

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE <b>J</b>	PAGE OF PAGES <b>1   13</b>
2. AMENDMENT/MODIFICATION NO. <b>0002</b>		3. EFFECTIVE DATE <b>11-Jul-2014</b>	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY NAVFAC SOUTHEAST FSC-BOS BUILDING 903, PO BOX 30 JACKSONVILLE FL 32212-0030		CODE <b>N69450</b>	7. ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X	9A. AMENDMENT OF SOLICITATION NO. <b>N69450-14-R-7578</b>
				X	9B. DATED (SEE ITEM 11) <b>16-Jun-2014</b>
					10A. MOD. OF CONTRACT/ORDER NO.
					10B. DATED (SEE ITEM 13)
CODE		FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  <b>SEE PAGE 2</b>					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  <b>11-Jul-2014</b>

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**The following items are applicable to this modification:**AMENDMENT 0002

This amendment includes the following changes:

1. Provided Government responses to GPIs 1-42 via attachment named: "N6945013R7578-0002\_GPIs.pdf"
2. Section C has been updated. A summary of the changes is provided below. The revised Section C attachment is provided as file name: "N6945014R7578\_Section\_CAmendment0002.pdf":
  - a. 1502000 Facility Investment: Updated the related information column in Spec Item 3.2.5, Fire Protection Systems.
3. Section J has been updated. A summary of the changes is provided below. The revised Section J attachment is provided as file name "N6945014R7578\_Section\_JAmendment0002.pdf"
  - a. ATTACHMENT J-0200000-01: Added the definition of a "System".
  - b. ATTACHMENT J-1502000-05: Updated the "Detailed Service Orders" table to include a column for "Bldg Tenants".
  - c. ATTACHMENT J-1502000-11: Added Fire Pumps to the inventory.
  - d. ATTACHMENT J-1503020-02: Corrected the attachment numbering for the "Planned Pesticide Use Sheet (cont'd)" attachment. The attachment number now reads J-1503020-02.
  - e. ATTACHMENT J-1503020-09: Corrected the attachment numbering for the "Vertebrate Pest Requirements (cont'd)" attachment. The attachment number now reads J-1503020-09.
4. Section F has been updated. A summary of the changes is provided below. The revised Section F attachment is provided as file name: "N6945014R7578\_Section\_FAmendment0002.pdf"
  - a. 1503020 Pest Control: Updated the Date(s) of Submission for the Planned Pesticide Use Sheets including Pesticide Labels and Material Safety Data Sheets (MSDS) deliverable.
5. Section M, Factor 4, Past Performance has been updated.
6. Clause 5252.228-9302 Bid Guarantee (JAN 1996) has been removed.
7. Clause 52.222-99, Establishing a Minimum Wage for Contractors. (DEVIATION) has been added.
8. Subject Amendment extends the proposal due date and time to 2:00 EDT, Monday, 21 July 2014.

**SUMMARY OF CHANGES**

## SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 17-Jul-2014 02:00 PM to 21-Jul-2014 02:00 PM.

## SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

### PERFORMANCE WORK STATEMENT

This is a performance-based contract which incorporates performance-based specifications.

The files for Section C are provided as the following attachment posted on the NECO website at <https://www.neco.navy.mil/index.aspx>:

### **N6945014R7578\_Section\_CAmendment0002.pdf**

Section C has been updated. A summary of the changes is provided below:

- a. 1502000 Facility Investment: Updated the related information column in Spec Item 3.2.5, Fire Protection Systems.

## SECTION F - DELIVERIES OR PERFORMANCE

The following have been modified:

### F.4 DELIVERABLES

The files for SECTION F are provided as the following attachment posted on the NECO website at <https://www.neco.navy.mil/index.aspx>:

### **N6945014R7578\_SECTION\_FAmendment0002.PDF**

Section F has been updated. A summary of changes is provided below:

- a. 1503020 Pest Control: Updated the Date(s) of Submission for the Planned Pesticide Use Sheets including Pesticide Labels and Material Safety Data Sheets (MSDS) deliverable.

NOTE: Deliverables requirements under the contract should be submitted to the Government via Electronic format. The file document(s) format should be Microsoft Office Version 2007 compatible and an unprotected version. The documents may be submitted via email as 'attachment(s)', file size permitting. Else, the deliverables should be submitted on a CD-ROM.

## SECTION I - CONTRACT CLAUSES

The following have been added by full text:

### FAR 52.222-99 DEV

### **52.222-99, Establishing a Minimum Wage for Contractors. (DEVIATION)**

The contracting officer shall insert the following clause in solicitations and resultant contracts that include the FAR clause 52.222-6 and/or 52.222-41, and work is to be performed in whole or in part in the United States (the 50 States and the District of Columbia).

**ESTABLISHING A MINIMUM WAGE FOR CONTRACTORS  
(DEVIATION 2014-O0017) (JUNE 2014)**

This clause implements Executive Order 13658, Establishing a Minimum Wage for Contractors, dated February 12, 2014, and OMB Policy Memorandum M-14-09, dated June 12, 2014.

(a) Each service employee, laborer, or mechanic employed in the United States (the 50 States and the District of Columbia) in the performance of this contract by the prime Contractor or any subcontractor, regardless of any contractual relationship which may be alleged to exist between the Contractor and service employee, laborer, or mechanic, shall be paid not less than the applicable minimum wage under Executive Order 13658. The minimum wage required to be paid to each service employee, laborer, or mechanic performing work on this contract between January 1, 2015, and December 31, 2015, shall be \$10.10 per hour.

(b) The Contractor shall adjust the minimum wage paid under this contract each time the Secretary of Labor's annual determination of the applicable minimum wage under section 2(a)(ii) of Executive Order 13658 results in a higher minimum wage. Adjustments to the Executive Order minimum wage under section 2(a)(ii) of Executive Order 13658 will be effective for all service employees, laborers, or mechanics subject to the Executive Order beginning January 1 of the following year. The Secretary of Labor will publish annual determinations in the Federal Register no later than 90 days before such new wage is to take effect. The Secretary will also publish the applicable minimum wage on [www.wdol.gov](http://www.wdol.gov) (or any successor website). The applicable published minimum wage is incorporated by reference into this contract.

(c) The Contracting Officer will adjust the contract price or contract unit price under this clause only for the increase in labor costs resulting from the annual inflation increases in the Executive Order 13658 minimum wage beginning on January 1, 2016. The Contracting Officer shall consider documentation as to the specific costs and workers impacted in determining the amount of the adjustment.

(d) The Contractor Officer will not adjust the contract price under this clause for any costs other than those identified in paragraph (c) of this clause, and will not provide price adjustments under this clause that result in duplicate price adjustments with the respective clause of this contract implementing the Service Contract Labor Standards statute (formerly known as the Service Contract Act) or the Wage Rate Requirements (Construction) statute (formerly known as the Davis Bacon Act).

(e) The Contractor shall include the substance of this clause, including this paragraph (e) in all subcontracts.

(End of clause)

The following have been deleted:

5252.228-9302 Alt Bid Guarantee Alternate II  
II

JAN 1996

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been modified:

**SECTION J**

Section J - Table of Contents list the Documents, Exhibits and Other Attachments for this Section are posted on the NECO website at <https://www.neco.navy.mil/index.aspx> with the solicitation.

The ACQUISITION documents are posted as individual file names as indicated in the table.

Section J – Table of Contents

ACQUISITION:

JB-1	JB-1 Supplemental Pricing (Provided as file name: N6945014R7578JB1FTEs.xls)
JL-1	Government Pre-award Inquiry Form (GPIF) (Provided as file name: N6945014R7578JL1GPIF.xls)
JL-2	DEPARTMENT OF THE NAVY LOCAL POPULATION ID CARD/BASE ACCESS PASS REGISTRATION Form to Obtain Visitor’s Pass (Provided as file name: N6945014R7578JL2BASEACCESSPASS.xls)
JL-4	Site Visit Brief: (Provided as file name: N6945014R7578_SiteVisitBrief.pdf)
	Site Visit Sign-In Sheets: (Provided as file name N6945014R7578_SiteVisitSign-In.pdf)
JM-1	Past Performance Questionnaire (Provided as file name: N6945014R7578JM1PPQ.pdf)

The TECHNICAL documents are posted as individual file names as indicated in the table or “all-inclusive” under filename: N6945014R7578\_Section\_JAmendment0002.pdf.

Section J has been updated. A summary of the changes is provided below.

- a. ATTACHMENT J-0200000-01: Added the definition of a “System”.
- b. ATTACHMENT J-1502000-05: Updated the “Detailed Service Orders” table to include a column for “Bldg Tenants”.
- c. ATTACHMENT J-1502000-11: Added Fire Pumps to the inventory.
- d. ATTACHMENT J-1503020-02: Corrected the attachment numbering for the “Planned Pesticide Use Sheet (cont’d)” attachment. The attachment number now reads J-1503020-02.
- e. ATTACHMENT J-1503020-09: Corrected the attachment numbering for the “Vertebrate Pest Requirements (cont’d)” attachment. The attachment number now reads J-1503020-09.

0200000- Management and Administration Documents, Exhibits, and Other Attachments	
<b>0200000 Management and Administration- Table of Contents</b>	
<b>ATTACHMENT NUMBER</b>	<b>ATTACHMENT TITLE</b>
J-0200000-01	DEFINITIONS AND ACRONYMS
J-0200000-02	WAGE DETERMINATIONS (provided as file name: N6945014R7578_Section_J020000002_WD.pdf)
J-0200000-03	DIRECTIVES, INSTRUCTIONS, AND REFERENCES
J-0200000-04	INVOICE FORM

J-0200000-05	FORMS
J-0200000-06	GOVERNMENT-FURNISHED PROPERTY, MATERIALS, AND SERVICES
J-0200000-07	ENVIRONMENTAL PROTECTION STANDARDS
J-0200000-08	EXHIBIT LINE ITEM NUMBERS (provided as file name: N6945014R7578_Section_J-02000008_ELINsAMENDMENT0001)

1502000- Facility Investment Documents, Exhibits, and Other Attachments	
<b>1502000 Facility Investment- Table of Contents</b>	
<b>ATTACHMENT NUMBER</b>	<b>ATTACHMENT TITLE</b>
J-1502000-01	DEFINITIONS AND ACRONYMS
J-1502000-02	REFERENCES AND TECHNICAL DOCUMENTS
J-1502000-03	FACILITIES PROPERTY INVENTORY
J-1502000-04	SITE MAP (Provided as file name: N6945014R7578_J150200004_sitemapAmendment0001)
J-1502000-05	HISTORICAL SERVICE ORDER WORKLOAD
J-1502000-06	HVAC AND REFRIGERATION SYSTEMS INVENTORY
J-1502000-07	ANNUAL HVAC PM CHECKLISTS
J-1502000-08	EXHAUST FANS SYSTEMS INVENTORY
J-1502000-09	WEIGHT SCALES INVENTORY
J-1502000-10	BOILER SYSTEMS INVENTORY
J-1502000-11	FIRE PROTECTION SYSTEMS INVENTORY
J-1502000-12	FIRE HYDRANT MAPS (Provided as file name: N6945014R7578_J150200012_FireHydrantMapsAmendment 0001)
J-1502000-13	VERTICAL TRANSPORTATION EQUIPMENT (VTE) SYSTEMS INVENTORY
J-1502000-14	COMPRESSED AIR SYSTEMS INVENTORY
J-1502000-15	GENERATOR SYSTEMS INVENTORY
J-1502000-16	FORCE PROTECTION SYSTEMS INVENTORY
J-1502000-17	ABOVE GROUND STORAGE TANKS (ASTS) INVENTORY
J-1502000-18	DUST COLLECTOR SYSTEMS INVENTORY
J-1502000-19	ELECTRICAL SYSTEMS INVENTORY
J-1502000-20	NATURAL GAS STATION INVENTORY
J-1502000-21	BACKFLOW PREVENTION DEVICES INVENTORY
J-1502000-22	GREASE TRAP INVENTORY AND COLLECTION FREQUENCIES
J-1502000-23	EXHAUST HOODS AND DUCTS INVENTORY
J-1502000-24	HVAC WATER TESTING AND TREATMENT SYSTEMS INVENTORY
J-1502000-25	BOILER/HOT WATER HEATER WATER TESTING AND TREATMENT SYSTEMS INVENTORY
J-1502000-26	REVERSE OSMOSIS SYSTEM INVENTORY

1503020- Pest Control Documents, Exhibits, and Other Attachments
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<b>1503020 Pest Control- Table of Contents</b>	
<b>ATTACHMENT NUMBER</b>	<b>ATTACHMENT TITLE</b>
J-1503020-01	DEFINITIONS AND ACRONYMS
J-1503020-02	PLANNED PESTICIDE USE SHEET
J-1503020-03	REFERENCES AND TECHNICAL DOCUMENTS
J-1503020-04	GUIDANCE FOR CONTRACTOR WORK PLAN
J-1503020-05	FREQUENCIES FOR SCHEDULED WORK
J-1503020-06	NUISANCE PEST REQUIREMENTS
J-1503020-07	DISEASE VECTOR OR HEALTH PEST REQUIREMENTS
J-1503020-08	STRUCTURE DAMAGING PEST REQUIREMENTS
J-1503020-09	VERTEBRATE PEST REQUIREMENTS
J-1503020-10	TERMITE CONTROL SPECIFICATIONS
J-1503020-11	HISTORICAL INFORMATION FOR PEST CONTROL SERVICE ORDERS
J-1503020-12	PEST MANAGEMENT OPERATIONS REPORT

#### SECTION M - EVALUATION FACTORS FOR AWARD

The following have been modified:

##### EVALUATION FACTORS FOR AWARD

##### **BASIS FOR AWARD**

1. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with offerors in the competitive range; and to award the contract to the offeror submitting the proposal determined to represent the best value—the proposal most advantageous to the Government, price and other factors considered.

2. As stated in the solicitation, the Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. In addition, if the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

3. The tradeoff process is selected as appropriate for this acquisition. The Government considers it to be in its best interest to allow consideration of award to other than the lowest priced offeror or other than the highest technically rated offeror.

4. As stated in the solicitation, all technical factors when combined are of equal importance to the performance confidence assessment (past performance) rating; and all technical factors and the performance confidence assessment (past performance) rating, when combined are approximately equal to price.

5. Any proposal found to have a deficiency in meeting the stated solicitation requirements or performance objectives will be considered ineligible for award, unless the deficiency is corrected through discussions. Proposals may be found to have either a significant weakness or multiple weaknesses that impact either the individual factor rating or the overall rating for the proposal. The evaluation report must document the evaluation board's assessment of the identified weakness(s) and the associated risk to successful contract performance resulting from the weakness(s). This assessment must provide the rationale for proceeding to award without discussions.

## **EVALUATION FACTORS FOR AWARD**

1. The solicitation requires the evaluation of price and the following non cost/price factors:

- Factor 1 – Corporate Experience
- Factor 2 – Management and Technical Approach
- Factor 3 – Safety
- Factor 4 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance relates to how well a contractor has performed.

2. Basis of Evaluation and Submittal Requirements for Each Factor.

(a) Price:

(1) Solicitation Submittal Requirements:

(i) Provide a completed Section B, Supplies or Services and Prices, of the solicitation.

(ii) Provide a completed Section J Exhibit Line Item Number (ELIN) Pricing Attachment. There are multiple worksheets within this file that require completion.

(iii) Offerors shall submit pricing data (Section B and Section J Exhibit Line Item Numbers Attachment) in hard copy and in EXCEL (Microsoft Office Version 2007 compatible) format on a CD-ROM. Failure to do so may be cause to render the offer non-responsive. Offerors may utilize the pricing attachments in EXCEL (Microsoft Office Version 2007 compatible) format in Section J for submission of pricing data. Because the pricing evaluation will concentrate on the electronic files submitted, In the event there is a discrepancy between the Section J ELIN pricing and the Section B CLIN price, the Section B CLIN will be held to be the intended offer.

(2) Basis of Evaluation: The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items (see Section B of the solicitation). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section M of the solicitation. In accordance with FAR 52.217-5, Evaluation of

Options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- (i) Comparison of proposed prices received in response to the RFP.
- (ii) Comparison of proposed prices with the IGCE.
- (iii) Comparison of proposed prices with available historical information.
- (iv) Comparison of market survey results.

The Government will evaluate remaining pricing submittals to ensure the following:

- (i) Pricing submitted within Section B and Section J Exhibit Line Item Number (ELIN) Pricing is consistent.
- (ii) Fair and reasonable ELIN/unit pricing and identification of unbalanced pricing as appropriate.

(b) Non-cost/price Factors:

**(1) Factor 1, Corporate Experience:**

(i) Solicitation Submittal Requirements: The offeror shall submit a minimum of two (2) to a maximum of five (5) examples of recent, relevant projects completed by the offeror as the prime contractor that best demonstrates the offeror's experience successfully executing and managing projects similar in size, scope, and complexity to the Performance Work Statement (PWS) under this RFP. Projects shall have a total value of \$3 million per year or higher and completed within the past seven years from the date of issuance of this RFP. For each project the offeror shall provide:

- a) Contract number, title, location, and original award date.
- b) Type of Contract (i.e. fixed price, cost reimbursable, etc.)
- c) Client points of contact with current telephone and facsimile numbers, and electronic mail addresses if available (Confidential clients are not acceptable and will result in non-consideration of the project). Failure to provide an acceptable point of contact and a correct telephone number may result in a lower rating.
- d) Description of work (service) performed- similar scope, size and complexity.
- e) Describe the relevance of the project to this solicitation.
- f) Percentage of the work that your firm subcontracted out.
- g) Provide the final/revised contract completion date.
- h) Dollar value; annually and contract life.

An offeror may rely on the prime contractor experience of corporate affiliates (e.g., subsidiaries, sister companies and parent companies) to demonstrate experience, providing the offeror submits the following:

- a) A one-page narrative clearly demonstrating that the corporate affiliates will have meaningful participation in the project by identifying the personnel or resources from the corporate affiliates that will be dedicated to the project; and

- b) An organization chart that demonstrates the corporate relationship of the affiliates.

(ii) Basis of Evaluation: For experience, the Government seeks to evaluate the relevant experience of the offeror as a prime contractor directly responsible to the owner; managing multiple subcontractors and coordinating with multiple stakeholders. Projects completed by the offeror or its corporate affiliates (e.g., subsidiaries, sister companies, and parent companies) in any capability other than a prime contractor will be considered unacceptable. Projects completed by a proposed subcontractor will be considered unacceptable. Projects ongoing with less than 12 months of contract performance completed by the date of receipt of proposals, or projects completed more than seven (7) years prior to the issuance of the RFP will be considered unacceptable. Projects with a total value below \$3M per year will be considered unacceptable. The prime contractor does not have to self-perform all the work identified in the PWS; however, the prime contractor must demonstrate that it has managed projects that included these services. If the offeror is a Joint Venture (JV), each member of the JV must demonstrate prime contractor experience on at least one relevant project. If each member of the Joint Venture does not have at least one relevant experience project, then the offeror will be considered unacceptable. For multiple award contracts (MACs) or indefinite delivery/indefinite quantity (ID/IQ) contracts, the specific relevant task order(s) that constitute a single project on the same site, not the entire MAC or ID/IQ contract, will be considered a project for evaluation purposes. Offerors who demonstrate projects that exceed experience requirements may be rated higher. Offerors who demonstrate experience without relying on corporate affiliates (e.g., subsidiaries, sister companies, and parent companies) may be rated higher.

**(2) Factor 2, Management and Technical Approach**

- (i) Solicitation Submittal Requirements:

a) The offeror shall clearly demonstrate its understanding of current industry standards, policies, procedures, and processes utilized in accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement. The offeror shall address each of the following components separately:

(1) Describe staffing levels for the entire contract effort. Provide a completed summary Attachment JB1 FTE for the total effort to include the prime contractor and all subcontractors for the Base Period. In summary, provide the rationale for the Basis of Estimate (BOE) including each specification item listed in Section J Attachment JB1 FTE. BOE shall include individual labor classifications, annual direct and indirect labor hours, and FTEs for performing the service requirements. Detailed estimate worksheets are not required.

(2) Include the methodology to be implemented to accomplish the performance requirements in each annex/sub-annex and detail how the proposed approach will effectively achieve each performance objective and standard. The offeror's methodology shall demonstrate an approach to performing all requirements for facility investment service orders, facility investment preventive maintenance program, facility investment inspection and testing program, facility investment other recurring services program, scheduled pest control services, and unscheduled pest control services. The offeror's methodology clearly demonstrates an understanding of current industry standards, policies, procedures, and processes utilized in accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement.

(3) Scheduling. Provide the methodology used (i.e. management indicators) to determine if/when there is a need to adjust the recurring work schedule. Describe scheduling procedures that will minimize interference with normal occurrence of Government business and the flexibility to adjust schedules to allow for access outside regular working hours and the flexibility to adjust to workload fluctuations. Describe procedures to manage foreseeable fluctuations in workload, for handling workload surges for IDIQ orders and natural disasters that could occur.

(4) Quality Control Management. Provide a summary “Quality Control Plan” (QC), i.e. the quality processes (practices, resources, and activities) and minimum controls that will be used to ensure full compliance with all performance objectives and standards as described in Section C 0200000 Management and Administration. Describe the methods to be used to document, measure, and control and improve the quality processes. Describe the plan for training employees in the quality processes. Limit the Quality Control Management submission to no more than five (5) pages.

(5) Phase-In and Phase-Out Plans. Provide an approach to each phase-in and phase-out plan. The phase-in plan is limited to no more than 30 calendar days. Each plan shall include: 1) a schedule for all key events; 2) personnel actions and responsibilities regarding employees at all levels; acquisition, delivery, storage, inventory and disposal of equipment, working stock, and materials (to include inbound items as applicable).

(ii) Basis of Evaluation: This factor will be evaluated as an overall factor with no sub-factors. The standard is met when the offeror demonstrates an acceptable understanding of current industry standards, policies, procedures, and processes utilized in accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement. The Government will evaluate the proposal to ensure the offeror’s approach demonstrates the following: (1) adequate staffing levels supported by a reasonable Basis of Estimate (BOE); (2) an approach/methodology to effectively achieve performance objectives and standards that reflects the best industry and/or commercial practices for each performance objective and standard; (3) an approach that demonstrates an effective and resource efficient approach to scheduling, quality control, phase-in and phase-out plans.

(3) **Factor 3, Safety:**

(i) Solicitation Submittal Requirements: The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

(1) Experience Modification Rate (EMR): For the three previous complete calendar years [2011, 2012, 2013] submit your EMR (which compares your company’s annual losses in insurance claims against its policy premiums over a three year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the three previous complete calendar years [2011, 2012, 2013] submit your OSHA Days Away

from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach for Safety: Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two pages.

(ii) Basis of Evaluation: The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The Government will evaluate the Offeror's overall safety record, the Offeror's plan to select and monitor subcontractors, any and innovative safety methods that the Offeror plans to implement for this procurement. The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, NAVFAC's Facility Accident and Incident Reporting (FAIR) database, and other related databases. While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the Offeror. The evaluation will collectively consider the following:

- Experience Modification Rate (EMR)
- OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate
- Offeror Technical Approach to Safety
- Other sources of information available to the Government

(1) Experience Modification Rate (EMR): The Government will evaluate the EMR to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rating. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: The Government will evaluate the OSHA DART Rate to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rates. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach to Safety: The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on this procurement. Those Offerors whose plan demonstrates a commitment to hire subcontractors with a culture of safety and who propose innovative methods to enhance a safe working environment may be given greater weight in the evaluation.

(4) **Factor 4, Past Performance:**

(i) Solicitation Submittal Requirements:

IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1, Corporate Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment N6945014R7578 JM1 PPQ), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contacts, Dawn Bradshaw via email at [dawn.bradshaw@navy.mil](mailto:dawn.bradshaw@navy.mil), and Cari Fiebach, via email at [cari.fiebach@navy.mil](mailto:cari.fiebach@navy.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS), inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the offeror.

(i) Basis of Evaluation: The degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPPIIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.);
- Recency of tasks performed that are identical to, similar to, or related to the task at hand; and
- A respect for stewardship of Government funds

(End of Summary of Changes)