

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE J	PAGE OF PAGES 1   5
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 10-Mar-2015	4. REQUISITION/PURCHASE REQ. NO. N6883615GUATEMALA		5. PROJECT NO.(If applicable)
6. ISSUED BY NAVSUP FLC JACKSONVILLE CONTRACTS DIVISION CYNTHIA VORACHACK BLDG 110 3RD FLOOR NAS JACKSONVILLE FL 32212-0097	CODE N68836	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N68836-15-R-0017	
		X	9B. DATED (SEE ITEM 11) 04-Mar-2015	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
<b>12. ACCOUNTING AND APPROPRIATION DATA (If required)</b>				
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
<b>14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)</b>  The purpose of this amendment is to provide the following:  1.) Questions & answers #1-2.  2.) FAR Clause 52.212-1 Part II has been updated, changes are highlighted in YELLOW.  The closing date remains unchanged and quotes are to be submitted by 11:00am ET (Eastern Time) on Friday, 20 MAR 2015.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  10-Mar-2015

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

AMENDMENT #0001

**QUESTION #1:** Would it be possible for the Navy to reconsider the 7-page limit for the Technical Proposal? The scope of work alone amounts to over 20 pages when double-spaced, not including the Program Management Plan, Quality Assurance Plan, or Security Plan.

ANSWER:

There are only 4 evaluation factors to be addressed and 7 double space pages will be ample room to address the evaluation factors (see updated FAR clause 52.212-1).

**QUESTION #2:** Is the Septiembre 15 school located within the Puerto Barrios zone?

ANSWER:

Fleet landing to ENG2: Septiembre 15 school is 18min 10.8 KM apart in the Puerto Barrios area.

## SECTION SF 1449 - CONTINUATION SHEET

The following have been modified:

## 52.212-1 INSTRUCTIONS TO OFFERORS--COMMERCIAL ITEMS (FEB 2012) (TAILORED)

The Contractor shall furnish Request for Proposal Submission Package. Email and/or facsimile submissions are acceptable.

Therefore, each offeror's initial proposal should contain their best terms from a technical and price standpoint.

The Government reserves the right to conduct discussions if it's later determined to be necessary.

At the time of the solicitation closing date, offerors shall electronically submit the information specified in paragraphs (1) through (3) below to all of the following personnel: Ms. Alise Taylor-Sindab at [alise.sindab@navy.mil](mailto:alise.sindab@navy.mil), LT Blake Harpel at [blake.harpel@navy.mil](mailto:blake.harpel@navy.mil), Mrs. Cynthia Vorachack-Hogan at [oulay.vorachackhogan@navy.mil](mailto:oulay.vorachackhogan@navy.mil) and Mr. William Jordan at [william.r.jordan1@navy.mil](mailto:william.r.jordan1@navy.mil)

**(1) Part I – Past Performance** - Offerors are required to provide information on at least two (2), but not more than four (4), of the firm's most recently completed service contracts (either Governmental or commercial) that are currently active (or were active within the past three years) for the same or similar types of services as those detailed in the Statement of Work (SOW).

Offerors may submit performance data regarding current contract performance as long as a minimum of one (1) year of performance has been completed as of the closing date of this RFP.

The offeror has both the duty and the discretion to determine which of its prior services contracts are most relevant to the requirements described in this solicitation. The offeror may also submit relevant service contracts performed by subcontractors that will perform under this contract, but under no circumstances may an offeror submit more than four (4) contracts for review, regardless of whether the contracts were performed by the offeror, subcontractor(s), or any combination thereof. If subcontractor contracts are submitted, the offeror must also clearly indicate the percentage of work that the subcontractor(s) will perform in the course of the contract. Any submission(s) in excess of this stated limit will be excluded by the Government. The Government will choose the excluded contract(s) at random, or in any manner that the Government, in its absolute discretion, deems appropriate, without any consideration for the best interests of the offeror.

Offerors should provide an explanation describing the nature of the services contracts submitted, specifically, whether they are regional contracts, or single or multiple services contracts for one country for one timeframe. The information shall be submitted in a brief narrative (one page per contract) and in accordance with **Past Performance Questionnaire pgs. 18-20**. The Past Performance Questionnaire completed and response information thoroughly completed in order for the Government to contact. The references will then forward the completed questionnaires to all of the following personnel: Ms. Alise Taylor-Sindab at [alise.taylor-sindab@navy.mil](mailto:alise.taylor-sindab@navy.mil), Mrs. Cynthia Vorachack-Hogan at [oulay.vorachackhogan@navy.mil](mailto:oulay.vorachackhogan@navy.mil), William Jordan at [william.r.jordan1@navy.mil](mailto:william.r.jordan1@navy.mil) and LT Blake Harpel at [blake.harpel@navy.mil](mailto:blake.harpel@navy.mil).

If the offeror possesses no relevant past performance, it should affirmatively state this fact in its proposal. Failure to submit the completed narratives and Past Performance Reference Sheet Questionnaires shall be considered certification (by signature on the proposal) that the offeror has no past performance for like or similar items for the Government to evaluate.

**(2) Part II – Written Technical Proposal** -The offeror's proposal shall consist of a written submission to the Government containing the Evaluation Factors 1 through 4 listed below. The technical proposal should not exceed 7 pages. These documents shall include each of the following items addressed in the order as they are listed below:

**EVALUATION FACTORS:**

1. A description of your organization's ability to manage and organize multiple requirements.
2. A description of your ability or flexibility to respond to changing schedules if necessary.
3. A description of your ability to obtain, acquire and deliver the equipment, material and supplies set forth in the Statement of Work (SOW).
4. A description of your ability to manage the invoicing and payment process.

**(3) Part III - Price Proposal** – The offeror shall provide prices on each CLIN as shown on the SF1449 and fill in the detail price table. The prices must be in **US Dollars**. The pricing will be used for “evaluation” for selecting the offerors with the Lowest Price Technically Acceptable (LPTA).

Instructions to Offerors: The items to be procured are set forth in the SF1449 Bid Schedule and supplemented by the Excel spreadsheet (Breakdown of Supplies/Equipment) – **Attachment**. Offerors shall input unit price only (YELLOW column), the extended total amounts will automatically populate to the offeror's overall total price accordingly. The offeror shall insert the total price for each CLIN (Item Numbers 0001- through 0002) amount on the SF1449, Section B – Schedule of Supplies/Services Unit Price and insert the total amount of proposal in Section C, Page 4.

**The prices in the pricing schedule will include mobilization, demobilization, shipping and any other cost the contractor will incur. These items shall not be separately priced.**

All items covered under contract may be performed during the performance period of the contract. Offerors are required to provide prices for each CLIN.

**Additional Information.** Each offeror shall also complete and submit the following documentation, which must be submitted by the date and time specified for receipt of offers: **11:00 am ET (Eastern Time), Friday, 20 March 2015.**

This RFP does not authorize alternate proposals with respect to specific terms or conditions of this RFP, any objection to any of the terms and conditions of this RFP will make the offer unacceptable and not considered for award on initial offers.

The completion and submission to the Government of the above items will constitute an offer (proposal) and will indicate the offeror's unconditional assent to the terms and conditions in this RFP and in any attachments hereto.

#### **PROPOSAL FORMAT:**

The offeror is required to submit one electronic copy of its proposal and sent by e-mail to both of the following personnel: Ms. Alise Taylor-Sindab at [alise.taylor-sindab@navy.mil](mailto:alise.taylor-sindab@navy.mil), Mrs. Cynthia Vorachack-Hogan at [oulay.vorachackhogan@navy.mil](mailto:oulay.vorachackhogan@navy.mil), William Jordan at [william.r.jordan1@navy.mil](mailto:william.r.jordan1@navy.mil) and LT Blake Harpel at [blake.harpel@navy.mil](mailto:blake.harpel@navy.mil) .

The proposal must be in .pdf format except the pricing spreadsheet must be in EXCEL format.

The proposal and other information must be provided in accordance with the following table of contents and limitations:

The package shall include the following:

#### **Tab 1. Contract Information**

The offeror shall submit the following pages:

1. Signed 1449: pages 1-4
2. FAR Clause 52.209-5, pages 23-24.
3. FAR Clause 52.212-3, pages 33-47
4. DFAR Clause 252.247-7022, pages 60-61.

#### **Tab 2. Past Performance**

Past Performance Data Information Sheet and Questionnaire (pgs.18-20).

#### **Tab 3. Technical Proposal: (Technical Proposals shall not exceed 7 pages)**

Technical Capabilities/Approach

#### **Tab 4. Cost Factor – Price Proposal**

Bid Schedule – Excel spreadsheet must be submitted in EXCEL format.

The page size is 8.5x 11 double spaced. The font for text shall be 12 point or larger and at least one inch margins all the way around. Text smaller than 12 point may only be used in charts and tables. The page limits specified by the solicitation are inclusive of appendix, tables, diagrams, matrices, title pages, page separators, etc. Pages exceeding assigned limits will not be considered for evaluation.

(End of provision)

(End of Summary of Changes)