

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. 0003		3. EFFECTIVE DATE 15-Jul-2016	4. REQUISITION/PURCHASE REQ. NO.	J	1   9
6. ISSUED BY NAVFAC SOUTHEAST FSC-BOS BUILDING 903, PO BOX 30 JACKSONVILLE FL 32212-0030		CODE N69450	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X	9A. AMENDMENT OF SOLICITATION NO. N69450-16-R-2108
				X	9B. DATED (SEE ITEM 11) 03-Jun-2016
					10A. MOD. OF CONTRACT/ORDER NO.
					10B. DATED (SEE ITEM 13)
CODE		FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.					
<p>Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:</p> <p>(a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)					
<p>Amendment 0003 Summary of Changes</p> <p>Section C (changes are shown with a bar on the left side of the table, red font for the additions and blue strikethrough for deletions):</p> <ul style="list-style-type: none"> <li>Page 2, 0200000, Spec Item 1.2, Acquisition of Additional Work – Updated the 1st paragraph in the Description column.</li> <li>Page 9, 0200000, Spec Item 2.2.1.1, Observed Federal Holidays – Updated the 2nd table in the Description column to add additional El Salvadorian Holidays.</li> <li>Page 12, 0200000, Spec Item 2.3.9, Invoicing Procedures – Updated the Description column to provide the correct clauses.</li> <li>Page 15, 0200000, Spec Item 2.6.1, Work Reception – Updated the Description column to edit the telephone number requirement.</li> <li>Page 17, 0200000, Spec Item 2.7.1, Key Personnel – Updated the 1st paragraph in the Description column to include additional key personnel.</li> <li>Page 21, 0200000, Spec Item 2.8.2, Vehicles – Updated the Description column to remove the requirement for displaying the Contractor's company name on vehicles.</li> <li>Page 22, 0200000, Spec Item 2.8.3,</li> </ul> <p>Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.</p>					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
_____ (Signature of person authorized to sign)			BY _____ (Signature of Contracting Officer)		15-Jul-2016

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION M - EVALUATION FACTORS FOR AWARD

The following have been modified:

EVALUATION FACTORS FOR AWARD

1. The solicitation requires the evaluation of price and the following non-cost/price factors:

- Factor 1 – Corporate Experience
- Factor 2 – Management
- Factor 3 – Technical Approach
- Factor 4 – Safety
- Factor 5 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

2. The relative order of importance of the non-cost/price evaluation factors is the technical Factors 1, 2, 3 and 4 are of equal importance to each other and, when combined, are equal in importance to the past performance evaluation/performance confidence assessment Factor 5. When the proposal is evaluated as a whole, the technical factors and past performance/performance confidence assessment factor combined (i.e., the non-cost/price evaluation factors) are approximately equal to price.

3. Basis of Evaluation and Submittal Requirements for Each Factor.

(a) Price:

(1) Solicitation Submittal Requirements:

- (i) Provide a completed Section B of the solicitation.
- (ii) Provide a completed Section J Exhibit Line Item Number (ELIN) Pricing Attachment. There are multiple worksheets within this file that require completion.
- (iii) Provide a completed JB-2 Supplemental Pricing Attachment for the Base period of performance.
- (iv) Offerors shall submit pricing data (Section B, JB-2 Supplemental Pricing Attachment and Section J Exhibit Line Item Numbers Attachment) in hard copy and in EXCEL (Microsoft Office Version 2010 compatible) format on a CD-ROM. Offerors may utilize the pricing attachments in EXCEL (Microsoft Office Version 2010 compatible) format in Section J for

submission of pricing data. Because the pricing evaluation will concentrate on the electronic files submitted, in the event of a discrepancy between the proposal hard copies and the proposal electronic copies, the proposal electronic copies will take precedence.

(2) Basis of Evaluation: The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items (see Section B of the solicitation). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section M of the solicitation. In accordance with FAR 52.217-5, evaluation of options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- (i) Comparison of proposed prices received in response to the RFP.
- (ii) Comparison of proposed prices with the IGE.
- (iii) Comparison of proposed prices with available historical information.
- (iv) Comparison of market survey results.

(v) And/or any other methodology deemed appropriate by the Contracting Officer and consistent with FAR 15.404-1

The Government will evaluate remaining pricing submittals to ensure the following:

- (i) Pricing submitted within the Section B and Section J Exhibit Line Item Number (ELIN) Pricing is consistent.
- (ii) Fair and reasonable ELIN/unit pricing and identification of unbalanced pricing as appropriate.

(b) Non-cost/price Factors:

The Offeror's response to Factors that require the submission of Experience Narrative and Past Performance shall be based on the following relevancy definition:

**RELEVANT PROJECT:** Relevant projects include those that demonstrate the capability to perform services similar in size, scope, and complexity to those described in the performance work statement/specifications of the RFP with a contract value of \$1,000,000.00 per year or greater and shall be: 1) ongoing with at least 12 months of contract performance completed by the date of receipt of proposals, or 2) shall be completed within the last five (5) years.

(1) **Factor 1, Corporate Experience:**

(i) Solicitation Submittal Requirements: The offeror shall submit a minimum of two (2) to a maximum of five (5) examples of recent, relevant projects that the offeror (including joint venture and partnerships) completed and served as the prime contractor. For each project the offeror shall provide:

- a. Contract number, title, location, and original award date.

- b. Type of Contract (i.e. fixed price, cost reimbursable, etc.)
- c. Client points of contact with current telephone and facsimile numbers, and electronic mail addresses if available (Confidential clients are not acceptable and will result in non-consideration of the project). Failure to provide an acceptable point of contact and a correct telephone number may result in a lower rating.
- d. Description of work (service) performed- similar scope, size and complexity.
- e. Describe the relevance of the project to this solicitation.
- f. Percentage of the work that your firm subcontracted out.
- g. Provide the final/revised contract completion date.
- h. Dollar value; annually and contract life.

An offeror may rely on the prime contractor experience of corporate affiliates (e.g., subsidiaries, sister companies and parent companies) to demonstrate experience, providing the offeror submits the following:

- a. A one-page narrative clearly demonstrating that the corporate affiliates will have meaningful participation in the project by identifying the personnel or resources from the corporate affiliates that will be dedicated to the project; and
- b. An organization chart that demonstrates the corporate relationship of the affiliates.

(ii) Basis of Evaluation: For experience, the Government will evaluate the Offeror's demonstrated relevant experience and depth of relevant experience of the offeror as a prime contractor directly responsible to the owner; managing multiple subcontractors and coordinating with multiple stakeholders. The assessment of the Offeror's relevant experience will be used as a means of evaluating the capability of the Offeror to successfully meet the requirements of the RFP.

Projects completed by the offeror or its corporate affiliates (e.g., subsidiaries, sister companies, and parent companies) in any capability other than a prime contractor will be considered unacceptable.

Projects completed by a proposed subcontractor will be considered unacceptable.

The prime contractor does not have to self-perform all the work identified in the PWS; however, the prime contractor must demonstrate that it has managed projects that included these services.

If the offeror is a Joint Venture (JV), each member of the JV must demonstrate prime contractor experience on at least one relevant project. If each member of the Joint Venture does not have at least one relevant experience project, then the offeror will be considered unacceptable.

For multiple award contracts (MACs) or indefinite delivery/indefinite quantity (ID/IQ) contracts, the specific relevant task order(s) that constitute a single project on the same site, not the entire MAC or ID/IQ contract, will be considered a project for evaluation purposes.

Offerors who demonstrate projects that exceed experience requirements may be rated higher.

Offerors who demonstrate experience without relying on corporate affiliates (e.g., subsidiaries, sister companies, and parent companies) may be rated higher.

## (2) Factor 2, Management

(i) **Solicitation Submittal Requirements:** The offeror shall clearly demonstrate an approach for controlling and managing the entire project, including the interface between the major functional areas and sub-annexes, and the offeror's general management and administration structure. For organizational purposes, address the requested information in the following format.

a. **Workforce Management.** Provide and explain a plan to organize, manage, and supervise workforce personnel to accomplish the requirements of this contract. The plan shall include an organization chart identifying the on-site organization, on-site staff, and corporate staff that will be used to perform this contract as well as the lines of management authority, supervision, span of control, and accountability, including the relationship between overall management (corporate and on-site), administration, sub-annex area organizations, and subcontractors. The plan shall identify the function(s) of the various groups of the organization, direct and indirect staffing and associated trade classifications with skill level (journeyman, etc.) consistent with the FTEs and labor hours provided in Section J Attachment JB1 FTE. The plan shall indicate the number of productive hours per year for each full time and part time employee.

b. **Quality Control Management.** Provide a summary "Quality Control Plan" (QC), i.e. the quality processes (practices, resources, and activities) and minimum controls that will be used to ensure full compliance with all performance objectives and standards as described in Section C 0200000 Management and Administration. Describe the methods to be used to document, measure, and control and improve the quality processes. Describe the plan for training employees in the quality processes. Describe the processes that will be used to ensure consistent satisfactory performance of subcontractors. Limit the Quality Control Management submission to five (5) pages.

c. **Scheduling.** Provide the methodology used (i.e. management indicators) to determine if/when there is a need to adjust the recurring work schedule. Describe scheduling procedures that will minimize interference with normal occurrence of Government business and the flexibility to adjust schedules to allow for access outside regular working hours and the flexibility to adjust to workload fluctuations. Describe procedures to manage foreseeable fluctuations in workload, for handling workload surges for IDIQ orders and natural disasters that could occur.

d. **Phase-In and Phase-Out Plans.** Provide an approach to each phase-in and phase-out plan. The phase-in plan is limited to no more than 60 calendar days. The plans shall include: 1) a schedule for all key events; 2) personnel actions and responsibilities regarding employees at all levels; acquisition, delivery, storage, inventory and disposal of equipment, working stock, and materials (to include inbound items as applicable).

(ii) **Basis of Evaluation:** Factor 2 will be evaluated as an overall factor with no subfactors. The Government will evaluate the management approach considering the extent to which the Offeror demonstrates a clear understanding of the requirements of the project. The Government will evaluate the effectiveness of the approach to determine the likelihood that the work will be performed in accordance with the requirements of the RFP.

The degree to which the offeror demonstrates a management plan that demonstrates an effective and resource efficient approach to management of their workforce; labor; quality control; scheduling; and phase-in and phase-out plans will be evaluated.

(3) **Factor 3, Technical Approach**

(i) **Solicitation Submittal Requirements:**

a. Describe staffing levels for each annex and sub-annex listed below. Provide a completed Attachment JB1 for the total effort to include the prime contractor and all subcontractors for the Base Period. Attachment JB1 FTE is provided under file name N6945016R2108JB1FTE.xls. In summary, provide the rationale for Basis of Estimate (BOE) for each specification item listed in Section J Attachment JB1 FTE. BOE shall include labor classification; annual hours; FTEs; state the estimate data source(s) (such as, RS Means Facilities Maintenance & Repair Cost Data, Whitestone Building and Repair Cost Reference, etc.) and methodology used to develop estimate for performing each specification item listed in JB1. Detailed estimate worksheets are not required.

b. The offeror shall include the methodology to be implemented to accomplish the requirements in each annex and sub-annex and detail how the proposed approach will effectively achieve each performance objective and standard across all annexes and sub-annexes. For each applicable sub-annex, the offeror's methodology shall demonstrate an approach to perform service calls, preventative maintenance program, integrated maintenance program, other recurring services program, unscheduled services, and all other recurring work spec items in the respective sub annexes. The solicitation uses a systems approach that does not list every ancillary part/component of a system, however, the requirement is to maintain the system to include all mechanically and/or electronically interlocked parts, equipment, and components forming a functioning system (i.e. fire protection system, HVAC system, Wastewater Treatment Plant and Collection Systems, Water Distribution, etc.). The offeror's methodology shall clearly demonstrate an approach to performing service on the systems for applicable sub-annexes to include but not limited to PM and IMP requirements. The methodology clearly demonstrates a labor efficient approach that ensures best industry practices are applied to accomplish all requirements. The methodology clearly demonstrates understanding of current industry standards, policies, procedures, and processes utilized in accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement for each of the following annexes and sub-annexes:

- Annex 03 Command and Staff
  - 0304010 IT Support and Management
- Annex 04 Public Safety
  - 0401000 Force Protection
- Annex 05 Air Operations
  - 0501050 Airfield Facilities
- Annex 15 Facility Support
  - 1502000 Facility Investment
  - 1503010 Custodial
  - 1503020 Pest Control
  - 1503030 Integrated Solid Waste Management
  - 1503050 Grounds Maintenance & Landscaping
- Annex 17 Base Support Vehicles and Equipment

c. Risk Mitigation. The offeror shall identify and describe how the technical approach and contingency plans will ensure mitigation of risks involving material, shortages of material, equipment, licensing and certification of workers, workforce of local nationals, language barriers of local nationals, working in secured areas, and any other risks expected to be encountered under the performance objectives and standards of this solicitation across all annexes and sub-annexes.

(ii) Basis of Evaluation: Factor 3 will be evaluated as an overall factor with no sub-factors. The standard is met when the offeror's technical approach:

a. Demonstrates adequate staffing levels for each annex and sub-annex supported by a reasonable Basis of Estimate (BOE), a reasonable understanding of the requirements and labor quantities and skills needed to successfully perform. Offerors who fail to provide a completed Attachment JB1 for the total effort to include the prime contractor and all subcontractors for the base period will be considered unacceptable.

b. Demonstrates an approach/methodology to effectively achieve performance objectives and standards for each annex and sub-annex that reflects the current industry and/or commercial practices, standards and procedures for each major task. The offeror's methodology shall clearly demonstrate an approach to performing service on the systems for applicable sub-annexes to include but not limited to PM and IMP requirements. The methodology presents a labor efficient approach that ensures best industry practices are applied to accomplish all requirements. The approach demonstrates a satisfactory understanding of current industry standards, policies, procedures, and processes utilized in accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement.

c. Demonstrates an understanding of the potential, relevant risks to be encountered during contract performance as well as an approach/contingency plan to effectively mitigate risks across all annexes and sub-annexes.

(4) **Factor 4, Safety:**

(i) Solicitation Submittal Requirements: The offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

a. Experience Modification Rate (EMR): For the three previous complete calendar years [2013, 2014, 2015], submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs may receive a more favorable rating in the evaluation.

b. OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the three previous complete calendar years [2013, 2014, 2015], submit your company OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate based on the number of employees (per 29 CFR 1904.31(a)) in the entire company (per 29 CFR 1904.1(b)(1)); as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element. Lower OSHA DART Rates may receive a more favorable rating in the evaluation.

c. Technical Approach for Safety: Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two pages.

(ii) Basis of Evaluation: The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The Government will evaluate the Offeror's overall safety record, the Offeror's plan to select and monitor subcontractors, any and innovative safety methods that the Offeror plans to implement for this procurement. The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, NAVFAC's Facility Accident and Incident Reporting (FAIR) database, and other related databases. While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the Offeror. The evaluation will collectively consider the following:

- Experience Modification Rate (EMR)
- OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate
- Offeror Technical Approach to Safety
- Other sources of information available to the Government

a. Experience Modification Rate (EMR): The Government will evaluate the EMR to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rating. Lower EMRs will be given greater weight in the evaluation.

b. OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: The Government will evaluate the OSHA DART Rate to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rates. Lower OSHA DART Rates will be given greater weight in the evaluation.

c. Technical Approach to Safety: The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on this procurement. Those Offerors whose plan demonstrates a commitment to hire subcontractors with a culture of safety and who propose innovative methods to enhance a safe working environment may be given greater weight in the evaluation.

**(5) Factor 5, Past Performance:**

(i) Solicitation Submittal Requirements: IF A COMPLETED CPARS EVALUATION IS AVAILABLE FOR EACH PROJECT SUBMITTED IN RESPONSE TO FACTOR 1, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1, Corporate Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment N6945016R2111-PPQ.docx), which will provide contract and client information for the respective

project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Nicole Pearson or Rebecca Jones via email at [nicole.pearson@navy.mil](mailto:nicole.pearson@navy.mil) or [rebecca.jones@navy.mil](mailto:rebecca.jones@navy.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

Also include performance recognition documents received within the last five years such as awards, award fee determinations, customer letters of commendation, and any other forms of performance recognition.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the offeror.

(ii) Basis of Evaluation: This factor will be evaluated as an overall factor with no sub-factors. The Government will evaluate the degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g. PPIRS, Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.);
- Recency of tasks performed that are identical to, similar to, or related to the task at hand; and
- A respect for stewardship of Government funds

(End of Summary of Changes)