

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. Contract ID Code J	Page 1 of Pages 7
2. Amendment/Modification No. 0001	3. Effective Date 28 October 2015	4. Requisition/Purchase Req. No.		5. Project No.
6. Issued By DLA Maritime at Mechanicsburg DLR Procurement Operations DLA-ZI P.O. Box 2020, 5450 Carlisle Pike Mechanicsburg, PA 17055-0788		CODE SPRMM1	7. Administered By (If other than Item 6) CODE	
8. Name and Address of Contractor (No., Street, County, State and Zip)			X	9A. Amendment of Solicitation No. SPRMM1-15-R-YQ77
				9B. Dated (See Item 11) 21 October 2015
				10A. Modification of Contract/Order No.
				10B. Dated (See Item 13)
Code	Facility Code			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended, X is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF your offer. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATION OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

X	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (Such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT OF AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. **IMPORTANT:** Contractor is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.  
Attn: Code

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The pages and clauses following this page are incorporated into the solicitation.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

**SECTION L - CONTINUED**

## NAVSUPWSSLA01 - SUBMISSION OF PROPOSALS

## I. General

Offerors are required to submit a single proposal comprised of three separate parts as follows (electronic files acceptable):

**Part I - Past Performance Proposal.** Include all data and information required for evaluation. Exclude any reference to the pricing aspects of the offer. Each page should be affixed with the following legend: Source Selection Information.

In the event any portion of the past performance proposal is written by anyone who is not a bona fide employee of the firm submitting the proposal, the offeror shall identify the person's firm, the relationship of that firm to the offeror, and the portion of the past performance proposal that person wrote.

**Part II - Price Proposal.** Submit the completed solicitation documents to include the completed Section B Pricing Spreadsheet (Attachment #3). Offerors must respond to all requirements of the solicitation document. Offerors are cautioned not to alter or disassemble the solicitation.

**Part III – Small Business Utilization.** Include all data and information required for evaluation. Exclude any reference to the pricing aspects of the offer. Each page should be affixed with the following legend: Source Selection Information.

## II. Requirements For Proposal Content

(1) Introduction and Purpose - This section specifies the format that offerors shall use for this Request for Proposal (RFP). The intent is not to restrict the offerors in the manner in which they will perform this requirement but rather to ensure a certain degree of uniformity in the format of the responses for evaluation purposes.

(2) Any offeror who will be submitting CLASSIFIED data in their past performance proposal must first notify the contracting office by contacting the point of contact for this solicitation. CLASSIFIED data that is forwarded as part of an offeror's proposal must be contained in its own file/binder separate from the unclassified portion.

(3) If the offeror chooses to submit its Past Performance Proposal and Price Proposal in separate files, the cover of each file shall contain the following items:

Title of Proposal

Proposal Category (Past Performance or Price)

File Number

RFP Number

Name and Address of Offeror

### III. Proposal Content

#### (1) Part I - **Past Performance**

The offeror shall describe its past performance on directly related or similar (state, local or federal government or commercial) contracts it has held within the last three (3) years which are of similar scope, magnitude and complexity to that which is detailed in this RFP. Offerors that describe similar contracts shall provide a detailed explanation demonstrating the similarity of the contracts to the requirements of this RFP. The offeror shall provide the following information regarding its past performance under related or similar contracts:

- A. Contract number,
- B. Contract dollar value,
- C. Name, telephone and email address for the contract point of contact,
- D. Explanation of any delivery delinquencies or quality deficiencies, and,
- E. Contract office (customer) assessment/rating of contractor quality and delivery performance (if available).

The offeror shall provide the following information regarding its socioeconomic program support under prior contracts (over the last three years):

- (1) The most recent Individual Subcontract Reports (ISRs) and Summary Subcontract Report (SSR) submitted to the Electronic Subcontracting Reporting System (eSRS) under prior Government contract Small Business Subcontracting Plans.
- (2) Past monetary targets / percentages for SDB (small disadvantaged business) participation.
- (3) Report compliance with past goals / targets for SDB participation.
- (4) Copy of any notification required by FAR 19.1202-4(b) to Contracting Officer of substitution of non-SDB firm for SDB subcontractor specifically identified in a prior contract; and, explain rationale for substitution.

(2) Part II - **Price Proposal** - Submit the completed solicitation documents to include the completed solicitation price exhibit.

(3) Part III – **Small Business Utilization** – All offerors shall provide the following information:

- A. (1) Explain how offerors intends to ensure the maximum practicable opportunity for participation in performance of the contract by firms in these business segments: small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns.
- (2) Identify any firms (with their associated socio-economic status) from the aforementioned business segments intended to perform work under this contract.
- (3) Explain commitment to use such firms (binding contract, discretionary preference, etc).
- (4) Identify what work such firms are to perform for this procurement.

(5) Indicate total amount of participation by firms in the aforementioned business segments in dollar amounts, and, as percentage of this total contract amount.

B. Explain how timely payment to subcontractors will be ensured.

Note: The small business subcontracting information described above is not required if the primary contractor is located; AND, the contract, together with all of its subcontracts, will be performed entirely outside the United States and its outlying areas.

## SECTION M – EVALUATION FACTORS FOR AWARD

### NAVSUPWSSMA02 – EVALUATION CRITERIA AND BASIS FOR AWARD

The Government intends to make an award to the eligible, responsible, acceptable offeror whose offer, conforming to the requirements of the solicitation, is determined most advantageous to the Government based on evaluation of price and all other factors identified. The offeror's proposal shall be in the form prescribed by, and shall contain a response to each of the areas identified in the Section L Solicitation Provision entitled "Submission of Proposals." **Price will be considered slightly more important than all other evaluation factors combined. Past Performance (including all subfactors) is significantly more important than Small Business Utilization. Within the past performance factor: Delivery and Quality are of equal importance, while Delivery and Quality are each significantly more important than Socioeconomic program support.** The Government reserves the right to award the contract to other than the lowest priced offer.

(1) **Past Performance.** The Government will evaluate the offeror's past performance – to include item quality, delivery delinquencies, and socioeconomic program support. This evaluation is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the offeror's past performance will be used as a means of evaluating the relative capability of the offeror to successfully meet the requirements of the RFP.

The past performance evaluation results in an assessment of the offeror's probability of meeting the solicitation requirements. Extent of performance as well as quality of performance will factor into the evaluation. The past performance evaluation considers each offeror's demonstrated relevant record of performance (within the last three years) in supplying items the same or similar to those required.

Past performance evaluation will include one of the following Relevancy Ratings to determine how relevant, recent efforts accomplished by the offeror are to this acquisition:

- A. Very Relevant
- B. Relevant
- C. Somewhat Relevant
- D. Not Relevant

The past performance evaluation, combined with the weight of each past performance subfactor and the relevancy of the past performance efforts will result in the assignment of one of the following overall Performance Confidence Assessment ratings:

- A. Substantial Confidence
- B. Satisfactory Confidence
- C. Limited Confidence
- D. No Confidence
- E. Unknown Confidence (Neutral)

(A) Past Performance Subfactor: Socioeconomic program support. The Government will

evaluate the past performance of offerors in complying with subcontracting plan goals for small disadvantaged business (SDB) concerns; monetary targets for SDB participation; and notifications submitted under FAR 19.1202-4(b).

The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. Offerors lacking relevant past performance history will receive a neutral rating for past performance. The offeror must provide the information requested in the provision entitled Submission of Proposals contained in Section L for past performance evaluation or affirmatively state that it possesses no relevant directly related or similar past performance. An offeror failing to provide the past performance information, or, to assert that it has no relevant directly related or similar past performance will be considered ineligible for award.

(2) **Price.** Price will be evaluated using proposed step ladder pricing. Based on historical purchase quantities and expected future demand, the RFP will specify 4 stepladder quantity price points for each item with five yearly ordering periods. For evaluation purposes: one delivery order for a quantity at the midpoint of each quantity interval for each stepladder price for each year will be considered.

See associated Pricing Evaluation Matrix attachment (attachment 4) for the price evaluation methodology.

(3) **Small Business Utilization.** The Government will evaluate for all offerors, the extent of participation in performance of this contract by firms in these business segments: small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and, women-owned small business concerns; and, how timely payment to subcontractors will be ensured.

(4) NOTE: The Socioeconomic program support (past performance subfactor) does not apply to small business concerns. The Small Business Utilization factor will not apply if the prime contractor is located; AND, the contract, together with all of its subcontracts, will be performed entirely outside of the United States and its outlying areas.

#### NAVSUPWSSMA09 - USE OF PAST PERFORMANCE INFORMATION RETRIEVAL SYSTEM-STATISTICAL REPORTING (PPIRS-SR) IN PAST PERFORMANCE EVALUATION (SEPT 2009)

Each offeror's past performance shall be evaluated in accordance with FAR 13.106-2 or 15.305(a)(2), as applicable. The Department of Defense (DoD) has authorized use of PPIRS-SR for use by DoD activities during the acquisition of supplies and services. For purposes of this solicitation, contractor past performance will be based on data from PPIRS-SR. The offeror's quality and delivery classifications from PPIRS-SR will be used in conjunction with the offeror's references, the criteria in FAR 13.106-2 or 15.305(a) (2), as applicable, and other provisions of this solicitation.

The purpose of PPIRS-SR is to provide source selection officials with quantifiable past performance information regarding delivery and quality. This information is collected from existing DoD reporting systems during the source selection process.

QUALITY: PPIRS-SR collects quantifiable quality data from existing systems and uses that data to classify supplier performance by Federal Supply Code or Federal Service Code (FSC). Based on comparisons among suppliers in a specific FSC group, PPIRS-SR sorts suppliers into color ratings representing the supplier's overall quality performance based on the following indices:

<u>COLOR</u>	<u>POSITION</u>
Dark Blue	Top 5% of suppliers in FSC group
Purple	Next 10% of suppliers in FSC group
Green*	Next 70% of suppliers in FSC group
Yellow	Next 10% of suppliers in FSC group
Red	Bottom 5% of suppliers in FSC group

\* If all supplier ratings for a specific FSC group are equal, all suppliers within that group will be classified Green. Suppliers with no history in PPIRS-SR will be displayed without a rating and, for evaluation, receive a neutral rating.

DELIVERY: Supplier delivery past performance is classified in PPIRS-SR by the supplier's percentage of on-time deliveries. On-time deliveries are calculated using the number of line items delivered and a weighting factor reflecting the length of time a delivery was overdue.

PPIRS-SR classifications are determined monthly for each supplier and can be reviewed at <http://www.ppirs.gov/>. Suppliers are granted access to review their own classifications. Offerors are encouraged to review their classifications and the PPIRS-SR methodology, reporting procedures and challenge procedures detailed in the PPIRS-SR Procedures Manual and Users Guide also available at <http://www.ppirs.gov/>.