

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
			J	1	4
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 24-May-2016	4. REQUISITION/PURCHASE REQ. NO. N0969716RC032CH		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVSUP FLC JACKSONVILLE CONTRACTS DIV DAVID CHEETHAM 110 YORKTOWN AVE, 3RD FLOOR NAS JACKSONVILLE FL 32212-0097	CODE N68836	7. ADMINISTERED BY (If other than item 6)		CODE	
		<b>See Item 6</b>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. N68836-16-T-0188	
			X	9B. DATED (SEE ITEM 11) 13-May-2016	
				10A. MOD. OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE			FACILITY CODE		
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. <p>Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:          (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;          or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  The purpose of this amendment is to: 1. Provide Attachment 2 (sample questionnaire) as referenced in the PWS 2. Provide questions and answers. 3. Amend the provision at FAR 52.212-2 to clarify there will be two (2) vice four (4) option years. 4. All other items remain unchanged.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		24-May-2016	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

ATTACHMENT 2

Attachment 2: Sample Questionnaire

## PROVIDED FOR INFORMATIONAL PURPOSES ONLY

In accordance with Paragraph 6.1 of the Performance Work Statement, the following questions may be asked. The list is not all-inclusive and may be changed by the eventual awardee. The purpose of the questionnaire is to help the vendor prepare for the site visit. Therefore, any *format the vendor chooses to use is acceptable*.

## Questions:

1. Provide safety point of contact at your location.
2. Do you have any current safety deficiencies?
3. Do you have HAZMAT?
4. Do you use respirators?
5. Do you have any personnel using personal protective equipment?

RESPONSES TO VENDOR QUESTIONS**Responses to Questions:**

- A. *Question: Who was the prior awardee?*  
Response: Prior award information is listed below.
- a. Contract number: N68836-15-P-0862
  - b. Date of award: 04-AUG-2015
  - c. Period of Performance: 04-AUG-2015 to 30-SEP-2015
  - d. Award amount: \$45,500.00

- e. Awardee: CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
- B. *Question: Is the level of effort for one (1) assessment/audit for each NOSC annually?*  
Response:  
a. "Level of effort," is not applicable - This action will be awarded as a Firm-Fixed Price purchase order and the quantities required are exact.  
b. As stated in the Performance Work Statement (PWS), one assessment/audit is required to be performed per NOSC per year
- C. *Question: Is it necessary that the price proposal for each CLIN be submitted on a SF 1449?*  
Response: It is not necessary to submit a SF 1449, but any required information must be supplied in the Clauses and Provisions which were published as part of this combined synopsis/solicitation.
- D. *Question: Please provide attachments 1 and 2 mentioned in the PWS . Page 2, 6.1*  
Response:  
a. Attachment 1 (names and phone numbers of government employees) will be provided to the awardee. It is not material to the quotation.  
b. Attachment 2 (sample questionnaire) is provided with this amendment.
- E. *Question: Is there an example of an assessment report available PWS . Page 3, 6.2*  
Response: The description at paragraph 6.2 describes the exact information needed in the assessment report. There is no prescribed format other than what is stated in the PWS.
- F. *Question: Clarify pricing is base year plus two option years, or four option years (as specified on the document referenced herein) Clauses incorporated by full text. Page 11, Factor 2 (a)*  
Response: The total number of option years is two (2), as provided with this amendment.

## SECTION SF 1449 - CONTINUATION SHEET

The following have been modified:

### 52.212-2 EVALUATION--COMMERCIAL ITEMS (OCT 2014)

(a) The Government will award a contract resulting from this solicitation to the responsible quoter whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

#### **LOWEST PRICE TECHNICALLY ACCEPTABLE (LPTA) EVALUATION**

The Government will award a contract resulting from this solicitation to the responsible Quoter whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The Lowest Price Technically Acceptable (LPTA) source selection process will be utilized. Award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-cost factors.

The Government intends to evaluate proposals and award a contract without discussions with quoters. Therefore the Quoter's initial proposal should contain the Quoter's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.

The following factors shall be used to evaluate offers:

## EVALUATION FACTORS

### **Factor One (1) Technical Capability**

#### **Technical Approach**

The quoter shall demonstrate an understanding of the solicitation requirements by describing in detail, their approach and plan to perform and manage the work specifically required by the Performance Work Statement (PWS). The quoter's technical approach must include redacted resumes of proposed auditor or auditors. Resumes must show the individual or individuals' qualifications per the PWS but must NOT show any personally identifiable information such as name, email, phone, address or any information which could be used to identify the individual.

#### **EVALUATION CRITERIA FOR FACTOR 1**

Acceptable: Proposal clearly meets the minimum requirements of the PWS.

Unacceptable: Proposal does not clearly meet the minimum requirements of the PWS.

### **Factor (2): Price Proposal**

(a) The offeror's proposed price will be evaluated on the basis of price reasonableness. In addition, for price evaluation purposes and IAW FAR 52.217-8 Option to Extend the Term of the Contract, the Government will use the Contractors proposed pricing for Option Period 2 (inclusive of all CLINs) to determine the estimated 6 month extension cost. The price proposal will be evaluated based on the total overall cost to the Government for the base period, the two (2) option years, and the 6 month extension. The Government will add Base Period, Option Years, and 6 month Extension to determine the lowest overall total evaluated price.

The evaluation may include, but is not limited to the following:

- i. Price comparison with other offerors;
- ii. Comparison with independent cost estimates.

(b) The Government will evaluate quotes for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirements. All options prices will be considered in the award evaluation criteria including the additional six month period covered by FAR 52.217-8. The pricing used for the option under FAR 52.217-8 will be based on one-half of the previous option year pricing. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(d) Failure to furnish the price proposal in accordance with the instructions above may render the quote unacceptable.

(End of provision)

(End of Summary of Changes)