

SERVICE CONTRACT STATEMENT OF WORK (SOW) WORKSHEET

REV 8/28/15

CHECK ALL BELOW THAT APPLY:

HIGH RISK

JUSTIFICATION:

SUBSAFE

DSS/SOC

LOCATION OF WORK IS WITHIN AN AREA THAT REQUIRES NAVSEA REVIEW

(Review NAVSEAINST 9210.4B for applicability)

JML #: 61438703 THROUGH 61438706 AND 61438708

DD2276 #: NA *(Request for Contractual Procurement (RCP) required for services over \$2500 or services with terms and conditions.) – Received from Funds Administrator*

Ship/Activity: *Code 134 Laboratory Division*

Title: *Installation, familiarization and 1 year SW update/phone assist*

Place of Performance: *primary geographic location where work will take place*

Period of Performance: *To be determined.*

1. BACKGROUND

Code 134, as part of the purchase of the Agilent 7890B GC, 5977B MSD, and Teledyne Tekmar Atomx, requires on-site installation a familiarization of the instrumentation. Including - parts, travel, and labor.

2. WORK REQUIREMENTS

2.1 On-Site Installation of the Agilent 7890B GC, 5977B MSD, and Teledyne Tekmar Atomx and instrument familiarization, including hardware, software and applications familiarization.

2.2 All parts travel, and labor as stated above.

3. DELIVERABLE ITEMS

4.1 At the time of the installation the service representative will complete an installation and operating checklist and provide a copy to the laboratory.

4. QUALITY ASSURANCE SURVEILLANCE PLAN

Primary Performance Objectives	Performance Standard/AQL	Performance Assessment Method
Services provided such that repaired equipment functions as intended	100% compliance	Contractor shall provide assessment report to COR
Contractor maintain close liaison and good communication with Government	Any problems or questions encountered by either party are addressed within 24 hours (1 business day)	Provide COR with written report of discrepancies
Final condition report of assessment	100% compliance	Provide COR final assessment condition report

5. SECURITY REQUIREMENTS

Contractor personnel must be a US citizen and will require access to the PSNS&IMF controlled industrial area, White or Green security badge.

Originator determines if a DD254 (Department Of Defense Contract Security Classification Specification) is required.

6. TRAVEL REQUIREMENTS

N/A – The contractor must provide its own travel to the SY.

7. GOVERNMENT REPRESENTATIVE

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8. ENVIROMENTAL AND SAFETY

10.1 Safety and protection programs established at PSNS & IMF (Bremerton, WA) require the use of personal protective equipment, such as hard hats, safety eyeglasses, safety shoes, and hearing protection.

10.2 Environmental, Safety and Health: The Contractor shall comply with current applicable federal, state, and local laws, codes, ordinances, and regulations in their entirety. Any reference to a specific portion of a federal, state, or local law, code, ordinance, or regulation in this PWS shall not be construed to mean that relief is provided from any other sections of the law, code, ordinance, or regulation. The Contractor shall comply with all current environmental, health, safety, and hazardous waste requirements/regulations including, but not limited to the following:

- o 29 CFR 1915, Occupational Safety and Health Standards for Shipyard Employment;
- o PSNS & IMF Publication, NAVSHIPYDPUGET P5100 Handbook for Contractors and Visitors

NOTE: The Contractor shall cooperate with each environmental, health, safety, and accident/mishap investigation.

9. ADDITIONAL CONSIDERATIONS

12.1 Government Supported Work Hours: *0720-1602 Monday through Friday*

12.2 All technical clarifications/deviations will be coordinated through the Government Representative. – COR or GSO

12.3 Delivery and Shipping Requirements

Cog Tech Code Originator: _____ **Date:** _____

Cog Tech Code Review: _____ **Date:** _____

Project (APS/WIM/PM) SOW Review: _____ **Date:** _____

C/413 SOW Review: _____ **Date:** _____