As used in this provision --

“Economically disadvantaged women-owned small business (EDWOSB) Concern” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

"Forced or indentured child labor" means all work or service-

- (1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or
- (2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

Highest-level owner means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

Immediate owner means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

Inverted domestic corporation means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

Manufactured end product means any end product in Federal Supply Classes (FSC) 1000-9999, except--

- (1) FSC 5510, Lumber and Related Basic Wood Materials;
- (2) Federal Supply Group (FSG) 87, Agricultural Supplies;
- (3) FSG 88, Live Animals;
- (4) FSG 89, Food and Related Consumables;
- (5) FSC 9410, Crude Grades of Plant Materials;
- (6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) FSC 9610, Ores;
- (9) FSC 9620, Minerals, Natural and Synthetic; and
- (10) FSC 9630, Additive Metal Materials.

Place of manufacture means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

Restricted business operations means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate--

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended.

Sensitive technology--

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically--

- (i) To restrict the free flow of unbiased information in Iran; or
- (ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that--

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13.CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Subsidiary means an entity in which more than 50 percent of the entity is owned--

(1) Directly by a parent corporation; or

(2) Through another subsidiary of a parent corporation.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

"Women-owned small business concern" means a small business concern--

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127)", means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b) (1) Annual Representations and Certifications. Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted electronically on the SAM website.

(2) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications--Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to

the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs ____ .

[Offeror to identify the applicable paragraphs at (c) through (p) of this provision that the offeror has completed for the purposes of this solicitation only, if any.) These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer. Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on ORCA.]

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) Small business concern. The offeror represents as part of its offer that it (____) is, (____) is not a small business concern.

(2) Veteran-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that it (____) is, (____) is not a veteran-owned small business concern.

(3) Service-disabled veteran-owned small business concern. (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.) The offeror represents as part of its offer that it (____) is, (____) is not a service-disabled veteran-owned small business concern.

(4) Small disadvantaged business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it (____) is, (____) is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) Women-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it (____) is, (____) is not a women-owned small business concern.

Note to paragraphs (c)(8) and (9): Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) WOSB concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.] The offeror represents that--

(i) It [____] is, [____] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ____ .] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.] The offeror represents that--

(i) It [____] is, [____] is not an EDWOSB concern, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [___] is, [___] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: ___ -.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(8) Women-owned business concern (other than small business concern). (Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it (___) is, a women-owned business concern.

(9) Tie bid priority for labor surplus area concerns. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

—

(10) HUBZone small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents, as part of its offer, that--

(i) It [___] is, [___] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It [___] is, [___] is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: ___ .] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Certifications and representations required to implement provisions of Executive Order 11246--

(1) Previous Contracts and Compliance. The offeror represents that--

(i) It (___) has, (___) has not, participated in a previous contract or subcontract subject either to the Equal Opportunity clause of this solicitation, the and

(ii) It (___) has, (___) has not, filed all required compliance reports.

(2) Affirmative Action Compliance. The offeror represents that--

(i) It (___) has developed and has on file, (___) has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It (___) has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of

Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) Buy American Certificate. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American --Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American--Supplies."

(2) Foreign End Products:

Line Item No.	Country of Origin
---	---
---	---
---	---

(List as necessary)

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Applies only if the clause at FAR 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
---------------	-------------------

—	—
—	—
—	—

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

Line Item No.	Country of Origin
—	—
—	—
—	—

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. (2) *Buy American Act-Free Trade Agreements-Israeli Trade Act Certificate, Alternate I (Jan 2004)*. If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American -Free Trade Agreements-Israeli Trade Act":

Canadian End Products:

Line Item No.
—
—
—

[List as necessary]

(3) Buy American-Free Trade Agreements-Israeli Trade Act Certificate, Alternate II (Jan 2004). If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.	Country of Origin
---	---
---	---
---	---

[List as necessary]

(4) Buy American--Free Trade Agreements--Israeli Trade Act Certificate, Alternate III. If Alternate III to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American --Free Trade Agreements--Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
---	---
---	---
---	---

[List as necessary]

(5) Trade Agreements Certificate. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(5)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements".

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin
---	---
---	---
---	---

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) Certification Regarding Responsibility Matters (Executive Order 12689). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that --

(1) The offeror and/or any of its principals (___) are, (___) are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency,

(2) (___) Have, (___) have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property; and

(3) (___) Are, (___) are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) (___) Have, (___) have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) Examples.

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for *Listed End Products* (Executive Order 13126). [*The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).*]

(1) *Listed end products.*

Listed End Product	Listed Countries of Origin
—	—
—	—
—	—

(2) *Certification.* [*If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.*]

[] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) () In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) () Outside the United States.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly--

(1) () In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) () Outside the United States.

(k) Certificates regarding exemptions from the application of the Service Contract Labor Standards. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.)

[The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]

[] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror () does () does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

[____] (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror (____) does (____) does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to the SAM database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).

(____) TIN: -----.

(____) TIN has been applied for.

(____) TIN is not required because:

(___) Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

(___) Offeror is an agency or instrumentality of a foreign government;

(___) Offeror is an agency or instrumentality of the Federal Government.

(4) Type of organization.

(___) Sole proprietorship;

(___) Partnership;

(___) Corporate entity (not tax-exempt);

(___) Corporate entity (tax-exempt);

(___) Government entity (Federal, State, or local);

(___) Foreign government;

(___) International organization per 26 CFR 1.6049-4;

(___) Other -----.

(5) Common parent.

(___) Offeror is not owned or controlled by a common parent;

(___) Name and TIN of common parent:

Name - ___ .

TIN - ___ .

(m) Restricted business operations in Sudan. By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations—

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(2) Representation. By submission of its offer, the offeror represents that--

(i) It is not an inverted domestic corporation; and

(ii) It is not a subsidiary of an inverted domestic corporation.

(o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.

(1) The offeror shall email questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(2) Representation and certifications. Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror--

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,000 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if—

(i) This solicitation includes a trade agreements certification (e.g., 52.212-3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(p) Ownership or Control of Offeror. (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a DUNS Number in the solicitation.

(1) The Offeror represents that it [___] has or [___] does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.

(2) If the Offeror indicates ``has" in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code:

Immediate owner legal name:

(Do not use a ``doing business as" name)

Is the immediate owner owned or controlled by another entity:

[___] Yes or [___] No.

(3) If the Offeror indicates ``yes" in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code:

Highest-level owner legal name:

(Do not use a ``doing business as" name)

(End of provision)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (MAR 2015)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Dec 2014)

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

(2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

(3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

(4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (July 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

(5) [Reserved]

(6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

(7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

(8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Aug, 2013) (31 U.S.C. 6101 note).

(9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (July 2013) (41 U.S.C. 2313).

(10) [Reserved]

- ___ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).
- ___ (ii) Alternate I (NOV 2011) of 52.219-3.
- ___ (12) (i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- ___ (ii) Alternate I (JAN 2011) of 52.219-4.
- ___ (13) [Reserved]
- ___ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).
- ___ (ii) Alternate I (NOV 2011).
- ___ (iii) Alternate II (NOV 2011).
- ___ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- ___ (ii) Alternate I (Oct 1995) of 52.219-7.
- ___ (iii) Alternate II (Mar 2004) of 52.219-7.
- ___ (16) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)).
- ___ (17)(i) 52.219-9, Small Business Subcontracting Plan (OCT 2014) (15 U.S.C. 637(d)(4)).
- ___ (ii) Alternate I (Oct 2001) of 52.219-9.
- ___ (iii) Alternate II (Oct 2001) of 52.219-9.
- ___ (iv) Alternate III (OCT 2014) of 52.219-9.
- ___ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).
- X (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).
- ___ (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- ___ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).
- ___ (22) 52.219-28, Post Award Small Business Program Rerepresentation (July 2013) (15 U.S.C. 632(a)(2)).
- ___ (23) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (July 2013) (15 U.S.C. 637(m)).
- ___ (24) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (July 2013) (15 U.S.C. 637(m)).
- X (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- ___ (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (JAN 2014) (E.O. 3126).

- (27) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).
- (28) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Jul 2014)(38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (July 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (July 2014) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (Aug 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36) (i) 52.223-13, Acquisition of EPEAT® Registered Imaging Equipment (Jun 2014)+(E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT® Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-14.
- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- (39)(i) (i) 52.223-16, Acquisition of EPEAT® -Registered Personal Computer Products (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- (42) (i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- (ii) Alternate I (May 2014) of 52.225-3.

_____ (iii) Alternate II (May 2014) of 52.225-3.

_____ (iv) Alternate III (May 2014) of 52.225-3.

_____ (43) 52.225-5, Trade Agreements (Nov 2013) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

X (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

_____ (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

_____ (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150)

_____ (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

_____ (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

_____ (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

X (50) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (July 2013) (31 U.S.C. 3332).

_____ (51) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (July 2013) (31 U.S.C. 3332).

_____ (52) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).

X (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

X (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

_____ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

_____ (1) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

_____ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (3) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (4) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (5) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (MAY 2014) (41 U.S.C. chapter 67).

_____ (6) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (MAY 2014) (41 U.S.C. chapter 67).

_____ (7) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495).

_____ (8) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

_____ (9) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

_____ (10) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2014) (Executive Order 13658).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (JUL 2014) (38 U.S.C. 4212).

- (vi) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (vii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).
- (viii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (ix) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).
- (x) X (A) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- X (B) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (xi) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)
- (xii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)
- (xiii) 52.222-54, Employment Eligibility Verification (Aug 2013).
- (xiv) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (xv) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
- (xvi) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (xvii) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2014) (Executive Order 13658).
- (2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Firm Fixed Price contract resulting from this solicitation.

(End of provision)

52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of contract expiring.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days of the contract expiring; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years.

(End of clause)

52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from NAVSUP FLC Jacksonville, 110 Yorktown Ave., Bldg. 110, 3RD Floor, Jacksonville, FL 32212

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html>

(End of provision)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html>

(End of clause)

252.201-7000 CONTRACTING OFFICER'S REPRESENTATIVE (DEC 1991)

(a) "Definition. Contracting officer's representative" means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the contracting officer to perform specific technical or administrative functions.

(b) If the Contracting Officer designates a contracting officer's representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the contracting officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

(End of clause)

252.203-7005 REPRESENTATION RELATING TO COMPENSATION OF FORMER DOD OFFICIALS (NOV 2011)

(a) Definition. Covered DoD official is defined in the clause at 252.203-7000, Requirements Relating to Compensation of Former DoD Officials.

(b) By submission of this offer, the offeror represents, to the best of its knowledge and belief, that all covered DoD officials employed by or otherwise receiving compensation from the offeror, and who are expected to undertake activities on behalf of the offeror for any resulting contract, are presently in compliance with all post-employment restrictions covered by 18 U.S.C. 207, 41 U.S.C. 2101-2107, and 5 CFR parts 2637 and 2641, including Federal Acquisition Regulation 3.104-2.

(End of provision)

252.203-7998 Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements – Representation (DEVIATION 2015-O0010) (FEB 2015)

(a) In accordance with section 743 of Division E, Title VIII, of the Consolidated and Further Continuing Resolution Appropriations Act, 2015 (Pub. L. 113-235), Government agencies are not permitted to use funds appropriated (or otherwise made available) under that or any other Act for contracts with an entity that requires employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The prohibition in paragraph (a) of this provision does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(c) *Representation.* By submission of its offer, the Offeror represents that it does not require employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(End of provision)

252.203-7999 PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS (DEVIATION 2015-O0010)(FEB 2015)

(a) The Contractor shall not require employees or subcontractors seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The Contractor shall notify employees that the prohibitions and restrictions of any internal confidentiality agreements covered by this clause are no longer in effect. (c) The prohibition in paragraph (a) of this clause does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(d)(1) In accordance with section 743 of Division E, Title VIII, of the Consolidated and Further Continuing Resolution Appropriations Act, 2015, (Pub. L. 113-235), use of funds appropriated (or otherwise made available) under that or any other Act may be prohibited, if the Government determines that the Contractor is not in compliance with the provisions of this clause.

(2) The Government may seek any available remedies in the event the Contractor fails to perform in accordance with the terms and conditions of the contract as a result of Government action under this clause.

(End of clause)

252.204-7011 ALTERNATIVE LINE-ITEM STRUCTURE (SEP 2011)

(a) Line items are the basic structural elements in a solicitation or contract that provide for the organization of contract requirements to facilitate pricing, delivery, inspection, acceptance and payment. Line items are organized into contract line items, subline items, and exhibit line items. Separate line items should be established to account for separate pricing, identification (see section 211.274 of the Defense Federal Acquisition Regulation Supplement), deliveries, or funding. The Government recognizes that the line item structure in this solicitation may not conform to every offeror's practices. Failure to correct these issues can result in difficulties in accounting for deliveries and processing payments. Therefore, offerors are invited to propose an alternative line item structure for items on which bids, proposals, or quotes are requested in this solicitation to ensure that the resulting contract structure is economically and administratively advantageous to the Government and the Contractor.

(b) If an alternative line item structure is proposed, the structure must be consistent with subpart 204.71 of the Defense Federal Acquisition Regulation Supplement and PGI 204.71. A sample solicitation line-item structure and a corresponding offer of a proposed alternative line-item structure follow.

Solicitation:

Item No.	Supplies/Service	Quantity	Unit	Unit price	Amount
0001.....	Computer, Desktop with CPU, Monitor, Keyboard and Mouse.	20	EA

Alternative line-item structure offer where monitors are shipped separately:

Item No.	Supplies/Service	Quantity	Unit	Unit Price	Amount
0001.....	Computer, Desktop with CPU, Keyboard and Mouse.	20	EA
0002.....	Monitor.....	20	EA

(End of provision)

252.209-7992 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW – FISCAL YEAR 2015 APPROPRIATIONS (DEVIATION 2015-OO0005) (DEC 2014)

(a) In accordance with sections 744 and 745 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), none of the funds made available by this or any other Act may be used to enter into a contract with any corporation that –

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the

authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that –

(1) It is is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is is not a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS
OUTSIDE THE UNITED STATES (MAR 2006)

(a) Definition. United States, as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall--

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is--

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from Naval Criminal Investigative Service (NCIS), Code 21; telephone, DSN 288-9077 or commercial (202) 433-9077.

(End of clause)

252.225-7985 CONTRACTOR PERSONNEL PERFORMING IN SUPPORT OF OPERATION UNITED ASSISTANCE (OUA) IN THE UNITED STATES AFRICA COMMAND (AFRICOM) THEATER OF OPERATIONS (DEVIATION 2015-O0003) (DECEMBER 2014)

(a) Synchronized Predeployment and Operational Tracker (SPOT).

(1) For United States citizen and third-country national Contractor personnel performing under this contract in support of OUA in the USAFRICOM theater of operations, the Contractor shall—

(i) Comply with the SPOT registration requirements at paragraph (a)(2) of this clause;

(ii) Use the SPOT web-based system to enter and maintain accurate, up-to-date information on individual Contractor personnel throughout employment in support of OUA in the USAFRICOM theater of operations area; and

(iii) Annotate changes to status of individual Contractor personnel relating to their in-theater arrival date, duty location, and medical quarantine status, to include closing out the employment with their proper status (e.g., mission complete, killed, wounded), within the SPOT web-based system in accordance with the processes and timelines established in the SPOT business rules at <http://www.acq.osd.mil/log/PS/spot.html>.

(2) SPOT registration requirements.

(i) SPOT registration requires one of the following login methods:

(A) A Common Access Card (CAC) or a SPOT-approved digital certificate.

(B) A Government-sponsored SPOT user ID and password. This type of log-in method is only allowed for those individuals who are not authorized to obtain a CAC or an external digital certificate, and requires SPOT Program Management Office approval.

(ii) Contractor administrators shall register for a SPOT account at <https://spot.dmdc.mil>.

(iii) The SPOT Customer Support Team must validate user need. This process may take two business days. Contractor representatives will be contacted to validate Contractor administrator account requests and determine the appropriate level of user access.

(iv) Upon approval, all users shall access SPOT at <https://spot.dmdc.mil/>.

(v) Refer SPOT application assistance questions to the Customer Support Team at—

(A) Phone: 703-578-5407, DSN 312-698-5407; or

(B) Email: dodhra.beau-alex.dmdc.mbx.spot-helpdesk@mail.mil.

(vi) Refer to the SPOT OSD Program Support website at <http://www.acq.osd.mil/log/PS/spot.html> for additional training resources and documentation regarding registration for and use of SPOT.

(b) *Monthly report.* The Contractor shall provide to the Contracting Officer, on a monthly basis, the aggregate count, by country, of all local national, Contractor employees performing on service or construction contracts for 30-days or longer.

(c) *Contractor emergency medical care.* For United States citizen and third-country national Contractor personnel performing under this contract in support of OUA in the USAFRICOM theater of operations—

- (1) Contractor employees shall receive emergency care in military treatment facilities and emergency evacuation in order to save life, limb, or eyesight. Contractor employees shall be stabilized, and then referred to their health care system as soon as the emergency period ends. Inter-theater emergency evacuation requires patient movement approval;
- (2) Contractor employees shall have a Letter of Authorization (LOA) and a valid government-issued photo ID and passport;
- (3) Sick call or routine medical care will not be provided;
- (4) Primary medical and/or dental care is not authorized; and
- (5) Emergency medical care costs will be reimbursed in accordance with the terms of the DoD contract.

(d) *Medical evacuation of contractor personnel.*

(1) For United States citizen and third-country national Contractor personnel performing under this contract, DoD will provide—

(i) Aero-medical evacuation of Ebola Virus Disease (EVD) exposed but asymptomatic, EVD infected, and EVD symptomatic patients out of the Ebola-affected nations when available and in accordance with the contract terms and conditions, in coordination with the United States Transportation Command (USTRANSCOM) and/or commercial carriers as available, on a reimbursable basis via the most appropriate means of conveyance; and

(ii) Aero-medical evacuation of non-Ebola-related and no-risk patients out of the Ebola-affected nations when able and in accordance with the contract terms and conditions, in coordination with USTRANSCOM and/or commercial carriers as available, on a reimbursable and case-by-case basis.

(2) For local national Contractor personnel performing under this contract in support of OUA in the USAFRICOM theater of operations—

(i) Non-healthcare provider employees who are deemed EVD-symptomatic and infected shall be referred to a local Ebola treatment unit for treatment; and

(ii) Healthcare provider employees who are deemed EVD-symptomatic and infected shall be referred to the Monrovia Medical Unit for treatment.

(3) Unless specified elsewhere in the contract, the Contractor is responsible for all other support required for its personnel performing in the designated operational area. Allowable costs are determined in accordance with FAR subpart 31.

(e) Upon redeployment from an Ebola-affected nation, Contractor personnel performing under this contract shall comply with the following--

(1) U.S. Federal, including Centers for Disease Control and Prevention, and State and local public health authority requirements for return to, and activities in, the United States and its territories; and

(2) Other foreign nation requirements as stipulated for entry into those countries or territories.

(f) *Other government-furnished support.*

(1) Any contractor who is entitled to U.S. Government-furnished support must have a SPOT-generated LOA signed by the Contracting Officer in order to travel to, from, or within the OUA Joint Operational Area (JOA). The LOA also will identify any additional authorizations, privileges, or U.S. Government support to which contractor personnel are entitled under this contract.

(2) In accordance with DFARS Subpart 225.7402, the Government will provide Contractor personnel the services checked below: *[Contracting Officer to enter the names of the Contractor operating locations that the requiring activity has properly coordinated with the applicable Joint Forces Command (JFC) representatives.]*

(i) For United States citizens:

APO/FPO Postal Service

Billeting

CAC

Contractors Authorized to Accompany Forces (CAAF)

Government Dining Facilities (DFAC)

Excess Baggage

Government Furnished Meals

Local Access Badge

Military Banking

Military Exchange

Military Issued Clothing

Military Issued Equipment

Morale, Welfare, and Recreation (MWR) Facilities

Non-CAAF

Transportation (land transportation within OUA area)

All of the above

None of the above

(ii) For third-country national employees:

Billeting

CAC

CAAF

DFAC

- Excess Baggage
- Government Furnished Meals
- Local Access Badge
- Military Banking
- Military issued clothing
- Military Issued Equipment
- Non-CAAF
- Transportation (land transportation within OUA area)
- All of the above
- None of the above

(iii) Local National (LN) employees:

- CAC
- CAAF
- DFAC
- Government Furnished Meals
- Local Access Badge
- Military Issued Clothing
- Military Issued Equipment
- Non-CAAF
- Transportation (land transportation within OUA area)
- All of the above
- None of the above

(3) In the event of any discrepancy between the checked above and the description of services in the Statement of Work, this clause will take precedence.

(4) Due to urgency and timing of OUA JOA base life support throughout the country, standards will be lowered to an “expeditionary” environment. Expeditionary standards will be based on specific condition, and may include down grading from permanent housing (B-huts, hardened buildings) to temporary tents or other facilities.

(4) Due to the urgency and timing of OUA JOA efforts, DFACs may not be fully operational. Hot meals may decrease from three per day to one or none per day. Meals Ready to Eat (MREs) may be substituted for DFAC-

provided meals; however, contractors will receive the same meal standards as provided to military and DoD civilian personnel.

(g) *Subcontracts.* The Contractor shall incorporate the substance of this clause, including this paragraph (g)—

(1) In all subcontracts that require subcontractor personnel that are United States citizens or third-country nationals to perform outside the United States in support of OUA in the USAFRICOM theater of operations; and

(2) In subcontracts, to the maximum extent practicable, that require only subcontractor personnel that are local nationals to perform outside the United States in support of OUA in the USAFRICOM theater of operations.

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) *Definitions.* As used in this clause—

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) *Electronic invoicing.* The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) *WAWF methods of document submission.* Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) *Document type.* The Contractor shall use the following document type(s).

2-IN1 for FFP Services only

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Not Applicable

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable.”)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	
Issue By DoDAAC	
Admin DoDAAC	
Inspect By DoDAAC	
Ship To Code	
Ship From Code	
Mark For Code	
Service Approver (DoDAAC)	
Service Acceptor (DoDAAC)	
Accept at Other DoDAAC	
LPO DoDAAC	
DCAA Auditor DoDAAC	
Other DoDAAC(s)	

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity’s WAWF point of contact.

(Contracting Officer: Insert applicable information or “Not applicable.”)

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

252.239-7001 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (JAN 2008)

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including--

(1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and

(2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

(c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

(End of clause)

252.247-7022 REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA (AUG 1992)

(a) The Offeror shall indicate by checking the appropriate blank in paragraph (b) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term supplies is defined in the Transportation of Supplies by Sea clause of this solicitation.

(b) Representation. The Offeror represents that it:

___ (1) Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

___ (2) Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(c) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea clause. If the Offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense FAR Supplement clause at 252.247-7024, Notification of Transportation of Supplies by Sea.

(End of provision)

5252.204-9400 Contractor Unclassified Access to Federally Controlled Facilities, Sensitive Information, Information Technology (IT) Systems or Protected Health Information (July 2013)

Homeland Security Presidential Directive (HSPD)-12, requires government agencies to develop and implement Federal security standards for Federal employees and contractors. The Deputy Secretary of Defense Directive-Type

Memorandum (DTM) 08-006 – “DoD Implementation of Homeland Security Presidential Directive – 12 (HSPD-12)” dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPD-12. This clause is in accordance with HSPD-12 and its implementing directives.

APPLICABILITY

This clause applies to contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoN or DoD computer/network/system to perform certain unclassified sensitive duties. This clause also applies to contractor employees who access Privacy Act and Protected Health Information, provide support associated with fiduciary duties, or perform duties that have been identified by DON as National Security Position, as advised by the command security manager. It is the responsibility of the responsible security officer of the command/facility where the work is performed to ensure compliance.

Each contractor employee providing services at a Navy Command under this contract is required to obtain a Department of Defense Common Access Card (DoD CAC). Additionally, depending on the level of computer/network access, the contract employee will require a successful investigation as detailed below.

ACCESS TO FEDERAL FACILITIES

Per HSPD-12 and implementing guidance, all contractor employees working at a federally controlled base, facility or activity under this clause will require a DoD CAC. When access to a base, facility or activity is required contractor employees shall in-process with the Navy Command’s Security Manager upon arrival to the Navy Command and shall out-process prior to their departure at the completion of the individual’s performance under the contract.

ACCESS TO DOD IT SYSTEMS

In accordance with SECNAV M-5510.30, contractor employees who require access to DoN or DoD networks are categorized as IT-I, IT-II, or IT-III. The IT-II level, defined in detail in SECNAV M-5510.30, includes positions which require access to information protected under the Privacy Act, to include Protected Health Information (PHI). All contractor employees under this contract who require access to Privacy Act protected information are therefore categorized no lower than IT-II. IT Levels are determined by the requiring activity’s Command Information Assurance Manager. Contractor employees requiring privileged or IT-I level access, (when specified by the terms of the contract) require a Single Scope Background Investigation (SSBI) which is a higher level investigation than the National Agency Check with Law and Credit (NACLC) described below. Due to the privileged system access, a SSBI suitable for High Risk public trusts positions is required. Individuals who have access to system control, monitoring, or administration functions (e.g. system administrator, database administrator) require training and certification to Information Assurance Technical Level 1, and must be trained and certified on the Operating System or Computing Environment they are required to maintain.

Access to sensitive IT systems is contingent upon a favorably adjudicated background investigation. When access to IT systems is required for performance of the contractor employee’s duties, such employees shall in-process with the Navy Command’s Security Manager and Information Assurance Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual’s performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The decision to authorize access to a government IT system/network is inherently governmental. The contractor supervisor is not authorized to sign the SAAR-N; therefore, the government employee with knowledge of the system/network access required or the COR shall sign the SAAR-N as the “supervisor”.

The SAAR-N shall be forwarded to the Navy Command’s Security Manager at least 30 days prior to the individual’s start date. Failure to provide the required documentation at least 30 days prior to the individual’s start date may result in delaying the individual’s start date.

When required to maintain access to required IT systems or networks, the contractor shall ensure that all employees requiring access complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. The Contractor’s Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

INTERIM ACCESS

The Navy Command's Security Manager may authorize issuance of a DoD CAC and interim access to a DoN or DoD unclassified computer/network upon a favorable review of the investigative questionnaire and advance favorable fingerprint results. When the results of the investigation are received and a favorable determination is not made, the contractor employee working on the contract under interim access will be denied access to the computer network and this denial will not relieve the contractor of his/her responsibility to perform.

DENIAL OR TERMINATION OF ACCESS

The potential consequences of any requirement under this clause including denial or termination of physical or system access in no way relieves the contractor from the requirement to execute performance under the contract within the timeframes specified in the contract. Contractors shall plan ahead in processing their employees and subcontractor employees. The contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have unclassified access to a federally controlled facility, federally-controlled information system/network and/or to government information, meaning information not authorized for public release.

CONTRACTOR'S SECURITY REPRESENTATIVE

The contractor shall designate an employee to serve as the Contractor's Security Representative. Within three work days after contract award, the contractor shall provide to the requiring activity's Security Manager and the Contracting Officer, in writing, the name, title, address and phone number for the Contractor's Security Representative. The Contractor's Security Representative shall be the primary point of contact on any security matter. The Contractor's Security Representative shall not be replaced or removed without prior notice to the Contracting Officer and Command Security Manager.

BACKGROUND INVESTIGATION REQUIREMENTS AND SECURITY APPROVAL PROCESS FOR CONTRACTORS ASSIGNED TO NATIONAL SECURITY POSITIONS OR PERFORMING SENSITIVE DUTIES

Navy security policy requires that all positions be given a sensitivity value based on level of risk factors to ensure appropriate protective measures are applied. Navy recognizes contractor employees under this contract as Non-Critical Sensitive [ADP/IT-II] when the contract scope of work require physical access to a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform unclassified sensitive duties. This designation is also applied to contractor employees who access Privacy Act and Protected Health Information (PHI), provide support associated with fiduciary duties, or perform duties that have been identified by DON as National Security Positions. At a minimum, each contractor employee must be a US citizen and have a favorably completed NACLIC to obtain a favorable determination for assignment to a non-critical sensitive or IT-II position. The NACLIC consists of a standard NAC and a FBI fingerprint check plus law enforcement checks and credit check. Each contractor employee filling a non-critical sensitive or IT-II position is required to complete:

- SF-86 Questionnaire for National Security Positions (or equivalent OPM investigative product)
- Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- Original Signed Release Statements

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. Background investigations shall be reinitiated as required to ensure investigations remain current (not older than 10 years) throughout the contract performance period. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

Regardless of their duties or IT access requirements ALL contractor employees shall in-process with the Navy Command's Security Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Employees requiring IT access shall also check-in and check-out with the Navy Command's Information Assurance Manager. Completion and approval of a System

Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

The contractor shall ensure that each contract employee requiring access to IT systems or networks complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. Contractor employees shall accurately complete the required investigative forms prior to submission to the Navy Command Security Manager. The Navy Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM). Suitability/security issues identified by the Navy may render the contractor employee ineligible for the assignment. An unfavorable determination made by the Navy is final (subject to SF-86 appeal procedures) and such a determination does not relieve the contractor from meeting any contractual obligation under the contract. The Navy Command's Security Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DON Central Adjudication Facility (CAF) for a determination.

If the contractor employee already possesses a current favorably adjudicated investigation, the contractor shall submit a Visit Authorization Request (VAR) via the Joint Personnel Adjudication System (JPAS) or a hard copy VAR directly from the contractor's Security Representative. Although the contractor will take JPAS "Owning" role over the contractor employee, the Navy Command will take JPAS "Servicing" role over the contractor employee during the hiring process and for the duration of assignment under that contract. The contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employee's performance under the contract.

BACKGROUND INVESTIGATION REQUIREMENTS AND SECURITY APPROVAL PROCESS FOR CONTRACTORS ASSIGNED TO OR PERFORMING NON-SENSITIVE DUTIES

Contractor employee whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, vendor services, etc ...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

- Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the United States (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and
- Must have a favorably completed National Agency Check with Written Inquiries (NACI) including a FBI fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor's Security Representative must submit for all employees each of the following:

- SF-85 Questionnaire for Non-Sensitive Positions
- Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- Original Signed Release Statements

The contractor shall ensure each individual employee has a current favorably completed National Agency Check with Written Inquiries (NACI) or ensure successful FBI fingerprint results have been gained and investigation has been processed with OPM

Failure to provide the required documentation at least 30 days prior to the individual's start date may result in delaying the individual's start date.

* Consult with your Command Security Manager and Information Assurance Manager for local policy when IT-III (non-sensitive) access is required for non-US citizens outside the United States.

5252.243-9400 Authorized Changes Only By The Contracting Officer (Jan 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

NAME: Felicia Heard
ADDRESS: 110 Yorktown Ave; 3rd Floor Contracting
ATTN: Code 230
TELEPHONE: 904-542-4931

(End of Clause)

CONTRACTING OFFICER'S REPRESENTATIVE.

The following individual has been appointed as the COR for this contract:

Wilbur Lasseter
Navy Region Southeast
N327
NAS Jacksonville, FL 32212-0102
Phone (904)542-2953

The following individual has been appointed as the ACOR for this contract:

Mr. Vincent Engle
Naval Station Guantanamo Bay, Cuba
N326
Guantanamo Bay, Cuba PSC 1005 Box 24, FPO AE 09593
Phone DSN 660-6006

a. The COR (and in his absence the ACOR) will act as the Contracting Officer's Representative for technical matters, providing technical direction, discussions as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer, and does not have authority to take any action, either directly or indirectly, that

would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract or delivery order, or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract or delivery order.

b. It is emphasized that only a Contracting Officer has the authority to modify the terms of the resulting contract. Therefore, in no event will any understanding, agreement, modification, change order or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the Contractor, the effort is outside the existing scope of the contract or delivery order, the contractor shall notify the Procuring Contracting Officer (PCO) in writing. No action shall be taken by the Contractor under such direction, unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

c. **COR APPROVAL:** Prior COR approval is required for the following expenditures, unless specifically called out in a negotiated delivery order:

- (1) Any travel outside of the 50-mile radius
- (2) Any material acquisition

ATTACHMENTS

Attachment 1- DD254 Pages 1-2
Attachment 2- DD254 pages 3-4
Attachment 3- SPOT Instructions
Attachment 4- Past Performance Survey
Attachment 5-Performance Requirement Summary
Attachment 6- QASP
Attachment 7- Naval Station Instruction