

0200000 – Management and Administration
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.2.1.2	N/A	Request to Work Outside Government's Regular Working Hours	At least seven calendar days prior to requested day.	KO	1	As required
0200000/ 2.3.4	N/A	Permits and Licenses	Before work commences and as requested by the KO.	KO and COR	2	As specified
0200000/ 2.3.5	N/A	Certificate of Insurance	Within 15 calendar days prior to contract start.	KO	1	As specified
0200000/ 2.6.6.1	N/A	Contractor's Personnel MAXIMO List	Within 30 calendar days after award.	KO and COR	2	As specified
0200000/ 2.6.6.3	N/A	Up to Date Inventories	KO within 15 days after the end of each contract period of performance and within 15 days after request by the KO.	KO and COR	2	As specified
0200000/ 2.6.6.3	N/A	Workload Data	KO within 15 days after the end of each contract period of performance and within 15 days after request by the KO.	KO and COR	2	As specified
0200000/ 2.6.7.1	N/A	Quality Management Plan	Within 15 calendar days prior to contract start and within seven calendar days of changes.	KO and COR	2	As specified
0200000/ 2.6.7.2	N/A	QC Inspection File	Within five calendar days of completion/ termination of the contract.	KO and COR	2	As specified

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0200000/ 2.6.7.3	N/A	Contractor Quality Inspection and Surveillance Report	First work day of each month.	KO and COR	2	Monthly
0200000/ 2.7.1	N/A	List of Key Personnel and Qualifications	Within 15 calendar days prior to contract start	KO and COR	2	As specified
0200000/ 2.7.1	N/A	Organizational Chart	Within 15 calendar days prior to contract start	KO and COR	2	As specified
0200000/ 2.7.2.6	N/A	Proof of Legal Residency	Prior to be admitted to site of work.	KO and COR	2	As specified
0200000/ 2.7.3	N/A	Contractor Labor Hours (eCMRA) Report	No later than 31 October	KO and COR	2	Annually for labor executed during the period of performance during each Government fiscal year (FY)
0200000/ 2.8.1	N/A	Employee List	Upon request.	KO and COR	2	As required
0200000/ 2.8.7	N/A	Personnel Security Investigation (PSI), Fingerprint Card (FD87), and OF- 306 Declaration for Federal Employment	Prior to employee access to sensitive unclassified information.	KO/ Security Manager	2	As required
0200000/ 2.9.2	N/A	Accident Prevention Plan	Within 15 calendar days prior to contract start and within seven calendar days of changes.	KO and COR	2	As specified
0200000/ 2.9.2	N/A	Activity Hazard Analysis	Together with the Accident Prevention Plan and for changes.	KO and COR	2	As specified
0200000/ 2.9.3	N/A	Occupational Risk and Compliance Plans and Programs	Together with the Accident Prevention Plan and for changes.	KO and COR	2	As specified

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0200000/ 2.9.4.1	J-0200000-05	NAVFAC Contractor Incident Reporting System (CIRS)	Within five calendar days of accident.	KO and COR	2	As required
0200000/ 2.9.4.1	J-0200000-05	Weight Handling Equipment Accident Report	Within 30 calendar day of accident.	KO and COR	2	As required
0200000/ 2.9.6	N/A	Monthly On-Site Labor Report	First work day of each month.	KO and COR	2	Monthly
0200000/ 2.9.7	N/A	OSHA Citations and Violations Corrective Action Report	Within 48 hours after receiving a citation.	KO and COR	2	As required
0200000/ 2.9.9	N/A	Safety Certifications	Within 15 calendar days prior to contract start and as old certifications expire.	KO and COR	2	As specified
0200000/ 2.10.2.5	N/A	Emergency Planning and Community Right- To-Know Act (EPCRA) Report	Within 15 calendar days prior to contract start and not less than 10 working days prior to planned use of hazardous material.	KO and COR	2	As specified
0200000/ 2.10.2.5	J-0200000-07	Contractor Hazardous Material Inventory Log	Within 15 calendar days after the end of each calendar year and at termination of the contract.	KO and COR	2	Annually
0200000/ 2.10.3	N/A	Sustainable Procurement and Practices Plan	Within 15 calendar days prior to contract start and within 15 calendar days after exercised option periods.	KO and COR	2	Annually
0200000/ 2.10.3	N/A	Sustainable Delivery of Services Report	Within five calendar days after each contract period.	KO and COR	2	Annually

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0200000/ 2.10.3.2	N/A	Recovered Material Certification	As specified	KO and COR	2	When a product containing recovered materials is equal to or better than the original and could be used.

1502000 – Facility Investment
SECTION F: DELIVERIES OR PERFORMANCE

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1502000/ 2.2.1	N/A	Certification and Licenses	Within 15 calendar days prior to contract start or as requested by the KO	KO and COR	2	Once for initial submittal, then as requested
1502000/ 3.1	N/A	Service Order Summary Report	First work day of each month	KO and COR	2	Monthly
1502000/ 3.2	N/A	Preventive Maintenance Program Plan	Within 15 calendar days prior to contract start	KO and COR	2	Annually
1502000/ 3.2	N/A	Monthly PM Work Schedule	Five work days prior to the beginning of each month	KO and COR	2	Monthly
1502000/ 3.2.1	N/A	Water and Waste Treatment Instruments and Controls Inspection Reports	Five calendar days after inspection at contract start, and two weeks prior to final completion date of contract	KO and COR	2	Once for initial submittal, then once two weeks prior to contract end
1502000/ 3.2.1	N/A	Effluent Flow Meter Calibration Records	Five work days prior to the end of each quarter	KO and COR	2	Quarterly
1502000/ 3.2.1	N/A	Gas Detection Systems Calibration Records	Five work days prior to the end of each month	KO and COR	2	Monthly
1502000/ 3.3	N/A	Inspection, Testing, and Certification Program Summary Report	First work day of each month	KO and COR	2	Monthly
1502000/ 3.3	N/A	Inspection, Testing and Certification Schedule and Equipment Certifications	First work day of each month	KO and COR	2	Monthly
1502000/ 3.3.1	N/A	Inspection and Test Report for Vertical Transportation Equipment	First work day of each month	KO and COR	2	Monthly
1502000/ 3.4	N/A	Other Recurring Services Program	First work day of each month	KO and COR	2	Monthly

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		Summary Report				
1502000/ 3.4.2	N/A	HVAC Water Treatment Test Report	As required	KO and COR	1	As required
1502000/ 3.4.3	N/A	Boiler Water Treatment Test Report	As required	KO and COR	1	As required

