

0200000 – Management and Administration  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.2.1.2	N/A	Request to Work Outside Government's Regular Working Hours	At least seven calendar days prior to requested day.	KO	1	As required
0200000/ 2.3.4	N/A	Permits and Licenses	Before work commences and as requested by the KO.	KO and COR	2	As specified
0200000/ 2.3.5	N/A	Certificate of Insurance	Within 15 calendar days prior to contract start.	KO and COR	2	As specified
0200000/ 2.6.6	J-0200000-04	Service Provider Information Report	At the end of each workday when updates are required	KO and COR	2	Daily
0200000/ 2.6.6	J-0200000-05	Asset Information Report	At the end of each workday when updates are required	KO and COR	2	Daily
0200000/ 2.6.6	J-0200000-06	Sample Delimited Flat-file	Within 15 calendar days prior to contract start.	KO and COR	2	As specified
<del>0200000/ 2.6.6.1</del>	<del>N/A</del>	<del>Contractor's Personnel MAXIMO List</del>	<del>Within 30 calendar days after award.</del>	<del>KO and COR</del>	<del>2</del>	<del>As specified</del>
0200000/ 2.6.6.23	N/A	Up to Date Inventories	KO within 15 days after the end of each contract period of performance and within 15 days after request by the KO.	KO and COR	2	As specified
0200000/ 2.6.6.23	N/A	Workload Data	KO within 15 days after the end of each contract period of performance and within 15 days after request by the KO.	KO and COR	2	As specified

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.6.7.1	N/A	Quality Management Plan	Within 15 calendar days prior to contract start and within seven calendar days of changes.	KO and COR	2	As specified
0200000/ 2.6.7.2	N/A	QC Inspection File	Within five calendar days of completion/ termination of the contract.	KO and COR	2	As specified
0200000/ 2.6.7.3	N/A	Contractor Quality Inspection and Surveillance Report	First work day of each month.	KO and COR	2	Monthly
0200000/ 2.6.8	N/A	Property Management Plan	Within 45 calendar days after award.	KO and COR	2	As specified
0200000/ 2.7.1	N/A	List of Key Personnel and Qualifications	Within 15 calendar days prior to contract start	KO and COR	2	As specified
0200000/ 2.7.1	N/A	Organizational Chart	Within 15 calendar days prior to contract start	KO and COR	2	As specified
0200000/ 2.7.2.4	N/A	Proof of Legal Residency	Prior to be admitted to site of work.	KO	1	As specified
0200000/ 2.7.3	N/A	Contractor Labor Hours (eCMRA) Report	No later than 31 October	KO	1	Annually for labor executed during the period of performance during each Government fiscal year (FY)
0200000/ 2.8.1	N/A	Employee List	Upon request.	KO and COR	2	As required
0200000/ 2.9.1	N/A	Accident Prevention Plan	Within 15 calendar days prior to contract start and within seven calendar days of changes.	KO and COR	2	As specified

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.9.2	N/A	Activity Hazard Analysis	Together with the Accident Prevention Plan and for changes.	KO and COR	2	As specified
0200000/ 2.9.3	N/A	Compliance Plans, Programs, and Procedures	Together with the Accident Prevention Plan and for changes.	KO and COR	2	As specified
0200000/ 2.9.5	J-0200000-03	NAVFAC Contractor Incident Reporting System (CIRS)	Within five calendar days of accident.	KO and COR	2	As required
0200000/ 2.9.5	J-0200000-03	Weight Handling Equipment Accident Report	Within 15 working days of accident.	KO and COR	2	As required
0200000/ 2.9.5	J-0200000-03	Crane and Rigging Gear Near Miss Report	Within 15 working days of accident.	KO and COR	2	As required
0200000/ 2.9.7	N/A	Monthly On-Site Labor Report	First work day of each month.	KO and COR	2	Monthly
0200000/ 2.9.8	N/A	OSHA Citations and Violations Corrective Action Report	Within 48 hours after receiving a citation.	KO and COR	2	As required
0200000/ 2.9.10	N/A	Safety Certifications	Within 15 calendar days prior to contract start and as old certifications expire.	KO and COR	2	As specified
0200000/ 2.10.1.1	N/A	Water Conservation Plan	Within 15 calendar days after award and for changes.	KO and COR	2	As specified
0200000/ 2.10.2.1	N/A	Class I ODS Report	Within 24 hours following delivery of refrigerant to DLA	KO and COR	2	As required
0200000/ 2.10.2.5	N/A	Emergency Planning and Community Right- To-Know Act (EPCRA) Report	Within 15 calendar days prior to contract start and not less than 10 working days prior to planned use of hazardous material.	KO and COR	2	As specified

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.10.2.5	J-0200000-09	Contractor Hazardous Material Inventory Log	Within 15 calendar days after the end of each calendar year and at termination of the contract.	KO and COR	2	Annually
0200000/ 2.10.3	N/A	Sustainable Procurement and Practices Plan	Within 15 calendar days prior to contract start and within 15 calendar days after exercised option periods.	KO and COR	2	Annually
0200000/ 2.10.3	N/A	Sustainable Delivery of Services Report	Within five calendar days after each contract period.	KO and COR	2	Annually
0200000/ 2.10.3.2	N/A	Recovered Material Certification	As specified	KO and COR	2	When a product containing recovered materials is equal to or better than the original and could be used.

1501000 – Facility Management  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1502000/ 4.1	N/A	Complete Technical Specification Package for Solicitations	As Required	KO and COR	2	As specified
1502000/ 4.1	N/A	Complete Technical Specification Package for Modifications	As Required	KO and COR	2	As specified

1502000 – Facility Investment  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1502000/ 2.2.1	N/A	Certification and Licenses	Within 15 calendar days prior to contract start or as requested by the KO	KO and COR	2	Once for initial submittal, then as requested
1502000/ 3	N/A	Recommended Enhancements	First work day of each Quarter	KO and COR	2	Quarterly
1502000/ 3.1	N/A	Weekly Service Order Summary Report	First work day of each month	KO and COR	2	Weekly
1502000/ 3.1	N/A	Monthly Service Order Summary Report	First work day of each month	KO and COR	2	Monthly
1502000/ 3.2	N/A	Weekly Bullet Summary Report	First work day of each month	KO and COR	2	Weekly
1502000/ 3.2	N/A	Monthly Bullet Summary Report	First work day of each month	KO and COR	2	Monthly
1502000/ 3.3	N/A	Preventive Maintenance Program Plan	Within 15 calendar days prior to contract start	KO and COR	2	Annually
1502000/ 3.3	N/A	Monthly PM Work Schedule	Five work days prior to the beginning of each month	KO and COR	2	Monthly
1502000/ 3.4	N/A	Integrated Maintenance Program Plan	Within 15 calendar days prior to contract start	KO and COR	2	Annually
1502000/ 3.4	N/A	Monthly IMP Schedule and IMP Maintenance and Repair Status	Five work days prior to the beginning of each month	KO and COR	2	Monthly
3.4	N/A	Weekly Inspection, Test, and Maintenance Reports	Monday of Each Week	KO and COR	2	Weekly
3.4.1	N/A	Semi-Annual Smoke Detector Report	As Specified	KO and COR	2	Semi-Annually
3.4.1	N/A	Freeze Protection Plan	Within 15 calendar days prior to contract start	KO and COR	2	Annually
3.4.2	N/A	Tracer Summit	First work day of	KO and	2	Monthly

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
		Control Alarm Activity Report	each month	COR		
3.4.2.3	N/A	HVAC Water Testing and Treatment Program	Within 15 calendar days prior to contract start	KO and COR	2	Annually
3.4.2.3	N/A	HVAC Water Testing and Treatment Program	As Required	KO and COR	2	As Required
3.4.2.7	N/A	Boiler Water Testing and Treatment Program	Within 15 calendar days prior to contract start	KO and COR	2	Annually
3.4.2.7	N/A	Boiler Water Testing and Treatment Program	As Required	KO and COR	2	As Required
1502000/ 3.5	N/A	Inspection, Testing, and Certification Program Summary Report	First work day of each month	KO and COR	2	Monthly
1502000/ 3.5	N/A	Inspection, Testing and Certification Schedule and Equipment Certifications	First work day of each month	KO and COR	2	Monthly
1502000/ 3.5.1	N/A	Certification of Load Test and Condition Inspection Form	First work day of each month	KO and COR	2	Monthly
1502000/ 3.5.3	N/A	Inspection and Test Report for Vertical Transportation Equipment	First work day of each month	KO and COR	2	Monthly
1502000/ 3.6	N/A	Other Recurring Services Program Summary Report	First work day of each month	KO and COR	2	Monthly
1502000/ 3.6.1	N/A	Schedule for Servicing Grease Trap	Within 15 calendar days prior to contract start	KO and COR	2	Annually
1502000/ 3.6.2	N/A	Schedule for Servicing Exhaust Hoods and Ducts	Within 15 calendar days prior to contract start	KO and COR	2	Annually
1502000/ 3.6.3	N/A	Schedule for Servicing Oil Water Separators	Within 15 calendar days prior to contract start	KO and COR	2	Annually

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1502000/ 3.6.4	N/A	Schedule for Servicing Lift Stations	Within 15 calendar days prior to contract start	KO and COR	2	Annually

1503010 – Custodial Services  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1503010/ 3.1	N/A	Annual Work Schedule	Within 15 calendar days prior to contract start and annually thereafter	KO and COR	2	Annually
1503010/ 3.1	N/A	Monthly Work Plan	First work day of each month	KO and COR	2	Monthly

1503020 – Pest Control  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/Spec Item	Form Attachment Number	Deliverable Title	Date(s) of Submission	Distribution		Frequency
				Original/Copies	Number of Copies (including original)	
1503020/3.3	N/A	Report of Pest Management Operations	Electronically within 1 day of each pest management operation.	KO	2	As required
1503020/2.2.1	N/A	Copy of State Certification for Contractor Personnel	15 calendar days prior to start of work. Copies of renewed certifications shall also be submitted.	KO	2	As required
1503020/2.3.1	N/A	Copy of Local/State Business License	Prior to contract award. Copies of renewed licenses shall also be submitted.	KO	2	1 per state
1503020/2.3.2	N/A	Permits	5 days prior to the start of work requiring permits.	KO	2	As required
1503020/2.3.4	N/A	Ultra-Low Volume (ULV) Equipment Calibration and Droplet Analysis Report	15 days prior to the start of work and thereafter every 50 hours of ULV equipment use.	KO	2	As required

DELIVERABLES						
Annex/Spec Item	Form Attachment Number	Deliverable Title	Date(s) of Submission	Distribution		Frequency
				Original/Copies	Number of Copies (including original)	
1503020/2.3.5	N/A	Planned Pesticide Use Sheets including Pesticide Labels and Material Safety Data Sheets (MSDS)	15 calendar days prior to start of work. Any proposed changes in pesticide usage shall be submitted for KO approval at least 5 business days in advance of pesticide use.	KO	2	1 for each pesticide per pest as required
1503020/3	N/A	Contractor's Work Plan	15 calendar days prior to start of work.	KO	2	1 per proposal
1503020/3	N/A	Report of Conditions Conducive to Pest Infestation	1 working day after citing conditions.	KO	2	As required
1503020/3, 4	N/A	Five-year Termite Treatment Warranties	10 days following the treatment.	KO	2	As required
1503020/3, 4	N/A	Termite and Wood Decay Inspection (DD Form 1070) (per the appropriate Pest Group Sheet)	10 working days after inspection completed.	KO	2	As required
1503020/3, 4	N/A	Adult Mosquito Catch (per the appropriate Pest Group Sheet)	The same day as collected in a labeled, resealable plastic bag.	Installation Preventive Medicine Department	2	As required
1503020/3, 4	N/A	Larval Mosquito Survey Report (per the appropriate Pest Group Sheet)	Within 1 day of the survey.	KO	2	As required
1503020/3, 4	N/A	Stored Product Pest Survey (per the appropriate Pest Group Sheet)	Within 1 day of the survey.	KO	2	As required
1503020/3, 4	N/A	Pharaoh Ant Treatment: Floor Plan Diagram (per the appropriate Pest Group Sheet)	2 calendar days prior to beginning the treatment.	KO	2	As required

DELIVERABLES						
Annex/Spec Item	Form Attachment Number	Deliverable Title	Date(s) of Submission	Distribution		Frequency
				Original/Copies	Number of Copies (including original)	
1503020/3, 4	N/A	Tick Survey Report (per the appropriate Pest Group Sheet)	Within 1 day of the survey.	KO	2	As required
1503020/3, 4	N/A	Mole Cricket Survey Report (per the appropriate Pest Group Sheet)	Within 1 day of the survey.	KO	2	As required
1503020/3, 4	N/A	Aerial Spray Operations - FAA Approval (per the appropriate Pest Group Sheet)	24 hours prior to performing aerial operations.	KO	2	As required
1503020/3.1	N/A	Monthly Service Order Summary Report	First work day of each month	KO and COR	2	Monthly

1503030 – Integrated Solid Waste Management  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1503030 / 2.3.1	N/A	Revenue Receipts	With monthly invoice	KO	12	Monthly
1503030 / 2.3.2	N/A	Weight Tickets	As specified	KO	12	Monthly
1503030 / 3.1	N/A	Solid Waste Collection Schedule	Within 15 calendar days prior to contract start and annually thereafter	KO	1	Annually

1503040 – Other (Swimming Pool)  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1503040/ 2.1.1	N/A	Certification and Licenses	Within 15 calendar days prior to contract start or as requested by the KO	KO and COR	2	Once for initial submittal, then as requested
1503040/ 3.1.1	N/A	Water Analysis Report	As Required	KO and COR	2	As Required

1503050 – Facility Investment  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1503050 / 3	N/A	MSDS sheets and catalog cut sheets or samples for fertilizer and mulch	As required	KO	2	As specified
1503050 / 3.1	N/A	Soil Analysis test results and proposed fertilizer	15 days after receipt of the test results by the Contractor	KO	2	As specified
1503050 / 3.1.2	N/A	Vegetation Control Schedule	Within 15 calendar days prior to contract start or as requested by the KO	KO and COR	2	Annually
1503050 / 3.1.3	N/A	Debris Removal Schedule	Within 15 calendar days prior to contract start or as requested by the KO	KO and COR	2	Annually